

ALLEN EAST BOARD OF EDUCATION

RECORDS COMMISSION MINUTES

TUESDAY, MARCH 19, 2024

1. CALL TO ORDER:

The Records Commission Meeting was called to order at 8:55 p.m. by President Sara Jones.

2. ROLL CALL:

Jones Yea Rentschler Yea Snyder Yea

3. Andrea Snyder noted that the current RC-2 Records Retention Schedule was up to date and records were disposed of accordingly. No changes or approvals are needed at this time.

4. QUESTIONS/DISCUSSION:

5. ADJOURNMENT: There being no further business, meeting adjourned at 8:55 P.M.

Andrea Snyder, Commission Secretary

Sara Jones, Board of Education President