

August 16, 2023  
MINUTES OF REGULAR MEETING, ~~MAY 18, 2022~~

**OROVILLE UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING  
August 16, 2023**

**MINUTES**

**CALL TO ORDER**

Board President, Mr. Damon, called the meeting to order at 5:30 p.m. on Wednesday, August 16, 2023, at the Transportation Conference Room and via YouTube.

**ROLL CALL**

Board Members Present: Scott Damon, Amber Englund, Bonnie King, Ray Sehorn and Tyler Smith

Administrators Present: William Brown, Superintendent, Jon Wood, Assistant Superintendent, and Susan Watts, Assistant Superintendent/CBO

**CLOSED SESSION**

- **Personnel-Gov't. Code 54957** [Public employee employment/discipline/dismissal/release]
- **Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9** [Case name unspecified because disclosure would jeopardize negotiations]

The board convened to closed session at 5:31 p.m.

**RESULTS OF CLOSED SESSION**

At 6:05 p.m., the board reconvened to open session. No action was taken.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA VARIANCE**

#13-23/24: On a motion by Mrs. Walker, seconded by Mrs. King, the board accepted an amended Personnel Assignment Order by the following vote:

|              |                                     |
|--------------|-------------------------------------|
| Ayes:        | Damon, Englund, King, Sehorn, Smith |
| Noes:        | None                                |
| Abstentions: | None                                |
| Absent:      | None                                |

**PUBLIC HEARING**

**1. Semi-Annual Review of the COVID-19 Prevention Program (CPP)**

Mr. Damon introduced the item. The CPP has been updated to reflect current district practices. This will be the final review of the document as standards are set to sunset on September 30, 2023. There were no comments from the audience or board.

## RECOGNITIONS AND PRESENTATIONS

### **2. Principals' Report on Enrollment, First Days of School and Introduction of New Teachers**

#### OHS

Mrs. Wiedenman stated that they had a great start to the school year. They have 779 students enrolled on campus, 129 students at CIS, and 9 students at College Connections. Student feedback from the first day- Students are excited to be back and appreciate the different activities and social contract discussions in class. Additionally, she reports that they have 4 AP Scholar students, two of which with distinction. Alissa Cervantes, Laci Strickland, and with distinction Jaiden Keene and Cheyenne Neal.

This year there are 12 new or reintroduced classes on the master schedule. She gave a big thank you to Link Crew Leaders, Mrs. Castillo and Mr. Frazier, for organizing freshmen orientation and the first few days of school. She introduced Doug Criddle, Assistant Principal, and announced her other new staff members. She also thanked Mr. LaGrone and his staff for doing a lot this summer to spruce up the campus. One of the biggest projects completed this summer was clearing out rooms Q7 and Q8, they are now fully functioning classrooms. All sports are getting kicked off. Volleyball won their first match yesterday. Football has a scrimmage this Saturday at 9:00a.m. Tennis starts competition next week, and swimming started today with first meet on August 30<sup>th</sup>.

#### LPHS –

Mr. Brown stated that he had been filling in at Las Plumas. He took a minute to introduce Shanna Lee Asst. Principal and Mike Voth Asst. Principal. He tells the board "they will be pleased with what you will get from them". Ms. Lee reports enrollment was 1326 students on campus today. She and Mike would like to thank the maintenance and everyone involved with getting the culinary classroom countertops installed. The marquee in the front of the school makes reading the messages so much easier. The new trash cans around campus with the logo were being utilized and the student store has a ton of new LP swag. Mr. Voth thanked the board for the opportunity to be here. Freshmen orientation was last Friday. The advisors reported to Mr. Voth that it was probably one of the best Freshmen Orientations they have had; freshmen were listening and engaged while with their leaders. Senior Sunrise at the dam this morning, well attended. Nearly 15 new staff members including themselves. He reports that today was a great day. It was also great to see the Board Members on campus and thanked them. Sports are in full swing. Last Friday there was a Volleyball Jamboree that Allie Bruce coordinated with 6-8 schools in attendance and there is a Football scrimmage later this week. Mr. Brown stated that no fewer than three staff members walked up to him today to let him know how efficient and well run the opening of school went. This is in no small part due to Ms. Lee and Mr. Voth, making it happen. All students and Parents that need to be served this morning were served in such a way that teachers were complimentary of the morning. Mr. Voth added that there were many changes to the schedule and the counseling department did a great job and efficient in getting everything handled. Mrs. King visited LPHS with Susan Watts, she states that she had a great time. The classrooms were so respectful and everyone is so excited.

#### PHS / CDS

Mr. Brown introduces Mr. Brian Spears as the principal at someone with long resume and deep leadership experience. Mr. Spears thanks the board for visiting the school sites. He reports 67 students enrolled with 54 who attended school today. That is an 81% attendance rate on the first day. He feels the social media and Parent Square presence is enjoyed and thanks the board for those communication programs. Mr. Spears introduced his new staff, Mark Conway- Universal, Souk Chiang- CDS Teacher. Today was a seamless first day, climate and culture were fantastic. He took some time to thank the classified and confidential staff for the support. He states he has been working with the Child Development group right next door about a possible program to get the students some intern experience working with children.

**HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

Alicia Walker is a mother of two kids at OHS. She and her son Nolan Walker appreciated the board visiting the school today and showing dedication to the students. She comes to the meeting tonight as a SPED parent wanting to voice her concerns about the struggles of hiring Special Ed Teachers. She speaks about the job postings and how when the postings are renewed the job posting moves to the bottom of the list. She suggested the possibility of incentivizing these specific positions. Mrs. Walker states, the reason she brings this up is because 11 days before school started she received a phone call from OHS stating that there wouldn't be SPED teachers to support her child at Oroville and asking if she wanted to switch to LP. She states that if she wanted to stay Oroville she would agree to reduce his services. Mrs. Walker explains that these kids deserve the services and that they are required through their IEPs. Additionally, Mrs. Walker reports that they came up with a plan and that Mr. Cuny will teach the class and she is very happy that her son gets to stay at Oroville. She expresses concerns that many "good" people are leaving and there are so many new faces and names.

**HEARING OF INDIVIDUALS ON AGENDA ITEMS** (None)

**NON-ACTION INFORMATIONAL ITEMS AND REPORTS**

**3. Board Comments**

Mr. Sehorn gave kudos to Mrs. Deadmore, her food service staff and the custodians for doing an outstanding job at the district breakfast. He enjoyed meeting with all the new administrators this week as well as visiting the sites today. Mr. Sehorn asked Mr. Brown to expand on the Superintendents council. Mr. Brown explains that this council is an opportunity for employees to be heard and share the thoughts and ideas on how we can make things better for OUHSD. He explains that one of the concerns was that staff would like more opportunities with board members or leadership. This is an opportunity for board members to sit in and listen to staff and then be able to have an informed perspective for decision making.

**4. Superintendent**

Mr. Brown reports that he had the time of his life today. He has been splitting his time between the District office and LP but took some time today to visit Prospect and Oroville. He states how impressive it was to see how everything was happening. He felt encouraged to see how well our teams at LP worked together to figure out and solve problems that they didn't realize they had when the day began. Oroville was his last stop. When he got there the campus was quiet, most kids were in classrooms, and who he did run into during passing periods were all really polite, good kids. Mr. Brown spent some time visiting almost every class at Oroville and Prospect. There was some real good conversations and walked away feeling really good about the work we are doing for the kids and the community. Mr. Brown introduces Sam Muntifering, Art Teacher and Yearbook Advisor at OHS. She brought OHS Yearbooks for the board members for them to enjoy. Mr. Brown visited during OHS and LP Orientation. He states at LP that there appeared to be just as many staff members as there were freshmen. Keely and Kimberly were the spearheads to making that event a success.

**5. Administration**

Mrs. Watts reported that within 45 days of the State adopting its budget, school districts must identify significant revisions to be made to district budgets resulting from the adoption of the State budget. Included in the 2023/24 are:

- LCFF revenue – 8.22% COLA. There is no budget revision necessary as the District's original budget was estimated at the same funding level.
- Equity Multiplier – The equity multiplier is a new add-on to the LCFF funding and is intended to accelerate gains in closing opportunity and outcome gaps. It is allocated to schools with a prior year nonstability rate of more than 25% and a prior year socioeconomically disadvantaged rate of more than 70%. Early estimates show that Prospect High School will qualify for \$117,842 in ongoing funds.
- Proposition 28 funds – this new ongoing program is intended to support arts and music instruction. Official allocations have not been made yet, but it is estimated the District will receive \$405,000 in ongoing funds. Expenditures must supplement, not supplant current

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expenditures, be for at least 80% for increased staffing and be spent in accordance with a site-developed plan. A budget for this funding source will be added once plans are developed and actual funding allocations are known.

- Art, Music and Instructional Discretionary Block Grant – the funding rate for this 2022/23 one-time grant has changed several times. In the State Budget, funding was approved at 94.4% of the original allocation. In an attempt to estimate the funding level, \$673,000 was included in the Original Budget. This allocation is now estimated at \$1,271,436, thus the plan will need to be updated to include the additional \$689,436.
- Learning Recovery Emergency Block Grant – In absence of a plan and the fact that the actual allocation may be reduced in the final State Budget, this 2022/23 funding source was not included in the District's Original Budget. It is now estimated that the District will receive \$3,122,144 in one-time funds to be used to 1) increase or stabilize instructional learning time 2) decrease or stabilize staff-to-pupil ratio, 3) close learning gaps, 4) provide pupil supports to address other barriers to learning, 5) provide instruction for credit-deficient students and 6) to add additional academic services. The grant expenditures will be included in the District's budget once a plan is developed.

The changes detailed above will be reflected in a subsequent budget revision.

Mr. Wood distributed three documents. First is the District Scorecard, this gives us a quick snapshot of the different areas we're held accountable by the state. It shows where we have been and where our work needs to be. This will be updated each year so we can continue to track where we are going. The second document is the 23/24 OUHSD strategic priorities. This document is something Mr. Wood, Nicole, and Shelly from Thrive have been developing. This document identifies the three priority focus areas that tie into the three areas of the Portrait of a Graduate. Mr. Wood reiterates that this is still a work in progress and they have begun identifying what this all means and looks like with specific verbiage. The goal this year will be to really identify the pieces we have and want to remove or change so that next year we start implementing and building. The last document is our 30, 60, 90, 100, 120 day plan for PLCs. This has been rolled out at OHS already, this is a structured goal driven process which includes goals to be met in small increments that will help move towards the overall priority. Each 30 day increment teams will meet and determine what success were seen and what adjustments need to be made then develop a plan for the next 30 days. The department chairs will then meet with principals to deliver the information and the principals will then provide support and feedback to help the groups move forward. Mr. Wood states he will then meet with the principals to determine what district level support can be offered as they are moving forward. Mr. Wood will bring reports back to the board on how things are moving. Oroville has already submitted their plan and there are some very exciting things that they've identified to work on. LP will probably get going in October to allow them some time to get settled into all the changes. Mr. Sehorn asked Mr. Wood about the staff buy-in. Mr. Wood responded that when he first wrote this out and presented it he heard loud and proud in the back "Let's just get to it, we want to get it done" They then went off to work and started developing their plans and are "ready to roll".

**6. DOJ Update**

Per Mr. Brown, Nothing new to report.

**OLD BUSINESS** (None)

**CONSENT CALENDAR**

7. Check Registers Dated 7/18 – 8/8/23
8. Monthly Financial Report
9. Disposal of Surplus Equipment

**CONSENT CALENDAR (Cont.)**

10. 23/24 MOU for the California Agriculture Teacher Induction Program with Davis Joint Unified School District
11. 23/24 UDL coaching through Novak Educational Consulting
12. 23/24 Agreement with Plumas County Office of Education for shared Network and IT Engineer
13. Contract with Antonette Morucci for ServSafe exam proctor for the food service staff.

#14-23/24: On a motion by Mr. Sehorn, seconded by Dr. Englund, the consent calendar was approved as presented by the following vote:

|              |                                     |
|--------------|-------------------------------------|
| Ayes:        | Damon, Englund, King, Sehorn, Smith |
| Noes:        | None                                |
| Abstentions: | None                                |
| Absent:      | None                                |

**NEW BUSINESS**

**14. Facility Fee Waiver Request**

Mr. Sehorn reports this is an outstanding event.

#15-23/24: On a motion by Dr. Englund, seconded by Mr. Smith, the MOU was approved as presented by the following vote:

|              |                                     |
|--------------|-------------------------------------|
| Ayes:        | Damon, Englund, King, Sehorn, Smith |
| Noes:        | None                                |
| Abstentions: | None                                |
| Absent:      | None                                |

**15. Roberts Family Development Center**

#16-23/24: On a motion by Dr. Englund, seconded by Mr. Smith, the agreement was approved as presented by the following vote:

|              |                                     |
|--------------|-------------------------------------|
| Ayes:        | Damon, Englund, King, Sehorn, Smith |
| Noes:        | None                                |
| Abstentions: | None                                |
| Absent:      | None                                |

**16. Adult Meals in NSLP and SBP**

Mr. Sehorn states he visited food services today with Mr. Wood out at Las Plumas. Nancy Gilbert was showing them all the great things they were doing. He expresses the food staff is wonderful. Mr. Brown thanked Ray for his comment and also reiterated how everything was beautifully set up. Mrs. King asked for an explanation of the term "Adult" and expressed her thoughts on a reduction in fees. Mr. Brown explained to her that this is a requirement and we have to be compliant with the law.

#17-23/24: On a motion by Mr. Sehorn, seconded by Dr. Englund, the agreement was approved as presented by the following vote:

|              |                                     |
|--------------|-------------------------------------|
| Ayes:        | Damon, Englund, King, Sehorn, Smith |
| Noes:        | None                                |
| Abstentions: | None                                |
| Absent:      | None                                |

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**17. Amended Personnel Assignment Order**

#18-23/24: On a motion by Dr. Englund, seconded by Mr. Sehorn, the amended Personnel Assignment Order was approved by the following vote:

|              |                                      |
|--------------|--------------------------------------|
| Ayes:        | Damon, Englund, King, Sehorn, Walker |
| Noes:        | None                                 |
| Abstentions: | None                                 |
| Absent:      | None                                 |

**(Irrespective of effective dates, new employees may not report to their school campus until Personnel Office has communicated completion of pre-employment requirements to site Principal.**

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**\*AMENDED PERSONNEL ASSIGNMENT ORDER**

(Irrespective of effective dates, new employees may not report to their school campus until Personnel Office has communicated completion of pre-employment requirements to site Principal.)

**Certificated**

Mary Lynch  
Dir. of Student Services & Special Ed  
Change to hire date  
Effective 8/21/2023

\*Geri Garrick  
Teacher - Adult Education  
Resignation  
Effective 8/29/2023

**\*2023/24 6<sup>th</sup> Period Options**

**OHS**

Diana Castillo – Spanish (1<sup>st</sup> semester only)  
Ramona Saetern – Math (1<sup>st</sup> semester only)  
Tom Frazier – Math  
John Cuny – Special Education

**LPHS**

Maria Naiman – Spanish  
Zach Drysdale – Spanish  
Rita Torres – Art  
Gene Wilson – Math  
Keely Frazier – Health (2<sup>nd</sup> semester only)  
David Loudermilk – Geography (1<sup>st</sup> semester only)

**CIS (Grant Funded)**

Andree' Early-Agriculture  
Laura LaFayette - Agriculture  
Regina Stafford

**\*2023/24 Coaches**

**LPHS**

**Football**

Todd Hayes – Resignation  
Brian Riley – Resignation  
KC Collinsworth - Resignation

**Volleyball**

Jacob Hancock – JV Head PD

**OHS**

**Football**

Steve Sebastian change from ASB pd to NP  
Ronnie Phillips change from PD (split) to ASB PD  
Geoff Carlson change from ASB PD to PD (split)  
John Martin change from NP to PD  
Tom Gutierrez change from NP to ASB PD

**Classified**

Jon Casaulong  
Asst. Dir. of Facilities, I.T. & Transportation  
Released prior to completion of probationary period  
Effective 7/27/2023

Trevor Davis  
Para-Educator II – OHS  
Request for General Unpaid Leave of Absence  
Effective 23/24 school year

Brian Bradford  
Custodian  
Resignation  
Effective 8/11/2023

Conor Morgan  
Mechanic  
Released prior to completion of probationary period  
Effective 8/4/2023

Leighton Jenkins  
Bus Driver  
FMLA/CFRA Medical Leave  
Effective 8/16/2023 – 12/31/2023

Kendra Shipp  
Cook Manager  
Resignation  
Effective 8/15/2023

Anthony Kiser  
Specialized Healthcare Para-Educator II- LPHS  
6.0hrs p/day; SDO (195 days)  
Step/Column 13/E \$22.18 p/hr  
Effective 8/28/2023

\*Mikeala Brown  
Courier  
4.0hrs; SDO  
Step/Column 15/A \$19.17 p/hr  
Effective 8/21/2023

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**18. Items for Next Agenda (None)**

The board will reconvene to closed session at 6:48 p.m. - No action taken

**ADJOURNMENT**

On a motion by Mr. Sehorn, seconded by Dr. Englund, the meeting adjourned at 7:30 p.m.

  
\_\_\_\_\_  
(Signature of Board Official)

ATTEST:

  
\_\_\_\_\_  
Secretary to the Board of Trustees