Education Center

UPPER PERKIOMEN SCHOOL DISTRICT

Facilities Committee Minutes

Monday October 23, 2023

The Facilities Committee Meeting was held at the Upper Perkiomen Education Center with the following committee members attending:

- JP Prego (Chairperson), Melanie Cunningham, Keith McCarrick.

Others in attendance were: Dr. Allyn Roche, Craig Howard, Drew Bishop

Approval of Meeting Minutes

Minutes were approved.

Old Business:

- Completed but still waiting on the final paperwork to submit to OCR. Paperwork was signed and sent back for a change order for Electrical repairs
- Further discussion and will bring back to January meeting
- Should be completed in the next week or two
- Further discussion - and will bring back to January meeting
- Dr. Roche, Mr. Howard and Mr. Bishop will review the options and report back to the Committee in January

Standing Item:

- Dr. Roche will iInvite KCBA to the January Facilities Committee meeting to review their recommendations with new Board members and committee can begin to discuss a plan

Monthly Security Report:

- Doors are still being propped open so the Administrative Team is meeting with staff to reiterate the need to keep doors closed
  - The offenses are happening after hours, not during the day when students are in the building

        - The Committee discussed possible “fines” for outside organizations if doors are propped open
    - The noon to 6 pm position is still unfilled and the company is having a hard time filling that position
    - Dr. Roche shared a video of a company that has some enhanced security devices. Dr. Roche is meeting with a company on 10/26 and may invite them to a future Facilities Committee meeting (maybe February 2024)

New Business

- Discussions with a company on implementing at HS and.or MS
- A study was completed for the roof and found several areas that were identified for minor repairs that can be completed by staff
- The district will have several companies come out to perform a High School Camera Assessment reviewing all aspects of the system
- Ventrac Plow-V Plow
    - In 2023-24 Budget $4,000
- Bringing in 3 vendors for quotes

Public Comments

- None

Committee Member Comments

- Director Cunnigham - after allowing for Mr. Howard and Mr. Bishop to get acclimated, it’s time to get moving on some projects
- Does the Committee need a November meeting? The Committee decided it was not necessary

Adjourn 7:59 pm

Next Meeting - January 2024 - Date/Time TBD