

The Regular Session of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on May 24, 2018 at the HS/MS Media Center, 35 Pioneer Drive, by Board President, Mr. Smith.

Present on roll call were Bernadette Cuccaro, William Dibble, Mary Misiukiewicz, Adam Smith and Joseph Walsh. Also present were Dr. David Miceli, Superintendent of Schools; Scott Hough, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Jay Richter, Director of Curriculum, Instruction & Supervision and 30 members of the public.

Mr. Smith led in the salute to the flag.

Mr. Smith read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

### **COMMENTS**

Mr. Smith commented that this is an exiting time of year with awards and ceremonies for our graduating seniors and an exciting time for our spring sports season at the high school. There are lots of things happening and lots of night time activities. Mr. Smith further commented that he wanted to take a moment, since we are unfortunately once again dealing with school tragedies and the like, to think about the horrible events that occurred in Santa Fe and the tragic accident that we had on Route 80. This is further proof that no matter how many school resource officers we may hire, or the different training that we try to do, you never know what can happen. He does know that as a Board and Administration, we certainly express our condolences to all those involved in those tragedies. We are hoping to learn all the lessons that we can learn from what happened there to help our community and to keep it as safe as we can. It is a never ending goal of this Board and this Administration. With that, Mr. Smith turned the meeting over to Dr. Miceli for the report of the Superintendent.

### **SUPERINTENDENT'S REPORT**

Dr. Miceli thanked Mr. Smith and commented on enrollment in the District. We ended April being up overall 2 students for a total District enrollment of 2,377 students. As we continue to monitor the entering kindergarten for next year, at Allen W. Roberts we are up to 83 students and at Salt Brook we are up to 71 students thus far. We will continue to monitor this over the next few months. Our first grade class entering next year at Allen W. Roberts is up to 84 students and the first grade entering Salt Brook next year is up to 98 students. We have had a number of new students enroll for first grade.

With respect to events that are happening at the end of the year, this week on May 31st at 7:00, we have senior awards night, on June 13th the New Providence Education Foundation has their annual kindergarten mixer, on the 20th at 6:00 we have Middle School promotion, and on the 21st at 5:30, we have High School graduation. Dr. Miceli needed a head count of the Board to determine who would be attending promotion and graduation. Dr. Miceli then turned the meeting over to Riley Kinum for her last student report.

### **STUDENT REPORT**

Riley stated that she was sad that it was her last student report. She said that it was very fun and she really enjoyed it. Riley reported that:

A lot of things are winding down at the high school. AP testing has completed and many seniors have left on internships. Juniors just finished science standardized testing. Spring sports are coming to an end and a lot of teams had a really good season, boys and girls lacrosse both won their conferences and the track team is setting school records. Baseball also had a really nice win today. It is the time of year where chorus has their annual concerts, including the select choir one going on tonight. There was a senior recognition breakfast this morning and an awards night next Thursday.

On another note, students went on service field trips to the senior center and the food bank last week. The FCL field-trip to ECLC, a special needs school in Chatham, is happening tomorrow and we will be participating in a field day with the students.

Prom is coming up next Friday and people are very excited for that. Finals and graduation are right around the corner, which is very exciting.

Special thanks to all of you for putting up with my public speaking and giving me the opportunity to keep you updated when I could.

Dr. Miceli commented that Riley did a fantastic job and that the Board really appreciated her reports. Dr. Miceli further congratulated Riley on being our valedictorian. He looks forward to Riley's speech. Mr. Smith said that Riley did a great job and thanked Riley on behalf of the Board. He also mentioned that Mr. Goldstein was present and he wanted to recognize the success of the boys' tennis team this spring.

### **SUPERINTENDENT'S REPORT (CONTINUED)**

Dr. Miceli provided to the Board members the 2018 senior class statistics including their prospective colleges. There being no questions, Dr. Miceli commented that he would move on to the Curriculum topics to be addressed. In February, a Curriculum Report had been presented to the Board. At that time there were some topics for which Dr. Miceli and Mr. Richter felt they needed more data in order to present them to the Board. These programs, the reading specialist and early intervention program, the gifted and talented program, and the middle school language arts program, are now ready to be reviewed. Dr. Miceli introduced Mr. Jay Richter, the Director of Curriculum, Instruction & Supervision.

## **CURRICULUM UPDATES**

Mr. Richter thanked Dr. Miceli, the Board and the community for the support for all of their programs, especially the three discussed. A slide presentation was presented in conjunction with the speakers, addressing each area of the curriculum. Mr. Richter introduced Ms. Katie Blanco, the Department Head for K to 6 Language Arts, to discuss the reading specialist program.

Ms. Blanco commented that the reading specialist program began four years ago in the New Providence schools and she is excited to share with everyone its success. First, she commented that it is important to revisit why this program was implemented in our schools in the first place. For a little background, she discussed the findings of the National Reading Panel. This panel found that a child's reading ability in primary grades has a profound effect on a child's continuing ability to read. By the age of five, children vary markedly in reading developmental goals. These differences continue throughout a child's schooling, limiting or amplifying learning success. 74% of children who perform poorly in reading in 3rd grade, continue to do so into high school. This creates what they call in education the "Matthew Effect" where the rich get richer and the poor get poorer. Good readers improve at a faster pace than poor readers. Our students who come into our elementary schools with a weak reading background, or who fail to make sufficient gains in the first three years, are at risk of failure later in school.

In order to address the recommendations of the National Reading Panel, the New Providence School District began an innovative program four years ago. A reading specialist is present in each kindergarten, first grade, and second grade classroom during the reading block. This reduces the ratio of teacher to student class size and offers intervention to prevent reading failure. Our goal is to get 100% of students to benchmark reading levels by the end of second grade. In addition to the "push in" program, this year we are going to be adding a first grade screening to our program to help the elementary schools identify students that are at risk for reading struggles. Ms. Blanco discussed what the classrooms actually look like during lessons and provided pictures of classrooms. The system, as stated, reduces the student to teacher ratio and allows for differentiation. The big question is whether the reading specialist program is working. Ms. Blanco used a bar graph with data from the last four years to illustrate the success of the program.

The graph shows student growth measuring all of the classes that have been part of the program so far. A number of times throughout the year the teachers use the Teacher's College Informal Reading Inventory to determine if students are reading at benchmark levels. This data is illustrated in the chart. The current 3rd grade is the first class to have received intervention all three years from kindergarten through 2nd grade. The difference entering 1st grade is clear. While only 47% of current 4th graders were reading at benchmark levels when entering first grade, 77% of current 3rd graders were reading at benchmark levels when entering first grade after a year of intervention. Over 90% of the current 3rd graders were reading at benchmark levels by the beginning of third grade. The current first grade shows 91% of these students began the year at or above benchmark levels of reading. The results speak for themselves. As a district we are preventing reading failure and setting our students up for success. The results additionally show that not only are we having success in growth from kindergarten to third grade, but also show that specialists and classroom teachers are perfecting this model and getting stronger every year.

It is important to continue looking at the program to determine what we can do next. One consideration analyzes how the program impacts the need for basic skills in the upper grades.

More specifically, does the program warrant reducing the basic skills support in the upper grades and concentrating intervention in grades K to 3. Looking forward, this is being considered. There being no questions, Ms. Blanco introduced Mrs. Karin Kidd.

Mrs. Kidd discussed Middle School language arts. She commented that the first topic she would like to discuss is the fact that the Middle School has class sets of iPads for the first time in both 7th and 8th grade. After surveying students and teachers and visiting classrooms, she has seen that the iPads bring a great deal of benefits to both the students and the teachers. The teachers report seamless differentiation. We all know how self conscious middle school children are. Carrying around different books at different levels can be very disturbing and embarrassing for the students. Teachers can assign students different books to read on an iPad and everyone is carrying the same device. No one knows what each child is being assigned on an iPad. The same is true with modified work to meet students where they are. A teacher can be teaching a close reading lesson where they are analyzing text and the questions that one student has are different from the questions of another student because the teacher wants to “meet them where they are” and give them the scaffolding they need. Enrichment opportunities are also possible. Teachers are able to do this on the iPads without peers knowing.

This has also helped with student independence, including organizational skills. The Middle School teachers are utilizing google classroom for assignments and this has helped with productivity. The students are not losing things in their locker or failing to bring materials home when the assignments are right there. Students also get immediate feedback. They are also getting increased practice with annotating and highlighting. One normally cannot write in a book so the practice in the past has been to use post it notes which can fall out or are hard to manage and organize. Now they can highlight on the iPad. There is also the collaborative opportunity. The students are not sitting in isolated rows. They are frequently working with their peers and getting peer and teacher feedback, especially in a workshop model with writing. There are additional benefits, “real time” assessment and adjustments to instruction and “real time” feedback from teachers during class has been one of the highlights that Mrs. Kidd has seen as the observer in the classroom. Before a student has even finished writing, a teacher can review the work and give feedback right away online. Further, the more practice that students get with these tools, the better they will be able to navigate them during assessments such as PARCC and the new science standardized testing, which are both online. Teachers had tried to do all of these things in the past but they always had to sign up to use iPads and they might not get them for a full day or for all periods for which they teach a particular class. Teachers may also have had to borrow the iPads from another class which interrupted the flow of instruction.

The Middle School students were asked how they felt. Specifically, they were asked, “Do you think having an iPad for every student in your classroom has enhanced your educational experience?” 7th grade was absolutely thrilled with having the iPads. 89.6% said yes. More than half of the 8th grade said yes. Mrs. Kidd is interested to see how the numbers are for the current 7th graders when they are in 8th grade. She is curious to see if the difference in numbers is because of the newness to 7th graders while this is the 8th graders second year with iPads. Overall it was a positive reaction from both grades.

A second issue reviewed with regard to Middle School language arts was the 7th grade extended language arts period. This was implemented for the past few years. It has allowed the teachers to execute a workshop model. It has allowed for enhanced opportunities for differentiation. It allows teachers to work with individualized students and in small groups. It also provides more time for reading and writing in the classroom rather than assigning it for homework. It has allowed

the teachers to have a lower number of total students. As set forth in the earlier Assessment Report, the Middle School does have improved PARCC scores for the 7th grade.

The future plans for both 7th and 8th grade are to continue the success of the elementary schools by engaging in professional development with Columbia University's Teachers College Reading and Writing Project. That includes some curricular revisions. Also, there is a plan to add additional sections of 8th grade language arts and social studies. The Social Studies Department has welcomed the opportunity to incorporate more reading and writing and non-fiction into their curriculum to help support the 8th grade language arts curriculum. Also, there is a committee exploring the Middle School schedule for future years to see how we can enhance our practices. There being no questions, Mrs. Kidd introduced Mr. Richter.

Mr. Richter thanked Mrs. Kidd and Ms. Blanco for their work on the presentation and for participating in the Board meeting. He also thanked Ms. Paula Vieira for all of her work with the Gifted and Talented program and its implementation this year and with all of the students at the K to 6 level and specifically with the 4th to 6th grade students in the pull out program. Ms. Vieira also helped gather data and feedback for the information presented. The Gifted and Talented program went through some changes a year ago starting with the Outline of Content. Ms. Vieira implemented a number of units this year using a framework structure using pilots in different units and planned for curriculum writing that she will do this summer.

<b><u>2017-2018</u></b>	<b><u>Proposed for 2018-2019</u></b>
<b>Grade 4</b>	<b>Grade 4</b>
*Coding	Forensic Science - Missing Money Mystery (new)
Engineering - Assembly Line	Engineering - Assembly Line
*Percussion	Passion Project: Area of Inquiry (new for 4th grade)
<b>Grade 5</b>	<b>Grade 5</b>
*Coding	Culture and Community (new)
Forensic Science - Cookie Jar Mystery	Forensic Science - Cookie Jar Mystery
The Learning Brain, Learning Styles & Logic	The Learning Brain, Learning Styles & Logic
<b>Grade 6</b>	<b>Grade 6</b>
*Coding	Thinking Through the Law (new)
Screenwriting - Generating Ideas for a Screenplay	Screenwriting - Generating Ideas for a Screenplay
Passion Project: Area of Inquiry	Passion Project: Area of Inquiry

Some of the most successful units implemented were: Engineering- Assembly Line (4th grade); Forensic Science- Cookie Jar Mystery (5th grade); The Learning Brain (5th grade); Screenwriting- Generating Ideas for a Screenplay (6th grade); and the Passion Project: Area of Inquiry (6th grade). The Learning Brain and Passion Project allowed students to build from and research

areas of interest. Screenwriting allowed students to work with reading and writing and exploring the different aspects of film, including characters and dialogue, and to start to write screen plays. The Passion Project was the most popular. Students worked independently by choice on projects and then were able to present them using their choice of modalities.

This year we are looking to add some new units as well. We would go forward with the framework structure and then possibly write the curricula next summer, 2019. Forensic Science would be included in 4th grade as well. Thinking Through the Law would be a new unit for 6th grade. The combination of the two forensic science units in 4th and 5th grades would lead students into Thinking Through the Law in 6th grade. It would give them experience with the Constitution and with mock trials and make it very realistic as they look through some trials related to crimes. The Passion Project would be expanded to 4th grade and in 5th grade the students and Ms. Vieira thought strongly about exploring cultures around the world and sharing that research with each other.

Some topics will be removed from the program. Coding had been included in all three grades. With the revision of the STEM curricula last summer and the new STEM clubs, it was thought that students will be able to explore STEM in a context other than Gifted and Talented and will get a lot of experience with coding. Also, students can still choose to explore STEM topics in the Passion Projects. Another area being removed is the Percussion section which allowed students to explore musical instruments. Again, a student who wishes to explore this area could do so within the Passion Project.

The revision of the Program Description last year divided the program into three different tiers.

## Program Description: Tier Structure

- Tier 1: Enrichment within the Regular Classroom Setting (K-6)
  - Differentiation and Stem Investigations
- Tier 2: Enrichment beyond the Regular Classroom
  - Enrichment events, clubs and pull-out program
- Tier 3 (revised): Enrichment and Inquiry in the Math Classroom
  - In-class enrichment in Math
  - Passion Project: Area of Inquiry in Math

Tier 3 was a planned pilot for math acceleration above the grade level in 4th grade. We did not have any students that qualified and as a group we are looking to provide enrichment for 4th graders and above in the future. This would include additional enrichment for any students that were interested and capable in the math classroom as well as Ms. Vieira working with the classroom teacher to provide a student information in the area of inquiry. In addition we would be looking to the math committee that has been newly established for grades K to 12. We could

review the research relevant to math enrichment, curriculum, and acceleration and come back with a research based plan for students who need either enrichment or acceleration. Tier 3 will be used in the meantime.

Mr. Smith thanked Mr. Richter and asked the Board if they had any questions. Mr. Dibble sought clarification of the program at Columbia Teachers College. Mrs. Kidd explained that the program is currently used at the elementary level and they are adding it for the Middle School. Currently we have two teachers registered for the summer institute at Columbia, one for reading and one for writing. Mr. Richter stated that the success of the program at the elementary level allowed them to look at the program for the middle school level. We are looking to write a few new units of curriculum at a time.

Mr. Smith commented that they would now review the board goals for 2017/2018, which the Board members had in hand.

### **BOARD GOALS**

The Board discussed each board and committee goal. They stated whether it was completed, not completed, or ongoing.

### **PUBLIC COMMENTS**

The meeting was opened at 8:11 to the public to be heard on any specific agenda item. Two members of the public came forward.

SCOTT CHOMIAK  
73 Hawthorne Drive

Mr. Chomiak wished to comment on the issue of the rezoning of Oldwood Drive from a Salt Brook school to an Allen W. Roberts school for the purpose of registration. His wife Vanessa and he raised the issue and he thanked the Board for reviewing it. He and his wife entered a contract to purchase a house on Oldwood Drive. The house was listed as being zoned for AWR school and that was one of the main reasons they looked at the house. They have 9 year old twins in 3rd grade at AWR and they wished to keep them in the same school. They love the town and the school. As they were going through the process, they unfortunately found out that Oldwood Drive was zoned for Salt Brook. That had been a real surprise for them, especially since the surrounding streets, including the cul de sac of Johnson Drive and South Street, are zoned for Roberts. There are only three houses on Oldwood Drive. This is why they brought forth the appeal. He further requested that if the change is made and there are students on Oldwood Drive currently attending Salt Brook that they be grandfathered and allowed to continue at Salt Brook.

Mr. Smith thanked Mr. Chomiak and commented that they would be discussing this topic during New Business.

JAMES VOPAL  
Fifth Grade Math Teacher at Salt Brook School

Mr. Vopal stated that his comments cover a broad spectrum of items in the agenda. He also addressed Mr. Smith's opening comments which he appreciated and for which he thanked Mr. Smith. Mr. Vopal is celebrating his 20th year in the District, 25 years teaching overall. He

commented that he has been fortunate to work in a district with great students, parents, administration, and colleagues. When he heard the news that all of the schools would be receiving SROs in September, he had mixed feelings. While he greatly appreciates the Board and the Administration working together on this endeavor, he would like the Board to consider another aspect to student safety, the mental wellness of our students. He conducted some research and shared the following facts from the New Jersey Department of Education Reports on Violence, Vandalism, and Substance Abuse for the years 2012 through 2016 for New Providence. There have been 51 incidences of bullying, 5 of substance abuse, 14 of violence, 3 of vandalism, and no incidents of weapons of any kind. Simply the greatest threat to our students's safety is bullying and substance abuse and, statewide, suicide.

Here is what we can do about that real threat, more resources and more outreach. First, start by hiring more guidance counselors, especially in our elementary schools. We have roughly 1,100 K to 6 students between our 2 buildings and just 2 guidance counselors for all of them. That is a 1,100 to 2 ratio. More important is what I see as an elementary school teacher and that is as good as our guidance counselors are, they are spread too thin, performing too many ancillary tasks, and unable to give the kids the one on one help that they need. So please hire more counselors in the elementary schools so that they can focus on giving the one on one student interaction kids need to establish a good, trusting relationship with an adult at school. They are here with us for 6 ½ hours each day, roughly 1,300 hours each academic year. They need access to a trained guidance counselor who is best trained to support their emotional wellness. Second, let's get mental health curriculum in our schools starting at the elementary level. In conjunction with all of the safety training that we will be receiving next year, he suggested a whole staff program for October professional development day by Mr. Frank Picone. His program for teachers and school personnel talks to teachers at the surface level and shows us how to identify those kids that need help but do not ask and don't tell anyone that they need it. Mr. Vopal has already reached out to Mr. Richter with this idea.

Regarding police in the school, we have seen that having police in the school is no guarantee that a shooting can be prevented or that it spares lives with certainty. And yes, that is the unfortunate, horrible truth. But let's also consider the following, when it comes to a mass shooting, or a shooting with 4 or more reported deaths, there has never once been a mass shooting in the state of New Jersey. When it comes to all other school shootings in NJ, records kept from colonial times to present show that there have only been 3 shootings since 1764. That is 3 school shootings in 254 years which resulted in one death. Mr. Vopal also asked the Board to consider that when it comes to mental wellness, there has been a seismic shift in the lack of coping skills in today's adolescents. He has seen it first hand. Students in today's world deal with family life, social media, overscheduling of activities, academic pressures, drugs, alcohol, bullying, and the overall pressures of adolescence. What does that look like in terms of what it is doing to our kids? In New Jersey in the span of just 3 years between 2013 and 2015, 84 school aged children committed suicide. It is a horrific number for New Jersey. 84 children gone. This is the real threat to our students' safety and well being, this is the crisis that we are facing, and this is what needs to be addressed. In conjunction with the physical safety improvements of our infrastructure and the hiring of SROs, he asked the Board to consider solutions to the real threat to student safety and he strongly urged that the Board hire more guidance counselors, especially for the elementary students. He understands that it will take time. Even if one counselor is hired to be shared between Salf Brook and Roberts, it will make a difference in the well being of our students. Start small, end big. The New Providence School District has always been a leader in the state when it comes to initiatives and programs. Let us continue to lead by example and set the bar for the rest of the state to follow. Thank you.



Mr. Smith thanked Mr. Vopal. There were no other members of the public that wished to be heard.

Public portion of the meeting declared closed at 8:19 p.m.

Mrs. Cuccaro moved to approve items 1 through 16 as listed below:

**2018/2019 P.A.C.O. Designation Approved**

1. Approve the designation of James E. Testa, School Business Administrator/Board Secretary as the Public Agency Compliance Officer for affirmative action (P.A.C.O.) for the 2018/2019 school year.

**2018/2019 Purchasing Agent Designation Approved**

2. Approve the designation of James E. Testa, School Business Administrator/Board Secretary as the purchasing agent (N.J.S.A. 18A:18A-2 and 18A:18A-3) for the 2018/2019 school year.

**2018/2019 Coordinator for Integrated Pest Managements Approved**

3. Approve the designation of James Trench, Maintenance Foreman, as Coordinator for Integrated Pest Management services for the 2018/2019 school year.

**2018/2019 Professional Services Appointments Approved**

4. Approve the following appointments in accordance with N. J. Statutes 18A:18A-5 for the 2018/2019 school year:
  - a. Donohue, Gironde & Doria as school auditors; on a fee basis, not to exceed \$32,888.00
  - b. Energy for America as consulting energy management engineers and monitors, on a fee basis; not to exceed \$32,688.00
  - c. Strauss Esmay Associates, Inc., annual renewal fee for the maintenance of Board bylaws, policies and regulations software program on a fee basis, not to exceed \$4,635.00/year.
  - d. Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as attorney for the Board of Education, on a fee basis; at a rate of \$165/hour, not to exceed \$125,000 for the 2018/2019 school year.

**2018/2019 Official Depository Approved**

5. Approve Investors Savings Bank as official depository for funds, investments, scholarship certificate of deposit funds, and to honor the facsimile signatures of the Superintendent of Schools, President of the Board of Education, and Board Secretary for the 2018/2019 school year.

**2018/2019 Board Meetings Schedule Approved**

6. BE IT RESOLVED by the Board of Education of the Borough of New Providence that:

The following schedule of regular and work session meetings of this public body for the period July 26, 2018 to June 27, 2019, be adopted:

Please check the District's website at [www.npsd.k12.nj.us](http://www.npsd.k12.nj.us) for any meeting changes throughout the school year.

<b><u>DATE</u></b>	<b><u>TIME</u></b>	<b><u>MEETING</u></b>	<b><u>LOCATION</u></b>
July 26, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
August 30, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
September 13, 2018	7:30 p.m.	Work Session	MS/HS MEDIA CENTER
September 27, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
October 22, 2018 (Mon)	7:30 p.m.	Regular	MS/HS MEDIA CENTER
November 15, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
December 13, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
January 3, 2019	7:30 p.m.	Regular/Reorganization	MS/HS MEDIA CENTER
January 31, 2019	7:30 p.m.	Regular	MS/HS MEDIA CENTER
February 28, 2019	7:30 p.m.	Regular	MS/HS MEDIA CENTER
March 14, 2019	7:30 p.m.	Regular	MS/HS MEDIA CENTER
March 28, 2019	7:30 p.m.	Regular	MS/HS MEDIA CENTER
April 25, 2019	7:30 p.m.	Regular	MS/HS MEDIA CENTER
May 9, 2019	7:30 p.m.	Regular	MS/HS MEDIA CENTER
May 23, 2019	7:30 p.m.	Regular	MS/HS MEDIA CENTER
June 27, 2019*	7:30 p.m.	Regular	MS/HS MEDIA CENTER

All meetings will be on Thursday except as noted above.

**NEW PROVIDENCE HIGH SCHOOL/MIDDLE SCHOOL - 35 PIONEER DRIVE**  
**ALLEN W. ROBERTS SCHOOL – 80 JONES DRIVE**  
**SALT BROOK SCHOOL – 40 MAPLE STREET**

The Work Sessions are public meetings of the Board of Education. The public will have an opportunity to speak. No Board action will be taken.

The Regular meetings are public. The public will have an opportunity to speak before and after the Board's business is conducted. The Board will take action at these meetings.

\*Pursuant to N.J.S.A. 18A:11-11, Public Notice for hearing with regards to discussions and/or actions of employment contracts. Copies of proposed contracts will be available for review prior to, or at the public hearing.

Adopted: 5/24/18:

b) A copy of the foregoing schedule shall be:

1b) Posted and maintained throughout the year at the following locations which have been reserved for public announcements:

Borough Hall  
Board of Education Office  
Each public school in the Borough of New Providence  
Memorial Library  
District Website

2b) Sent to the following newspapers:

THE COURIER NEWS  
THE STAR LEDGER

3b) Filed with the Clerk of the Borough of New Providence.

4b) Sent, at no cost to the Board, to any persons who have requested notices of meetings.

**Official Newspaper Designations Approved**

7. Designate THE STAR LEDGER, and THE COURIER NEWS as the official newspapers for legal notices for 2018/2019.

**2018/2019 Re-adoption of Bylaws, Policies, Job Descriptions, Curriculum Guides, Approved Textbooks, Gifted & Talented Program, and Guidance Program Approved**

8. Approve the re-adoption for 2018/2019 of all previously adopted Bylaws, Policies, Regulations, Job Descriptions, Staff Evaluation Rubrics, Curriculum Guides, approved Textbooks, Gifted and Talented Program and Guidance Programs of the Board of Education, on file in the Office of the Board of Education.

**2018/2019 Re-adoption of Internal Controls and Standard Operating Procedures and Purchasing Manual Approved**

9. Approve the re-adoption of the Internal Controls and Standard Operating

## Procedures and Purchasing Manual for 2018/2019.

**2018/2019 District Software/Online Subscription Inventory Approved**

10. Approve the attached list of District Software/Online Subscription Inventory for the 2018/2019 school year. **(EXHIBIT F)**

**Signatories Approved**

11. Approve to designate the following as signatories for the accounts listed for 2018/2019:

<b><u>Signatories</u></b>	
General Account	Board President, Superintendent of Schools, and Board Secretary/ School Business Administrator
Net Payroll Account	Board Secretary/School Business Administrator/Superintendent
Payroll Agency Account	Board Secretary/School Business Administrator and Superintendent
Food Service Fund Account	Board Secretary/School Business Administrator and Superintendent
Unemployment Insurance Fund	Board Secretary/School Business Administrator and Superintendent
Capital Reserve Account	Board Secretary/School Business Administrator and Superintendent
Referendum Account	Board Secretary/School Business Administrator and Superintendent
Scholarship Funds	Board Secretary/School Business Administrator and Superintendent
Government Escrow Account	Board Secretary/School Business Administrator and Superintendent
Government Trust Account	Board Secretary/School Business Administrator and Superintendent

**Petty Cash Funds**

Allen W. Roberts School:	\$100.00
Central Office:	\$350.00
High School:	\$200.00
Middle School:	\$100.00
Salt Brook School:	\$100.00

**Custodian**

School Principal
School Business Administrator/Board Secretary
School Principal
School Principal
School Principal

**School Activity Funds****New Prov. High School****Use**Any 2 of the following  
**Signatories**

Stu. Activity/Athletics

Principal/HS Treas./  
Athletic Director

Stu. Activity

Principal/HS Treas./  
Secretary to the Principal**New Prov. Middle School**

Stu. Activity

**Signatories**  
Principal and Secretary  
to the Principal**Allen W. Roberts**

Stu. Activity

**Signatories**  
Principal and Secretary  
to the Principal**Salt Brook School**

Stu. Activity

**Signatories**  
Principal and Secretary  
to the Principal**Investors Savings Bank**Allen W. Roberts  
Savings Account  
(#868067198)**Signatories**  
Board Secretary/School Business  
AdministratorDr. Edward W. Kilpatrick  
Scholarship Fund  
Savings Account  
(#868067248)Board Secretary/School Business  
AdministratorMilton Anderson Family  
Scholarship Fund  
Savings Account  
(#868067263)Board Secretary/School Business  
AdministratorBadgley Memorial  
Scholarship Fund  
Savings Account  
(#868067214)Board Secretary/School Business  
AdministratorEdward H. Lieder  
Scholarship Fund  
Savings Account  
(#868067230)Board Secretary/School Business  
AdministratorNPHS Class of 1960  
Scholarship Fund  
Savings Account  
(#868067289)Board Secretary/School Business  
Administrator and SuperintendentThe John O'Neill Memorial  
Scholarship FundBoard Secretary/School Business  
Administrator

Savings Account  
(#868067271)

Anna Delmore Scholarship Fund  
Savings Account  
(#868067222)

NPHS Class of 1962  
Louis DeParisi Jr.  
Scholarship Fund  
Savings Account  
(#868067255)

Board Secretary/School Business  
Administrator

Board Secretary/School Business  
Administrator

### **Resolution Adopted for Treasurer of School Moneys**

12. Adopt the following Resolution:

**WHEREAS**, Chapter 39, P.L.2010 makes the position of treasurer of school moneys optional; and

**WHEREAS**, it was the wishes of the New Providence Board of Education to abolish the position of treasurer of school moneys, effective July 1, 2011; and

**WHEREAS**, the School Business Administrator/Board Secretary possesses the proper certifications and qualification to assume the duties of the treasurer of school moneys

**NOW, THEREFORE, BE IT RESOLVED, BY THE NEW PROVIDENCE BOARD OF EDUCATION IN THE COUNTY OF UNION, AS FOLLOWS:**

1. The School Business Administrator/Board Secretary and/or designee shall continue to handle the job responsibilities currently being handled by the Treasurer of School Moneys for the 2018/2019 school year.
2. The School Business Administrator/Board Secretary shall be bonded in such amount and with such surety as required by law.
3. The School Business Administrator/Board Secretary shall comply with all provisions of the law.

### **2018/2019 Tax Shelter Annuity Salary Reduction Agreements Approved**

13. Approve the following companies to provide Tax Shelter Annuity salary reduction agreements during the 2018/2019 school year:

403(b), 457 and Roth IRA:

AIG Retirement (Valic)  
Fidelity Investments  
Lincoln Investment Planning, Inc  
MetLife  
The Legend Group/Adserv

**2018/2019 Flex Spending Account Plans Approved**

14. Approve the agreement between Ameriflex and the New Providence School District, which was established on January 1, 2012, to continue providing Third Party Administrator services regarding the Health/Dependent Care Flexible Spending Account Plans for the 2018/2019 school year.

**Resolution Adopted for Qualified Purchasing Agent**

15. Adopt the following Resolution for the 2018/2019 school year:

**WHEREAS,** the Public School Contracts law gave boards of education the ability to increase their bid threshold up to \$40,000; and

**WHEREAS,** N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS,** N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS,** James E. Testa possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

**WHEREAS,** New Providence Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; and

**WHEREAS,** New Providence Board of Education authorizes that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations as provided in N.J.S.A. 18A:18A-37; now, therefore, be it

**RESOLVED,** that the governing body of the New Providence Board of Education, in the County of Union, in the State of New Jersey hereby increases its bid threshold to \$40,000; and be it further

**RESOLVED,** that the governing body of the New Providence Board of Education in the County of Union, in the State of New Jersey hereby authorizing the purchasing agent to award contracts that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, as needed; and be it further

**RESOLVED,** that the governing body hereby appoints James E. Testa as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

**RESOLVED**, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of James E. Testa's certification to the Director of the Division of Local Government Services.

**Goods and Services State Contract Purchasing Approved**

16. Approve the following item:

**WHEREAS**, Title 18A:18A-10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property", and

**WHEREAS**, the New Providence Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the New Providence Board of Education desires to authorize its purchasing agent for the 2018/2019 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

**NOW, THEREFORE, BE IT RESOLVED** that the New Providence Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have state contracts.

Seconded by: Mrs. Misiukiewicz

Roll Call:

Yea Mrs. Cuccaro

Absent Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Absent Mr. Dinerman

Yea Mr. Smith

Yea Mr. Walsh

**APPROVAL OF MINUTES**

Mrs. Misiukiewicz moved to approve the minutes as follows:

Business Meeting  
Closed Session

April 26, 2018  
April 26, 2018

Seconded by: Mr. Walsh

Roll Call:



Yea Mrs. CuccaroAbsent Mr. KraussYea Mr. DibbleYea Mrs. MisiukiewiczAbsent Mr. DinermanYea Mr. SmithYea Mr. Walsh**ACTION ITEMS**  
**FINANCE ACTION**

Mr. Walsh, Committee Member, moved to approve items 1 through 30 as listed below:

**2017/2018 Transfers Approved**

1. Ratify the action of the Superintendent in making the following transfers for the 2017/2018 school year.

**April 2018****From:**

Account	Description	Amount
11-000-100-566	Tuition, Private Schools in NJ	\$32,100.00
11-000-219-320	Purchased Professional Services	15,500.00
11-000-240-105	Salaries, Secretaries	2,952.00
11-000-252-100	Salaries, Technology	2,210.00
11-000-291-260	Workers' Compensation	6,000.00
		Total: \$58,762.00

**To:**

Account	Description	Amount
11-000-240-199	Salaries, Unused Vacation Pay	\$2,952.00
11-000-252-199	Salaries, Unused Vacation Pay	2,210.00
11-000-262-490	Utilities- Water	12,000.00
11-000-263-420	Grounds, Maintenance & Repair	20,100.00
11-000-291-280	Tuition Reimbursement	6,000.00
11-150-100-101	Salaries, Home Instruction	1,500.00
11-150-100-320	Purchased Professional Services	14,000.00
		Total: \$58,762.00

**Board Secretary Reports Approved**

2. After review, we hereby accept the Board Secretary and Treasurer reports for April 2018. There is no major account or fund which has been overexpended in violation of N.J.A.C. 6:20-2.12a. Sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**Bills List Approved**

3. Approve the payment of bills listed for May 2018, in the amount of \$3,538,216.05.

**2018/2019 Accounting Software Support Approved**

4. Approve Computer Solutions, Inc. to provide budget and accounting software support for the 2018/2019 school year at a cost not to exceed \$7,884.00.

(EXHIBIT B)

**2018/2019 NJ Cooperative Bidding Program Approved**

5. Approve District membership in conjunction with the New Jersey Cooperative Bidding Program using Educational Data Services, Inc. for the 2018/2019 school year. The licensing and maintenance fees for this program will be \$8,320.00 and the Right-To-Know services fee is \$1,970.00.

**Payment of District Taxes Schedule Approved**

6. Approve the schedule for payment of district taxes for 7/1/18 through 6/30/19.

(EXHIBIT A)

**2018/2019 Vehicle Maintenance Agreement Approved**

7. Approve the 2018/2019 Vehicle Maintenance Agreement between the Morris Union Jointure Commission and New Providence School District.

(EXHIBIT C)

**2018/2019 Resolution/Agreement for Transportation Services Adopted**

8. Adopt the Resolution/Agreement authorizing Participation in Coordinated Transportation Services with the Union County Educational Commission for the 2018/2019 school year.

(EXHIBIT D)

**2018/2019 Online Mandated Training Programs Approved**

9. Approve SafeSchools to provide selected online mandated training programs for District employees during the 2018/2019 school year – fee covered by New Jersey School Boards Association.

**Frontline Technologies to Provide an On-Line Application System for 2018/2019 School Year Approved**

10. Approve Frontline Technologies to provide an on-line application system (AppliTrack Recruiting) for the 2018/2019 school year, at a cost not to exceed \$2,215.00.

**2018/2019 On-Line Advertising Service Approved**

11. Approve NJSchoolJobs.com to provide an on-line advertising service for the 2018/2019 school year, at a cost of \$1,500.00.

**2018/2019 AESOP Attendance Database Software Approved**

12. Approve Frontline Technologies to provide the AESOP substitute/attendance system, which includes support of the attendance database software package, for the 2018/2019 school year, at a cost of \$8,611.10.

**Worth Ave Group as an Insurance Carrier During the 2018-2021 School Year for iPad Accidental Damage Coverage**

13. Approve Worth Ave Group as an insurance carrier during the 2018-2021 school years for New Providence High School student iPad accidental damage coverage in accordance with N. J. Statutes 18A:18A-5a(10).

**2018/2019 Fixed Asset Appraiser Approved**

14. Approve Assetworks, Inc. as a fixed asset appraiser for the 2018/2019 school year, on a fee basis not to exceed \$1,550.00.

**2018/2019 Debjo Sales (Book-It-Distribution) for Textbook Freight Consolidation Approved**

15. Approve the use of Educational Data Services, Inc. EDS Bid #7553, Textbook Freight Consolidation awarded to Debjo Sales Limited Liability Company (Book-It-Distribution) for the 2018/2019 school year.

**2018/2019 District Registration Software Program and Support InfoSnap Approved**

16. Approve InfoSnap to provide a district registration software program and support for the 2018/2019 school year at a cost not to exceed \$9,624.00 in accordance with N.J.Statutes 18A: 18A-5a(19).

**Sale of iPads and Keyboard/Cases to the Senior Class Approved**

17. Approve the sale of iPads and keyboard/cases, sold as a set, to the senior class with a purchase price of \$100.00 for each set.

**2018/2019 HCESC Resolution Approved**

18. Approve the following resolution for the 2018/2019 school year:

**WHEREAS**, the Hunterdon County Educational Services Commission ("HCESC"), as Lead Agency for the HCESC cooperative pricing system (system identifier #34HUNCCP), has awarded a contract for proprietary Apple technology products (bid number HCESC-TEC-16-01), effective

March 25, 2016 following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

**WHEREAS**, the New Providence Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq.; and

**WHEREAS**, the Apple technology products covered by the HCESC contract sought by the New Providence Board of Education are of such a specialized nature that only such products will meet the needs of the New Providence Board of Education; and

**WHEREAS**, the New Providence Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations; and

**WHEREAS**, it's not feasible to use non-Apple products to supplement the existing technology initiative; and

**WHEREAS**, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the New Providence Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

**NOW, THEREFORE, BE IT RESOLVED** that the New Providence Board of Education hereby authorizes the purchase of proprietary Apple technology products through HCESC Contract (HCESC-TEC-16-01) from *Apple, Inc. 5505 W. Parmer Lane, MS 578-ROA Austin, TX 78727-6524*, for the following items during the 2018/2019 school year:

- Purchase four hundred twenty (420) Apple iPads 6<sup>th</sup> Generation, 32GB, WiFi, Grey, in the amount not to exceed \$123,530.00
- Purchase one MacBook Pro and two iMacs in the amount not to exceed \$4,394.00
- Two (2) year lease agreement for one hundred sixty (160) Apple iPads Air 6<sup>th</sup> Generation, WiFi, 32GB, Grey, in the total amount of \$47,040.00 at 0% interest

**2018/2019 Purchase of Dell Computers Approved**

19. Approve the use of New Jersey State Contract #89967 to purchase Dell desktop & laptop computers, in the amount not to exceed \$228,000.00 for the 2018/2019 school year.

**Sale of iPad 4s and iPad Airs to Tech to School Approved**

20. Approve the sale of 130 iPad 4s and 133 iPad Airs to *Tech to School* for \$25,015.00.

**Sale of Dell PCs and Dell Laptops to Sycamore International Approved**

21. Approve the sale of 145 Dell PCs and 56 Dell laptops to Sycamore International for \$12,879.00.

**Use of the NCPA to Purchase iPad Carts and Accessories from Zones, Inc. Approved**

22. Approve the use of the National Cooperative Purchasing Alliance (NCPA) to purchase iPad carts and accessories from Zones, Inc. in the amount not to exceed \$62,553.00 during the 2018/2019 school year.

**Voided Check Approved**

23. Approve voided and replacement check:

<u>Voided</u>				<u>Replacement</u>
<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Account Number</u>	<u>Check #</u>
351520	4/26/18	\$41,610.00	11-000-100-562-11	None

**2018/2019 Participation and Membership in the NCPA Approved**

24. Approve the following resolution for the 2018/2019 school year:

**WHEREAS**, N.J.S.A. 52:34-6.2 authorizes New Jersey public entities, including local school districts, to participate in a National Cooperative Purchasing Agreement, and

**WHEREAS**, the National Cooperative Purchasing Alliance, (NCPA) has offered voluntary participation in a Cooperative Pricing System for the purchase of good and services, which was accepted by the State of New Jersey;

**NOW, THEREFORE BE IT RESOLVED**, the New Providence Board of Education will participate and be a member of the National Cooperative Purchasing Alliance for the 2018/2019 school year.

**2018/2019 Membership in PEPPM Approved**

25. Approve the following resolution for the 2018/2019 school year:

**WHEREAS**, N.J.S.A. 52:34-6.2 authorizes New Jersey public entities, including local school districts, to participate in PEPPM, which is a National Cooperative Purchasing group from Pennsylvania, and

**WHEREAS**, the PEPPM has offered voluntary participation in a cooperative purchasing group for the purchase of goods and services, which was accepted by the State of New Jersey, and

**NOW, THEREFORE BE IT RESOLVED**, the New Providence Board of Education will participate and be a member of the PEPPM for the 2018/2019 school year.

**2018/2019 Purchase of Epson Projectors and Whiteboards from Tele-Measurements, Inc. Approved**

26. Approve the use of New Jersey State Contract T1466 to purchase Epson

projectors and whiteboards from Tele-Measurements, Inc. in the amount not to exceed \$45,120.00 during the 2018/2019 school year.

**2018/2019 Use of Power School Approved**

27. Approve Power School to provide a student data system, which includes support of the data base software system, for the 2018/2019 school year, at a cost of \$17,376.00 in accordance with N.J. Statutes 18A:18A-5a(19).

**2018/2019 Use of Educator Software Solutions Approved**

28. Approve Educator Software Solutions (T-Eval) annual renewal fee for the District Staff Evaluation Software Program for the 2018/2019 school year at a cost of \$3,200.00 in accordance with N.J. Statutes 18A:18A-5a(19).

**2018/2019 Use of Frontline Education Approved**

29. Approve Frontline Education to provide IEP Direct access, technical support and maintenance for the 2018/2019 school year in the amount not to exceed \$12,240.00 in accordance with N.J. Statutes 18A:18A-5a(19).

**2018/2019 Renewal of Membership with NJSIG Approved**

30. Approve the following resolution:

**WHEREAS**, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

**WHEREAS**, the New Jersey Schools Insurance Group ("NJSIG") is a joint Insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

**WHEREAS**, the New Providence Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

**WHEREAS**, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of it's to NJSIG;

**WHEREAS**, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees;

**WHEREAS**, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey;

**NOW THEREFORE, BE IT RESOLVED, THAT:**

- 1) This agreement is made by and between NJSIG and the Educational Institution;

- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2018, and ending July 1, 2021 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership, the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other and operational documents of NJSIG, and as from time to amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership to NJSIG.

Seconded by: Mrs. Cuccaro  
Roll Call:

Yea Mrs. Cuccaro

Absent Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Absent Mr. DinermanYea Mr. SmithYea Mr. Walsh**FACILITIES ACTION**

Mr. Walsh, Committee Member, moved to approve items 1 through 5 as listed below:

**Donation of Pedestal Fans for the Middle School Approved**

1. Approve the generous donation of fifteen (15) 18" pedestal fans from the Middle School PTO, to the Middle School, with a total value of \$913.50. **(EXHIBIT G)**

**Donation of Metal Easel for the High School Approved**

2. Approve the generous donation of a metal easel for the High School Art Department, from Mrs. Wippich, valued at \$150.00. **(EXHIBIT H)**

**Awarded Bid of TBS Controls, LLC For Building Automation System Installations Approved**

3. Bids were received in the office of the School Business Administrator/ Board Secretary on May 22, 2018 at 10:00 a.m. Award as indicated:

**Building Automation System Installations at the HS/MS, Allen W. Roberts and Salt Brook School**

Vendor: TBS Controls, LLC  
6 Pearl Court, Suite 6B  
Allendale, N.J. 07401

Base Bid: \$112,196.00  
Alternate B: 61,822.00  
Total: \$174,018.00

**Rejection of Bids Received for Miller Field Improvements at High School Approved**

4. Bids were received in the office of the School Business Administrator/ Board Secretary on May 22, 2018 at 11:00 a.m. Reject all bids as indicated:

**Miller Field Improvements at the High School**

**WHEREAS**, the New Providence Board of Education, pursuant to N.J.S.A. 18A:18A-1 et seq., has advertised for Miller Field Improvements at the New Providence High School, and

**WHEREAS**, the New Providence Board of Education received two (2) bids in response to the advertisement; and

**WHEREAS**, the low bid of \$454,777.00 was substantially above the District's budget for the project; and



**WHEREAS**, pursuant to N.J.S.A. 18A:18A-22(a), a board of education may reject all bids when the lowest bid substantially exceeds the cost estimates for the goods and services;

**NOW, THEREFORE, BE IT RESOLVED**, that the New Providence Board of Education rejects all the bids received and that each potential vendor shall be notified in writing of the rejection of bids.

**Rejection of Bids Received for Locker Room Renovations at the High School**  
**Approved**

5. Bids were received in the office of the School Business Administrator/  
Board Secretary on May 22, 2018 at 11:30 a.m. Reject all bids as indicated:

Locker Room Renovations at the High School

**WHEREAS**, the New Providence Board of Education, pursuant to N.J.S.A. 18A:18A-1 et seq., has advertised for Locker Room Renovations at the New Providence High School, and

**WHEREAS**, the New Providence Board of Education received three (3) bids in response to the advertisement; and

**WHEREAS**, the low bid of \$774,000.00 was substantially above the District's available bond funds for the project; and

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-22(b), a board of education may reject all bids when the lowest bid substantially exceeds the board of education's appropriation for the goods and services;

**NOW, THEREFORE, BE IT RESOLVED**, that the New Providence Board of Education rejects all the bids received and that each potential vendor shall be notified in writing of the rejection of bids.

Seconded by: Mrs. Cuccaro

Mr. Testa commented on items 4 and 5. On the previous Tuesday, he received bids for the three outstanding projects: building automation systems at all three buildings, the locker renovation at the high school, and the Miller field upgrades at the high school. Based on the bids received, we are only going to accept the bid on the building automation system which was within budget. The bids for the other two projects were substantially higher than budget and available funds. Dr. Miceli is now talking with our high school principal, as well as our athletic director, and we are going to reconvene to meet with the finance committee. We will also speak with the architect and figure out what to do going forward. So at this point the Board's action is to reject all bids for the Miller Field and locker room projects. We will reconvene after we meet at the committee level. The Board is accepting the bid for the building automation systems upgrades.

Roll Call:

Yea Mrs. Cuccaro

Absent Mr. Krauss

Yea Mr. DibbleYea Mrs. MisiukiewiczAbsent Mr. DinermanYea Mr. SmithYea Mr. Walsh**EDUCATION ACTION**

Mrs. Misiukiewicz, Committee Member, moved to approve items 1 and 2 as listed below:

**2017/2018 HIB Investigations Approved**

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2017/2018 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	10
Middle School:	21, 22, 23, 24, and 25

**2018/2019 School Tuition Rate Schedule Agreement Approved**

2. Approve the 2018/2019 School Tuition Rate Schedule Agreement between the Union County Vocational-Technical Schools and New Providence Board of Education. **(EXHIBIT E)**

Seconded by: Mr. Walsh

Roll Call:

Yea Mrs. CuccaroAbsent Mr. KraussYea Mr. DibbleYea Mrs. MisiukiewiczAbsent Mr. DinermanYea Mr. SmithYea Mr. Walsh**PERSONNEL ACTION**

Mrs. Cuccaro, Committee Chairperson, moved to approve items 1 through 12 as listed below:

**2017/2018 Appointments Approved**

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2017/2018 school year:
  - a. Matthew Farrell, summer maintenance work, \$9.25/hr, effective 6/25/18
  - b. Dylan Fox, summer technology work, \$10.00/hr, effective 6/22/18

- c. Kyle Goetke, summer technology work, \$9.25/hr, effective 6/22/18
- d. Tyler Lawton, summer maintenance work, \$9.50/hr, effective 6/25/18
- e. Patrick Lamanna, summer technology work, \$9.50/hr, effective 6/22/18
- f. Alexander Melhuish, summer technology work \$9.50/hr, effective 6/22/18
- g. Devon Mendrzycki, summer maintenance work \$9.25/hr, effective 6/25/18
- h. Evan Minolfo, summer maintenance work, \$9.25/hr, effective 6/25/18
- i. Justin Minolfo, summer maintenance work, \$9.25/hr, effective 6/25/18
- j. Brendan O'Leary, summer technology work, \$9.25/hr, effective 6/22/18
- k. Kevin Cassidy, substitute teacher
- l. Laura Lopez, substitute teacher
- m. Ibn Nash, substitute teacher
- n. Ahmed Khalil, substitute teacher

### **2018/2019 Appointments Approved**

2. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2018/2019 school year:
  - a. Matthew Farrell, summer maintenance work, \$9.25/hr, effective 7/1/18
  - b. Dylan Fox, summer technology work, \$10.00/hr, effective 7/1/18
  - c. Kyle Goetke, summer technology work, \$9.25/hr, effective 7/1/18
  - d. Tyler Lawton, summer maintenance work, \$9.50/hr, effective 7/1/18
  - e. Patrick Lamanna, summer technology work, \$9.50/hr, effective 7/1/18
  - f. Alexander Melhuish, summer technology work \$9.50/hr, effective 7/1/18
  - g. Devon Mendrzycki, summer maintenance work \$9.25/hr, effective 7/1/18
  - h. Evan Minolfo, summer maintenance work, \$9.25/hr, effective 7/1/18
  - i. Justin Minolfo, summer maintenance work, \$9.25/hr, effective 7/1/18
  - j. Brendan O'Leary, summer technology work, \$9.25/hr, effective 7/1/18
  - k. Sandra Andersen, summer department head work, not to exceed 30 hours @ \$54.87 = \$1,646.10 \*
  - l. Katherine Blanco, summer department head work, not to exceed 10 hours @ \$54.87 = \$548.70 \*
  - m. Leah Bromley, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40 \*
  - n. David Goldstein, summer department head work, not to exceed 10 hours @ \$54.87 = \$548.70 \*
  - o. Kenneth Hess, summer department head work, not to exceed 30 hours @ \$54.87 = \$1,646.10 \*
  - p. Jonathan Keaney, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40 \*
  - q. Susan Rembetsy, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40 \*
  - r. Byron Tracey, summer department head work, not to exceed 30 hours @ \$54.87 = \$1,646.10 \*
  - s. Sandra Andersen, summer district technology work, not to exceed 80 hours @ \$54.87 = \$4,389.60 \*
  - t. James McGeechan, summer building technology work @ HS/MS, not to exceed 40 hours @ \$54.87 = \$2,194.80 \*

- u. Kelley Fahey, summer building technology work @ AWR, not to exceed 40 hours @ \$54.87 = \$2,194.80 \*
- v. Julie Spoerl, summer building technology work @ SB, not to exceed 40 hours @ \$54.87 = \$2,194.80 \*
- w. Sandra Andersen, new teacher technology training workshop, not to exceed 15 hours @ \$54.87 = \$823.05 \*
- x. Jonathan Keaney, trainer, new teacher professional development workshop, not to exceed 30 hours @ \$54.87 = \$1,646.10 \*
- y. Byron Tracey, trainer, new teacher professional development workshop, not to exceed 30 hours @ \$54.87 = \$1,646.10 \*
- z. Philip Cook, summer station manager, not to exceed 44 hours @ \$54.87/hr = \$2,414.28 \*
- aa. Lucy Richards, teacher, \$76,161 \*, effective 9/1/18 (subject to criminal history review procedures)
- bb. Leah Russo, teacher, \$57,984 \*, effective 9/1/18 (subject to criminal history review procedures)

(\*) subject to completion of negotiations for 2018/2019

### **Resignations Approved**

- 3. Accept the resignations of the following employees:
  - a. Elizabeth Duttonhofer, teacher aide, effective 6/30/18, due to retirement
  - b. William Shaw, teacher, effective 6/30/18, due to retirement
  - c. Amy Horn, teacher aide, effective 6/30/18

### **Revision to Resignation Approved**

- 4. Revise effective resignation date of Helga Welte, hall monitor, from 7/1/18 to 6/30/18, due to retirement.

### **Summer Curriculum Writing Appointments Approved**

- 5. Approve summer 2018 curriculum writing appointments (not to exceed hours shown) @ \$54.87/hr. \* **(EXHIBIT J)**

(\*) subject to completion of negotiations for 2018/2019

### **2018/2019 Game Workers Fees Approved**

- 6. Approve the fees upon the recommendation of the Superintendent for the 2018/2019 school year for New Providence Game Workers. **(EXHIBIT I)**

### **2018/2019 Appointment of Scott Hough as Homeless Liaison Approved**

- 7. Approve the appointment of Scott Hough as the New Providence School District Homeless Liaison for the 2018/2019 school year.

**2018/2019 Appointment of Scott Hough as Affirmative Action Officer Approved**

8. Approve the appointment of Scott Hough as the New Providence School District Affirmative Action Officer for the 2018/2019 school year.

**2018/2019 Appointment of Scott Hough as School Safety Specialist Approved**

9. Approve the appointment of Scott Hough as the New Providence School District School Safety Specialist for the 2018/2019 school year.

**2018/2019 Appointment of Jackie Melnyk as Disability Services Resource Approved**

10. Approve the appointment of Jackie Melnyk as the New Providence School District Disability Services Resource for parents for the 2018/2019 school year.

**2018/2019 Appointment of Wanda Baez as DCPD Liaison Approved**

11. Approve the appointment of Wanda Baez as the New Providence School District DCPD (Division of Child Protection and Permanency) Liaison for the 2018/2019 school year.

**2018/2019 Appointments per the Anti-Bullying Bill Of Rights Act Approved**

12. Approve, per the Anti-Bullying Bill of Rights Act, the following staff for the 2018/2019 school year:

Scott Hough, Anti-Bullying Coordinator  
 Brian Henry, Anti-Bullying Specialist, NPHS  
 David Chango, Anti-Bullying Specialist, NPMS  
 Anna Rita Falco, Anti-Bullying Specialist, AWR  
 Jonathan Firetto, Anti-Bullying Specialist, SB

Seconded by: Mrs. Misiukiewicz

Dr. Miceli introduced the two new appointments for next year in the special education position at the middle school and the ESL teacher position at Allen W. Roberts School. Dr. Miceli was pleased to welcome Lucy Richards, who was present at the meeting, as an ESL teacher at Roberts. She comes to us with 18 years experience and he is looking forward to her contribution. Leah Russo will also be joining us as a Special Education teacher at the middle school. She would have been at the meeting but she was on an overnight field trip and could not make it. Dr. Miceli also wanted to recognize Betty Duttonhofer and Bill Shaw who will be retiring from the District. Betty has been with us for 36 years as a teacher's aid in our LLD program. Bill Shaw has been with us 19 years as a physical education teacher. We thank them for their contributions and wish them well with their future endeavors.

Roll Call:

Yea Mrs. Cuccaro

Absent Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Absent Mr. Dinerman

Yea Mr. Smith

Yea Mr. Walsh

### **BOARD POLICY**

Mr. Smith stated that there are no items for Board approval at this time.

### **COMMITTEE REPORTS**

Mr. Smith questioned whether there were any additional committee reports since the Board had already discussed the committee goals. Mrs. Cuccaro said that the committees will be meeting in the next few weeks to discuss goals for next year.

### **OLD BUSINESS**

There is no old business.

### **NEW BUSINESS**

Mr. Smith asked Dr. Miceli to discuss the proposed rezoning of Oldwood Drive. Dr. Miceli commented that the Board received a packet that contained several items including a community map that marked all of the specific locations, a document identifying each street in town and the school for which it is zoned, and a memo that he received from Mrs. O'Leary with respect to the issue at hand. Dr. Miceli has learned a lot about Oldwood Drive in the past two weeks. He drove to the street to see where it was. It is a little tiny beautiful street with three homes on it. If you go back in history and you review the circumstances, at one point in time the line for the community was South Street. In 1995 the Board moved the line to Livingston and at that time, Johnson Drive and South Street became zoned for Roberts and no longer for Salt Brook. For some strange reason, Oldwood Drive remained a Salt Brook school. Beause there are so few homes, perhaps it did not become an issue, but it must have just been an oversight of the Board that the property was not zoned for Allen W. Roberts. So, that being said and in doing our current research, it is Dr. Miceli's recommendation to make Oldwood Drive a Roberts zoned street and that the Board would grandfather any students who are currently attending Salt Brook and then from this point forward pass a resolution this evening that anyone moving onto Oldwood Drive is zoned for Roberts. Dr. Miceli thought that would be the right and fair thing to do at this point. It would not have any implication at either school because it is just a few homes. There were no questions or concerns about rectifying what was most likely an oversight. Mr. Smith and the Board agreed to the following resolution that was moved by Mr. Walsh.

NOW, THEREFORE, BE IT RESOLVED, that the Board is officially rezoning Oldwood Drive and that any house currently on Oldwood Drive will send their child to Allen W. Roberts school effective May 24, 2018. Any resident currently living on Oldwood Drive and have children attending Salt Brook School, will be grandfathered and allowed to remain at Salt Brook School until the end of sixth grade.

Seconded by: Mrs. Misiukiewicz  
Roll Call:

Yea Mrs. Cuccaro

Absent Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Absent Mr. Dinerman

Yea Mr. Smith

Yea Mr. Walsh

Mr. Smith opened the meeting for public comments at 8:32 p.m.

There are no public comments.

### **CLOSED SESSION**

Mrs. Cuccaro moved to adopt the following resolution:

This body shall on May 24, 2018 in the New Providence High/Middle School Media Center, 35 Pioneer Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:

- Student Matters related to HIB
- Personnel
- Negotiation

The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mrs. Misiukiewicz seconded the motion, which was carried unanimously.

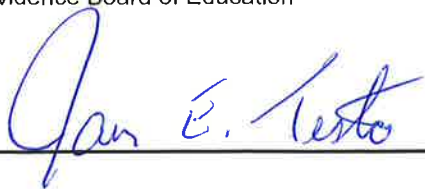
### **Return to Public Session**

The Board reconvened to public session at 9:10 p.m. Mr. Smith called the Board to order.

Board Members present were Mrs. Cuccaro, Mr. Dibble, Mrs. Misiukiewicz, Mr. Smith and Mr. Walsh.

### **Adjournment**

There being no other business before the Board, on a motion by Mr. Walsh seconded by Mrs. Misiukiewicz, and carried unanimously, Mr. Smith declared the meeting adjourned at 9:11 p.m.



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James E. Testa, School Business Administrator/Board Secretary  
5/24/18 Board Meeting