

ADMINISTRATIVE REPORT

DATE: March 28, 2024
TOPIC: #6.6 – February 22, 2024 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

- A. **PURPOSE OF REPORT**
 - a. Review School Board Meeting Minutes.

- B. **RECOMMENDATION**
 - a. Approval

- C. **CONNECTION TO STRATEGIC PRIORITY**
 - a. Operations, Staffing, and Finance

February 22, 2024

1.0 **Call to Order. Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, February 23, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Pat Driscoll, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.

2.0 **Pledge of Allegiance**



- 3.0 **Approval of Agenda** It was moved by Melinda Dols, seconded by Simi Patnaik to approve an amended agenda, adding 8.2 Resolution Declaring Contractor Default. All in favor, none opposed, motion carried.

- 4.0 **Student District Ambassadors:** Students Rachael Fashakin and Phoebe Noha shared what they are doing in their schools as an ambassador.

- 5.0 **Comments to the Board:** Justin Fox, Cliff Wrener and Matthew Jaworski addressed the board about transportation and Jaime Kokaisel addressed the board about the READ Act.

- 6.0 **Consent Items:** It was moved by Sharon Van Leer seconded by Simi Patnaik to approve the consent agenda. All in favor, none opposed, motion carried.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Electronic Fund Transfers
 - 6.5 Approval of Resolution to Accept Gifts
 - 6.6 Approval of January 18, 2024 School Board Meeting Minutes
 - 6.7 Approval of the February 1, 2024 School Board Meeting Minutes
 - 6.8 Approval of Extended Field Trips
 - 6.9 Approval of Cash Disbursements for January
 - 6.10 Approval of Student Teaching Agreement with Metropolitan State University
 - 6.11 Approval of Miscellaneous Wage Sheet
 - 6.12 Approval of Bids for Bus Garage Repairs

- 7.0 **Information Items:**
 - 7.1 Transportation Update, presented by Dan Pyan, Executive Director of Finance and Operations, Carrie Olson, Director of Transportation and Andy Smith, Assistant Director of Transportation. They shared information considered and the process to determine recommended changes to reduce ten bus routes in 2024-25.

 - 7.2 READ Act Information, presented by Kelly Jansen, Assistant Superintendent and Arthur Williams, Director of Elementary Teaching and Learning. They shared information on the READ Act requirements and plans for SoWashCo schools next year.



- 8.0 **Action Items:**
 - 8.1 *Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Pat Driscoll, seconded by Melinda Dols to approve the changes. All in favor, none opposed, motion carried.*
 - 8.2 *Resolution Declaring Contractor Default, presented by Dan Pyan, Executive Director of Finance and Operations. It was moved by Eric Tessmer, seconded by Simi Patnaik to approve the resolution. A roll call vote was taken, all in favor, none opposed, motion carried.*
- 9.0 **Superintendent Report:** *Ms. Nielsen reported on Bus Driver Appreciation Day, the upcoming Ed Foundation Gala, Spring Break, Elementary Art show and highlighted PHS was re-validated and CGMS was validated as AVID national demonstration sites.*
- 10.0 **Future Meeting Dates:**
 - March 14, 2024 - School Board Workshop Meeting (DSC/6:00p.m.)
 - March 28, 2024 - School Board Business Meeting (DSC/6:00p.m.)
- 11.0 **Adjournment:** *The meeting adjourned at 7:33 pm.*

