

## ADMINISTRATIVE REPORT

**DATE:** March 28, 2024  
**TOPIC:** #6.7 – March 14, 2024 School Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204

### A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

### B. RECOMMENDATION

- a. Approval

### C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

March 14, 2024

1.0 **Call to Order. Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, March 14, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Ryan Clarke and Eric Tessmer were absent. Superintendent Julie Nielsen was present.

2.0 **Pledge of Allegiance**



- 3.0 **Approval of Agenda:** *It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the agenda. All in favor, none opposed, motion carried.*
- 4.0 **Workshop Items:**
- 4.1 *Woodbury Middle School Updates, introduced by Kelly Jansen, Assistant Superintendent. Principal Kari Lopez and Assistant Principals Josh Eidem, Kelli Isakson and Jamey Mills presented about how they include student and staff voice. They shared things staff do to improve student experience.*
- 4.2 *Construction Update, presented by Kristine Schaefer, Assistant Superintendent. She shared the process and priority projects they are currently working on.*
- 5.0 **Information Items:**
- 5.1 *Revised 2023-24 Budget, presented by Dan Pyan, Executive Director of Finance and Operations. He shared the reasons for the differences in the original budget projections. This will return for approval at the March 28, 2024 meeting.*
- 5.2 *First Reading of Proposed Policy Changes, presented by Julie Nielsen, Superintendent. She shared the proposed changes. These policies will return for approval at the March 28, 2024 meeting. There was no request for public comment.*
- 6.0 **Reports and Comments:** *Superintendent Nielsen highlighted the Elementary Art show at the District Service Center, the Woodbury Expo on April 6th, AVID and the beginning of the Transportation Department opt-in process for the 2024-25 school year.*
- 7.0 **Future Meeting Dates:**
- March 28, 2024 – School Board Business Meeting (DSC/6:00 p.m.)*  
*April 11, 2024 – School Board Workshop Meeting (DSC/6:00 p.m.)*  
*April 11, 2024 – Special School Board Business Meeting (DSC/immediately following the Workshop Meeting)*
- 8.0 **Adjournment:** *The meeting adjourned at 6:58pm.*

