

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on August 24, 2017 at the Allen W. Roberts Media Center, 80 Jones Drive, by the Board President, Mr. Adam Smith.

Present on roll call were William Dibble, Ira Krauss, Mary Misiukiewicz, Adam Smith and Joe Walsh. Also present were Dr. David Miceli, Superintendent of Schools; Scott Hough, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Jay Richter, Director of Curriculum, Instruction and Supervision; and 8 members of the public.

Mr. Smith led in the salute to the flag.

Mr. Smith read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Mr. Smith welcomed everyone at the meeting and commented on the construction going on in the District. He then turned the meeting over to Dr. Miceli.

### **SUPERINTENDENT'S REPORT**

1. Dr. Miceli commented on opening of schools. In spite of the construction, we will open on September 6th. The large majority of the projects are completed, and the contractors will continue to work through the weekend up to Labor Day.

Mr. Testa commented that inspections were set up for next week for all the buildings, so that we can have temporary Certificate of Occupancies to use the rooms. Not all spaces will be 100% complete, but hopefully they will be available for use.

- Salt Brook School
  - Two lower locker room areas will be ready by September
  - Upper boiler room, which is being turned into a small instruction room, will not be ready until the end of September
  - Boilers have some minor connection work that will continue into September
  - The classroom off the library, which was converted into a STEM room, will be ready by at the beginning of school

Security vestibules will not be done until the end of September, but all entrances will be available for use at the beginning of school.

- Roofing projects at the HS/MS is 90% complete. They will be working this weekend, next week, Saturday and Sunday of Labor Day weekend up to before school starts. The solar panels will be installed at the end of September. They are stored on site in two containers at the high school. We will work with the solar company on a date that they can come in and install them. The last part of the roof is metal flashing, which will be done after school and on weekends.
- The finance committee did a walk through the facilities on Tuesday, they were surprised at the amount of work completed.

- Allen W. Roberts School
  - Vestibules are being worked on
  - Both rooms in the back will be ready at the beginning of school
  - Inspections are set for next week, we are in good shape at AWR

Mr. Krauss commented that the two rooms at AWR are surprisingly big.

- HS/MS
  - HS/MS media center and Professional Development room are scheduled to be done by September 20th.
  - STEM wing, MS classroom, universal lab classroom next to the media center and the small instruction room, which was the storage room, will be ready at the start of school.
  - MS gym floor is 75% completed, they should at 100% by next Thursday
  - Bleachers will be repaired and installed after school begins from 3-11 p.m.
  - Sound panels came in today and we will coordinate with the contractor to install them
  - Two locker rooms in the MS gym are done, except for the floors, that will be ready by the start of school
  - All exterior doors are not completed, so temporary doors were installed until the permanent doors come in
- Classroom Furniture Delivery and Set-Up
  - Salt Brook will be first, then AWR and HS/MS on September 1st.
  - Lab furniture will be installed starting tomorrow and continue through Sunday. Furniture installation will be followed by the electricians on Monday and Tuesday

Mr. Smith asked where is all the furniture stored.

Mr. Testa commented that all furniture is stored at the vendor's warehouse to avoid being damaged. The only furniture that is not received at this point is for the Industrial Arts room.

Dr. Miceli commented that all the planning from the architects to the contractors and subcontractors, have been carefully coordinated and planned, on a day to day basis, everyone is on board to get this done. When he and Mr. Testa walk through the facilities, they see that there's a lot of work being accomplished. He thanked and commended Mr. Testa for his diligent work in making sure the contractors are completing all projects.

Dr. Miceli thanked and commended Mrs. Hansen. She has been extraordinary this summer. AWR has hosted all the programs this summer. Her staff has been working hard. Between the contractors and summer programs, they have been graciously stepping up to help and accommodate the needs of the District.

Mrs. Hansen commended her staff and custodians for stepping up to have things run smoothly.

## 2. Class of 2017- Graduation Pathways

The chart below details the various pathways taken by the graduating class of 2017 to satisfy the Standardized testing requirements established by the New Jersey Department of Education.

We are required to report this information publically at a Board of Education meeting prior to September 30, 2017.

<u>Graduation Pathway</u>	<u># of Students/Percentage</u>
<u>PARCC - passed both Math &amp; ELA assessments</u>	67 (37.4%)
<u>Multiple Pathways - passed using PARCC/Substitute Competency or passed with PARCC/Portfolio appeal process</u>	65 (36.3%)
<u>Substitute Competency Test - passed ACT, SAT, PSAT</u>	44 (24.6%)
<u>Alternate Requirement per IEP - satisfied requirement through IEP</u>	3 ( 1.7%)
<u>Portfolio Appeal Process - passed by completing portfolio process</u>	0 ( 0.0%)
<b><u>NPHS Class of 2017 Graduates</u></b>	<b><u>179 (100%)</u></b>

This data will be submitted to the Department of Education as part of the Graduation Pathway Data Collection report.

Dr. Miceli commented that this year’s test scores are significantly higher than last year’s graduating class. Students are taking PARCC more seriously.

3. Dr. Miceli reported on the enrollment numbers at the elementary schools, they are:

- Allen W. Roberts
  - 67- Kindergarten
  - 96- First Grade
  - 105- Second Grade (5 sections)
  - 92- Third Grade
  - 96- Fourth Grade
  - 97- Fifth Grade
  - 95- Sixth Grade

TOTAL= 648
  
- Salt Brook School
  - 59- Kindergarten
  - 82- First Grade
  - 94- Second Grade
  - 96- Third Grade
  - 100- Fourth Grade
  - 96- Fifth Grade
  - 108- Sixth Grade( full with 4 sections)

TOTAL= 635

Dr. Miceli commented that the new teacher training was successful today. New staff orientation is on Thursday, August 31st. On Wednesday, September 5th, all staff will begin and thanks to the PTAs’ generosity, we will have our annual bbq at 11:00 a.m. at the high school.

Dr. Miceli reminded everyone that our Character Education celebration is on Wednesday, October 4th, 6:00 p.m. to 8:00 p.m., at Lieder field, invitations will go out next week. He encouraged all to come and celebrate with the District.

Dr. Miceli commented that Mr. Maciag will present his college visits this summer on September 14th, at the Board of Education work session meeting.

Dr. Miceli commented on the Superintendent’s Forum dates and agendas, they are:

October 17, 2017 (Tuesday): School Calendar

November 14, 2017 (Tuesday): STEM

January 10, 2018 (Wednesday): Athletic Facilities/After School Clubs

February 7, 2018 (Wednesday): HIB (Tolerance)/Class Size

March 28, 2018 (Wednesday): High School Scheduling

All forums will be held in the High School/Middle School Media Center at 7:00 pm.

**Public Comments**

Mr. Smith opened the meeting for public comments on specific agenda items at 7:55 p.m.

There were no comments.

**APPROVAL OF MINUTES**

Mr. Krauss moved to approve the minutes as follows:

Business Meeting July 27, 2017

Seconded by: Mrs. Misiukiewicz

Roll Call Vote:

<u>    Absent    </u> Mrs. Cuccaro	<u>    Yea    </u> Mr. Krauss
<u>    Yea    </u> Mr. Dibble	<u>    Yea    </u> Mrs. Misiukiewicz
<u>    Absent    </u> Mr. Dinerman	<u>    Yea    </u> Mr. Smith
<u>    Yea    </u> Mr. Walsh	

Mrs. Misiukiewicz moved to approve the opening of closed minutes as follows:

July 28, 2016 through June 29, 2017

Seconded by: Mr. Walsh

Roll Call Vote:

<u>    Absent    </u> Mrs. Cuccaro	<u>    Yea    </u> Mr. Krauss
<u>    Yea    </u> Mr. Dibble	<u>    Yea    </u> Mrs. Misiukiewicz
<u>    Absent    </u> Mr. Dinerman	<u>    Yea    </u> Mr. Smith
<u>    Yea    </u> Mr. Walsh	

**ACTION ITEMS**  
**FINANCE ACTION**

Mr. Krauss, in the absence of Mr. Smith, moved to approve items 1 through 10 as listed below:

**2017/2018 Transfers Approved**

1. Ratify the action of the Superintendent in making the following transfers for the 2017/2018 school year.

**July 2017**

From:

Account	Description	Amount
11-000-291-270	Employee Benefits	\$17,100.00
		Total: \$17,100.00

To:

Account	Description	Amount
11-000-291-299	Unused Sick Day Payments	17,100.00
		Total: \$17,100.00

**Board Secretary and Treasurer Report Approved**

2. After review, we hereby accept the Board Secretary and Treasurer reports for July 2017. There is no major account or fund which has been overexpended in violation of financial obligations for the remainder of the fiscal year.

**August 2017 Bills list Approved**

3. Approve the payment of bills listed for August 2017, in the amount of \$5,878,051.41.

**First Student Inc. Approved**

4. Approve the following bus company for athletics, extra-curricular, and field trip transportation in the event the Morris-Union Jointure Commission is unable to provide transportation for the 2017/2018 school year:

<u>Company</u>	<u>Town</u>	<u>2017/2018</u>
First Student Inc.	Chatham	\$396.00/4 hrs. \$87.00/hr. in excess of 4 hrs.

**Rental Agreement Between NPBOE and the Berkeley Heights YMCA Approved**

5. Approve the Rental Agreement between the New Providence Board of Education and the Berkeley Heights YMCA, for which the YMCA provides before and after school care, for the 2017/2018 school year.

**UCESC Nonpublic School Technology Initiative Program for the 2017/2018 School Year Approved**

6. Approve the Union County Educational Services Commission Nonpublic School Technology Initiative Program Agreements for the participating schools located within this district for the 2017/2018 school year.

**MUJC Transportation Route and Aide Cost Agreement Approved**

7. Approve the Extended (Summer) Transportation Route and Aide Cost Agreement in conjunction with the Morris-Union Jointure Commission reflecting the bids and renewals for the 2017/2018 school year, as stated below:

<u>Route #</u>	<u>Total Route Cost &amp; Aide</u>	<u>Aide Cost Per Diem</u>
MU903S	\$ 3,996.84	\$130.05
MU905S	\$ 5,479.75	\$187.85
MU908S	\$ 8,997.90	\$ 86.70
MU908S-B	\$15,882.10	\$101.15
MU910S	\$ 1,974.82	\$ 0
MU926S	\$ 5,180.26	\$130.05
MU933S	\$ 5,104.11	\$158.95
MU937S	\$ 6,821.42	\$108.38
MU938S	\$ 6,213.42	\$151.73
MU939S	\$ 3,301.26	\$ 0
MU940S	\$ 3,938.57	\$144.50
MU948S	\$ 6,191.98	\$130.05
MU967S	\$ 2,327.58	\$ 0

**UCESC Nonpublic School Security Aid Program for 2017/2018 School Year Approved**

8. Approve the Agreement for the Nonpublic School Security Aid Program authorizing Union County Educational Services Commission to administer the Security Aid Program for the New Providence Board of Education for the 2017/2018 school year.

(EXHIBIT C)

**Dickerson Elementary School Approved**

9. Approve the parent of student #11896 to transport to Dickerson Elementary School, Chester, N.J. for the 2017/2018 school year in the amount of \$10,690.00.

**Voided and Reissued Lost Payroll Checks Approved**

10. Approve the following voided and reissued checks:

Voided				
<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>	<u>Reason</u>
034470	4/13/17	\$180.65	Payroll	Lost Check
034520	5/12/17	\$ 90.32	Payroll	Lost Check
034618	6/15/17	\$397.51	Payroll	Lost Check

Re-issued		
<u>Check #</u>	<u>Date</u>	<u>Amount</u>
034677	8/14/17	\$180.65
034678	8/14/17	\$ 90.32
034679	8/14/17	\$397.51

Seconded by: Mrs. Misiukiewicz

Roll Call Vote:



outdated, and no longer deemed useful for school needs.

Seconded by: Mrs. Misiukiewicz

Roll Call Vote:

<u>Absent</u> Mrs. Cuccaro	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mrs. Misiukiewicz
<u>Absent</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Walsh	

**EDUCATION ACTION**

Mrs. Misiukiewicz, in the absence of Mrs. Cuccaro, moved to approve Items 1 through 4 as listed below:

**NPSD Annual Professional Development Plan for 2017/2018 School Year Approved**

1. Approve the New Providence School District annual Professional Development Plan for 2017/2018, prepared in compliance with the New Jersey Administrative Code 6A:9C-4.2, inclusive of its funding, copies in the hands of each Board member.

**Curriculum Guides Approved**

2. Approve the following curriculum guides as per Superintendent's Memo #1 in the hands of each Board member:

Fine, Practical, and Performing Arts

Photography I	Revised
Photography II	Revised
Advanced Photography	Revised
Music MOD 7 (Grade 7)	Revised

Gifted and Talented

Gifted and Talented Outline of Content	New
--	-----

**Submission and Acceptance of the Fiscal Year 2017/2018 Every Student Succeeds Act Consolidated Grant Application for Title IA, Title IIA, Title III Immigrant and Title IVA funds for the Period 7/1/17 through 6/30/18 Approved**

3. Approve the submission and acceptance of the Fiscal Year 2017/2018 Every Student Succeeds Act Consolidated Grant Application for Title IA, Title IIA, Title III Immigrant and Title IVA funds totaling \$184,602, for the period 7/1/17 through 6/30/18.

**NPSD not accept Title III Funds in the Amount of \$8,322 for the 2017/2018 School Year Approved**

4. Approve that the New Providence School District not accept Title III funds in the amount of \$8,322 for the 2017/2018 school year.

Seconded by: Mr. Krauss

Roll Call Vote:

<u>Absent</u> Mrs. Cuccaro	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mrs. Misiukiewicz

Absent Mr. Dinerman      Yea Mr. Smith  
Yea Mr. Walsh

**PERSONNEL ACTION**

Mr. Dibble, Committee Chairperson, moved to approve Items 1 through 4 as listed below:

**Appointments for the 2017/2018 School Year Approved**

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2017/2018 school year:
  - a. Sharon Licari, teacher, \$66,287, effective 9/1/17
  - b. Lori Shulman, long-term substitute reading specialist, \$69,467, effective 9/1/17 (subject to criminal history review procedures)
  - c. Laura De Nicola, teacher, \$63,800 (base \$70,889), effective 10/1/17 (subject to criminal history review procedures)
  - d. Jill Lepre, long-term substitute teacher, \$22,708 (base \$56,770), effective 9/1/17 thru 12/31/17
  - e. Margaret Yendrick, substitute secretary, @ the rate of \$20.78/hr
  - f. Shane Mallory, head wrestling coach, \$8,998
  - g. John Beckert, boys soccer second assistant, \$4,982
  - h. Jennifer Roggerman, cheerleading first assistant, \$3,876 (subject to criminal history review procedures)
  - i. Jonathan Reedy, wrestling volunteer
  - j. Matthew Manns, football volunteer
  - k. Substitute Teachers/Teacher Aides/Nurses/Secretaries and Home Instructors: (copies in the hands of each Board member)
  - l. Donna O'Leary, secretary I (12 month; 8 hrs/day), \$41,080 (base \$50,145), effective 9/6/17
  - m. Daniel Barletta, girls spring track first assistant, \$6,299

**Resignations Accepted**

2. Accept the resignations of the following employees:
  - a. Cheryl Campbell, teacher, effective 1/1/18, due to retirement
  - b. Kimberly Dreyer, teacher aide, effective 8/25/17
  - c. Barbara O'Donnell, secretary, effective 9/8/17
  - d. Cecilia Dimler, playground/lunchroom aide, effective 9/4/17

**Revisions for the 2017/2018 School Year Approved**

3. Approve the following revisions for the 2017/2018 school year:
  - a. Denise Post, teacher, from Step 8, Column IV (\$69,467), to Step 8, Column V (\$72,246), effective 9/1/17, due to course credits
  - b. Rosalie Mersinger, teacher, from Step 3, Column V (\$64,737), to Step 3, Column VI (\$66,955), effective 9/1/17, due to course credits
  - c. Kimberly Wantz, teacher, from Step 2, Column V (\$63,582), to Step 2, Column VI (\$65,800), effective 9/1/17, due to course credits
  - d. Jenna Stickle, teacher, from Step 3, Column III (\$60,300), to Masters, Step 3, Column V (\$64,737), effective 9/1/17, due to Masters

**Appointments for the 2017/2018 School Year Rescinded**

4. Rescind the following appointments for the 2017/2018 school year:
  - a. Sharon Licari, long term substitute teacher
  - b. Jill Lepre, teacher aide

Dr. Miceli commented that Mrs. Cheryl Campbell will be retiring after 16-½ years teaching high school Science. Congratulations to her. Sharon Licari will be on a tenure track position at AWR. She was a long-term substitute teacher for us. Laura De Nicola will be joining us to teach Italian for all sections at the high school. She taught at Clark School District as well as in Italy. Shane Mallory is our new Wrestling coach and Instructional Aide. Donna O’Leary will join us as Mr. Richter’s secretary. She has subbed for us for five years and has helped Mr. Testa’s office this summer. Congratulations to all and looking forward to your contribution to the district.

Seconded by: Mrs. Misiukiewicz  
 Roll Call Vote:

<u>    Absent    </u> Mrs. Cuccaro	<u>    Yea    </u> Mr. Krauss
<u>    Yea    </u> Mr. Dibble	<u>    Yea    </u> Mrs. Misiukiewicz
<u>    Absent    </u> Mr. Dinerman	<u>    Yea    </u> Mr. Smith
<u>    Yea    </u> Mr. Walsh	

**BOARD POLICY**

Mr. Krauss, Committee Chairperson, moved to approve item 1 as listed below:

1. Approve the following Policies and Regulations on second reading:

**Bylaws and Policies:**

Policy 2622 Mandated	Student Assessment (Mr. Krauss)	(Revised)
Policy 3221 Mandated	Evaluations of Teachers (Mr. Krauss)	(Revised)
Policy 3222 Mandated	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Mr. Krauss)	(Revised)
Policy 3223 Mandated	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (Mr. Krauss)	(Revised)
Policy 3224 Mandated	Evaluation of Principals, Vice Principals, and Assistant Principals (Mr. Krauss)	(Revised)
Policy 3240 Mandated	Professional Development for Teachers and School Leaders (Mr. Krauss)	(Revised)

Policy 5460 Mandated	High School Graduation (Mr. Krauss)	(Revised)
Policy 5610 Mandated	Suspension (Mr. Krauss)	(Revised)
Policy 5620 Mandated	Expulsion (Mr. Krauss)	(Revised)

**Administrative Regulations:**

Regulation 3221 Mandated	Evaluation of Teachers (Mr. Krauss)	(Revised)
Regulation 3222 Mandated	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Mr. Krauss)	(Revised)
Regulation 3223 Mandated	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (Mr. Krauss)	(Revised)
Regulation 3224 Mandated	Evaluation of Principals, Vice Principals, and Assistant Principals (Mr. Krauss)	(Revised)
Regulation 3240 Mandated	Professional Development for Teachers and School Leaders (Mr. Krauss)	(Revised)
Regulation 5610 Mandated	Suspension Procedures (Mr. Krauss)	(Revised)
Regulation 6470 Mandated	Payment of Claims (Mr. Krauss)	(Revised)

2. Approve the following Policies and Regulations on first reading:

**Bylaws and Policies:**

Policy 2700 Mandated	Services to Nonpublic School Students (Mr. Krauss)	(Revised)
Policy 7100 Mandated	Long-Range Facilities Planning (Mr. Krauss)	Revised)
Policy 9181 Recommended	Volunteer Athletic Coaches and Co-Curricular Activity Advisor (Mr. Krauss)	(Revised)

**Administrative Regulations:**

Regulation 7100 Mandated	Long-Range Facilities Planning (Mr. Krauss)	(Revised)
-----------------------------	--	-----------

Seconded by: Mr. Walsh

Roll Call Vote:

Absent Mrs. Cuccaro

Yea Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Absent Mr. Dinerman

Yea Mr. Smith

Yea Mr. Walsh

**Committee Reports**

Curriculum, Instruction and Technology

Mrs. Misiukiewicz, had nothing new to report.

Finance, Facilities and Safety/Security

Mr. Krauss commented that the committee took a tour of the schools and was amazed at the amount of work that has been done. There are eight new classrooms which most of them are new construction.

Mr. Krauss commented that health benefits needs to be revisited before negotiations begin. It is 13% of the budget.

Personnel, Management and Communication

Mr. Dibble, Committee Chairperson, commented that the committee met this week about their committee goals.

**OLD BUSINESS**

New Providence Community Pool Footbridge

The Borough will contribute 75% of the quote they received. Anything above the quote that the Community Pool want to improve will be at the pool's cost. The Board of Education agreed to contribute 25% of the Borough's quote, which is \$950.00.

The Board discussed board and committee goals for the 2017/2018 school year.

2017/2018 Committee Goals

Curriculum, Instruction and Technology

- Continue to monitor the digital transformation of technology in the classroom
- Monitor the implementation of the new STEM programming K-6
- Continue to examine the curriculum to determine what resources are necessary to meet curriculum goals set by the State
- Evaluate World Language curriculum and programs
- Establish program evaluation procedures for the Gifted and Talented program that direct program improvement

Personnel, Management and Communication

- Monitor the completion of construction projects

- Review spending of bond proceeds compared to projections and if funds are available, review other needs of the District
- Present the 2018/2019 budget within cap
- Review enrollment projections
- Continue to investigate alternative revenue sources
- Continue to research shared service opportunities
- Evaluate proposals as part of contract negotiations with the teachers, secretaries and custodial/maintenance associations

Finance, Facilities and Safety/Security

- Assess with the Superintendent the personnel needs for the 2018/2019 budget
- Review the BOE's communication with the community and look for additional opportunities to increase that effort
- Continue to assess the methodology and process to evaluate the Superintendent's performance
- Review the District's security plan due to the recent changes in the facilities
- Review all the current human resource policies and practices to identify where changes can be considered

Board goals will be discussed and agreed upon at the next meeting.

**NEW BUSINESS**

Dr. Miceli commented that NJIT will visit the District on September 27th. We are beginning to establish a partnership with them related to our STEM program.

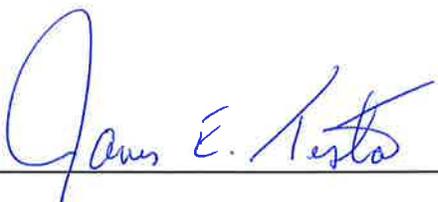
**Public Comments**

Mr. Smith opened the meeting to the public at 8:22 p.m.

There being no other public comments, Mr. Smith declared the public portion of the meeting closed at 8:45 p.m.

**Adjournment**

There being no other business before the Board, on a motion by Mr. Krauss, seconded by Mrs. Misiukiewicz, and carried unanimously, Mr. Smith declared the meeting adjourned at 8:23 p.m.



---

James E. Testa, Business Administrator/Board Secretary  
8/24/17 Board Meeting

