

MARLBOROUGH BOARD OF EDUCATION

REGULAR BUSINESS MEETING

Elmer Thienes-Mary Hall Elementary School - Library

Thursday, March 28, 2024

6:00 p.m.

The Marlborough Board of Education is holding its meeting in a hybrid format to allow for greater community awareness and participation. Hybrid meetings and proceedings will be recorded and posted on the District website within seven days of the meeting. The public is welcome to attend Board of Education meetings in-person, but also can view the Board meeting live via Google Meet Link: meet.google.com/ffz-ezzy-wcw

Persons requiring interpreters or related services are advised to call 860-295-6236 at least three (3) business days before the meeting.

Copies of the agenda enclosures are available for examination in the Superintendent's Office at 25 School Drive, Marlborough, CT during business hours: 8:00 a.m. to 4:00 p.m., Monday through Friday and are posted on the district website: <https://www.marlbrough.k12.ct.us>

NOTE TO BOARD MEMBERS:

Attendance - If you are unable to attend this meeting either in-person or remotely please call the Superintendent's Office at 860-295-6236 at least 24 hours prior to the meeting. If you plan to attend remotely, please notify the Superintendent's office 24 hours in advance of the meeting.

In a partnership of family, school and community, our mission is to educate, challenge and inspire each individual to excel and become a contributing member of society.

AGENDA

1. Call to Order and Roll Call by Chairperson 6:00/05
2. Pledge of Allegiance
3. Celebrations 6:05/15
 - Board Appreciation
 - Library Grant
4. Public Comments 6:20/05

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlbrough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking.

5. Additions to the Agenda

6:25/05

Additional business may be considered at a regular meeting upon a 2/3 vote of those members of the board present and voting, per state statute.

6. Consent Agenda

6:30/05

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

MOTION: That the Board approve the following Consent Agenda items:

- 6.1 Minutes of 02/22/23 regular business meeting (Encl. 6.1A), 3/12/24 special meeting (Encl. 6.1B), and 3/19/24 Communications Committee meeting (Encl. 6.1C);
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report (Encl. 6.3);
- 6.4 Approval of Policy Revisions:
(**REFERENCE: February 22, 2024 Agenda, Encl. 9.2: P# 5112 Ages of Attendance; 9110 Number of Members, Terms of Office, Oath of Office; 9325.1 Quorum**)

7. Oral Reports

7.1 Advisory Groups

6:35/10

- PTO – Dan White
- SAC – Dan White
- Operations, Wellness & Safety – Dan White/John Mercier
- Board of Finance Liaison – Linda Earley
- AHM – Chip Morris

7.2 Subcommittees

6:45/05

- Policy
- Personnel: Upcoming Bargaining Unit Negotiations
- Communications: Budget Communications

7.3 Chairperson

6:50/10

- Ballot Question Development

7.4 Superintendent and Administrative Team

7:00/10

- Introduction of New MES Building Administrators
- Mid-Year SCIP Update

8. Unfinished Business

7:10/05

9. New Business

9.1 Review March Financial Report – (Encl. 9.1)

7:15/05

9.2 Review of Board of Education submission for a joint Boards (BOF, BOS, BOE) communication regarding the FY25 budget

MOTION: That the Board of Education approve the BOE's segment as well as the overall joint communication of the Boards.

10. Public Comments 7:20/05
Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlborough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking.
11. Communications 7:25/05
11.1 Staff Vacancy Summary (Encl. 11.1)
12. Future Meetings & Topics 7:30/05
- Annual Town Budget Public Hearing, Monday, April 15, 2024, 7:00 pm
 - Tentative Policy subcommittee meeting, Thursday, April 25, 2024, 5:30 pm
 - Next regular business meeting, Thursday, April 25, 2024, 6:00 pm
 - 2nd Annual Town Budget Public Hearing, Monday, May 6, 2024
 - Town Budget Referendum, Tuesday, May 7, 2024
- REMINDER:** Agenda suggestions for the next business meeting are due to the Chairperson or Superintendent by 12:00 noon on Tuesday, April 16, 2024.
13. Executive Session 7:35/10
13.1 Personnel Matter/Contractual Terms
14. Adjournment 7:40

The Marlborough Board of Education does not discriminate in its programs, activities, and employment practices based on an individual's race, color, religion, creed, sex, sexual orientation, gender identity/expression, national origin, ancestry, disability, (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, marital status, age, or status as a Veteran.

**MARLBOROUGH BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
Thursday, February 22, 2024 – Library @ 6:00 p.m.**

1. Call to Order and Roll Call:

Kerri Barella, Chairperson, called the meeting to order at 6:00 pm

BOE Members Present: Kerri Barella, Susan Stolfi, Angela Colantonio, Linda Earley, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present: Dr. Holly Hageman, Superintendent
Dan White, Principal
Kim Kelley, Assistant Principal
John Mercier, Director of Operations

2. Pledge of Allegiance

3. Celebrations:

Dr. Holly Hageman commended MES staff as they hosted 12 school districts from around CT, all of which came to see the CSDE approved K-3 Literacy Program in action.

Dan White announced that 17 teachers submitted mini-grants (\$1000 cap) through the State Department of Education's Connecticut Educator Support Funds Initiative.

4. Public Comments: None

5. Additions to the Agenda:

A. Colantonio made a motion to move agenda items 9.4, MES Principal Search Update and 9.5, Superintendent Mid-Year Evaluation Discussion after agenda item 12.2., seconded by C. Morris. Unanimously approved. MOTION CARRIED

6. Consent Agenda:

- 6.1 Minutes of 01/25/24 Regular Business Meeting, 01/25/24 Policy Committee Meeting and the 02/07/24 Special Meeting
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report.

A. Colantonio made a motion that the Board approve the following Consent Agenda items 6.1 – 6.3, seconded by L. Earley.

Discussion: Chip Morris noted an error in the Special Meeting Minutes, enclosure 6.1C. On page two of the minutes, in regards to K. Barilla's motion: "that the Board increase the Budget by \$8,081.05 in order to post the Pupil Services Director position at "up to" 5 FTE", should have read "up to" 0.5 FTE.

UNAPPROVED DRAFT

L. Earley made a motion to approve Consent Agenda items 6.1 – 6.3 with the correction of the Special Meeting minutes, enclosure 6.1C, correcting the minutes as 5 FTE to 0.5 FTE, seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED

7. Oral Reports:

7.1 Advisory Groups

- PTO – Dan White reported that Dr. Hageman gave a budget presentation to the PTO; upcoming events include the Author's visit on March 6th, Family Movie Night on March 22nd, Fun Run on April 25th, multicultural assembly event on May 1st, and a 6th grade soccer clinic fundraiser for end of year activities.
- SAC – None; next meeting will be May 23rd.
- Operations, Wellness & Safety – Dan White reported the next meeting will be April 1st. John Mercier gave an update on the progress of the Facilities Review and the development process for the long term Capital Plan. He also informed the Board that a boiler has been replaced and is fully operational..
- Board of Finance Liaison – Linda Earley shared that Dr. Hageman presented the BOE Budget to the BOF on Thursday, February 15th. RHAM presented their budget on February 22nd with a 2.64% increase and the Town also presented their budget the same evening.
- AHM – Chip Morris relayed that AHM presented at a "Fast Pitch" session to the Hartford Foundation Social Enterprise Clinical Mentorship Program in hopes of the Foundation matching up to \$30,000 towards AHM's clinical expansion; Pete the Cat Concert was held on February 20th; Health Matters programs continue to be offered; AHM is hosting two QPR & Narcan training sessions; Tap Into Nature Event will be held in conjunction with the Hebron Maple Festival on March 16th and 17th; and the National Drug Take-Back Day event will be held on April 29th.

7.2 Subcommittees:

- Policy - None
- Personnel - Dr. Holly Hageman informed the Board that there are two upcoming negotiations with the Paraeducator and Custodian bargaining units.
- Communications - None

7.3 Chairperson:

Kerri Barella announced the BOE approved their budget which was presented to the BOF on February 15th. Ms. Barella informed the Board that the BOF will hold a budget workshop on February 28th to analyze and discuss the BOE Budget and that the BOF will hold a second Budget review on March 14th; public hearings will be held on April 15th and May 6th and the Annual Town Budget Referendum will be held on May 7th. Information on the 2024-25 BOE Budget is located on the MES Website under the Budget tab.

7.4 Superintendent and Administrative Team:

Dan White spoke about the After-School Club offerings that will be starting next week. Clubs include basketball, cooking, S.T.E.A.M, coding, yoga, STEM, Disney Club...etc. with 14 clubs in total. 197 club slots were filled through a lottery.

Dr. Holly Hageman informed the Board that at next month's BOE meeting; Kim Kelly will present a mid-year SCIP update.

8. Unfinished Business: None

9. New Business:

9.1 Review February Financial Report :

Dr. Hageman reviewed the February financial report stating a projected year-end balance of \$1059.76. and informed the Board that as we get further through the year and winter months, assumptions will begin to become more accurate as real expenditures.

9.2 First Reading of Proposed Policy Revisions:

The Board reviewed and discussed on a first read basis the proposed policy revisions as presented by the Policy Subcommittee:

P#'s 5112 -Ages of Attendance; 9110 - Number of Members, Terms of Office, Oath of Office;
9325.1 – Quorum

9.3 Educator Diversity Plan:

Dr. Holly Hageman reviewed the Educator Diversity Plan template based on the most recent Legislative Session, Public Act 23-167, Section 10(a). Dr. Hageman stated that MES already has an existing policy in place which is currently referenced as “Minority Educator Recruitment” plan. The State requires that Boards of Education adjust policies and submit plans to the state regarding actions to “Increase Educator Diversity”.

A.Kuhrt made a motion that the Board approves the Marlborough Public Schools Educator Diversity Plan as presented, seconded by L. Earley. Unanimously approved. MOTION CARRIED

10. Public Comments : None

11. Communications

11.1 Staff Vacancy Summary: Submitted

12. Future Meetings & Topics;

- Next BOF budget meeting Wednesday, February 28, 2024, 7:00 p.m.
- Tentative Policy Subcommittee meeting, Thursday, March 28, 2024, 5:30 p.m.
- Next Regular Business meeting, Thursday, March 28, 2024, 6:00 p.m.

13. Executive Session: MES Principal Search Update and Superintendent Mid-Year Evaluation Discussion

A. Colantonio made a motion to enter into Executive Session and invited Dr. Hageman to give an update on the MES Principal Search and conduct the Superintendent Mid-Year Evaluation Discussion, seconded by J. Wilson. Unanimously approved. MOTION CARRIED.

Entered Executive Session: 6:54 PM

BOE Members Present: Kerri Barella, Susan Stolfi, Angela Colantonio, Linda Earley, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present: Dr. Holly Hageman, Superintendent

Exited Executive Session: 7:58 PM

UNAPPROVED DRAFT

14. Adjournment

A. Colantonio made a motion to adjourn the meeting at 7:58 pm. Seconded by S. Stolfi. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,

Carmela Monte

MARLBOROUGH BOARD OF EDUCATION SPECIAL MEETING MINUTES

Elmer Thienes-Mary Hall Elementary School – Library
Tuesday, March 12, 2024 @ 6:30 PM
UNOFFICIAL

1. Call to Order & Roll Call:

Kerri Barella, Chairperson, called the meeting to order at 6:31 pm

BOE Members Present: Kerri Barella, Susan Stolfi, Linda Earley, Angela Colantonio, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present: Dr. Holly Hageman, Superintendent

2. Public Comments:

Ken Hjulstrom, S. Main St. – Mr. Hjulstrom would like to see the BOS focus their attention on Town Hall Operations and Capital budgets and leave the BOE budget to the elected members of the Board of Ed. He encouraged the Board of Education to refrain from making any cuts to the BOE budget.

Jamie Smigel, Roberts Rd. – Ms. Smigel stated that education is always evolving and that elected BOE members, the Superintendent and Principals have the knowledge and experience to know what is needed for students to succeed.

Sue Stolfi, High Meadow Rd. – Ms. Stolfi, member of the BOE but speaking as an individual, stated that the BOE budget was Marlborough's lowest in the last four years yet continues to move the district in a positive direction. She feels it's concerning that the Town's inadequate road maintenance over the years has led to a situation where the Board of Education is under pressure to significantly reduce its budget.

Beth Lander Morris, High Meadow Rd - Ms. Morris stated that as a parent of 2 students at MES, her children are very happy and thriving. When moving, her family sought out Marlborough due to the school district and she could not be happier. She would like to thank the Board and Dr. Hageman for all their hard work and she feels the budget is very reasonable. Ms. Morris feels the quality of the school should not be compromised.

Heather Little, Hickory Road - Ms. Little sent a letter to the Board requesting the job requirements for the pupil service position require a degree in special education not just an 092 certificate.

Patrick Kiernan, South Buckboard Ln. - Mr. Kiernan sent a letter stating he is in full support of the BOE budget and feels it makes complete sense. He does not believe the school budget should be cut due to the Town's lack of planning.

Jennifer Barone, Heritage Dr. - Ms. Barone sent in a statement expressing her full support of the proposed MES budget. She feels the budget honors student learning and growth and should not be cut.

Josh Bruhn, S. Main St. - Mr. Bruhn conveyed in a letter to the Board that he believes reducing the budget today can leave the school and community unprepared for tomorrow and MES must take the opportunity to reinforce foundations and invest in educational quality.

3. FY 2024-25 Budget discussion in response to the Board of Finance requested reduction.

K. Barella provided an update on the budget process to date by referencing the email received by the BOE from the Board of Finance with “a soft ask” that the BOE reduce its budget by \$100,000. She stated that since the BOE was not on the BOF agenda at their March 7th meeting, no one from the Board nor the Superintendent attended the meeting, and she needed to watch the recorded video of the meeting to see and hear what took place. Ms. Barella relayed that there was an informal discussion among the BOF members about how much entities will need to reduce their budgets. Ms. Barella shared her concern that Robert’s Rules were not followed and that there was no motion or a vote by the Board of Finance to adjust/reduce the BOE budget.

S. Stolfi stated she was not in favor of making any decisions at this point in time regarding the budget as the Board of Education was not a part of the conversation with respect to budget cuts.

S. Stolfi made a motion that the Board not make any decision regarding the budget until after the Board of Finance meeting on March 14th. Seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.

4. Adjournment:

S. Stolfi made a motion to adjourn the meeting at 7:00 pm. Seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,

Carmela Monte

**MARLBOROUGH BOARD OF EDUCATION
COMMUNICATIONS COMMITTEE
SPECIAL MEETING MINUTES**

**Elmer Thienes-Mary Hall Elementary School - Conference Room
Tuesday, March 19, 2024 @ 5:15PM**

Unapproved Draft

1. **Call to Order & Roll Call:** The meeting was called to order at 5:15pm.
BOE Members Present: Linda Earley and Chip Morris

Administration Present: Dr. Holly Hageman, Superintendent
2. **Communication Strategy for Budget:** The Committee drafted the BOE's portion of what is to become a published communication collaboratively produced and signed by the Boards of Selectmen, Education, and Finance.
3. **Adjournment:** Meeting adjourned at 6:15 pm.

Respectfully submitted by H. Hageman

March 1, 2024

GRAND TOTAL	452
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MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

ENCLOSURE # 9.1

MAR 28 2021

		MARCH 2023-2024 AS OF	3/11/2024				
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE	Mar-24
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2023-2024	3/11/2024	3/11/2024	3/11/2024	PROJECTED
							3/11/2024
111	51111	DISTRICT ADMINISTRATION	\$ 409,702.13	\$ 276,158.70	\$ 122,737.20	\$ 10,806.23	\$ 10,806.23
111	51112/51116	TEACHERS	\$ 4,019,440.32	\$ 2,405,479.30	\$ 1,651,460.33	\$ (37,499.31)	\$ (58,258.72)
111	51113	STIPENDS	\$ 6,594.00	\$ -	\$ -	\$ 6,594.00	\$ -
111	51114	CURRICULUM REVISION	\$ 5,250.00	\$ 2,140.00	\$ -	\$ 3,110.00	\$ 3,110.00
111	51118	SUMMER SPED PROGRAMS	\$ 10,371.80	\$ 13,192.75	\$ -	\$ (2,820.95)	\$ 390.69
112	51115 29	SUBSTITUTES	\$ 104,000.00	\$ 86,911.27	\$ -	\$ 17,088.73	\$ (32,413.63)
112	120 23 26 27 90	OFFICE/TECH/NURSE/OT/PT/SRO	\$ 625,181.29	\$ 393,044.56	\$ 192,348.44	\$ 39,788.29	\$ (40,166.36)
112	51124 28	PARAEDUCATORS	\$ 484,634.37	\$ 304,145.06	\$ 204,415.20	\$ (23,925.89)	\$ 16,079.94
112	51125	CUSTODIANS	\$ 293,646.16	\$ 203,091.41	\$ 86,898.92	\$ 3,655.83	\$ (275.35)
		TOTAL SALARIES	\$ 5,958,820.07	\$ 3,684,163.05	\$ 2,257,860.09	\$ 16,796.93	\$ (100,727.21)
200	52005	SOCIAL SECURITY	\$ 159,267.68	\$ 109,083.00	\$ -	\$ 50,184.68	\$ (0.00)
200	52012	RETIREMENT CONTRIBUTION	\$ 78,360.42	\$ 44,178.89	\$ -	\$ 34,181.53	\$ 7,931.53
200	52015-27	GROUP INSURANCE	\$ 823,208.17	\$ 552,774.43	\$ -	\$ 270,433.74	\$ 98,958.22
200	52035	UNEMPLOYMENT	\$ 9,600.00	\$ 50.00	\$ -	\$ 9,550.00	\$ 7,600.00
200	52040	WORKERS' COMPENSATION	\$ 41,083.56	\$ 34,209.12	\$ -	\$ 6,874.44	\$ 6,874.44
200	52060	TUITION REIMBURSEMENT	\$ 8,000.00	\$ 789.75	\$ -	\$ 7,210.25	\$ -
		TOTAL BENEFITS	\$ 1,119,519.83	\$ 741,085.19	\$ -	\$ 378,434.64	\$ 121,364.19
340	53140	AUDITING	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -
340	53180	SCHOOL PHYSICIAN	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -
340	53190	OCCUP/PHYS THERAPY	\$ 57,375.00	\$ 26,666.63	\$ -	\$ 30,708.37	\$ 0.00
340	53200	OTHER CONSULTANTS	\$ 16,650.00	\$ 11,197.58	\$ 850.00	\$ 4,602.42	\$ (6,497.92)
310	53210	BOARD LEGAL SERVICE	\$ 14,400.00	\$ 2,742.00	\$ -	\$ 11,658.00	\$ 6,658.00
340	53220	BOARD CLERK	\$ -	\$ -	\$ -	\$ -	\$ -
330	53240	STAFF DEVELOPMENT	\$ 9,675.00	\$ 8,509.86	\$ -	\$ 1,165.14	\$ 1,000.00
320	53260	AHM YOUTH SERVICE	\$ 45,008.78	\$ 45,228.33	\$ -	\$ (219.55)	\$ (219.55)
		TOTAL PROF/TECH SERVICES	\$ 160,108.78	\$ 94,344.40	\$ 850.00	\$ 64,914.38	\$ 940.53
410	54160-70, 54325-40	UTILITY SERVICES	\$ 174,239.06	\$ 113,610.69	\$ -	\$ 60,628.37	\$ 12,367.61
420	54XXX	CONTRACTED REPAIR SERVICE	\$ 144,615.56	\$ 64,897.80	\$ 17,668.78	\$ 62,048.98	\$ (24,423.15)
		TOTAL PROPERTY SERVICES	\$ 318,854.62	\$ 178,508.49	\$ 17,668.78	\$ 122,677.35	\$ (12,055.54)

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

		MARCH	2023-2024 AS OF	3/11/2024				
								Mar-24
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE		PROJECTED
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2023-2024	3/11/2024	3/11/2024	3/11/2024		3/11/2024
590	55000	TELEPHONES	\$ 7,404.00	\$ 5,909.22	\$ -	\$ 1,494.78		\$ (1,014.51)
590	55005	WEBHOSTING/EMAIL SERVICE	\$ 8,456.00	\$ 2,503.32	\$ -	\$ 5,952.68		\$ -
590	55030	PRINTING & BINDING	\$ -	\$ 19.13	\$ -	\$ (19.13)		\$ (19.13)
590	55110	ADVERTISING	\$ 1,100.00	\$ 33.33	\$ -	\$ 1,066.67		\$ 966.67
562	55120	OUT OF DISTRICT PLACEMENT	\$ 130,517.43	\$ 217,149.87	\$ -	\$ (86,632.44)		\$ -
561	55125	MAGNET SCHOOL TUITION	\$ 34,374.00	\$ 41,084.11	\$ -	\$ (6,710.11)		\$ (6,710.11)
590	55130	POSTAGE	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00		\$ -
520	55140	LIABILITY/PROPERTY INS	\$ 37,806.71	\$ 37,651.74	\$ -	\$ 154.97		\$ 154.97
510	55160-70	STUDENT TRANSPORTATION	\$ 348,576.72	\$ 196,495.47	\$ 21,714.00	\$ 130,367.25		\$ 26,171.43
		TOTAL PURCHASED SERVICES	\$ 572,234.86	\$ 500,846.19	\$ 21,714.00	\$ 49,674.67		\$ 19,549.32
620	56080	HEATING OIL	\$ 79,862.00	\$ 54,092.69	\$ -	\$ 25,769.31		\$ -
627	56090	DIESEL & GASOLINE	\$ 34,610.00	\$ 12,622.98	\$ -	\$ 21,987.02		\$ (0.00)
621	56095	PROPANE GAS	\$ 1,200.00	\$ -	\$ -	\$ -		\$ -
611	56111-13	INSTRUCTIONAL SUPPLY	\$ 73,250.00	\$ 63,365.43	\$ 18,298.00	\$ (8,413.43)		\$ (12,993.66)
612	56211	INSTRUCTIONAL TECHNOLOGY	\$ 12,105.00	\$ 500.00	\$ -	\$ 11,605.00		\$ -
641	56410	TEXTBOOKS	\$ 30,000.00	\$ 3,753.60	\$ 192.24	\$ 26,054.16		\$ 22,746.40
642	56421	LIBRARY BOOKS	\$ 5,300.00	\$ 5,083.10	\$ 201.42	\$ 15.48		\$ 15.48
690	56901	ADMIN OFFICE SUPPLY	\$ 4,000.00	\$ 3,350.58	\$ 422.18	\$ 227.24		\$ (1,233.20)
690	56902	HEALTH ROOM SUPPLY	\$ 3,500.00	\$ 2,580.90	\$ 3,499.75	\$ (2,580.65)		\$ (2,580.65)
690	56903	FINANCE OFFICE SUPPLY	\$ 2,500.00	\$ 1,438.65	\$ 116.51	\$ 944.84		\$ (0.00)
613	56904	MAINTENANCE SUPPLY	\$ 42,000.00	\$ 39,358.45	\$ 2,450.91	\$ 190.64		\$ (10,000.00)
		TOTAL SUPPLIES/MATERIALS	\$ 288,327.00	\$ 186,146.38	\$ 25,181.01	\$ 76,999.61		\$ (4,045.63)
730	57301	NEW/REP EQUIP-INSTR	\$ -	\$ -	\$ -	\$ -		\$ -
739	57390	NEW/REPL EQUIP-NON INSTR	\$ -	\$ 1,142.97	\$ -	\$ (1,142.97)		\$ (1,142.97)
740	57400	CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -		\$ -
		TOTAL CAPITAL OUTLAY	\$ -	\$ 1,142.97	\$ -	\$ (1,142.97)		\$ (1,142.97)
810	58901 8902	DISTRICT MEMBERSHIP DUES	\$ 16,820.00	\$ 5,269.22	\$ -	\$ 11,550.78		\$ (1,853.87)
900	59000	OTHER ITEMS	\$ -	\$ -	\$ -	\$ -		\$ -
		TOTAL OTHER OBJECTS	\$ 16,820.00	\$ 5,269.22	\$ -	\$ 11,550.78		\$ (1,853.87)
		GRAND TOTALS	\$ 8,434,685.16	\$ 5,391,505.89	\$ 2,323,273.88	\$ 719,905.39		\$ 22,028.83

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

		MARCH	2023-2024 AS OF	3/11/2024			
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE	Mar-24 PROJECTED
ACCOUNT	ACCOUNT DESCRIPTION		FY 2023-2024	3/11/2024	3/11/2024	3/11/2024	3/11/2024
BOE Report Feedback/ Questions							
Why are Teacher Salaries (51112/51116) forecasted in a deficit position?							
	We hired one additional Pre-K teacher due to increased enrollment.						
	We anticipate higher retirement severance payments than originally budgeted.				*		
Why are Substitute Salaries (51115) forecasted in a deficit position?							
	We have one long term substitute at this time.						
Why is the Secretarial (51123) account in a deficit position ?							
	We moved one position from part time to full time.						
Why has the Paraeducator Salary (51124/28) account moved from a deficit position to a surplus position ?							
	We have received State funding for two (2) RBT's.						
Why are Group Insurances (52015-27) in a surplus position ?							
	We are forecasting positive trends in enrollment and premium cost share collections.						
Why are Retirement Contributions (52012) in a surplus position ?							
	We are forecasting lower than budgeted contributions.				*		
Why are Utility Services (54160/70) in a surplus position ?							
	We recently entered into a three year electricity purchase agreement.						
Why are Magnet School Tuitions (55125) in a deficit position ?							
	One additional student attends a magnet school above our estimates.						
Why are Contracted Repair Services (54xx) forecasted over budget?							
	We have incurred significant elevator repair expenses outside of our capital appropriation.						
	We anticipate additional fire alarm/security expenses this year.						
	We have incurred significant HVAC expenses this winter.						
	We have incurred significant roofing repairs this year.						
Why is Student Transportation (55160/70) in a surplus position?							
	A portion of our special education transportation has been funded by grants.				*		
Why are Instructional Supplies (56111) over budget?							
	We added one Pre-K section.						
	We expanded our BCBA Program.						
	The cost of paper has increased year over year.						
Why are Textbooks (56411) in a surplus Position?							
	We anticipate reimbursement from the Right to Read Grant						
Why are Custodial Supplies (56904) over budget?							
	We anticipate significant investment in plumbing supplies, paint, and door hardware this year.						
	Custodial supply prices increased significantly again this year.						
*	Asterisk indicates the budget explanation was updated as of			3/11/2024	*		

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[illegible]

