

## MEETING MINUTES

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a special meeting, open to the public, on **Thursday, March 21 at 8:30 AM**. The Board will convene in Open Session at 5455 South Loop East Freeway, Houston, TX 77033. It is the intent of the Board to have a quorum physically present at the above address. If a quorum of the Board is not physically present at the above address, it is the intent to have the presiding officer physically present at the above address. Other members of the Board may be participating via videoconference in compliance with the Texas Open Meetings Act (Tex. Gov't Code § 551.127(e)). Videoconferencing link provided upon request at [julie.nguyen@yesprep.org](mailto:julie.nguyen@yesprep.org). Members of the public may submit a request to comment on any agenda item(s) to [dana.foughty@yesprep.org](mailto:dana.foughty@yesprep.org) before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

**YES Prep Board of Directors Present:** Eric Calderon, Melanie Trent, Brian Colona, Jordan Marye, Michol Ecklund, Andrea Link, Luly Castillo

**YES Prep Staff Members Present:** Mark DiBella, Dana Foughty, Julie Nguyen, Tony Munoz, Phil Wright, Carmen Darville, Luis Mena

1. **Call to Order, quorum determined, meeting declared open at 8:31 a.m.**
2. **No Public Comment**
3. **Vote to** approve the corresponding resolution to submit a request to waive state agency rule 19 TAC§100.1033(b)(9)(A)(vi) to allow TEA to complete YES Prep's expansion amendment request for Brays Oaks Elementary and White Oak Elementary.  
**Motion: Jordan Marye**  
**Second: Melanie Trent**  
**Unanimously approved at 8:32 a.m.**
4. **Consider and take possible action** on CEO Employment Agreement and Compensation.
  - Board Chair: I would like the record and minutes to reflect the following findings:
    1. The Board obtained and relied on appropriate comparability data in making its determination;
    2. The total compensation package was approved in advance by the Board, and no individuals who had an actual or potential conflict of interest with respect to the compensation arrangement participated in deliberations; and

3. The Board adequately and contemporaneously documented the basis for its determination.

Based on the above findings, I am looking for a motion:

I move that the Board finds that the compensation provided to the CEO is fair, reasonable and not excessive and appropriately in line with the individual's education, experience, prior salary history, the job duties actually performed, and what a typical person with similar skills, experience, and job duties would earn.

- **Moved to vote to** approve the Chief Executive Officer Compensation package as reviewed and put forth by the Executive Committee.

**Motion: Brian Colona**

**Second: Andrea Link**

**Unanimously approved at 8:34 a.m.**

#### 5. Consent agenda:

- 1) **Vote to** approve meeting minutes from February 15, 2024, Board of Directors Meeting.
- 2) **Vote to** approve Memorandum of Understanding (MOU) between YES Prep Public Schools and the University of Houston-Downtown.
- 3) **Vote to** approve awarding a contract to Bevel Builders LLC for RFP#YESP2024-11 NCE-Parking Addition.
- 4) **Vote to** approve awarding a contract to a pool of vendors for RFP#YESP2024-13 School Uniforms and Spirit Shirts, and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s), amendment(s), and renewal(s) through March 21, 2028.
- 5) **Vote to** approve awarding a contract to a pool of vendors for RFQ#YESP2024-09 Land Surveying Services, and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s), amendment(s), and renewal(s) through July 30, 2028.
- 6) **Vote to** approve awarding a contract to a pool of vendors for RFQ#YESP2024-10 Professional Environmental Engineering Services, and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s), amendment(s), and renewal(s) through July 30, 2028.
- 7) **Vote to** approve the resolution and interlocal agreement to participate in the TPEA and authorize the CEO or his designees to negotiate, execute, and amend future contracts for electricity with the TPEA, effective March 21, 2024.
- 8) **Vote to** ratify executed contracts.

**Motion: Jordan Marye**

**Second: Melanie Trent**

**Unanimously approved at 8:35 a.m.**

#### 6. No Executive Session

#### 7. Update given on CXO search

- Selection narrowed to semi-finalist candidates
- Still intending to have next CXO in seat on 4/29

#### 8. Adjournment at 8:39 a.m.



*Workshop and meeting minutes approved by Board secretary Luly Castillo*