

MEDICATION

It shall be the policy of the Mead School District in accordance with RCW 28A.210.260 and RCW 28A.210.270, to permit designated district employees who have received training in appropriate procedures from the school nurse to administer prescription or nonprescription medications: oral, topical, nasal, eye drops and/or ear drops in school only when there is signed parent permission, requests and instructions from a licensed health professional prescribing within the scope of his/her prescriptive authority, and the medication is supplied by the student's parent or legal guardian. The request shall be valid for not more than the current school year. There is no distinction between non-prescription and prescription medications. The same procedures must be strictly followed in the administration of both prescription and nonprescription or over-the-counter (OTC) medications.

The Superintendent or his or her designee is granted the authority to establish procedures for:

- A. Training and supervising staff members, by a registered nurse, in the administration of medication, including OTC medications;
- B. Designating staff members who may administer prescribed or OTC medications to students;
- C. Obtaining signed and dated parental and health professional requests for the administration of prescribed or OTC medications, including instructions from a health professional if the medication is to be given for more than fifteen days;
- D. Storing prescribed or OTC medications in a locked or limited access facility;
- E. Maintaining records pertaining to the administration of medication; and
- F. Permitting, under limited circumstances, students to carry and self-administer medications necessary for their attendance at school.

If the district decides to discontinue administering a student's medication, the Superintendent or designee must provide notice to the student's parent or guardian orally and in writing prior to the discontinuance. There shall be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

For information on the self-administration of asthma and anaphylaxis medication please see Mead School District Policy 3419.

Legal References:	RCW 28A.210.260	Public and private schools- Administration of medication- Conditions
	RCW 28A.210.270	Public and private schools- Administration of Medication- Immunity from liability- Discontinuance, Procedure

Management Resources:

WSSDA Policy 3416, Medication at School, February 2014

**WSSDA Policy 3416P, Procedure Medication at School,
February 2014**

OPSI

Guidelines for Medication Administration in Schools, 2015

**American Academy of Pediatrics. *Policy Statement - Guidelines
for the Administration of Medication in School. 2009:124;4.***

**Attorney General Memorandum (2/9/89) --Administration of
Medication**

Adopted: May 27, 1992

Revised and Renumbered: July 28, 2003

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