

CHARLES COUNTY PUBLIC SCHOOLS
PRE-K4 APPLICATION TIERS SCHOOL YEAR 2024- 2025

A CHILD MUST BE 4 YEARS OLD ON OR BEFORE SEPTEMBER 1ST TO APPLY FOR PRE-K4

TIER I: You must meet the income guidelines listed below or have homeless or foster care status, or a current, active Individualized Education Plan (IEP) to qualify for Tier I. Income verification must be provided for **all** wage earners in the household. Gross (before tax) annual income for your **entire household** cannot be more than the limits shown below. Tier I status must be verified with one of the following:

- Copy of current Supplemental Nutrition Assistance Program (SNAP) (formerly known as food stamps) or Temporary Assistance for Needy Families (TANF) approval letter listing date range the supplements are valid and household members
- 3 recent, consecutive paystubs for each wage earner in the household
- Completed, signed Tax Return for 2023
- To verify homeless or foster care status, contact the Office of Student Services at 301-934-7326.

TIER I Income Guidelines ≤300% of the Federal Poverty Level				
# of Household Members	Income Limit—Before Taxes			
	Weekly	Bi-Weekly	Monthly	Yearly
2	\$1,179	\$2,358	\$5,110	\$61,320
3	\$1,489	\$2,979	\$6,455	\$77,460
4	\$1,800	\$3,600	\$7,800	\$93,600
5	\$2,110	\$4,220	\$9,145	\$109,740
6	\$2,420	\$4,841	\$10,490	\$125,880
7	\$2,731	\$5,462	\$11,835	\$142,020
8	\$3,041	\$6,083	\$13,180	\$158,160
Add for each additional household member	\$297	\$593	\$1,285	\$15,420

*If your child currently has an **Individualized Education Plan (IEP)**, admission is guaranteed with verification of the current, active IEP. Please upload a copy of your child’s current, active IEP. You will also need to **upload income verification** as required by the state.

TIER II: If your household gross income (before taxes) is over the limit for Tier I and is not more than the limits shown below, your application will qualify for Tier II. Admission under Tier II is not guaranteed. Income verification must be provided for **all** wage earners in the household. Tier II status must be verified with one of the following:

- 3 recent, consecutive paystubs for each wage earner in the household
- Completed, signed Tax Return for 2023

TIER II Income Guidelines 301-600% of the Federal Poverty Level				
# of Household Members	Income Limit—Before Taxes			
	Weekly	Bi-Weekly	Monthly	Yearly
2	\$2,358	\$4,716	\$10,136	\$122,640
3	\$2,979	\$5,958	\$12,910	\$154,920
4	\$3,600	\$7,200	\$15,600	\$187,200
5	\$4,220	\$8,441	\$18,290	\$219,480
6	\$4,841	\$9,683	\$20,980	\$251,760
7	\$5,462	\$10,924	\$23,670	\$284,040
8	\$6,083	\$12,166	\$26,360	\$316,320
Add for each additional household member	\$593	\$1,186	\$2,570	\$30,840

Tier II applicants will be placed on a waiting list. Tier II applicants will only be placed if slots remain after all students eligible for Tier I have been placed. If slots remain, placement of Tier II students will not occur until **after the beginning of the school year**.

**Prekindergarten application tiers are determined through the Blueprint for Maryland’s Future*

Tier II applicants will be placed on the waiting list in the following order:

1. Child's primary language is not English (verification required)
2. Household income 301 -360% of the Federal Poverty Level (FPL) See chart
3. Household income 361 – 420% of the FPL
4. Household income 421 – 480% of the FPL
5. Household income 481 – 540% of the FPL
6. Household income 541 – 600% of the FPL

TIER III: >600% of the Federal Poverty Level

If you do not meet the income guidelines for Tier I or Tier II you will be placed on the Tier III waiting list. Placement of Tier III applicants is not guaranteed and very limited.

Tier III status must be verified with one of the following:

- 3 recent, consecutive paystubs for each wage earner in the household
- Completed, signed Tax Return for 2023

Please be aware that Tier III students will only be placed if slots remain after all Tier I and Tier II students have been placed. If a slot is available for a Tier III applicant, you will be notified via email and placement will not occur until mid-late September, after the start of the school year.

Tier III applicants will be placed on the waiting list in the following order:

1. Child's primary language is not English (verification required)
2. Birthdate order beginning with September birthdate

To apply for Pre-K4 go to:

<https://www.ccboe.com> or [ParentVUE \(edupoint.com\)](https://parentvue.edupoint.com)

The online application for the 2024- 2025 school year opens Monday, April 15, 2024.

- Complete the online application through ParentVUE
- Upload all required documentation
 - income verification documents for each wage earner in the household
 - two proofs of domicile
 - child's birth certificate
 - child's immunization record
 - copy of parent/guardian's driver's license

If you have questions about the required documentation, please visit <https://www.ccboe.com/parents/online-registration>

- All required documentation must be uploaded before an application can be processed.
- Tier II and III applications submitted after July 31, 2024 will go to the bottom of the waiting list.

Please check your ParentVUE account over the summer for updates. Updates will not be provided over the phone.

