



# Minutes- Suffield Elementary PTO

Courtney, Kayla, Bri, Jennifer, Diane, Nicole, Jessica, Laura Z, Laura C

Meeting Location: Zoom

1. President's report: Principal Meeting Overview – 2/8
  - a. Playground Update – delayed to end of month
  - b. Spring “Staff Appreciation” – includes security. Confirm Timing?
  - c. 5<sup>th</sup> Grade T-shirts pending # and design from Kris. - getting the number
  - d. Field Day – will need to confirm # of shirts from Gina. - for second graders
  
2. Vice President's Report
  - a. Winter/Spring 2023 Fundraisers:
    - i. Munsons – 1/26-2/26 (March pick up) -another push to the school - cash in correct amount or check is due at pick up.
    - ii. Altitude – 2/9 5-9pm – Feedback? - Not many people went - it is open for another month - anyone can mention the PTO and we get credit - silent auction can stay open: it is for a 10 kid birthday party
    - iii. Thunderbirds – 4/20 7:05pm - hold between 300-400 seats. They may be able to go on the ice and draw congratulations if they make the playoffs, if they don't win they will get a skate time.
    - iv. Color Run Proposal -
    - v. Clothing Drive – TBD - Secure a date? - maybe look in to coincide with Munson pick up, with a Monday pick up also.
    - vi. Spring Merchandise – TBD - sweatshirt to bring back for the spring - the one with the bands. maybe add some size charts - Maybe in March-Flyer for Munson pick up
    - vii. Scoop Du Jour - April/May - maybe in May
    - viii. Used Toys/Book Drive - maybe work with the school to help make this happen again in the spring.
    - ix. Pie a teacher? at Field Day?
  - b. Joy Tierney - looking for volunteers at the book drive
  - c. Maybe some kind of competition night - permit required
  - d. Send out an ask for potential volunteers with some time requirement examples - ask also for ideas for fundraising
  - e. Maybe look into book fair at Spaulding
  
3. Treasurer's Report - Jennifer, Lauren, Kayla
  - a. Accountant Update /Tax ID
  
4. Secretaries Report – Laura Zinnen
  
5. Enrichment Updates (Diane Dellangelo/Laura Zinnen) – estimate breakdown for budget to Jen.

GRADE	Place	Status
Pre K & K	Riverside Reptile	Booked
Kinder	Childrens Museum	Booked
1st Grade	Animal Adaptations	Booked
2 <sup>nd</sup> Grade	Lucy Shepard	Done
3 <sup>rd</sup> Grade	Leslie Johnson	. Booked

4 <sup>th</sup> Grade	Science Center	Pending
5 <sup>th</sup> Grade	Roseland Cottage	Booked
All School	TBD	Pending

6. Traditions -Bri Maynard

GRADE	Place	Date	Chair
Pre K & K	Western Mass Gym	11.6.23	Nicole Baker & Vicki S
1st Grade	Spare Time	11.12.23	Anna Kristin
2 <sup>nd</sup> Grade	Altitude	10.16.23	Nicole Thorogood
3 <sup>rd</sup> Grade	Ron or Roll	3.3.24	Laura Zinnen /Laura C
4 <sup>th</sup> Grade	Thunderbirds	2.10.24	Amy Knowles & Amy Piccoli
5 <sup>th</sup> Grade	Sonnys	5.3.24	Erica Boucher

Important things to note on permission slips: ***Non-refundable; exact change; No drop event, siblings.***

**Next Meeting** – March 11<sup>th</sup> 7pm