

Board of Education Special Meeting  
February 12, 2024 5:00 PM  
Sharp Middle School  
25 Wright Road  
Butler, KY 41006

**Attendance Taken at: 4:51 PM**

**Present Board Members:**

Ms. Cheri Griffin--Chairperson

Mrs. Amber Beebe

Mr. Kevin Barnard

Mrs. Laura Schack

Mr. Derek Brown

Ava Record—Student Board Representative

**Updated Attendance:**

Mr. Kevin Barnard was updated to present at: 5:02 PM

**Pendleton County Schools Mission**

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

**I. Call to Order**

Chairperson Griffin called the meeting to order at 5 pm.

**A. Approve Agenda**

**Order #24-10370 - Motion Passed:** Superintendent Buerkley's recommendation to approve the agenda passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

**VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes**

**Motion Carried**

**B. Pledge of Allegiance**

Student Board Representative, Ava Record, led the group in the Pledge of Allegiance.

**C. Mission Statement**

Student Board Representative, Ava Record, read the Mission Statement.

**D. Moment of Silence****II. Communications****A. Board Member Comments****B. Superintendent Report****C. Personnel Actions**

| Personnel Changes Board Meeting |            |          |                       |                |
|---------------------------------|------------|----------|-----------------------|----------------|
| February 12, 2024               |            |          |                       |                |
| Last Name                       | First Name | Location | Position              | Effective Date |
| <b>Hire</b>                     |            |          |                       |                |
| Daugherty                       | Rhonda     | SMS      | Spec Ed               | 1/31/2024      |
| Dennison                        | Allie      | Dist     | Substitute Teacher    | 1/16/2024      |
| Gilvin                          | Katie      | NES      | Substitute Cook/Baker | 1/31/2024      |
| Gruner                          | Grace      | NES      | Teacher 4th grade     | 1/30/2024      |
| Rice                            | Brooklyn   | DIST     | Substitute Teacher    | 1/19/2024      |
| Wiglesworth                     | Kara       | NES      | Cook/Baker            | 2/5/2024       |
| <b>Resigned</b>                 |            |          |                       |                |
| Trimble                         | Pat        | DSS      | Bus Driver            | 2/2/2024       |

**D. School Presentations**

1. Pendleton County High School

2. Sharp Middle School

**III. Written Communications & Reports****A. DPP Report****B. Transportation Monthly Trip Report****C. FRYSC Reports**

D. Public Relations Report

E. SMS/PHS Quarterly Reports

F. Maintenance/Technology Report

G. 2024-25 Tentative SBDM Staffing/Instructional Allocations

H. PCHS Curriculum Purchase

1. Animal Science Curriculum

2. Hospitality and Tourism Curriculum

3. Sports and Entertainment Marketing Curriculum

4. Business Management Curriculum

5. Entrepreneurship Teacher Outline

I. KUNA/GATES Trip to Louisville

J. Monthly Financial Report

#### IV. Action Agenda

A. 2024-26 FRYSC District Assurances Certification

**Order #24-10371 – Motion Passed:** Superintendent Buerkley's recommendation to approve the 2024-2026 Family Resource and Youth Service Centers School District Assurance Certification passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

**VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes**

**Motion Carried**

B. Pay App#4--Sharp Middle School Stadium & Renovations Project

**Order #24-10372 - Motion Passed:** Superintendent Buerkley's recommendation to approve the Payment Application #4 as submitted passed with a motion by Mr. Kevin Barnard and a second by Mrs. Laura Schack.

**VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes**

**Motion Carried**

V. Consent Agenda

**Order #24-10373 – Motion Passed:** Superintendent Buerkley’s recommendation to approve the Consent Agenda passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

**VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes**  
**Motion Carried**

- A. Board Meeting Minutes
- B. Orders of the Treasurer
- C. Treasurer's Report
- D. Leave Requests

## BOARD MEMO

**DATE:** 02/12/2024  
**TO:** Mr. Buerkley & Board Members  
**FR:** Jennifer K. Pierce  
**RE:** Request for Family Medical Leave

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A request for Leave of Absence has been received from the following:

Laura Caudill – NES – Teacher- The request for Family Medical Leave of Absence will begin approximately January 9, 2024 and end approximately April 15, 2024.

**I recommend approval by the Board.**

  
\_\_\_\_\_

Name: Jennifer K. Pierce  
Title: Director of Finance and Human Resources

**VI. Adjournment**

**Order #24-10374 - Motion Passed:** A recommendation to adjourn passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

**VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes**  
**Motion Carried**

\_\_\_\_\_ Board Chairperson

\_\_\_\_\_ Board Secretary