

Instruction

ADULT EDUCATION

BP 6200

The Governing Board believes that education is a lifelong endeavor and that it is important for individuals to continuously develop new skills necessary to participate effectively as citizens, workers, parents/guardians, and family and community members. Eligible adults shall be offered opportunities to enroll in programs and courses that develop academic and workforce skills and, as appropriate, lead to completion of requirements for high school graduation.

The Superintendent or designee shall recommend, for approval by the Board and the California Department of Education, courses to be offered through the district's adult education program.

Adult education classes may be offered any day or evening, including weekends, for such length of time during the school year as determined by the Board. (Education Code 52505)

The Superintendent or designee shall ensure that all teachers of adult education classes possess an appropriate credential issued by the Commission on Teacher Credentialing and have access to high-quality professional development to continuously enhance their knowledge and skills.

Upon recommendation of the administrator of the student's adult school or noncredit program of attendance, the Board may authorize an adult education student pursuing a high school diploma or a high school equivalency certificate to attend a community college during any session or term as a special part-time student. (Education Code 52620)

The Board may award diplomas or certificates to adults and eligible minors enrolled in adult schools upon satisfactory completion of a prescribed course of study in an elementary school program. (Education Code 52508, 52509)

Adult education students who fulfill the district's graduation requirements shall receive a diploma of high school graduation.

If the district has an adult school or classes for adults but is unable to maintain such school or classes because of an inability to secure a teacher(s) or because of a lack of facilities, the district may, with the approval of the County Superintendent of Schools and the Superintendent of Public Instruction, contract with another district for the instruction of such students. (Education Code 52511)

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To ensure efficient and coordinated adult education services, the district may join a regional adult education consortium. The district shall participate in the consortium's identification of the educational needs of adults in the region, identification of available funding and services, development and approval of an adult education plan pursuant to Education Code 84906, and implementation of strategies to address the identified needs, improve the effectiveness of district services, and improve students' transitions into postsecondary education and the workforce.

The district's representative to the regional adult education consortium shall be designated by the Board. (Education Code 84905)

The Superintendent or designee shall **annually** report to the Board on the effectiveness of the district's adult education program. This report shall include, but not be limited to, the number of adults and high school students participating in the program, student participation in each type of adult education course or class, and the extent to which students successfully completed these programs, including, as applicable, the completion of requirements for the high school diploma or certificate of equivalency.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 10501	Adult education; definition of adult for attendance counting
5 CCR 10508	Records and reports
5 CCR 10530	Counseling and guidance services
5 CCR 10560	Standards of administration
5 CCR 53412	Minimum qualifications for instructors of noncredit courses
5 CCR 80034	Teaching credentials; adult education
5 CCR 80034.5	Adult education; substitute teachers
5 CCR 80036-80036.4	Requirements for designated subjects adult education credential
5 CCR 80040.2-80040.2.7	Programs of personalized preparation for the designated subjects adult education teaching credentialing
Ed. Code 10200	CalWORKs instructional and job training plan
Ed. Code 41975-41976.1	Adult education; authorized classes and courses
Ed. Code 44260.2-44260.3	Credential requirements; designated subjects adult education credential

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<i>Ed. Code 44865</i>	<i>Qualifications for independent study teachers</i>
<i>Ed. Code 46191</i>	<i>Attendance for adults in correctional facilities</i>
<i>Ed. Code 46300.1-46300.42</i>	<i>Independent study</i>
<i>Ed. Code 51040</i>	<i>Prescribed courses</i>
<i>Ed. Code 51056</i>	<i>Adult education course of study</i>
<i>Ed. Code 51225.3</i>	<i>High school graduation requirements</i>
<i>Ed. Code 51241</i>	<i>Temporary two-year or permanent exemption from physical education</i>
<i>Ed. Code 51246</i>	<i>Physical education exemptions</i>
<i>Ed. Code 51730-51732</i>	<i>Powers of governing boards (authorization for elementary summer school classes); admissions of adults and minors</i>
<i>Ed. Code 51745</i>	<i>Independent study</i>
<i>Ed. Code 51810-51815</i>	<i>Community service classes</i>
<i>Ed. Code 52500-52523</i>	<i>Adult schools</i>
<i>Ed. Code 52540-52544</i>	<i>Adult English classes</i>
<i>Ed. Code 52550-52556</i>	<i>Classes in citizenship</i>
<i>Ed. Code 52570-52572</i>	<i>Disabled adults</i>
<i>Ed. Code 52610-52616.18</i>	<i>Adult schools; finances</i>
<i>Ed. Code 52620</i>	<i>Attendance at community college as special part-time student</i>
<i>Ed. Code 52651-52656</i>	<i>Immigrant Workforce Preparation Act</i>
<i>Ed. Code 60410</i>	<i>Books for adult classes</i>
<i>Ed. Code 84830</i>	<i>Adult education consortium</i>
<i>Ed. Code 84900-84920</i>	<i>Adult Education Program</i>
<i>Ed. Code 8500-8538</i>	<i>Adult education</i>
<i>W&I Code 11320-11329.5</i>	<i>CalWORKS; education and job training</i>
Federal	Description
<i>20 USC 2301-2414</i>	<u>Strengthening Career and Technical Education for the 21st Century Act</u>
<i>29 USC 3101-3255</i>	<i>Workforce Innovation and Opportunity Act</i>
<i>29 USC 3271-3333</i>	<i>Adult Education and Family Literacy Act</i>
Management Resources	Description
<i>California Department of Education Publication</i>	<i>Adult Education Block Grant (AEBG) Measures of Effectiveness</i>
<i>California Department of Education Publication</i>	<i>Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 20-01, July 23, 2020</i>
<i>Website</i>	<u>CSBA District and County Office of Education Legal Services</u>
<i>Website</i>	<u>California Department of Education, Adult Education</u>
<i>Website</i>	<u>California Department of Industrial Relations, Division of Apprenticeship Standards</u>
<i>Website</i>	<u>California Council for Adult Education</u>
<i>Website</i>	<u>Comprehensive Adult Student Assessment Systems</u>

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Website

[Commission on Teacher Credentialing](#)

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Policy

PASADENA UNIFIED SCHOOL DISTRICT

Adopted: January 23, 1996

Pasadena, California

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