

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

February 1, 2024

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Rapheal at 6:00 p.m. on Thursday, February 1, 2024, at the Forest Lake District Office. Roll was called and the following members were present: Jill Christenson, Julie Corcoran, Luke Hagglund, Jeff Peterson, Rob Rapheal, Curt Rebelein and Superintendent Steve Massey, ex officio. Absent: Gail Theisen

Member Rebelein moved, 2nd by Member Peterson to approve the meeting agenda as presented. All members present voted aye. The motion carried.

4. **SCHEDULED / UNSCHEDULED VISITORS:**

Listening Session: 2 in attendance discussing the Sound of Freedom movie
Green Cards: There were no green cards

5. **STUDENT ACHIEVEMENT:**

FLAHS National Honor Society gave an overview of their organization and the Pillars they represent as well as the activities they sponsor and support.

Special Education Director Wilson along with several Para Professionals presented on the Professional Development that they participate in and how this positively effects not only the students but also the staff.

Happenings from around the District were reviewed.

6. **REPORTS:**

Workshops & Conferences – MSBA Leadership Conference was attended

City of Forest Lake – Member Christenson reported on the City Administrator replacement as well as the Rotary Polar Plunge

Community Education – Member Christenson reported they had an ECFE presentation

Finance Committee – Member Corcoran reported on 2024 & 2025 budgets and ESST update

Policy Committee – Member Christenson reviewed policies upcoming in the agenda

Staff Welfare Committee – Member Corcoran reported on elementary literacy curriculum, the READ Act and how enrollment impacts the budget

Superintendent Report - Dr. Massey gave accolades to the Special Education Department and all of their incredibly talented and valued staff. He stated that we are entering staffing and budget planning season, and how declining enrollment has an effect on this. Recently both the FLAHS and FLAMS have hosted registration night's and Kindergarten Roundup has been successfully held in the buildings. FLAS is also currently enrolling for mid-year entrance students, and for next fall at all grade levels. This Sunday through Monday the FLAHS will be hosting the Suburban East Music Clinic and Concert. February is Black History month with an event hosted by the Black Student Union at the FLAHS on February 29th in the evening.

7. CONSENT AGENDA ITEMS:

Member Rebelein requested that 7.3 be pulled from the Consent Agenda to be addressed on its own.

Member Corcoran moved to approve agenda items 7.1, 7.2 & 7.4, the motion was 2nd by Member Rebelein. All members present voted aye. The motion carried.

7.1 Approved the Minutes of January 4 & 18, 2024

7.2 Approved the Bills as of February 1, 2024

7.4 Approved Licensed Personnel:

Non-Curricular Assignment(s)

- Coulter, Shawna - Adapted Winter - Snowshoeing, Asst. (HS)
- Harden, Holly - Healthy Minds - Head (HS)
- Kimber, Victoria - Jr. Class/Prom .50 Head & .50 Asst (HS)
- O'Donnell, Jennifer - Black Student Union 1.0 Head (HS)
- Spaeth, Sadie - Jr. Class/Prom .50 Head & .50 Asst (HS)
- Tinklenberg, Joel Lynn - Adapted Winter - Snowshoeing, Head (HS)

Unpaid Leave(s) of Absence (LOA)

- Caine, Boni - Unpaid .5 LOA for 2024-2025 sy
- Gerschke, Laura - Policy 415 LOA for 2024-2025 sy
- Zimanske, Craig - Policy 415 LOA for 2024-2025 sy

Member Rebelein moved to approve agenda item 7.3, the motion was 2nd by Member Hagglund. All members present voted aye. The motion carried.

7.3 Approved Classified Personnel:

Authorization of Transfer

- Baber, Donald - from Regular to Substitute Bus Driver, effective January 13, 2024
- Bakker, Michael - from District Maintenance to Custodial Day Lead at the Senior High School, 40 hours per week and 260 days per year, effective January 20, 2024

- Messingham, Michael - from Seasonal Grounds Worker to Full time Arena and Grounds Crew, 40 hours per week and 260 days per year, effective January 22, 2024

End of Employment / Termination

- Rodriguez, Malisa - Special Education Paraprofessional at Columbus Elementary, effective January 18, 2024

Recommendation of Employment

- Bordenave, Brian - School Bus Driver Trainee, effective January 16, 2024
- Brinkhaus-Schmidt, Jayda - Custodian at Forest Lake Area Middle School, 40 hours per week and 260 days per year, effective January 29, 2024
- Caldwell, Kari - PCN Coordinator, 40 hours per week and 260 days per year, effective February 5, 2024
- Mathews, Linda - School Bus Driver, 40 hours per week and 184 days per year, effective February 5, 2024
- Munson, Samuel - Arena Maintenance and Utility Worker at the Ice Arena, 40 hours per week and 260 days per year, effective January 11, 2024

Resignation(s)

- Jackson, Naomi - Special Education Paraprofessional at Lino Lakes Elementary, effective January 23, 2024
- Thiele, Margurite - SAC Site Manager at Forest View Elementary, effective February 2, 2024

8. ACTION ITEMS:

8.1 Donations: Member Peterson reviewed and thanked the organizations providing donations totaling \$7,241.00 + goods. Member Peterson moved, 2nd by Member Rebelein to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Rebelein moved, 2nd by Member Corcoran to approve the Out-Of-State Travel by School Board Members Policy 103B. All members present voted aye. The motion carried.

8.3 Member Rebelein moved, 2nd by Member Peterson to approve Graduation Requirements Policy 613. All members present voted aye. The motion carried.

8.4 Member Peterson moved, 2nd by Member Corcoran to approve the Proposed 2024-2025 School Board Meeting Dates. All members present voted aye. The motion carried.

8.5 Member Peterson moved, 2nd by Member Rebelein to approve the Positive Community Norms Coordinator Terms and Conditions of Employment. By roll call vote, all members present voted aye. The motion carried.

9. NEW BUSINESS:

- 9.1 First Reading – School Board Member Reimbursement Guidelines Policy 103A
- 9.2 First Reading – Technology Acceptable Use and Safety Policy 540
- 9.3 First Reading – Student Transportation Safety Policy 531

10. REVIEW OF UPCOMING CALENADAR DATES

REGULAR MEETING RECESSES TO GO INTO CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS STRATEGY FOR THE FOLLOWING BARGAINING UNIST: FOREST LAKE EDUCATION ASSOCIATION (FLEA), DIRECTORS, PRINCIPALS & SUPERVISORS

At 7:00 p.m. Member Peterson moved, 2nd by Member Rebelein to recess the regular meeting to go into closed session to discuss Contract Negotiations Strategy for the Following Bargaining Units: Forest Lake Education Association (FLEA), Directors, Principals & Supervisors. All members present voted aye and the meeting recessed. The closed meeting convened at 7:10 p.m. Roll call was taken and members present were Christenson, Corcoran, Hagglund, Peterson, Rapheal, Rebelein.

At 7:55 p.m. Member Rebelein moved, 2nd by Member Hagglund to go into open session. All members present voted aye.

At 7:55 p.m. the regular meeting was reconvened. Roll call was taken and members present were Christenson, Corcoran, Hagglund, Peterson, Rapheal, Rebelein.

As there was no further business, Member Rebelein moved, 2nd by Member Hagglund to adjourn. All members present voted aye and the meeting adjourned at 7:56 pm.

Rob Rapheal President

Jill Christenson Clerk

Date: 3/14/2024