The Governing Board believes that education is a lifelong endeavor and that it is important for individuals to continuously develop new skills necessary to participate effectively as citizens, workers, parents/guardians, and family and community members. Eligible adults shall be offered opportunities to enroll in programs and courses that develop academic and workforce skills and, as appropriate, lead to completion of requirements for high school graduation.

The Superintendent or designee shall recommend, for approval by the Board and the California Department of Education, courses to be offered through the district's adult education program.

Adult education classes may be offered any day or evening, including weekends, for such length of time during the school year as determined by the Board. (Education Code 52505)

The Superintendent or designee shall ensure that all teachers of adult education classes possess an appropriate credential issued by the Commission on Teacher Credentialing and have access to high-quality professional development to continuously enhance their knowledge and skills.

Upon recommendation of the administrator of the student's adult school or noncredit program of attendance, the Board may authorize an adult education student pursuing a high school diploma or a high school equivalency certificate to attend a community college during any session or term as a special part-time student. (Education Code 52620)

The Board may award diplomas or certificates to adults and eligible minors enrolled in adult schools upon satisfactory completion of a prescribed course of study in an elementary school program. (Education Code 52508, 52509)

Adult education students who fulfill the district's graduation requirements shall receive a diploma of high school graduation.

If the district has an adult school or classes for adults but is unable to maintain such school or classes because of an inability to secure a teacher(s) or because of a lack of facilities, the district may, with the approval of the County Superintendent of Schools and the Superintendent of Public Instruction, contract with another district for the instruction of such students. (Education Code 52511)

#### ADULT EDUCATION

**BP 6200** 

To ensure efficient and coordinated adult education services, the district may join a regional adult education consortium. The district shall participate in the consortium's identification of the educational needs of adults in the region, identification of available funding and services, development and approval of an adult education plan pursuant to Education Code 84906, and implementation of strategies to address the identified needs, improve the effectiveness of district services, and improve students' transitions into postsecondary education and the workforce.

The district's representative to the regional adult education consortium shall be designated by the Board. (Education Code 84905)

The Superintendent or designee shall annually report to the Board on the effectiveness of the district's adult education program. This report shall include, but not be limited to, the number of adults and high school students participating in the program, student participation in each type of adult education course or class, and the extent to which students successfully completed these programs, including, as applicable, the completion of requirements for the high school diploma or certificate of equivalency.

### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 10501	Adult education; definition of adult for attendance
	counting
5 CCR 10508	Records and reports
5 CCR 10530	Counseling and guidance services
5 CCR 10560	Standards of administration
5 CCR 53412	Minimum qualifications for instructors of noncredit
	courses
5 CCR 80034	Teaching credentials; adult education
5 CCR 80034.5	Adult education; substitute teachers
5 CCR 80036-80036.4	Requirements for designated subjects adult education credential
5 CCR 80040.2-80040.2.7	Programs of personalized preparation for the designated
0 0011 000 10.2 000 10.2	subjects adult education teaching credentialing
Ed. Code 10200	CalWORKs instructional and job training plan
Ed. Code 41975-41976.1	Adult education; authorized classes and courses
Ed. Code 44260.2-44260.3	Credential requirements; designated subjects adult
	education credential

# ADULT EDUCATION

Ed. Code 44865	Qualifications for independent study teachers
Ed. Code 46191	Attendance for adults in correctional facilities
Ed. Code 46300.1-46300.42	Independent study
Ed. Code 51040	Prescribed courses
Ed. Code 51056	Adult education course of study
Ed. Code 51225.3	High school graduation requirements
Ed. Code 51241	Temporary two-year or permanent exemption from
	physical education
Ed. Code 51246	Physical education exemptions
Ed. Code 51730-51732	Powers of governing boards (authorization for
	elementary summer school classes); admissions of
	adults and minors
Ed. Code 51745	Independent study
Ed. Code 51810-51815	Community service classes
Ed. Code 52500-52523	Adult schools
Ed. Code 52540-52544	Adult English classes
Ed. Code 52550-52556	Classes in citizenship
Ed. Code 52570-52572	Disabled adults
Ed. Code 52610-52616.18	Adult schools; finances
Ed. Code 52620	Attendance at community college as special part-time
	student
Ed. Code 52651-52656	Immigrant Workforce Preparation Act
Ed. Code 60410	Books for adult classes
Ed. Code 84830	Adult education consortium
Ed. Code 84900-84920	Adult Education Program
Ed. Code 8500-8538	Adult education
<i>W&amp;I Code 11320-11329.5</i>	CalWORKs; education and job training
Federal	Description
20 USC 2301-2414	Strengthening Career and Technical Education for the
	21st Century Act
29 USC 3101-3255	Workforce Innovation and Opportunity Act
29 USC 3271-3333	Adult Education and Family Literacy Act
Management Resources	Description
California Department of Education	Adult Education Block Grant (AEBG) Measures of
Publication	Effectiveness
California Department of Education	Pupil Fees, Deposits, and Other Charges, Fiscal
Publication	Management Advisory 20-01, July 23, 2020
Website	CSBA District and County Office of Education Legal
	<u>Services</u>
Website	California Department of Education, Adult Education
Website	<u>California Department of Industrial Relations, Division</u>
	of Apprenticeship Standards
Website	<u>California Council for Adult Education</u>
Website	Comprehensive Adult Student Assessment Systems

## ADULT EDUCATION

BP 6200

Policy Description  Nondiscrimination In District Programs And Activities 0440 District Technology Plan 0500 Accountability 1312.3 Uniform Complaint Procedures 1312.3 Uniform Complaint Procedures 1312.3-E(1) Uniform Complaint Procedures 1312.3-E(2) Uniform Complaint Procedures 1312.3-E(2) Uniform Complaint Procedures 1312.3-E(3) Uniform Complaint Procedures 1312.3-E(4) Uniform Complaint Procedures 1312.3-E(7) Uniform Complaint Procedures 1312.3-E(8) Uniform Complaint Procedures 1312.3-E(9) Uniform Complaint Procedures 1312.3-E(9) Uniform Complaint Procedures 1312.3-E(1) Uniform Complaint Procedures 1312.4-E(1) Uniform Complaint Procedures 1312.	Website	Commission on Teacher Credentialing
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6172.1 Concurrent Enrollment In College Classes		
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6178 Career Technical Education		
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6178.2 Regional Occupational Center/Program		

#### Instruction

## ADULT EDUCATION

**BP 6200** 

6184	<u>Continuation Education</u>
6184	<b>Continuation Education</b>
9140	<b>Board Representatives</b>

Policy PASADENA UNIFIED SCHOOL DISTRICT

**Adopted:** January 23, 1996 Pasadena, California

**Revised:** November 20, 2014; July 28, 2016; May 25, 2023