

DRAFT

**Lansingburgh Central School District
Minutes of the
Regular Meeting of the Board of Education
Tuesday, April 24, 2023
Knickerbacker Middle School – Library Media Center**

The meeting was called to order by Board President, Michael Cusack at 6:05 p.m. **CALL TO ORDER**

All stood for the Pledge of Allegiance. **PLEDGE OF ALLEGIANCE**

Board of Education Members, Michael Cusack, Jillian Manupella, Talia Pallozzi, James Spear, Jessica Vartigian, and Thomas Zakrzewski were present. Andrea Fairhurst, Daniella Richards and Jason Shover were absent from the meeting. **ROLL CALL**

Others present include Lindsey Gibson (on behalf of the LTA), Colleen Buff, Gina Fusco, Tiffany Wysocki, Hannah Tryon, Chris Jura, April Kilmer, Elizabeth Renfrew, Carrie Phelan, Katie Stalker, Linda Klime, Rebecca McGrouty, Dr. Antonio Abitabile and Christina Williams. There were no others present.

Mr. Cusack read the District’s Mission Statement: **MISSION**

Our mission at the Lansingburgh Central School District is to create for all students a productive, challenging and safe educational environment. Our students will acquire civic values and learning skills and strategies through a dynamic partnership between the schools and community. These experiences will inspire a lifetime of learning and self-sufficiency.

Motion by Mr. Spear: **RESO #1-04/25/2023
Approve Meeting
Agenda**

RESOLVED, the Board hereby approves the meeting agenda and addendum for April 25, 2023 with the addition of May 30, 2023 as an unused emergency day.

Second: Mrs. Pallozzi Ayes – 6 Nays – 0 Motion Carried
Unanimously

Carrie Phelan gave an update on Knickerbacker Middle School. Hannah Tryon provided a grade 7 science experiment for those present. Chris Jura and April Kilmer provided a grade 6 writing research project demonstration. **PRESENTATIONS**

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Elizabeth Renfrew gave an update on the 21st Century Learning Center.

FINANCIAL REPORTS

Mr. Spear gave an update for the Audit Committee. We are currently using some of the fund balance to purchase supplies and library books. The spring Foundation Aid will be arriving in May. We are currently calculating the teacher balloon payments for the end of the year. We are in good shape.

Mrs. Manupella gave an update for the policy committee. Those policies discussed by the Board at the workshop on April 3, 2023, have been revised and are on the agenda for tonight for a first reading.

Motion by Mr. Spear:

RESOLVED, the Board of Education hereby approves the Treasurer’s Report, Budget Transfers and Monthly Financial Report submitted by the Audit Committee.

Second: Mrs. Manupella

Ayes – 6 Nays – 0

**RESO #2-04/25/2023
Approve Financial Reports**

Motion Carried
Unanimously

CONSENT AGENDA

Motion by Mr. Spear:

RESOLVED, the Board of Education hereby approves the minutes of the Regular Meeting held on March 27, 2023 and the minutes of the Special Meeting held on April 3, 2023.

Second: Mr. Zakrzewski

Ayes – 6 Nays – 0

**RESO #3-04/25/2023
Approve Minutes**

Motion Carried
Unanimously

PERSONNEL – INSTRUCTIONAL

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the resignation of Elise Mamone, Teaching Assistant at Rensselaer Park Elementary School, for the purpose of retirement, effective June 30, 2023.

Second: Mr. Zakrzewski

Ayes – 6 Nays – 0

**RESO #4-04/25/2023
Accept Resignation – Elise Mamone**

Motion Carried
Unanimously

DRAFT

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints John Pelletier to a probationary position at Lansingburgh High School in the tenure area of Teaching Assistant, pending clearance by the New York State and the Federal Government per the Project SAVE Law, with compensation as set forth below:

Commencement of Service – April 17, 2023
Expiration of Probationary Appointment – April 16, 2027
Certification Status – Teaching Assistant Level I
Salary: Step 10 - \$24.07

Second: Mr. Zakrzewski

Ayes – 6 Nays – 0

RESO #5-04/25/2023
Appoint Teaching Assistant – John Pelletier

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Laura Duval to a probationary position at Rensselaer Park Elementary School in the tenure area of Teaching Assistant, pending clearance by the New York State and the Federal Government per the Project SAVE Law, with compensation as set forth below:

Commencement of Service – April 17, 2023
Expiration of Probationary Appointment – April 16, 2027
Certification Status – Teaching Assistant Level I
Salary: Step 5 - \$19.77

Second: Mr. Zakrzewski

Ayes – 6 Nays – 0

RESO #6-04/25/2023
Appoint Teaching Assistant – Laura Duval

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Caila Eichin as long-term substitute teacher to fill the position of Emily Burns, Elementary Teacher at Turnpike Elementary School, pending clearance by the New York State and the Federal Government per the Project SAVE Law, with compensation as set forth below:

Commencement of Service: April 17, 2023
Expiration of Service: on or about June 23, 2023
Salary – 1/200th of Step 1

Second: Mr. Zakrzewski

Ayes – 6 Nays – 0

RESO #7-04/25/2023
Appoint Long-Term Substitute Teacher – Caila Eichin

Motion Carried
Unanimously

DRAFT

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board approves an Agreement for employee #106, effective March 30, 2023.

Second: Mr. Zakrzewski

Ayes – 6

Nays – 0

RESO #8-04/25/2023
Approve Employee Agreement

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board approves the request of Katie Kuykendall, Special Education Teacher at Turnpike Elementary School, for an unpaid leave of absence beginning April 3, 2023 through April 28, 2023.

Second: Mr. Zakrzewski

Ayes – 6

Nays – 0

RESO #9-04/25/2023
Approve Unpaid Leave – Katie Kuykendall

Motion Carried
Unanimously

**PERSONNEL –
NON-
INSTRUCTIONAL**

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the resignation of Samantha Filkins, teacher aide at Rensselaer Park Elementary School, effective April 17, 2023.

Second: Mr. Zakrzewski

Ayes – 6

Nays – 0

RESO #10-04/25/2023
Accept Resignation – Samantha Filkins

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board reappoints Shelley Snyder to a 12-month Typist position at Rensselaer Park Elementary School effective April 3, 2023.

Second: Mr. Zakrzewski

Ayes – 6

Nays – 0

RESO #11-04/25/2023
Appoint 12-Month Typist – Shelley Snyder

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Sarah Huls to a 10-month typist position at

RESO #12-04/25/2023
Appoint 10-Month Typist – Sarah Huls

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Rensselaer Park Elementary School, effective April 17, 2023, pending clearance by the New York State and the Federal Government per the Project SAVE Law, with compensation as set forth below:

Salary: Step 1 - \$20.34 per hour / 7.5 hours per day / 10-months
6-month Probationary Period

Second: Mr. Zakrzewski

Ayes – 6 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

**RESO #13-04/25/2023
Appoint Teacher Aide
– Nicole VanCott**

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Nicole VanCott to a teacher aide position at Rensselaer Park Elementary School, effective April 17, 2023, pending clearance by the New York State and the Federal Government per the Project SAVE Law, with compensation as set forth below:

Salary: Step 1 - \$17.75 per hour
6-month Probationary Period

Second: Mr. Zakrzewski

Ayes – 6 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

**RESO #14-04/25/2023
Appoint Custodial
Worker – Kenneth
Retell, III**

RESOLVED, upon the recommendation of the Superintendent, the Board appoints Kenneth Retell, III as Custodial Worker (District-wide) effective May 5, 2023, with salary and benefits in accordance with the CSEA Non-Instructional Contract, pending clearance by the New York State and the Federal Government per the Project SAVE Law with salary as set for the below:

Salary: Step 1 - \$23.29 per hour / \$.50 differential for second shift
12-months / 8 hours per day
6-month Probationary Period

Second: Mr. Zakrzewski

Ayes – 6 Nays – 0

Motion Carried
Unanimously

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Motion by Mr. Spear:

RESO #15-04/25/2023
Approve Student Worker

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following Student Worker with compensation at \$14.20 per hour, funded through the 21st Century Grant:

Nina Kilpatrick

Second: Mr. Zakrzewski

Ayes – 6

Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

RESO #16-04/25/2023
Approve Non-Instructional Staff

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following non-instructional staff effective April 3, 2023:

Sheri Telesky – substitute typist

Second: Mr. Zakrzewski

Ayes – 6

Nays – 0

Motion Carried
Unanimously

ACTION ITEMS

Motion by Mrs. Manupella:

RESO #17-04/25/2023
Adopt Revised School Calendar

RESOLVED, upon the recommendation of the Superintendent, the approves the revised 2022-2023 school calendar declaring the District closed on April 6, 2023, May 25, 2023, May 26, 2023 and May 30, 2023 due to unused emergency closure days.

Second: Mrs. Vartigian

Ayes – 6

Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

RESO #18-04/25/2023
Adopt Revised Policies

RESOLVED, upon the recommendation of the Superintendent, the Board approves the second reading and hereby adopts the following policies:

- 4321.12 – Use of Timeout Rooms
- 4327 – Homebound Instruction
- 5421 – Concussion Management
- 5421-E-2 – Concussion Management Checklist
- 6830 – Expense Reimbursement
- 9645 – Disclosure of Wrongful Conduct

Second: Mrs. Vartigian

Ayes – 6

Nays – 0

Motion Carried
Unanimously

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Motion by Mrs. Vartigian:

RESO #19-04/25/2023
Approve First
Reading of Policies

RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the first reading of the following revised policies:

- 2310 – Regular Meetings
- 2330 – Executive Sessions
- 2360 – Minutes
- 8121.1-R-2 – Naloxbox
- 8635.1 – Use of USB and Local Media

Second: Mrs. Vartigian

Ayes – 6

Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

RESO #20-04/25/2023
Authorize Disposal of
Assets

RESOLVED, upon the recommendation of the Superintendent, the Board authorizes the Purchasing Agent to dispose of the following assets:

Manufacturer	Type	Model	Asset
Epson	Projector		200727
Epson	Projector	H284A	201467
HP	Laser Printer	4050TN	421
HP	Desktop Computer	6200	211097
HP	Desktop Computer	6200	212085
HP	Desktop Computer	6200	212030
HP	Desktop Computer	6200	212032
HP	Desktop Computer	6200	212149
HP	Desktop Computer	6200	212163
HP	Desktop Computer	6200	212016
HP	Desktop Computer	6200	212143
HP	Desktop Computer	6200	212110
HP	Desktop Computer	6200	212025
HP	Desktop Computer	8300	212442
HP	Desktop Computer	8300	212423
HP	Desktop Computer	8300	212424
HP	Laptop		212553

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Mitsubishi	Projector		20140178
Smart	Document Camera	330	202644
Smart	Document Camera	330	202653
Smart	Document Camera	330	202656
Smart	Document Camera	330	202632
Smart	Document Camera	330	202631
Smart	Document Camera	330	202658
Sony	Projector	VPL-ES7	201436
Sony	Projector	VPL-ES7	202008
Sony	Projector	VPL-ES7	201500
Sony	Projector	VPL-ES7	201437
Sony	Projector	VPL-ES7	201501
Toshiba	Laptop	L50-B	212875

Motion Carried
Unanimously

Second: Mrs. Manupella

Ayes – 6 Nays – 0

Motion by Mrs. Manupella:

RESOLVED, the Board of Education hereby casts its vote for the election of Ms. Mary Daly, Columbia County, NY (District of Residence: Hudson City School District), as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

**RESO #21-04/25/2023
Cast Vote for BOCES
Board Member**

Motion Carried
Unanimously

Second: Mrs. Vartigian

Ayes – 6 Nays – 0

Motion by Mr. Spear:

RESOLVED, the Board of Education hereby casts its vote for the election of Mr. Joseph Garland, Greene County (District of Residence: Coxsackie-Athens Central School District), as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

**RESO #22-04/25/2023
Cast Vote for BOCES
Board Member**

Motion Carried
Unanimously

Second: Mrs. Manupella

Ayes – 6 Nays – 0

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Motion by Mrs. Vartigian:

RESOLVED, the Board of Education hereby casts its vote for the election of Mr. John C. Hill, Rensselaer County, NY (District of Residence: Hoosic Valley Central School District), as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

**RESO #23-04/25/2023
Cast Vote for BOCES
Board Member**

Second: Mr. Spear

Ayes – 6 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Manupella:

RESOLVED, the Board of Education hereby casts its vote for the election of Ms. Mary Yurista, Rensselaer County (District of Residence: Schodack Central School District), as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

**RESO #24-04/25/2023
Cast Vote for BOCES
Board Member**

Second: Mrs. Vartigian

Ayes – 6 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties is authorized to expend the sum set forth in the 2023-24 tentative administrative budget document in the amount of \$7,152,804.

**RESO #25-04/25/2023
Authorize BOCES
2023-2024 Budget**

Second: Mr. Zakrzewski

Ayes – 6 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

Based upon competitive bids opened in the District Office on April 6, 2023, the Board of Education hereby awards the following contracts for the Lansingburgh 2021 Capital Improvement Project at Rensselaer Park Elementary School:

**RESO #26-04/25/2023
Award Contracts for
2021 Capital
Improvement Project
at RPES**

Site Construction Contract #100

Shaker Flats	
Base Bid:	\$2,337,700.00
Alternate GC-06	
RPES Media Center Roof Top Unit & Exhaust Fan	\$ 517,000.00
Total Contract Award:	\$2,854,700.00

General Construction Contract #101

Bette & Cring, LLC	
Base Bid:	\$4,561,000.00

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Alternate GC-06
RPES Media Center Roof Top Unit & Exhaust Fan \$ 25,000.00
Total Contract Award: \$4,586,000.00

Mechanical Construction Contract #102

Campito Plumbing & Heating, Inc.
Base Bid \$1,988,180.00
Alternate MC-04
RPES Media Center Roof Top Unit & Exhaust Fan \$ 116,000.00
Total Contract Award: \$2,104,180.00

Electrical Construction Contract #103

Flex Electric, LLC
Base Bid \$1,393,000.00
Alternate EC-6
RPES Media Center Roof Top Unit & Exhaust Fan \$ 6,000.00
Total Contract Award: \$1,399,000.00

Plumbing Construction Contract #104

Crisafulli Bros. Plumbing & Heating, Inc.
Base Bid \$ 818,000.00
Total Contract Award: \$ 818,000.00

Food Service Equipment Contract #105

11400, Inc.
Base Bid \$ 427,000.00
Total Contract Award: \$ 427,000.00

Second: Mr. Zakrzewski

Mr. Cusack – Aye
Mrs. Manupella - Abstain
Mrs. Pallozzi – Aye
Mr. Spear – Aye
Mrs. Vartigian – Aye
Mr. Zakrzewski - Aye

Motion Carried 5-1-0

TES Report by Mrs. McGrouty – See page 13.

Principal's Reports

RPES Report by Mrs. Stalker – See page 14.

KMS Report by Ms. Phelan – See page 15.

LHS Report by Mrs. McGrouty – See page 16.

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By Mrs. McGrouty:

Assistant Superintendent Report

- We have been using the K-12 Insight Survey for the past 3 years. The next survey for our Needs Assessment will launch on May 3.
- NYS ELA testing was on April 19 and 20 for KMS and April 21 and 24 for RPES. This is our first year with computer-based testing. It went exceptionally well. The students were extremely prepared.
- The Eureka Squared math program that was piloted this year will be formally adopted for the 2023-2024 school year. At the May 16 PD, there will be an introduction of the program to all staff.

By Dr. Abitabile:

Superintendent Report

- A showing of approximately 60 people including administrators, staff and board members, attended the CASDA dinner last Thursday where Carrie Phelan was awarded Principal of the Year.
- If the Capital Reserve is approved by the voters on May 16, we will move some of our fund balance from this school year that will be used to cover the Rensselaer Park alternatives with the exception of the elevator.
- We anticipate spending \$40,000 - \$50,000 each to renovate the KMS and LHS main entrances. This funding will come from the Capital Reserve, if approved by the voters.
- There is construction work happening on Gurley Ave. There is no PILOT that we know of relating to the building project.
- The administrative team will be meeting with our school attorneys next week to review out-of-school suspensions. We want to use consistent legal and appropriate protocol with each suspension.
- There is still no state budget, but John McDonald would have let us know by now if there were anything for the school districts to be concerned about.
- We are working on summer school hires.

Budget Vote Update by Mrs. Williams:

- Jason Shover was the only person to turn in a petition so he is the only candidate that will appear on the ballot.
- Budget Newsletter is at the printer and will be to the post office on Friday. Residents will have them in their mailboxes next week.

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- 247 absentee ballots were mailed out on Monday to those voters who are on the sick and disabled voters list.
- Voter Registration Day is May 2 at the District Office for anyone not currently registered to vote.
- Budget Hearing and Meet the Candidates Night is May 8 at 6pm in the Turnpike gymnasium.
- Budget Vote and School Board Election is on May 16 from 12:00 noon – 9:00 p.m.

Motion by Mrs. Manupella:

RESO #27-04/25/2023
Executive Session

Be it resolved that the Board of Education enter into Executive Session at 8:05 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Second: Mrs. Vartigian

Ayes – 6 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Manupella:

RESO #28-04/25/2023
Adjourn

Be it resolved this meeting of the Board of Education hereby adjourns at 9:05 p.m.

Second: Mrs. Vartigian

Ayes – 6 Nays – 0

Motion Carried
Unanimously

Respectfully submitted,

Christina Williams
Clerk to the Board of Education

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Kelly Cataldo
Principal's Report
Board Meeting
4/25/23

Attendance: Year to Date

1. UPK: 85%
2. K: 86%
3. 1st: 88%
4. 2nd: 88%
5. Overall: 87%

Curriculum and Instruction: Professional Development in April

1. PLC's- K-2 Teachers are continuing to collaborate with one another to determine how best to meet their students needs in all areas.
2. UPK Teachers are revamping their science curriculum to provide more purposeful instruction.
3. Math- Jessica Decker from Questar III is providing embedded coaching to our three teachers who are piloting Eureka 2. Overall feedback has been positive and they will continue to use the program for the remainder of the school year.
4. Kim Inglee completed her last day of reading coaching with us this school year. She was very impressed with how the new teachers have improved in their practice.

Events:

1. 4/19 Silver Spoon Luncheon
2. 4/19 Paint and Plant Knight
3. ABC Countdown to begin May 11th - Author's visit
4. Grade level field trips are being planned by teachers

School Leadership:

1. 4 teacher tenure recommendations for TES!
2. Report Card update: Math standards need to be updated as well as special areas. New report cards will be done before the end of the school year.
3. Planning for summer school and '23-'24 school year.

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Katie Stalker
RPES Principal's Report
Board Meeting
4.25.23

Attendance Rates

1. 3: 90.13%
2. 4: 88.37%
3. 5: 91.34%
4. Overall: 89.82%

Attendance committee at RPES:

- The attendance committee continues to meet to review attendance data and plan interventions as a team biweekly.

Curriculum and Instruction

- ELA & Math PLCs - Reviewed student data and planned for student placement for the 2023-2024 school year
- Intervention Compass
- NYS ELA Computer Based Testing - Friday, April 21 and Monday, April 24th
- ELA and Math Boot Camp
- Liz Mirra - Science Investigations and Debrief with NYS on 4/27 and 4/28

Social and Emotional Learning

- Character Education Trait - Accountability
- Tier 2 Ally "Get together" - spring scavenger hunt on 4/25
- Physical Development Video
- Character Education Assembly - 4/27

Events

- Let's Glow! Dance - April 21
- PARP Ice Cream Social - April 26
 - Most minutes read for PARP - Mr. Hamilton's Class

School Leadership

- Review of Expectations Assembly - April 17
- APPR Observations
- Report Card Committee

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Knickerbacker Middle School
BOE Report
April 25, 2023

Area of Focus	Action/Initiatives
ELA	KMS students took their English Language Arts Assessment on their chromebooks last Wednesday and Thursday. We are finishing up make-up assessments this week.
Math	Our sixth grade teachers piloting Eureka Squared met with the fifth grade teachers at RPES just before break to discuss the program. Math teachers are reviewing with students before the Math Assessment next week. We will be testing Tuesday and Wednesday.
SEL/School Climate	-Students who took the NYS ELA exam have been given 4 tickets to enter into raffles to win various prizes. They will receive 4 more after taking the NYS Math exam next week. -Student Council finished their pasta box drive and will be having a giant domino this Friday after school.
Attendance	6th - 90.13% 7th - 88.93% 8th - 87.76% Total - 88.94% KMS Attendance Data -Family engagement liaisons from St Catherines have continued to attend our weekly support meeting and connect KMS families with resources.
Parent Engagement	-Focus groups will be occurring for the 3rd MP -Whitney Closson will be presenting on May 1st on vaping -Final KMS FAC Meeting will be in May
21st Century Program	See presentation from Mrs. Renfrew.

Other Information:

8th Grade Class is hosting a bake sale at the Track Invitational on Friday, May 5th.

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LHS Board Report

- Senior graduation boot camp begins next week
- All at-risk meetings are completed with parents and guidance
- MPower finishing up with 11/12th grade students
- 27 Class Days left
- Graduation around the corner
- Beginning skeleton scheduling
- SUNY Oneonta and SUNY Albany trips this week
- Music Washington DC trip this week
- Exploring testing options for Algebra students next year
 - New course creation
- Civic Seal work continuing

Attendance

- 9th-81%
- 10th-84%
- 11th-88%
- 12th- 83%

YTD-84%