



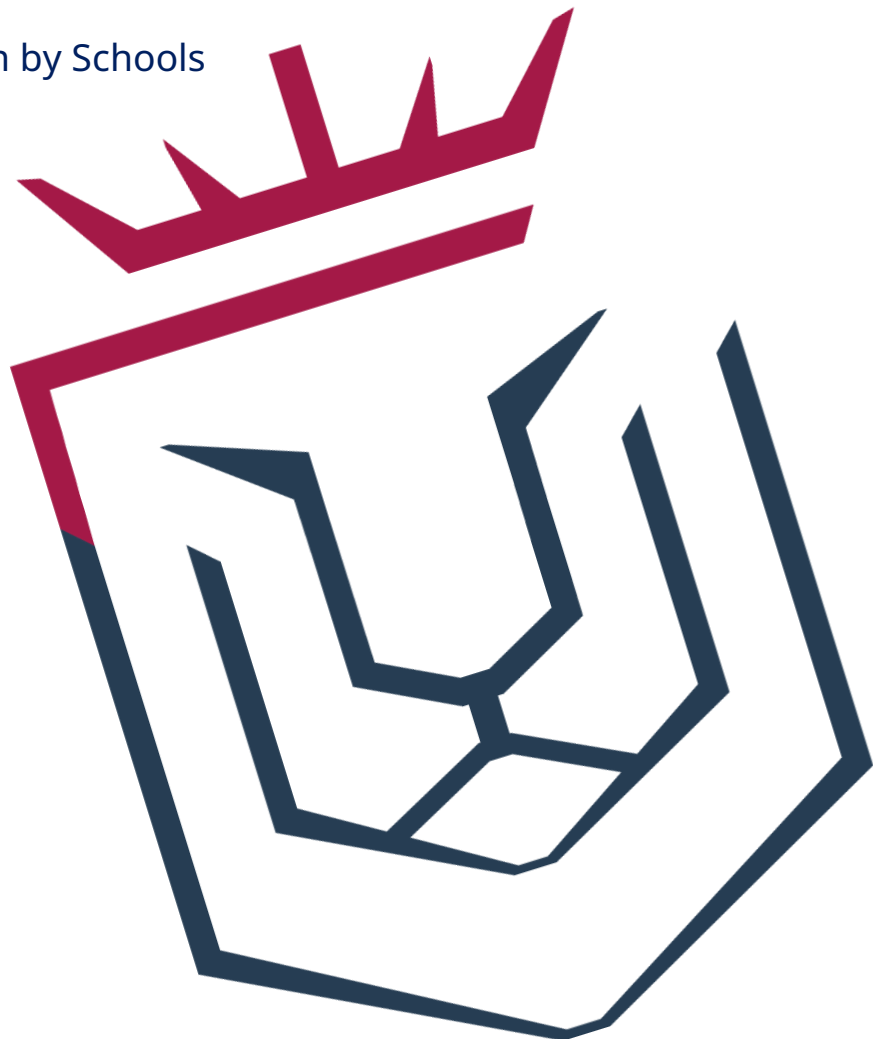
# Special Education Needs & Disabilities (SEND)

## Provision Policy

(including Early Years Settings)



Approved Policies for Adoption by Schools





## 1. OVERVIEW

Our SEND policy and information report aims to:

- Set out how Globeducate schools will support and make provision for students with special educational needs (SEND)
- Explain the roles and responsibilities of everyone involved in providing for students with SEND.
- Raise the aspirations for, and expectations of, all students with additional needs through creating a focus on outcomes and furnishing them with the skills and attitudes to flourish academically and personally.
- Put our students at the heart of the process, working with them, their families, and teachers to seek the best possible outcomes for their development.

## 2. DEFINITIONS

Special educational provision is additional to, or different from, that made generally for other children or young people of the same age.

Students have SEND if they have a learning need or disability which calls for special educational provision to be made for them. They have a learning need or disability if they have:

- A significantly greater difficulty in learning than the majority of others of the same age, or
- They have learning needs that are different to those made for other children
- A disability which prevents or hinders them from making use of facilities of a kind generally provided for others of the same age in mainstream schools

## 3. ROLES AND RESPONSIBILITIES

### 3.1 The SENCO

The SENCO will:

- Work closely with the Senior Leadership Team and Globeducate Education Department to determine the strategic development of the SEND policy and provision in the school
- Have day-to-day responsibility for the operation of this SEND policy and the co-ordination of specific provision made to support individual students with SEND
- Provide professional guidance to colleagues and work with staff, parents, and other agencies to ensure that students with SEND receive appropriate support and high quality teaching
- Advise on the deployment of the resources required to meet students' needs effectively
- Be the point of contact for external agencies, such as local authorities and support services
- Liaise with potential next providers of education to ensure students and their parents are informed about options and a smooth transition is planned
- Work with the Senior Leadership Team to ensure that the school meets its responsibilities with regard to reasonable adjustments and access arrangements
- Ensure the school keeps the records of all students with SEND up to date





## 1.2 The Globeducate Education Directors

The Globeducate Education Directors will:

- Help to raise awareness of SEND issues through liaison with the Senior Leadership Team and the SENCO regarding the quality and effectiveness of SEND provision within the school and update the directors on this
- Work with the Senior Leadership Team to determine the strategic development of the SEND policy and provision in the school

## 3.3 The Head of School

The Head of School will lead the Senior Leadership Team to:

- Work with the SENCO to determine the strategic development of the SEND policy and provision in the school
- Have overall responsibility for the provision and progress of learners with SEND and/or a disability

## 3.4 Class teachers

Each class teacher is responsible for:

- the progress and development of every student in their class
- working closely with any learning support teachers or specialist staff to plan and assess the impact of support and interventions and how they can be linked to classroom teaching
- working with the SENDCO to review each student's progress and development and decide on any changes to provision
- ensuring they follow this SEND policy

## 4. SEND INFORMATION REPORT

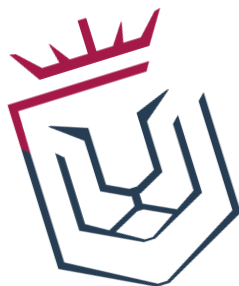
4.1 The kinds of SEND that are provided for:

Our schools typically provide additional and/or different provision for a range of needs, including:

- Communication and interaction: for example, autistic spectrum disorder, speech, and language difficulties
- Cognition and learning: for example, dyslexia, dyspraxia, dyscalculia, gifted students
- Social, emotional, and mental health: for example, attention deficit hyperactivity disorder (ADHD), attachment needs
- Sensory and/or physical needs: for example, visual impairments, hearing impairments, processing difficulties

4.2 Identifying students with SEND and assessing their needs

The school will use a range of tools to assess each student's current skills and levels of attainment, as appropriate.





Class teachers will make regular assessments of progress for all students and identify those whose progress:

- Is significantly slower or faster than that of their peers starting from the same baseline
- Fails to match or better the child's previous rate of progress
- Fails to close the attainment gap between the child and their peers
- Widens the attainment gap

This may include progress in areas other than attainment, for example, social needs.

Slow progress and low attainment will not automatically mean a student is recorded as having SEND.

When deciding whether special educational provision is required, the school will start with the desired outcomes, including the expected progress and attainment, and the views and the wishes of the student and their parents. This will be used to determine the support that is needed and whether the school can provide it by adapting its core programme, or whether something different or additional is needed.

#### 4.3 Consulting and involving students and parents

The school will have an early discussion with the student and their parents when identifying whether they need special educational provision. These conversations will make sure that:

- everyone develops a good understanding of the student's areas of strength and difficulty
- parents' concerns are taken into account
- everyone understands the agreed outcomes sought for the child
- everyone is clear on what the next steps are

The student's needs will be summarised on the student's profile and notes of these early discussions will be added to the student's record. The school will formally notify parents when it is decided that a student needs to receive SEND support.

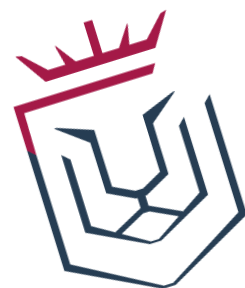
#### 4.4 Assessing and reviewing students' progress towards outcomes

The school will follow the graduated approach and the four-part cycle of **assess, plan, do, review**. The class or subject teacher will work with the SENCO to carry out a clear analysis of the student's needs.

This will draw on:

- the teacher's assessment and experience of the student
- their previous progress and attainment and behaviour
- other teachers' assessments, where relevant
- the individual's development in comparison to their peers and national data
- the views and experience of parents
- the student's own views
- advice from external support services, if relevant

The assessment will be reviewed regularly.





All teachers and support staff who work with the student will be made aware of their needs, the outcomes sought, the support provided, and any teaching strategies or approaches that are required. The school will regularly review the effectiveness of the support and interventions and their impact on the student's progress.

#### **4.5 Supporting students moving between phases and preparing for adulthood**

As part of the admissions process parents are asked to share details of their child's needs and any relevant reports from professionals. Each application by a student identified as SEND will be carefully considered to ensure that the student's needs can be met with the current provision in place. Once a member of the school, each stage will be transitioned with an individual plan which is shared with parents for discussion.

If a student leaves the school, the SENCO will liaise with the next setting to ensure the student's needs are known and understood. The school will agree with parents and students which information will be shared as part of this and where appropriate we will provide transitional support to the student.

#### **4.6 Our approach to teaching students with SEND**

Teachers are responsible and accountable for the progress and development of all the students in their class. High quality teaching is our first step in responding to students who have SEND. This will be personalised for individual students.

##### **Common support approaches include:**

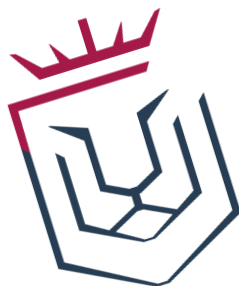
- Small group oracy, literacy and numeracy interventions matched to students' specific needs and levels of attainment.
- Small group social skills groups
- Fine motor skills and handwriting interventions
- Interventions to support social, emotional and health needs
- Students with more specific difficulties may be withdrawn for specialist intervention by a member of the Learning Support Department.

Some support approaches may incur a cost.

#### **4.7 Adaptations to the curriculum and learning environment**

The following are examples of adaptations that may be used to ensure all students' needs are met:

- Differentiating our curriculum to ensure all students are able to access it, for example, by grouping, 1:1 work, teaching style, content of the lesson
- Adapting our resources and staffing
- Using recommended aids, such as laptops, coloured overlays, visual timetables, larger font,
- Differentiating our teaching, for example, giving longer processing times, pre-teaching of key vocabulary, reading instructions aloud,





- An 'Enhanced Learning Programme' may be offered to students with more complex learning difficulties. This may involve modification of the curriculum to include a reduced number of subjects and more individual and small group support.

#### **4.8 Equipment and facilities**

There is a range of resources to support a wide variety of needs and effective interventions available for a variety of identified needs. The SENCO, teachers and Teaching Assistants develop or buy resources for specific students to use according to need and within the necessary budgetary constraints.

#### **4.9 Evaluating the effectiveness of SEND provision**

Our SEND provision is evaluated through:

- Monitoring by the SENCO
- Using student feedback
- Using provision maps to measure progress for students with complex needs
- Reviewing some students' individual progress towards their goals each term
- Holding annual reviews for students
- Ensuring that the views of all stakeholders are heard and incorporated into practice where appropriate.

#### **4.10 Enabling students with SEND to engage in all activities**

- Globeducate is an inclusive group of schools, and Globeducate schools must ensure that all students have the opportunity participate in all activities offered. Communication with parents and carers is crucial to ensure this happens.
- Extra-curricular activities are available to all students.
- All students are encouraged to go on residential trips.
- No student is ever excluded from taking part in these activities because of their SEND or disability. If appropriate, a risk assessment may be carried out. If the student has a physical disability which will make challenging for them, such as transport issues or building access, the school will work with the other parties involved as well as the parents and carers to ensure that the best possible solution can be found.
- The Head of School is responsible for developing accessibility of the school for students with disabilities and evacuation plans for individual students where needed.
- Further information can be found in the school's accessibility statement

#### **4.11 Complaints about SEND provision**

Any concerns about SEND provision in school should be made to the SENCO in the first instance. Any written complaints will be managed in line with the school's complaints policy.

The parents of students with disabilities have the right to make disability discrimination claims if they believe that our school has discriminated against their children. They can make a claim about alleged discrimination regarding:





- Exclusions
- Provision of education and associated services
- Making reasonable adjustments, including the provision of auxiliary aids and services

***This document contains policies, for use by Globeducate schools.***

