

OROVILLE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
November 15, 2023

MINUTES

CALL TO ORDER

Board President, Mr. Damon, called the meeting to order at 5:30 p.m. on Wednesday, November 15, 2023, at the Transportation Conference Room and via YouTube.

ROLL CALL

Board Members Present: Scott Damon, Amber Englund, Bonnie King, Ray Sehorn, and Tyler Smith

Administrators Present: William Brown, Superintendent, Susan Watts, Assistant Superintendent/CBO and Jon Wood, Assistant Superintendent

CLOSED SESSION

- Personnel-Gov't. Code 54957 [Public employee employment/discipline/dismissal/release]
- Conference with Legal Counsel-Anticipated or Existing Litigation—Gov't. Code Section 54956.9 [Case name unspecified because disclosure would jeopardize negotiations]
- Conference with Labor Negotiators—Gov't. Code Sec. 54947.6 [OSTA/CSEA: William Brown, Superintendent, designated representative]
- Graduation Requirement Waiver – California Education Code 51225.3
- Pupil Discipline—California Education Code Sections 48918/35146

The board convened to closed session at 5:31 p.m.

RESULTS OF CLOSED SESSION

At 5:57 p.m., the board reconvened to open session. No action was taken.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA VARIANCE

~~#48-23~~ 24

~~#45-23/24~~: On a motion by Dr. Englund, seconded by Mrs. King, the board accepted an amended Personnel Assignment Order by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Smith
Noes:	None
Abstentions:	None
Absent:	None

RECOGNITIONS AND PRESENTATIONS

1. Student Achievement/Recognition – Alternative Education, Prospect High & Community Day Principal Spears from Prospect High and Community Day School just held a career day with various individuals from various fields, such as Nursing, Cal-Fire, and Real Estate, Butte County Office of Education and Drug and Alcohol counseling. The school rotated students in the morning, mid-morning,

and afternoon sessions, allowing them to see nine different presentations. He reports the whole day was a success.

Currently, Prospect has 94 students. The school has taken in approximately 3.2 students per week and we have seven students at the Community Day School. In the first two blocks, PHS worked on a six-week block system, this has been two of the highest-earning blocks per Mr. Lund who has been a long time staff member at PHS. Mr. Spears is proud of their students' progress. Mr. Spears noted that the school has reduced the number of referrals for various disciplines required at levels one, two, or three PBIS implementation. There have been 12 total referrals at this point in the year. The emphasis has been on getting to class and providing support to students who need it.

Mr. Spears shares that Susan Watts shared a grant that Prospect High School had applied for, which was granted. However, the grant was deemed unrealistic due to its potential for repurposing. Susan guided the school to contact North Valley, who repurposed the grant to support robotic babies. These babies, which are now controlled remotely and can cry, are now able to communicate with their parents. The grant was received for \$10,000, with Mrs. White and the child development program receiving seven to eight of these robotic babies. This is a positive development for the school.

Mr. Spears would like to recognize a few classified and certificate personnel including: Jill Calcaterra, Kimberly Kenny, Mrs. Chang, and David Milano. Jill is a joy and pleasure to work with in the cafeteria, while Kimberly has been there for years and carries with her a wealth of knowledge. Mrs. Chang's soft skills and hard skills distinguish her from her peers, while David Milano, with his rare CTE credential, is dedicated to building an aligned program for certification and student skills. We have some amazing and very committed people on our campuses at PHS & CDS.

Lastly, Mr. Spears states that he would like to work on streamlining the referral process into continuation school. The referral process for continuation schools is a complex and multifaceted issue due to the vast number of students with migrant, pregnancy, and homelessness issues. The process requires careful analysis of factors such as student year, likelihood of moving through, and resources available. While it is essential to clearly articulate requirements, flexibility may be necessary to accommodate the diverse needs of students and families, ensuring a smoother and more efficient process.

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

Jessica Hewitt, School Counselor at Oroville High School, has raised concerns about the workload disparity between LP and Oroville High School Counselors. Ms. Hewitt reports that LP has 435 students per counselor, while Oroville has 280. District counselors collaborated to address this issue, with a proposed solution of hiring an additional counselor at LP for more comprehensive services. Another option was splitting a counselor from Oroville High School to work part-time at each school, but Ms. Hewitt expressed reservations due to its direct impact on students and families' access to counselors at OHS. As a result, Ms. Hewitt reports that the Las Plumas Counselors collectively penned a letter to the superintendent, advocating for a long-term solution advocating for the placement of a full-time counselor on their campus. She reports in this letter they've expressed concern over the temporary fix and the need for a resolution rather than a mere bandage. They agreed to keep placements until the end of the year, emphasizing the urgency of addressing the workload disparity and ensuring sustained support for both LP and Oroville High School students and families. The crucial issue of accessibility of counselors is also highlighted, as they play a vital role in various teams on both campuses, including PBIS tier 2 responsibilities, check-in checkout interventions, and handling scholarships. Ms. Hewitt urges the superintendent to consider a solution that prioritizes the equitable provision of services to students and families, ensuring the well-being and access of all students in the district. Mr. Damon and Mr. Sehorn asked Ms. Hewitt for confirmation that the counselors at LP are asking for a more equally divided student caseload between all counselors at LPHS and OHS. Ms. Hewitt confirmed that the current request of four full-time counselors at LPHS and three full-time counselors at OHS is not feasible for this current school year, but they are seeking a long term solution starting with the 24/25 school year.

HEARING OF INDIVIDUALS ON AGENDA ITEMS (None)

NON-ACTION INFORMATIONAL ITEMS AND REPORTS**2. Board Comments**

Mr. Sehorn commends Sandy Smith and her art students for their incredible artwork and cupcake display.

Dr. Englund attended the new Resource Center at LP. She states this is supported by the Interact Club and Rotary. It is definitely being supported by many people in the community and offers numerous resources for those interested.

3. Superintendent

Mr. Brown started with a quote from Annette Bridges "Gratitude helps us to see what is there instead of what isn't". Mr. Brown reports that there is a lot to be thankful for here at OUHSD, there is a lot of staff and student recognition happening in the district. There was great energy around the community at the school sites and at the stadium for the bell game. Mr. Brown shares that the student projects continue to circulate around the district, and the monthly flowers from the FFA department are uplifting. FCCLA students at OHS have created some beautiful cutting boards which they are selling and he is grateful to have.

4. Administration

Mrs. Watts reviewed the report on one time fund carry over from unaudited actuals that was discussed at the last meeting. At the end of the year there was \$6.5 million in the undesignated fund balance. The biggest reasons for this is using Covid money to generate onetime funds for facility projects. There are also many vacancies which have to be budgeted for. If those vacancies do not get filled, the money then falls into the reserves. Since July 1, we have spent \$194 million of these monies. Mrs. Watts explains that there are still many significant projects to be completed which are in progress. The biggest expense since the beginning of the year has been the purchase of two diesel buses. After the first of the year we will no longer be able to get diesel buses, the manufacturer reports that this will be the last shipment into California. A couple other large projects have been the completion of the HVAC system in the OHS Kitchen as well as replacing the roofing on LPHS Gym.

Mr. Wood reports that he has been working to get the new administrators on board and caught up with the process of implementing Thrive. They have held two group meetings. Mr. Wood and Mr. Brown meet with them every couple of weeks. He reports at the end of last year, they discussed value tensions and needed to make some decisions. Shelly and Nicole from Thrive presented to the board about these tensions previously and it was learned that with the new dynamic of people, a new value tension has arisen. A division was made between framework first, versus philosophy first, which one should be started first. During the second group meeting, it was determined that the staff needs to unpack this before moving forward with implementing it into the cultural pieces. The next meeting will focus on gearing up for LCAP input sessions. Shelly, Nicole, and now Courtney are now full-time members of the Thrive team, working together to build a framework document that leaves the pieces of the Portrait of the Graduate into the LCAP app. This will become part of the decision-making process moving forward. As we start allocating dollars, we will analyze and find things that are worth continuing to fund. We will gather input from stakeholders and gather feedback to see how we're doing and what we can do to move forward.

5. DOJ Update

Mr. Brown reports that Dr. Rubalcaba continues to oversee the district's work, having visited twice since the last official report to the board. He held office hours and trainings in October and November. A discussion was held about the accuracy of data entered into Swiss, revealing that sites may not receive full credit for their work. The DOJ team and Mary Lynch are working on resolving the issue. Dr. Willenberg and Mary Lynch are working on the passing of the Baton, now that she is in her role as Director of Student Services and Special Education, and now in the context of DOJ our Mrs. Lynch is our Climate Coordinator.

OLD BUSINESS (None)CONSENT CALENDAR

6. Minutes from 9/12/23, 10/1/23, and 10/23/23
7. Check Registers Dated 10/11/23 - 11/8/2023
8. Monthly Financial Report
9. School Climate and Integrated Supports Special Services Agreement with BCOE
10. Partnership Agreement with BCOE for Induction Services
11. New OHS Course Descriptions
12. 23/24 MOU with BCOE for Payroll and Retirement Processing
13. 23/24 Supportive School Climate Advisory Committee Members
14. 23/24 Extension of Independent Contractor Agreement with Jacqueline Silva-Perez for OUHSD Website Development
15. Graduation Waiver Requests

~~#46-23/24~~ **#49-23/24**

~~#46-23/24~~: On a motion by Mrs. King, seconded by Mr. Sehorn, the board approved the consent calendar as presented by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Smith
Noes:	None
Abstentions:	None
Absent:	None

NEW BUSINESS

16. Facility Fee Waiver Request

~~#47-23/24~~ **#50-23/24**

~~#47-23/24~~: On a motion by Mr. Sehorn, seconded by Mr. Smith, the facility fee waiver to waive the \$318 fees for utilization of the cafeteria and two restrooms at Las Plumas on March 16, 2024 for the LPHS PTSA Safe Grad Bunco Fundraiser was approved as presented by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Smith
Noes:	None
Abstentions:	None
Absent:	None

17. Out of State Travel

~~#48-23/24~~ **#51-23/24**

~~#48-23/24~~: On a motion by Dr. Englund seconded by Mr. Sehorn, Two sciences teachers from Oroville High School have been approved to attend the National Science Teachers Association conference in Denver Colorado from March 20 – March 23, 2024. As presented by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Smith
Noes:	None
Abstentions:	None
Absent:	None

18. Provisional Internship Permit~~#49-23/24~~ **#52-23/24**

~~#49-23/24~~: On a motion by Mrs. King, seconded by Mr. Sehorn, Elisa Pendergraft has been approved under a Provisional Internship Permit for the remainder of the 23/24 school year. Ms. Pendergraft will be assigned to work as a Mild to Moderate Support Needs/Extensive Needs Support Education Specialist at Oroville High School. As presented by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Smith
Noes:	None
Abstentions:	None
Absent:	None

19. Set Date for the Annual Organizational Meeting~~#50-23/24~~ **#53-23/24**

~~#50-23/24~~: On a motion by Mrs. King, seconded by Mr. Smith, December 20, 2023 was set as the date for the Annual Organizational Meeting as presented by the following vote::

Ayes:	Damon, Englund, King, Sehorn, Smith
Noes:	None
Abstentions:	None
Absent:	None

20. Amended Personnel Assignment Order~~#51-23/24~~ **#54-23/24**

~~#51-23/24~~: On a motion by Mr. Sehorn to approve the amended Personnel Assignment Order was approved by the following vote:

Ayes:	Damon, Englund, King, Sehorn, Smith
Noes:	None
Abstentions:	None
Absent:	None

***AMENDED PERSONNEL ASSIGNMENT ORDER**

(Irrespective of effective dates, new employees may not report to their school campus until Personnel Office has communicated completion of pre-employment requirements to site Principal.)

Certificated**Classified****Subject Area Coordinator****LPHS**

Math – Rebecca Howard

OHS

ELA- Marta Shaffer (Split Stipend)

ELA- Jeff Horsely (Split Stipend)

Counseling- Patty Bauer (Split Stipend)

Counseling- Jennifer Locati (Split Stipend)

Counseling- Jessica Hewitt (Split Stipend)

2023/24 Extra Duty Assignments

College Connections – Sammy Burnett

Souk Chiang

Teacher- CDS

Correction of salary

Step 1/III \$60,022

Effective July 1, 2023

Danielle Lopez

Counselor- LPHS

Move from 01/IV to 10/IV \$80,716 p/yr

Effective July 1, 2023

Julie Tooker

Teacher- LPHS

Move from 18/I to 18/IV \$94,230 p/yr

Effective July 1, 2021

David Devin

Teacher- OAE

Move to Step 8 \$46.38/Hr

Effective 09/21/2023

Lauri Touchette

Assistant Principal- OHS

205 days; APB/01 \$108,595 p/yr.

Effective 11/16/2023

Gladys Tineo

Teacher- OAE

Retiring Effective 06/14/2023

2023/24 Substitute Food Service Worker

Kelly Wacaster (pending clearances)

Korbin Battson

Custodian

Correction to start date 11/13/23

Rose Davis

Resignation from Transportation Lead

Effective 11/15/2023

2.0 hrs p/day Bus Driver Step 20/E05 \$26.37

6.0 hrs p/day Bus Driver Trainer

Step 17/E05 \$24.48

Effective 11/16/303

Yvonne Jensen

Courier

Resignation

Effective 10/31/23

Mee Lee

Food Service Worker- OHS

Requesting Leave of Absence

Effective 11/2/23- 12/04/23

Cynthia Guerra

Para-Educator - LPHS

Requesting Leave of Absence

Effective 12/12/23-12/21/23

Dale Carey

Sr. Budget/ Accounting Tech

Requesting Intermittent FMLA

Effective 01/22/2024

Brandon Giles

TCM- LPHS

Requesting FMLA

10/24/23- 11/09/23

Certificated

Classified

2023/24 Substitute Teachers

Megan Knaus (Pending District Clearances)

2023/24 Coaches

LPHS

Girls Soccer

Kailey Newkirk – Varsity Asst NP

OHS

Girls Soccer

Jen Thomson – Varsity Asst NP

Boys Basketball

Marshon Jones – Frosh Head PD

Alma Llamas

Para-Educator II – LPHS

Step/Column 12/B \$18.72 p/hr

(Pending District Clearances)

Lori Denney

Para-Educator II- OHS

Step/Column 12/B \$18.72 p/hr

(Pending District Clearances)

20. Items for Next Agenda (None)

ADJOURNMENT

On a motion by Dr. Englund, seconded by Mr. Sehorn, the meeting adjourned at 6:26 p.m.

(Signature of Board Official)

ATTEST: