

May 20, 2019

Master Plan/Boundary Subcommittee Minutes

Board Members Present: Chair Kim Kenne, Patrick Cahalan, Michelle Bailey

Staff: Dr. Leslie Barnes

Call to Order: Chair Kim Kenne at 3:40 pm

Public Comment:

Nancy Dufford – Parent communications

Margaret Lee – Enrollment in middle schools

Approval of Minutes: The minutes of May 20, 2019, were approved. Ms. Bailey moved and Mr. Cahalan seconded.

DISCUSSION:

Brief Updates:

- ***Factors Update***
More discussion with full board consensus is agendaized for the May 23 board meeting.
- ***Subgroup Variances***
Ms. Kenne noted that two subgroups (Asian and Filipino) are now combined on all reports and a report for SY 2009-10 has been added to see change over time. Over time, there has been an increase in diversity. Mr. Cahalan asked if open enrollment policies affect integration positively or negatively as choice could contribute to self-segregation. Ms. Kenne stated that choice could also be used to mitigate segregation. Ms. Bailey explained that the closure of Cleveland was due to its lack of programs, not the neighborhood.
- ***Capacity Summary***
Mr. Cahalan suggested that 85% of max capacity could be used rather than 90% to account for other uncertainties. Ms. Bailey suggested getting thorough information from each principal. Principal of Muir Lawton Gray commented that capacity should be based on students, not classrooms.
- ***Projection Summary***
Ms. Kenne provided a graph showing district-wide enrollment and projections previously provided, but in a different format to be used for factual data. CBO Barnes will review staffing numbers. Ms. Kenne stated that there are two parts to the facilities master plan – the state of the site and its needs as well as the district's need for facilities based on program use.
- ***Email Update***
The ITS Department is currently setting a central email address for Master Planning up as another way the community can communicate with the committee. Also, checked with ITS about posting non-staff data reports on the PUSD websites, however, all public data must be vetted before posting so that may lead to delays in posting. Another method is desired.

Review Process Timeline and Communication/Outreach

Ms. Kenne emphasized the need for the subcommittee to stay on track. Mr. Cahalan suggested the subcommittee meet with the Executive Leadership Team in a non-public meeting to review all pros and cons. Ms. Kenne stated that outreach should be in August, not July as most members of the public may be on vacation. Mr. Cahalan suggested having regular town hall meetings with written guidelines that the board policy committee should provide on a priority basis. Plenty of notice must be given to the public. It was suggested to have one meeting in Altadena, two in Pasadena, and one in Sierra Madre. They may have different format. Marshall Secondary School principal Mark Anderson commented that town hall meetings should be held not just for discussion but only for consolidation purposes. Ms. Bailey suggested making informal decisions first, and then going out to the public for updating. Perhaps the Master Planning/Boundary Subcommittee meetings can be used for updating. Mr. Cahalan suggested throwing out scenarios that won't work. Ms. Bailey reiterated that principal input is necessary; it is necessary to collaborate and all need confidence in the process before going public. An overall message should go out to all newspapers in a few weeks, per Mr. Cahalan. Ms. Kenne would like information to go out directly after subcommittee meetings and not wait for minutes. Mr. Cahalan suggested town hall meetings after fiscal stability discussions. Ms. Kenne would like to start listing potential budget reductions now, although Ms. Bailey feels this would cause too much anxiety.

Public Comment:

Matt Ema – Possible garnering of allies at public forums

Bryant Mathews – Criteria for school consolidation

Natasha Mahone – Approach consolidation positively; create vision for the future

Jennifer Higginbotham – Validate factors and school compositions before public forums

Felita Kealing – Form subgroups for discussion and input

Mark Anderson – Transparency can lead to unintended consequences; prepare plan first

Lawton Gray – Decisions should be made based on student need, not parental pressure

Janet Morse – Delete scenario of only one high school

Margaret Lee – Board must take leadership

Bryant Mathews – Need superintendent input

Core Program and Costs

Both Mr. Cahalan and Ms. Bailey found the information confusing as presented. Ms. Kenne explained that the information shows basis (core) costs versus extra costs so reader can easily see what could be removed. The subcommittee will continue to review.

Special Programs and Equity

The committee reviewed a comparison of last year's expenditures for high schools. Base and supplemental were broken down. The subcommittee will continue to review. Also provided was secondary staffing scenario comparisons. There is a need for a positive vision for closing schools. The difference between keeping four high schools versus two high schools is \$2m. Equity must be part of the vision.

Next Meetings

The next meetings are scheduled for June 3 at 4:00 p.m. and June 17 at 3:30 p.m.

Adjournment

The meeting was adjourned at 5:48 p.m.