

**The W.L. Gilbert School Corporation  
Building & Grounds Committee Meeting  
Wednesday March 20, 2024**

**The Gilbert School**

**5:30PM**

**Library**

**MINUTES**

1. The meeting is called to order by Chair Scott Beecher at 5:31PM. In attendance is Holly Cassaday.  
Head of School Greg Shugrue and Diane Cook are present.  
Building & Grounds Supervisor Ted Buzinsky is absent.
  
2. **Discussion/Updates**  
Updates on Solar Project provided by Greg. Krista is the name of the project manager. They will meet together every two weeks for updates. Currently in the process of obtaining materials and permits. The roof project is set to begin on April 15th. Perfect timing, as this is the first day of Spring break. Project scheduled for 2-3 weeks, weather permitting.
  
3. **Other**  
Sinkhole discovered in bus loop. Bank wall on the property is beginning to fall down. Per Diane Cook, David Battista (Haly-Ward Engineering) worked on this issue with the Trust. Per Scott Beecher, the wall was not previously moving and as evidenced by the photos, it is now moving. Something has changed and we need to figure out what that is. Need the "before" pictures to provide a better understanding of the changes that have occurred.  
Review of 5-year plan.  
Meet with BOS to discuss next steps in roofing and solar projects? Support for a new roof?
  
4. **Adjournment**  
***Motion to adjourn at 5:56 PM by Holly Cassaday, seconded by Scott Beecher and approved.***

Respectfully submitted,  
Lauren Jones Dombrowski