

INSTRUCTIONAL TRIP LIABILITY FORM

TO BE COMPLETED BY THE SCHOOL ADMINISTRATOR

TO BE COMPLETED IF THE FIELD TRIP INCLUDES POSSIBLE HAZARDS OR UNSAFE CONDITIONS, SUCH AS IN OR NEAR WATER, CAMPING, MOUNTAIN CLIMBING, ETC.

Date of Field Trip _____ Field Trip To__ _____

School / Department _____

Administrator Completing Form _____

Identify the possible hazard or unsafe conditions for this trip (activities in or near water, camping, mountain climbing, etc.)

Identify adults accompanying group with current Red Cross Certificate: First Aid, CPR, Life Saver, Water Safety Instructor, etc.

If the trip includes a boat or ship, does the vessel have a current Coast Guard inspection, an approval record and liability insurance? If so, identify/list each item.

What kind of supervision is available at this trip location other than adults accompanying the group?
(Life Guard, First Aid staff)

If swimming or activities in or around water are part of the program, have all parents completed the section of the Parental Permission and Release Form? _____

Do all students know how to swim? _____