



JOINT OPERATING COMMITTEE MEETING
7:00 P.M., Thursday, March 21, 2024
LycoCTC Café AGENDA

- 1. **CALL TO ORDER**-Mr. Mike Mamrak, President _____ TIME
- 2. **ROLL CALL** – Patricia Kepner, Board Secretary

<u>MEMBER</u>	<u>ALTERNATE</u>	<u>DISTRICT</u>
_____ Mr. Matthew Yoder	_____ Ms. Liz O’Keefe	Benton
_____ Mr. Michael Mamrak	_____ Mr. Craig Dudek	East Lycoming
_____ Mrs. Lynn Frey	_____ Mr. Hall Gee	Loyalsock
_____ Mr. Doug Gardner	_____ Mr. Brad Eisenhower	Montoursville
_____ Mr. David Messenger	_____ Mr. Steve Hill	Muncy
_____ Mr. Daniel Truckenmiller	_____ Mrs. Jennifer Rempe	Warrior Run

OTHERS

- _____ Dr. Craig Skaluba, Superintendent of Record, Muncy School District
- _____ Mr. Nathan Minium, Executive Director, Lycoming Career & Technology Center
- _____ Mrs. Patricia Kepner, Board Secretary, Lycoming Career & Technology Center
- _____ Mrs. Heather Burke, Accounting Services, East Lycoming School District
- _____ Mr. Christopher H. Kenyon, McCormick Law Firm, Solicitor

PRESENTATION

March Rotary Student of the Month

The Lycoming Career and Technology Center is pleased to announce Martina Weaver as the Rotary/LycoCTC Student of the Month for March 2024. Martina, daughter of Christina and Daniel, has received this honor based upon outstanding work ethic, attendance, behavior, community service, and the recommendation of his LycoCTC Health Careers instructor.

24-25 Proposed Budget Presentation – Heather Burke

3. **MINUTES**

A. Approval of minutes from the February 15, 2024 regularly scheduled public meeting.

_____ Moved	_____ Seconded	_____ Roll Call
_____ Ayes	_____ Nays	_____ Abstained

4. FINANCIAL REPORTS

A. Approval of financial reports for the period ending February 29, 2024 as presented.

B. Approval of bills from February 2, 2024 to March 14, 2024 in the amount of \$214,412.65 as presented.

___ Moved ___ Seconded ___ Roll Call
___ Ayes ___ Nays ___ Abstained

5. FORMAL ACTION

A. Recommendation to approve the first reading of LycoCTC policy 903, Vol I 2024 as presented.

B. Recommendation to approve the first reading of the LycoCTC 2024-2025 school calendar, as presented.

C. Recommendation to approve the revised job description for the Secretary to the Director, as presented.

D. Recommendation to approve the job description for the School Counselor, as presented.

E. Recommendation to approve the contracted service agreement with the BLAST IU17 for instructional coaching support during the remainder of the 2024 school year at approximately \$2500.00, as presented.

F. Recommendation to approve the bid from Kaiser Brothers Auto to purchase a 2024 Chrysler Pacifica school vehicle at approximately \$46,700 to be paid through ESSR grant funds, as presented.

G. Recommendation to approve the purchase of a full body Simulation Manikin and associated software at approximately \$12,500 to be paid through the Supplemental Equipment Grant funds, as presented.

H. Recommendation to approve Joel Newbury as a member of the Culinary Arts Occupational Advisory Committee, as presented.

I. Recommendation to approve the purchase of café tables and chairs for the Culinary Arts program at approximately \$11,000 to be paid through the ESSER grant funds.

