

DRAFT

**Lansingburgh Central School District
Minutes of the
Regular Meeting of the Board of Education
Monday, February 27, 2023
Turnpike Elementary School - Cafeteria**

The meeting was called to order by James Spear at 6:03 p.m.

CALL TO ORDER

All stood for the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Board of Education Members, Andrea Fairhurst, Jillian Manupella, Talia Pallozzi, Daniella Richards, James Spear, Jessica Vartigian, and Thomas Zakrzewski were present. Michael Cusack and Jason Shover were absent from the meeting.

ROLL CALL

Others present include Lindsey Gibson (on behalf of the LTA), Matthew Van Dervoort, Carrie Phelan, Katie Stalker, Kelly Cataldo, Bob Schongar, Linda Klime, Rebecca McGrouty, Dr. Antonio Abitabile and Christina Williams. There were no others present.

Mr. Cusack read the District's Mission Statement:

MISSION

Our mission at the Lansingburgh Central School District is to create for all students a productive, challenging and safe educational environment. Our students will acquire civic values and learning skills and strategies through a dynamic partnership between the schools and community. These experiences will inspire a lifetime of learning and self-sufficiency.

Motion by Ms. Fairhurst:

RESO #1-02/27/2023 Approve Meeting Agenda

RESOLVED, the Board hereby approves the meeting agenda for February 27, 2023.

Second: Mrs. Vartigian

Ayes – 7

Nays – 0

Mr. Spear reported for the Audit Committee.

FINANCIAL REPORTS

- The budget is in good shape.
- There were a lot of funds being used from the operations budget because of the supplies needed resulting from the flood.
- There was a spike in Special Education expenses
- The rescue funds audit went well. There were some minor modifications recommended by SED, but overall it went great.

DRAFT

Ms. Richards reported for the Policy Committee. Policies review tonight include:

- 4321.12 – Use of Timeout Rooms
- 4327 – Homebound Instruction
- 5421 – Concussion Management
- 5421-E-2 – Concussion Management Checklist
- 6830 – Expense Reimbursement
- 8635-R – Information and Data Privacy, Security, Breach and Notification Regulation
- 9645 – Disclosure of Wrongful Conduct

Motion by Mrs. Manupella:

RESOLVED, the Board of Education hereby approves the Treasurer’s Report, Budget Transfers and Monthly Financial Report submitted by the Audit Committee.

**RESO #2-02/27/2023
Approve Financial
Reports**

Motion Carried
Unanimously

Second: Mrs. Vartigian

Ayes – 7 Nays – 0

CONSENT AGENDA

Motion by Ms. Richards:

RESOLVED, the Board of Education hereby approves the minutes of the Regular Meeting held on January 30, 2023 (with corrections) and the Special Meeting held on February 13, 2023.

**RESO #3-02/27/2023
Approve Minutes**

Motion Carried
Unanimously

Second: Mrs. Manupella

Ayes – 7 Nays – 0

PERSONNEL – INSTRUCTIONAL

Motion by Ms. Richards:

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the resignation of John Perugino, Teaching Assistant at Lansingburgh High School, effective February 26, 2023, for the purpose of accepting a teaching position with the District.

**RESO #4-02/27/2023
Accept Resignation –
John Perugino**

Motion Carried
Unanimously

Second: Mrs. Manupella

Ayes – 7 Nays – 0

DRAFT

Motion by Ms. Richards:

**RESO #8-02/27/2023
Appoint 2023 Spring
Coaches**

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following 2023 Spring Coaches, with stipends as per contractual rates:

- Varsity Girls Track and Field - Dallas Foard
- Varsity Boys Track and Field- James Gordon
- Modified Girls Track- Tiffany Ainsworth
- Modified Boys Track- Chris Landry
- Varsity Softball- Jim Swab
- Modified Softball- Sam Casale
- Varsity Lacrosse- Ben Seymour
- Varsity Boys Assistant Track and Field- Haylielyn Szemplinski
- Varsity Girls Assistant Track and Field- Jessica Bouchard
- JV Baseball- Justin Maxon
- Modified Baseball- Gary Pascucci
- Volunteer Softball- Mike Patregnani
- Volunteer Baseball- Edwin Gerena

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Ms. Richards:

**RESO #9-02/27/2023
Approve Bootcamp
Staff**

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following teachers for the ELA and Math Bootcamp for test preparation for Rensselaer Park Elementary School for the 2022-2023 school year, at the contractual hourly rate of \$30, funded through the SIG Grant:

- Annette Hopkins Kristen Pasinella Mary Haydock

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Ms. Richards:

**RESO #10-02/27/2023
Approve
Morning/Aftercare
Administrators**

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following administrators to oversee the Morning/Aftercare Program for the 2022-2023 school year, funded through the ARP Grant:

- Matthew VanDervoort – 1/3 daily rate
- Carrie Phelan – 1/3 daily rate
- Katie Stalker – 1/3 daily rate
- Kelly Cataldo – 1/3 daily rate
- Andrew Sheehan – 1/3 daily rate

DRAFT

Motion by Ms. Richards:

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following staff members to be paid up to 5 hours at the rate of \$30 per hour, from the Title II grant for preparation of the following Lansingburgh Academy Classes:

- Mary Haydock - Edulastic: Interactive Formative Assessment
- Mary Haydock - iReady Teacher Toolbox
- Jessica Dusenberry - iReady Teacher Toolbox
- Jessica Dusenberry - A Guide to the Reading Workshop K-2
- Jamie Desso - Interactive Writing in the Primary Classroom - Part 2
- Lori Filarecki - Interactive Writing in the Primary Classroom - Part 2
- Lori Filarecki = A Guide to the Reading Workshop K-2
- Kelly Fonda-Ewing - Sensory Processing: Strategies and Explanations of the Sensory Your Students Experience
- Bethany Spencer - Breathwork
- Maggie Higgins - Book Bonanza 2023 (Part 1): New & Notable Primary Children's Literature
- Kyle Dalton - Help them Remember
- Lindsey Gibson - Breakfast Bytes
- Theresa Eckler - Crack the Code Part II

Second: Mrs. Manupella

Ayes – 7

Nays – 0

RESO #15-02/27/2023
Approve
Lansingburgh
Academy Instructors

Motion Carried
Unanimously

Motion by Ms. Richards:

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following staff member be paid up to 5 hours at her contractual hourly rate, from the Title II grant for preparation of the following Lansingburgh Academy Class:

- Claudia Payton - Sensory Processing: Strategies and Explanations of the Sensory Your Students Experience

Second: Mrs. Manupella

Ayes – 7

Nays – 0

RESO #16-02/27/2023
Approve
Lansingburgh
Academy Instructors

Motion Carried
Unanimously

PERSONNEL –
NON-
INSTRUCTIONAL

Motion by Ms. Richards:

RESO #17-02/27/2023

DRAFT

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Stephanie O’Brien as Human Resources Specialist effective February 22, 2023, with benefits in accordance with the Management Confidential Employees Agreement, pending clearance by the New York State and the Federal Government per the Project SAVE Law with salary as set for the below:

Appoint Human Resources Specialist – Stephanie O’Brien

Salary: \$54,000 (pro-rated) 12-months / 7.5 hours per day

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried Unanimously

Motion by Ms. Richards:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Kevin Keefer as Custodial Worker (District-wide) effective February 22, 2023, with salary and benefits in accordance with the CSEA Non-Instructional Contract, pending clearance by the New York State and the Federal Government per the Project SAVE Law with salary as set for the below:

**RESO #18-02/27/2023
Appoint Custodial Worker – Kevin Keefer**

Step 1 - \$23.29 per hour / \$.50 differential for second shift
12-months / 8 hours per day
6-month Probationary Period

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried Unanimously

Motion by Ms. Richards:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Nelson Rivera Melendez as Custodial Worker at Knickerbacker Middle School effective February 27, 2023, with salary and benefits in accordance with the CSEA Non-Instructional Contract, pending clearance by the New York State and the Federal Government per the Project SAVE Law with salary as set for the below:

**RESO #19-02/27/2023
Appoint Custodial Worker – Nelson Rivera Melendez**

Salary: Step 1 - \$23.29 per hour
12-months / 8 hours per day
6-month Probationary Period

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried Unanimously

DRAFT

Motion by Ms. Richards:

**RESO #20-02/27/2023
Appoint Teacher Aide
– Silva Marquez**

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Silva Marquez to a teacher aide position at Turnpike Elementary School, effective February 27, 2023, pending clearance by the New York State and the Federal Government per the Project SAVE Law, with compensation as set forth below:

Salary: Step 2 - \$18.63 per hour
6-month Probationary Period

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Ms. Richards:

**RESO #21-02/27/2023
Appoint Non-
Instructional
Morning/Aftercare
Staff**

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following non-instructional staff for the Morning/Aftercare Program for the 2022-2023 school year, at their current hourly rate, funded through the ARP Grant:

- Elizabeth Isager - Nurse
- Dawn Hamel - Nurse
- Reene McGreevy- Nurse
- Jenna Sherman - Nurse
- Linda Lockrow - TA
- Michael Oliver - Security
- Jeffrey Pasinella - Security

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Ms. Richards:

**RESO #22-02/27/2023
Approve Student
Workers**

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following Student Workers with compensation at \$14.20 per hour, funded through the 21st Century Grant:

- Gillian Laurente
- Genesis Bertram-Cooper
- Izabella Hammood
- Jordan Hartsfield
- Kori Williams
- Tyree Brammer
- Naima Martin
- Heaven Downing

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Paige Muller
Joel Foster
Jaquan Wright

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried
Unanimously

ACTION ITEMS

Motion by Mrs. Pallozzi:

RESO #23-02/27/2023
Accept Donations

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the following donations in memory of Karen Teets:

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Tompkins Family	\$ 50.00	Anything is Possible Scholarship
Janet Sawyer	50.00	Anything is Possible Scholarship
Peter & Judith Nero	100.00	Anything is Possible Scholarship
Lucy Nero	50.00	Anything is Possible Scholarship
Carolyn Russo	50.00	Anything is Possible Scholarship
Linda Collett	100.00	Anything is Possible Scholarship
Philip & Christine Abitabile	100.00	Anything is Possible Scholarship
Kathy Harter & Family	100.00	Anything is Possible Scholarship
Admin & D.O. Staff	386.00	Anything is Possible Scholarship
RPES Staff	200.00	Anything is Possible Scholarship
Pasinella Family	100.00	Anything is Possible Scholarship
Susan Hoy	50.00	Anything is Possible Scholarship
Maryanne & Leo Breton	100.00	Anything is Possible Scholarship
The Mary Fund	100.00	Anything is Possible Scholarship
Burgh Football Booster Club	100.00	Anything is Possible Scholarship
Timothy & Michele Hutchings	25.00	Anything is Possible Scholarship
John & Margaret Russo	100.00	Anything is Possible Scholarship
Catherine Gallo	100.00	Anything is Possible Scholarship
Francis & Renee Abitabile	50.00	Anything is Possible Scholarship
David & Sherry Barringer	100.00	Anything is Possible Scholarship
Dominick & Mary Ann Izzi	50.00	Anything is Possible Scholarship

Second: Ms. Richards

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Vartigian:

RESO #24-02/27/2023
Accept Donation

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the following donation in memory of Joann Tarbox:

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Jane & John Luskin	\$ 200.00	Anything is Possible Scholarship

Second: Ms. Richards

Ayes – 7 Nays – 0

Motion Carried
Unanimously

DRAFT

Motion by Mrs. Vartigian:

RESO #25-02/27/2023
Accept Donation

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the following donation:

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
NYSTEC	\$ 250.00	School Supplies for Cathleen Peter

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Vartigian:

RESO #26-02/27/2023
Adopt Revised
Policies

RESOLVED, upon the recommendation of the Superintendent, that the Board approve the second reading and adopt the following policies:

- 0110 – Sexual Harassment
- 0110.1 – Sexual Harassment of Students
- 0110.1-R – Sexual Harassment of Students Regulation
- 0110.2 – Sexual Harassment of Employees
- 0110.2-R – Sexual Harassment of Employees Regulation
- 0110.2-E – Sexual Harassment of Employees Exhibit
- 2160 – School District Officer and Employee Code of Ethics
- 4321.04 – Independent Educational Evaluations

Second: Ms. Richards

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Ms. Fairhurst made a motion to table the approval of the first reading of policy #8635-R – Information and Data Privacy, Security, Breach and Notification Regulation. Ms. Richards seconded that motion. The policy committee will review policy #8653-R at their next meeting. The motion was carried unanimously.

RESO #27-02/27/2023
Table Agenda Item

Motion Carried
Unanimously

TES Report by Ms. Cataldo – See page 12.
RPES Report by Mrs. Stalker – See page 13.
KMS Report by Ms. Phelan – See page 14 & 15.
LHS Report by Mr. Van Dervoort – See page 16.

Principal's Reports

Mr. Van Dervoort has been spending a lot of time at Turnpike helping with the Aftercare Program during the transition period. Mr. Van Dervoort acknowledged Ms. Cataldo for the wonderful happenings at Turnpike Elementary School. Turnpike is a fun place to be.

DRAFT

By Mrs. McGrouty:

**Assistant
Superintendent
Report**

Professional Development	Planning our March 16 and 17 PD Day <ul style="list-style-type: none"> • Participating in Questar Regional PD Day • Both on-site and virtual for specific departments
Other	Planning with building principals for PD needs for 23-24 Planning dates with Professional Learning Committees

By Dr. Abitabile:

**Superintendent
Report**

- This Wednesday, the Administrative Team will be participating in another tabletop exercise.
- We have a draft of the 2023-2024 school calendar. I met with the union reps and went over it with them. It will be on the next meeting agenda for approval.
- We have been exploring trimesters at both elementary schools. This will require experimenting with changes in report cards.
- The maximum allowable tax cap for the 2023-2024 budget is 1.81%.
- Assemblymember John McDonald will be at the March 13th workshop to discuss the state budget.

Motion by Ms. Fairhurst:

**RESO #28-02/27/2023
Adjourn**

Be it resolved this meeting of the Board of Education hereby adjourns at 6:42 p.m.

Second: Mrs. Manupella

Ayes – 7

Nays – 0

Motion Carried
Unanimously

Respectfully submitted,

Christina Williams
Clerk to the Board of Education

DRAFT

Kelly Cataldo
Principal's Report
Board Meeting
2/27/23

Attendance: Year to Date

1. UPK: 84%
2. K: 85%
3. 1st: 87%
4. 2nd: 88%
5. Overall: 86%

Curriculum and Instruction: Professional Development in February

1. Math- Eureka 2 Pilot underway; Gathering feedback from pilot teachers at the end of each module
2. Feb. 10th ½ Day- Teachers analyzed iReady data, F&P data, and classroom data to form targeted instructional plans to meet their students needs
3. Kim Inglee- Coaching new teachers and teachers who need to improve with guided reading lessons
4. Michelle Stone- Assessed students who are having difficulty showing growth in reading; met with the classroom teacher and reading teacher to provide best practices to help students become proficient readers

Events:

1. Glow in the Dark BINGO! - Incredible turnout and success!!
2. World Read Aloud Day

School Leadership:

1. Report Card committee formed to revamp current report card
2. Untenured teachers observation due by April 15th.

DRAFT

Katie Stalker
RPES Principal's Report
Board Meeting
2.27.23

Attendance Rates

1. 3: 89.17%
2. 4: 87.96%
3. 5: 91.06%
4. Overall: 89.26%

Attendance committee at RPES:

- The attendance committee continues to meet to review attendance data and plan interventions as a team biweekly.

Curriculum and Instruction

- Michelle Stone, ELA Specialist - phonics instruction
- Karen Kohler, Questar ELA Specialist - 4th Grade ELA Team
- Jessica Decker, Questar Math Specialist - Math Classroom Teachers and AIS Math

Social and Emotional Learning

- TSS - Tier 1 Celebration - Build/Decorate a Snowman
- Character Education - Kindness
 - Student Council - Random Acts of Kindness project and staff snack
- Meetings with Joe Otter and St. Catherine's to finalize a plan for:
 - A student assistance counselor
 - Family engagement specialists

Events

- PTA - Bowling Nights on 2/10 and 2/17
- PARP kick off - 3/2

School Leadership

- APPR Observations
- After care update
- Capital Improvement Project

DRAFT

Knickerbacker Middle School

BOE Report

February 27, 2023

Area of Focus	Action/Initiatives
ELA	ELA and math are beginning to plan for their test prep bootcamps that begin next week. Students will be invited to participate and will work on testing strategies and skills to prepare them for the NYS assessments.
Math	We continue with our PD to create more student centered, inquiry focused classrooms. 6th grade math will begin the pilot of Eureka Squared this week.
SEL/School Climate	School Counselors continue to push-in to conduct Second Step SEL lessons. We focused on emotional regulation and conflict resolution. Valentine's Day cards for all students from their teachers/allies The 2nd Ally event was held on Friday 2/17 Student council distributed kindness grams to those that purchased them for themselves, peers and teachers. 8th grade class distributed carnations to those that purchased them. Students reported enjoying these fundraisers. Student Council has launched a pasta collection campaign. They are looking to have students bring new boxes of pasta to their social studies teachers. The council would like to make a giant domino display out of the boxes and then donate to Lansingburgh food pantry.
Attendance	90.14% Grade 6 88.71% Grade 7 87.83 % Grade 8 Total 88.79%

DRAFT

Parent Engagement	<p>KMS held their second parent focus group, some important feedback that was highlighted was:</p> <ul style="list-style-type: none">• Great communication! Parent square is very helpful!• 21st Century is a hit!• Longer lunch period was definitely desired later start time• Suggestions for mindfulness training for students• Student continue to need assistance on how to handle drama
21st Century Program	<p>The Program continues to grow- over 130 KMS students and 50 LHS students registered in program!</p> <p>We had a great turn out for the winter track workouts. It was great to see students staying active during the winter! The ‘Crowning Queens’ club was started because some of our middle school girls wanted to learn more about styling their hair and natural ways to keep their hair healthy.</p> <p>There are many new opportunities that will begin in the coming weeks- Girls on the Run, Lansingburgh Laughs (improv club), Fiber Arts, Chess Club, Science and Nature Club, Black Inventors in History and some music enrichment opportunities with the Troy Savings Bank Music Hall.</p>

Other Information:

The Snowball Dance was a success! Thank you to all of the parents, teachers and staff that assisted in making this such a great event for our students.

DRAFT

LHS Report by Mr. Van Dervoort

Attendance

9-81
10-83
11-86
12-84

Academic

We have a great partnership with Hudson Valley Community College. It is not easy for our teachers to be approved to teach their college level courses, but we have had many of our staff approved. The following courses are being offered this year:

Financial Accounting	Patricia Hurley-Dyer
Business Math	Jesse Guyer
Organization & Management	Jesse Guyer
Computer Concepts & Applications	Patricia Hurley-Dyer
English Comp I	Derek Shuttleworth
Communications	Justine Fazziola
Creative Writing	Justine Fazziola
American Literature II	Justine Fazziola
Western Civ. & World II	John Ravalli
Inter. Of American History I	John Verra
Inter. Of American History II	John Verra
Elementary Statistics	Jenna Tyler
Precalculus	Randi Behrens
Calculus I	Nicole Collard
General Psychology	Kyle Dalton

We met with HVCC today and were given good news that they approved Pat Wilson to teach Economics 101 and Kyle Dalton to teach Civic Readiness.

SEL

- TSS meeting today
- Community Day March 16th
- Basketball Wednesday Knight