



English Learner Advisory Committee (ELAC)

Mariners Elementary

Meeting Date: 12/19/2023 | **Time:** 9:00am

Location: <https://nmsud.zoom.us/j/95617555375>

Attendance – See attached list.

-Parents: 3 | **-School Staff:** 3 | **-District Staff:** 00 | **-Guests:** 00

MINUTES

Required Topics/ Training Covered:	
Check topic(s) covered at this meeting and reflected in minutes.	
1	ELAC parent members have been elected by parents or guardians of English learners (ELs). Parents or guardians of English learners must constitute at least the same percentage of the ELAC membership as their children represent the student body.
2	Elect one to two members to the District English Learner Advisory Committee (DELAC).
3	Training (including receipt of materials) for ELAC members that will assist them in carrying out required advisory responsibilities. Training shall be planned in full consultation with committee members.
4	Advise the principal and staff in the development of a site plan for ELs as part of the School Plan for Student Achievement (SPSA). Review current year SPSA/Annual Evaluation Mid-Year SPSA Progress Report Advise on next year's SPSA
X	5 Administration of a Districtwide needs assessment on a school-by-school basis to parents of all English learners.
X	6 Review school results of the EL needs assessment.
X	7 Administration of the school's Annual Language Census; share relevant English learner schoolwide data.
8	Promote ways to make parents aware of the importance of regular school attendance.

9	Provide input on the Local Control Accountability Plan (LCAP) actions, services, and expenditures as they impact English learners and families.
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I. Call To Order/Welcome and Introductions

The meeting was called to order at **09:00 AM** by Antoinette Coe, School Principal. She welcomed all present to the Mariners Elementary English Learner Advisory Committee and asked everyone to introduce him/herself by typing their name in the chat box.

II. Approval of Minutes

School Principal, Antoinette Coe, read the minutes from the **10/09/2023** meeting. It was moved by Dr. Anthony Mercado, Assistant Principal, and seconded by Iliana Carvajal, SCF, that the minutes be approved as written (or as corrected/amended).

III. District English Learner Advisory Committee (DELAC) Report

DELAC Representative, Olha Kryzhanivska, read the report from the **DELAC** meeting. She highlighted the importance of getting involved in these committees and having parents' voices heard.

IV. Required Topics - *The following summarizes the discussion, parent input or comments, and action(s) taken on any of the above-described required topics.*

- 1. Needs Assessment Administration:** The Mariners Elementary School Needs Assessment was emailed to parents as a Google Survey to all families of English Learner parents on 12/12/23 and 12/15/23. Eleven families completed the survey. Principal Coe explained the survey will help the school with spending budgets to support needs and plan events/trainings.
- 2. Needs Assessment Results:** Principal Coe went over the results and celebrated areas where parents feel content, but also observed there were areas to be improved. Areas of improvement are school communication regarding school events and the reclassification process.
- 3. EL Data Review:** Principal Coe shared that in total the school has 30 students classified as English learners. She displayed a table with the many languages spoken by our families. She also gave an update on student reclassification.

VI. Other Presentations

1. Principal Antoinette Coe gave an update on school attendance. She emphasized the importance of school attendance.
2. Dr. Anthony Mercado presented on Mariners PBIS, Positive Behavior Interventions & Support. PBIS is an evidenced-based three-tiered system that is used to improve student behavior and school climate by positively reinforcing school-wide expectations

VII. Questions/Comments/Evaluations

1. Principal Coe suggested the next meeting should be in person.

2. A parent expressed her gratitude in including her student and inviting her to become involved with the school.

VIII. Adjournment

The ELAC Meeting was adjourned at **10:00 AM**. The next ELAC meeting will be at **9:45 AM** on **3/19/2024**, in the multipurpose room.

Minutes submitted by: **Iliana Carvajal Aguirre, SCF**