



Via Zoom

MEETING MINUTES

<u>BOARD MEMBERS PRESENT:</u> Tom Oliver, Chair, via Zoom Clyde Rood, Member Melissa Baurer, Member Nichole Piland, Member	<u>EXECUTIVE STAFF PRESENT:</u> Jennifer Meckley, Superintendent William Lewis, Chief Operations Officer
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The meeting minutes were recorded by Executive Secretary Jessica Woody.

1. WELCOME AND CALL TO ORDER

Board Chair Tom Oliver called the meeting to order at 6:02 PM.

2. LACOMB ROOF BID

Mr. Lewis speaks to the board to discuss the Lacombe Roof bid, and the process of gaining bids to replace the elementary section of the roof. He explains that there were eight total roofing companies who started the process, and the district accepted four total bids. William notes that the due diligence has been done to ensure that the firm that is being recommended is a good quality firm and has a good reputation. He notes that the base bid is for a 30-year built up roof in the amount of \$1,644,172, and the district is requesting approval for ABC Roofing, for the base bid. He also notes that the alternate was a 20-year single ply roof, as well as alternate number two was to replace the skylight—which William believes does not need to be replaced at this point.

Melissa asks whether the remaining roof that will not be replaced is solid, and William explains that it is a 20-year roof that is at its 20 years and will eventually need to be replaced as well, and that the portion of roof that will be replaced now has been ready for close to 20+ years, making it the most immediate need. He notes that it can be a bit of a balancing act, and other buildings will most likely have immediate needs before the remainder of the Lacombe roof would be addressed.

There is no further discussion. Nichole motioned to approve, and Melissa seconded the motion. All in favor with a unanimous vote, the base bid with ABC Roofing is approved.

3. LHS CAFETERIA PROJECT RFP

A. EQUIPMENT

Mr. Lewis speaks to the board regarding the RFP for the LHS cafeteria project equipment. He explains that the district received one bid, from Curtis Restaurant Supply, and it did come in a little

higher than anticipated, with no competing bids. He expresses the positive interactions he has had with this company in the past. He also notes that this will help with the increase in lunch services at the high school, allowing a more efficient way for the team to serve about 600 meals in two separate lunch periods. William states that the district has selected Curtis Restaurant Supply, in the amount of \$347,014, asking for approval from the board to award the contract to Curtis Restaurant Supply for the LHS cafeteria project equipment.

Tom adds that these are specialty items, and Curtis is one of the only players in the market in the valley, making it reasonably safe to assume that additional bids would not necessarily be available if the district was to go back out for additional bids. Tom also confirms that this is on the state cooperative and the price point is the same for all districts.

There is no further discussion. Nichole motions to approve, and Melissa seconds the motion. All approved, with a unanimous vote, the bid from Curtis Restaurant Supply is approved.

B. CONSTRUCTION

Mr. Lewis also speaks to the board regarding the construction for the LHS cafeteria project. He explains that when the district originally asked for an immediate cost, it was significantly below \$100,000, so the district used an intermediate procurement process, meaning the district gathers bids and would assess from there. He explains that the three bids consisted of one unresponsive, \$347,000, and \$141,000, and the limit for intermediate procurement process is up to \$100,000—unless the board approves for additional funds. William notes that the district is asking the board to approve First Cascade Corporation in the amount of \$141,580, as well as the increase in the limit for intermediate procurement to cover that amount. Tom notes that the flip side would be going through a full RFP process, and realistically wouldn't expect to see anything different as far as bids.

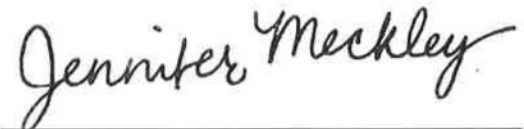
There is no further discussion. Nichole motions and Melissa seconds the motion. All approved, with a unanimous vote, the board approves First Cascade Corporation, and the adjustment to the intermediate procurement.

4. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 6:13 PM.



Tom Oliver, Board Chair



Jennifer Meckley, Superintendent