

# Frequently Asked Questions

## *Regarding School-Age Child Care Program*

### **Question: How do I register for SACC?**

Answer: SACC registration occurs in the Spring. Specific registration information will be on the SACC website and updated early February with detailed dates.

### **Question: How do I get on the waiting list?**

Answer: Our waiting list takes place in the Spring at the same time as registration. We only take a select number (12-15) onto the waiting list through a lottery system. Waitlist families are automatically enrolled for the upcoming school year after one year on the waiting list. If you are one of the 12-15 waitlist families the SACC office will notify you.

### **Question: How can I find out where I'm at on the waiting list?**

Answer: All of our waitlist families are contacted immediately after registration. If you have not been contacted please reach out to your site coordinator. If/when a spot becomes available the SACC office will contact you to let you know.

### **Question: When is my first payment due?**

Answer: Payment is always due on the first of each month and late after the 10th. When you register for SACC you have paid September tuition. Your first payment of each school year is the October tuition payment. Your tuition payments will be from October through May.

### **Question: How do I pay my students tuition?**

Answer: You can pay with a credit card on EZpay. This is on the UA website at the bottom of the page under "quick links." You may also pay with cash, money order, or check. We ask that you put your student's name and school in the memo. You can set up automatic payments through your bank's bill pay. Please make checks out to Upper Arlington City Schools and send them to SACC office, 4770 Burbank Dr., Upper Arlington, Ohio 43220.

**Question: How do I register for early dismissal days?**

Answer: You may go to EZPay and pay for the Early Dismissal days. When you pay you will be signing up your child(ren) to attend SACC on those days. We cannot take any students after the due date as we staff differently on these days.

**Question: How can I reach the SACC office at my child's elementary school?**

Answer: Email is our preferred form of communication, we also have site phones that are available during programming. Site emails and phone numbers can be found on the site website or the parent board at your site.

**Question: Is there SACC on the first day of school?**

Answer: Yes, SACC begins on the first day of school.

**Question: Who do I contact if my child will be absent from SACC?**

Answer: Please email your SACC site directly before 2:00 PM. If your child is absent from school or leaves early they may not return to SACC.

**Question: Pick ups and walk/bike policy**

Answer: Only a parent or guardian or approved pick up person can pick up your child from SACC. You may ask your site supervisor to update your child's approved pick-up list. We will need to see any ID of the person picking up. A sibling that is out of elementary school may pick up your child if they are on the approved list. When a parent comes into the building for pick up they must take their child(ren) at that time. It is SACC policy that only 4th and 5th graders may sign themselves out from SACC with a parent's approval.

**Question: Snow Days/School closing early due to weather or Emergency**

Answer: If Upper Arlington Schools are closed there is NO SACC that day either. Any day there is no school, there is no SACC.

**Question: Snack**

Answer: You can find the snack calendar on the parent board. You may also send a snack with your child that they may have during snack time. Please send a water bottle with your child to SACC daily.

**Question: Is there SACC during the Summer**

Answer: No, SACC is only offered when school is in session.