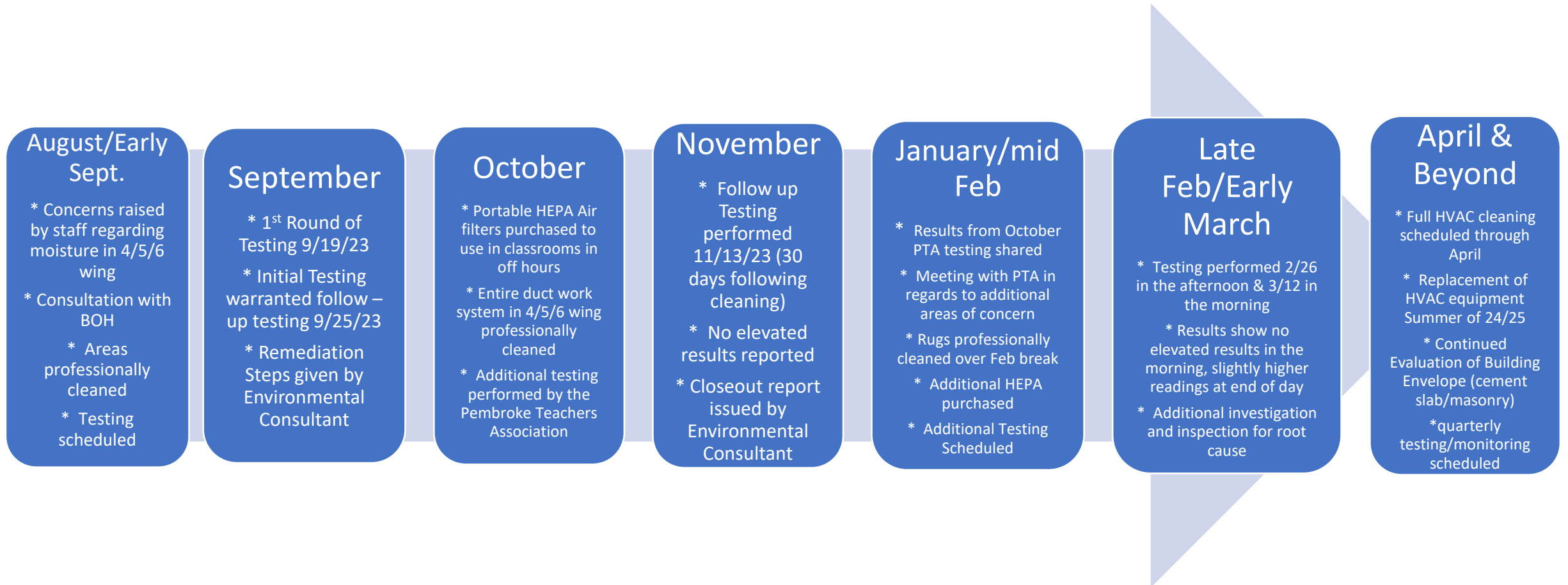


# HES Air Quality Timeline – SY2023-2024



# Recommendations – Additional Next Steps

Action Step	Timeline	Notes
Continue operating HEPA fan units	Ongoing	Run every evening and weekend hours
Assessment of Roof Top Units	March	Working with HVAC contractor to schedule cleaning and repair of rooftop units
Ductwork Cleaning	April	Following repair of RTUs professional cleaning of associated ductwork
Inspection of Perimeter Bench tops and Ceiling Diffusers	March/April	Source of moisture determined to be wood under seating benches in room 240
Develop HVAC Action Plan	March-Ongoing	Revise Operation Schedule Develop timeline for replacement Explore adding cooling functionality to minimize humidity concerns in future years