



# District Safety Committee Meeting

Agenda for October 24, 2023

4:00pm - 6:00pm

*Location: Zoom Meeting*

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1. Welcome and Introductions (10 Minutes)
    - [Site Safety Team Representatives for 2023-2024](#)
  2. Approve Agenda (5 Min.)
  3. Review of [Committee Bylaws](#)
  4. Approve Minutes From [March 28, 2023](#) (5 Min)
  5. Routine Reports (10 Min.)
    - [Employee Injury Report Summary](#)
    - [Student Injury Report Summary](#)
  6. New Business (20 Min.)
    - Training modules available via [Public School Works](#)
      - Enroll in Course # C-001 - Evacuation Chairs
      - Enroll in Course # M-1001 - 1st Amendment: What School Districts Need to Know
    - CSSP - November 15th deadline
    - Drills
      - The Great Shakeout - October 19, 2023 at 10:19am
      - [State Mandated Drill Schedule](#)
      - [Annual Safety Drill Log](#)
    - Surveillance Camera Maps
      - [Camera Location maps](#)
      - [Survey](#): Collection of input on surveillance camera software and locations
        - Please complete by Friday, November 17, 2023
  7. Old Business (15 Min.)
    - Addressing Specific Issues:
      - STEAM buildings and portables' window coverings
        - Central SBDM formed a Safety Sub-Committee to focus on this concern. The goal is for the committee to meet in November,
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09.26.2023 (10.24.2023) - 11.28.2023 - 01.30.2024 - 03.26.2024



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based on representatives assigned by each union, to establish a new standard for sites.

- Columbine locks/lockable portables at Tennyson
    - Verified and training was extended to staff occupants
  - Protocol needed to address safety issues around threats
  
  - Evacuation Routes
    - [Evacuation Map Spreadsheet](#)
  
  - New Phone System
    - Outages
  
  - [Chemical Orders](#)
    - [Chemical Ordering and Disposal Guide](#)
8. Future Business (10 Min.)
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9. Upcoming District Safety Committee Meetings 2023/2024
- November 28, 2023 @ 4pm
  - January 30, 2024 @ 4pm
  - March 26, 2024 @ 4pm
10. Poll - Continue meetings on Zoom or In-Person?
11. Adjourn
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Please complete your timesheets by **Thursday, 09/29/2023**.

**Certificated** – Please sign [this sheet](#) and [Marciela Contreras-Garcia](#) will compare it to the attendance roster.

**Classified** – Please complete [this time sheet](#) and email a signed copy to [Marciela Contreras-Garcia](#). You can send an Excel or pdf version.

**Classified Orange Timesheet**

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