

The Regular Session of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on May 22, 2017 at the HS/MS Media Center, 35 Pioneer Drive, by Board President, Mr. Smith.

Present on roll call were Bernadette Cuccaro, William Dibble, Robert Dinerman, Ira Krauss, Mary Misiukiewicz, Adam Smith and Joseph Walsh. Also present were Dr. David Miceli, Superintendent of Schools; Scott Hough, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Ann Marie Inzano, Interim Director of Curriculum, Instruction & Supervision and 48 member of the public.

Mr. Smith led in the salute to the flag.

Mr. Smith read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

COMMENTS

Mr. Smith commented that we have a good crowd tonight. We have a lot of exciting things going on this time of the year, like awards, celebrations, senior awards, spring concerts and playoff games. We appreciate everyone's patience due to construction. We have a lot of new hires tonight including a football coach.

SUPERINTENDENT'S REPORT

Dr. Miceli commented on enrollment. The District enrollments are: 661 students at the High School, 363 at the Middle School, 705 at AWR, 675 at Salt Brook and 36 students out of district. The total number of students in district is 2,440.

Dr. Miceli commented that we are continuing to monitor kindergarten and first grade enrollments for next year at both schools. Currently there are 59 kindergarten students at Salt Brook, and 66 at AWR, a total of 125 students at both school. First grade, there are 88 students enrolled at AWR and 82 students enrolled at Salt Brook, 170 total students.

Dr. Miceli commented on general information. The 2017 senior class statistics with the prospective colleges. There are 176 graduating seniors, 160 are attending a 4 year school in the United States; 91% of the graduating class, 7 students will be attending a 2-yr college, 5 students going on to career ed, 3 students attending a 4-yr school outside the US and 1 student going into the military. That is 99.4 % of the graduating class will be continuing their education. Great news to the district, congratulations to the class of 2017, the community and district.

Dr. Miceli commented that there are a lot of notable schools on the list of the schools that the graduation class will be attending. Among them are: Duke, UPenn, Princeton, Lehigh, Carnegie Mellon, McGill in Canada, Cornell, U Michigan, Bucknell, University of Notre Dame, Stanford University, Tufts, and the University of St. Andrews.

Dr. Miceli announced that the Middle School STEM team did very well in the State competition and will be competing at the Nationals at the end of June. We will be looking forward to that event. The high school STEM team came in first place at the State competition. Congratulations to both teams.

Presentation of Certificates of Excellence – Mr. Krauss

Students who excel in art and design routinely think outside the box to create new and exciting works. They will lead our next generation with their innovative skills. A series of spring competitions provide opportunities for our young artists to improve their technique, seek new sources of inspiration, and push the boundaries of their art. Over the last few months, thirteen of our high school artists have won major awards in regional, statewide, and national competitions.

Emily Bian, Canela Garcia, Helena Harman, Yuval Ofek, Apurva Ramanujam, Paola Salazar, and Julia Zhu were state finalists in the *New Jersey Federal Junior Duck Stamp Competition*. Five of the works will travel throughout the state in a touring exhibition over the next year. Emily Bian won a first place award.

In a statewide photography contest hosted by the *Ocean County Camera Club*, award winners Andrew Jacobs and Sara Wichtendahl had their works forwarded to the national level of competition.

Three students: Tyler Bradley, Licheng Yang, and Julia Zhu had original works accepted into the highly-competitive *Fresh Perspectives* exhibit at Morris Museum. It is rare for New Providence to have more than one work selected each year.

Katherine Ge earned the first place award in the Congressional Art Competition, winning over 53 other high school students across New Jersey's Seventh Congressional District. Her work, entitled "Abandoned House," will hang in the United States Capitol building throughout the next year.

Jimmy Alagna won a national first place award in the *2017 PSA Youth Showcase* for his photojournalism work, "Salute to Fans." The competition is sponsored by the Photographic Society of America. His photo will be published in the September issue of their national journal.

Finally, both Maya Bagish and Licheng Yang were awarded gold keys at the *National Scholastic Art Awards*. This is a distinction that students in New Providence have earned only four other times in the last twenty-two years. They will be honored at Carnegie Hall on June 8th in a ceremony for the winners from all 50 states.

New Providence is very proud of all our artists' achievements and encourages them to continue with their arts education.

On March 25th the New Providence High School Jazz Choir performed at the Roxbury Choral Invitational, a prestigious choral festival where choirs and soloists are critiqued by and work with

professional singers. The Jazz Choir received a silver rating and three high school students received special awards for solo achievement.

Senior John Ertman won the Award for Excellence in the Broadway solo competition, senior Natalie Pereira won the Award for Solo Excellence in the Choral Competition, and sophomore Jade Navarro won a special award in the Classical vocal solo competition.

New Providence congratulates these young musicians on their outstanding achievements and thanks them for representing our school and community with pride.

Mr. Smith opened the meeting for the opportunity for the Public to be heard (on specific agenda items) at 7:44 p.m.

Public portion of the meeting declared closed at 7:45 p.m.

Mr. Dinerman moved to approve items 1 through 16 as listed below:

2017/2018 P.A.C.O. Designation Approved

1. Approve the designation of James E. Testa, School Business Administrator/Board Secretary as the Public Agency Compliance Officer for affirmative action (P.A.C.O.) for the 2017/2018 school year.

2017/2018 Purchasing Agent Designation Approved

2. Approve the designation of James E. Testa, School Business Administrator/Board Secretary as the purchasing agent (N.J.S.A. 18A:18A-2 and 18A:18A-3) for the 2017/2018 school year.

2017/2018 Coordinator for Integrated Pest Managements Approved

3. Approve the designation of James Trench, Maintenance Foreman, as Coordinator for Integrated Pest Management services for the 2017/2018 school year.

2017/2018 Professional Services Appointments Approved

4. Approve the following appointments in accordance with N. J. Statutes 18A:18A-5 for the 2017/2018 school year:
 - a. Donohue, Gironda & Doria as school auditors; on a fee basis, not to exceed \$31,930.00
 - b. Energy for America as consulting energy management engineers and monitors, on a fee basis; not to exceed \$32,688.00
 - c. Strauss Esmay Associates, Inc., maintenance of Board policies on a fee basis not to exceed \$4,585.00
 - d. Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as attorney for the Board of Education, on a fee basis; at a rate of \$165/hour, not to exceed \$125,000 for the 2017/2018 school year.

2017/2018 Official Depository Approved

5. Approve Investors Savings Bank as official depository for funds, investments, scholarship certificate of deposit funds, and to honor the facsimile signatures of the Superintendent of Schools, President of the Board of Education, and Board Secretary for the 2017/2018 school year.

2017/2018 Board Meetings Schedule Approved

6. BE IT RESOLVED by the Board of Education of the Borough of New Providence that:

The following schedule of regular and work session meetings of this public body for the period July 27, 2017 to June 28, 2018, be adopted:

Please check the District's website at www.npsd.k12.nj.us for any meeting changes throughout the school year.

<u>DATE</u>	<u>TIME</u>	<u>MEETING</u>	<u>LOCATION</u>
July 27, 2017	7:30 p.m.	Regular	AWR MEDIA CENTER
August 24, 2017	7:30 p.m.	Regular	AWR MEDIA CENTER
September 14, 2017	7:30 p.m.	Work Session	MS/HS MEDIA CENTER
September 28, 2017	7:30 p.m.	Regular	MS/HS MEDIA CENTER
October 12, 2017	7:30 p.m.	Work Session	MS/HS MEDIA CENTER
October 23, 2017 (Mon)	7:30 p.m.	Regular	MS/HS MEDIA CENTER
November 16, 2017	7:30 p.m.	Regular	MS/HS MEDIA CENTER
December 14, 2017	7:30 p.m.	Regular	MS/HS MEDIA CENTER
January 4, 2018 CENTER	7:30 p.m.	Regular/Reorganization	MS/HS MEDIA
January 25, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
February 22, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
March 15, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
March 29, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
April 26, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
May 10, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER
May 24, 2018	7:30 p.m.	Regular	MS/HS MEDIA CENTER

June 28, 2018*

7:30 p.m.

Regular

MS/HS MEDIA CENTER

All meetings will be on Thursday except as noted above.

NEW PROVIDENCE HIGH SCHOOL/MIDDLE SCHOOL - 35 PIONEER DRIVE
ALLEN W. ROBERTS SCHOOL – 80 JONES DRIVE
SALT BROOK SCHOOL – 40 MAPLE STREET

The Work Sessions are public meetings of the Board of Education, at which the public will have an opportunity to speak. No Board action will be taken.

The Regular meetings are public. The public will have an opportunity to speak before and after the Board's business is conducted. The Board will take action at these meetings.

*Pursuant to N.J.S.A. 18A:11-11, Public Notice for hearing with regards to discussions and/or actions of employment contracts. Copies of proposed contracts will be available for review prior to, or at the public hearing.

Adopted: 5/22/17:

b) A copy of the foregoing schedule shall be:

1b) Posted and maintained throughout the year at the following locations which have been reserved for public announcements:

Borough Hall
Board of Education Office
Each public school in the Borough of New Providence
Memorial Library
District Website

2b) Sent to the following newspapers:

THE COURIER NEWS
THE STAR LEDGER

3b) Filed with the Clerk of the Borough of New Providence.

4b) Sent, at no cost to the Board, to any persons who have requested notices of meetings.

Official Newspaper Designations Approved

7. Designate THE STAR LEDGER, and THE COURIER NEWS as the official newspapers for legal notices for 2017/2018.

2017/2018 Re-adoption of Bylaws, Policies, Job Descriptions, Curriculum Guides, Approved Textbooks, Gifted & Talented Program, and Guidance Program Approved

8. Approve the re-adoption for 2017/2018 of all previously adopted Bylaws, Policies, Regulations, Job Descriptions, Staff Evaluation Rubrics, Curriculum Guides,

approved Textbooks, Gifted and Talented Program and Guidance Programs of the Board of Education, on file in the Office of the Board of Education.

2017/2018 Re-adoption of Internal Controls and Standard Operating Procedures and Purchasing Manual Approved

9. Approve the re-adoption of the Internal Controls and Standard Operating Procedures and Purchasing Manual for 2017/2018.

2017/2018 District Software/Online Subscription Inventory Approved

10. Approve the attached list of District Software/Online Subscription Inventory for the 2017/2018 school year. **(EXHIBIT L)**

Signatories Approved

11. Approve to designate the following as signatories for the accounts listed for 2017/2018:

<u>Signatories</u>	
General Account	Board President, Superintendent of Schools, and Board Secretary/School Business Administrator
Net Payroll Account	Board Secretary/School Business Administrator/Superintendent
Payroll Agency Account	Board Secretary/School Business Administrator and Superintendent
Food Service Fund Account	Board Secretary/School Business Administrator and Superintendent
Unemployment Insurance Fund	Board Secretary/School Business Administrator and Superintendent
Capital Reserve Account	Board Secretary/School Business Administrator and Superintendent
2006 Referendum Account	Board Secretary/School Business Administrator and Superintendent
Scholarship Funds	Board Secretary/School Business Administrator and Superintendent
<u>Petty Cash Funds</u>	
Allen W. Roberts School: \$100.00	<u>Custodian</u> School Principal
Central Office: \$350.00	School Business Administrator/Board Secretary

High School:	\$200.00	School Principal
Middle School:	\$100.00	School Principal
Salt Brook School:	\$100.00	School Principal

School Activity Funds

<u>New Prov. High School</u>	<u>Use</u>	Any 2 of the following <u>Signatories</u>
	Stu. Activity/Athletics	Principal/HS Treas./ Athletic Director
	Stu. Activity	Principal/HS Treas./ Secretary to the Principal
<u>New Prov. Middle School</u>		<u>Signatories</u>
	Stu. Activity	Principal and Secretary to the Principal
<u>Allen W. Roberts</u>		<u>Signatories</u>
	Stu. Activity	Principal and Secretary to the Principal
<u>Salt Brook School</u>		<u>Signatories</u>
	Stu. Activity	Principal and Secretary to the Principal

Investors Savings Bank**Signatories**

Allen W. Roberts
Savings Account
(#868067198)

Board Secretary/School Business
Administrator

Dr. Edward W. Kilpatrick
Scholarship Fund
Savings Account
(#868067248)

Board Secretary/School Business
Administrator

Milton Anderson Family
Scholarship Fund
Savings Account
(#868067263)

Board Secretary/School Business
Administrator

Badgley Memorial
Scholarship Fund
Savings Account
(#868067214)

Board Secretary/School Business
Administrator

Edward H. Lieder
Scholarship Fund
Savings Account
(#868067230)

Board Secretary/School Business
Administrator

NPHS Class of 1960

Board Secretary/School Business

Scholarship Fund
Savings Account
(#868067289)

Administrator and Superintendent

The John O'Neill Memorial
Scholarship Fund
Savings Account
(#868067271)

Board Secretary/School Business
Administrator

Anna Delmore Scholarship Fund
Savings Account
(#868067222)

Board Secretary/School Business
Administrator

NPHS Class of 1962
Louis DeParisi Jr.
Scholarship Fund
Savings Account
(#868067255)

Board Secretary/School Business
Administrator

Resolution Adopted for Treasurer of School Moneys

12. Adopt the following Resolution:

WHEREAS, Chapter 39, P.L.2010 makes the position of treasurer of school moneys optional; and

WHEREAS, it was the wishes of the New Providence Board of Education to abolish the position of treasurer of school moneys, effective July 1, 2011; and

WHEREAS, the School Business Administrator/Board Secretary possesses the proper certifications and qualification to assume the duties of the treasurer of school moneys

NOW, THEREFORE, BE IT RESOLVED, BY THE NEW PROVIDENCE BOARD OF EDUCATION IN THE COUNTY OF UNION, AS FOLLOWS:

1. The School Business Administrator/Board Secretary and/or designee shall continue to handle the job responsibilities currently being handled by the Treasurer of School Moneys for the 2017/2018 school year.
2. The School Business Administrator/Board Secretary shall be bonded in such amount and with such surety as required by law.
3. The School Business Administrator/Board Secretary shall comply with all provisions of the law.

2017/2018 Tax Shelter Annuity Salary Reduction Agreements Approved

13. Approve the following companies to provide Tax Shelter Annuity salary reduction agreements during the 2017/2018 school year:

403(b), 457 and Roth IRA:

AIG Retirement (Valic)

Fidelity Investments
Lincoln Investment Planning, Inc
MetLife
The Legend Group/Adserv

2017/2018 Flex Spending Account Plans Approved

14. Approve the agreement between Ameriflex and the New Providence School District, which was established on January 1, 2012, to continue providing Third Party Administrator services regarding the Health/Dependent Care Flexible Spending Account Plans for the 2017/2018 school year.

Resolution Adopted for Qualified Purchasing Agent

15. Adopt the following Resolution for the 2017/2018 school year:

WHEREAS, the Public School Contracts law gave boards of education the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, James E. Testa possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, New Providence Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; and

WHEREAS, New Providence Board of Education authorizes that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations as provided in N.J.S.A. 18A:18A-37; now, therefore, be it

RESOLVED, that the governing body of the New Providence Board of Education, in the County of Union, in the State of New Jersey hereby increases its bid threshold to \$40,000; and be it further

RESOLVED, that the governing body of the New Providence Board of Education in the County of Union, in the State of New Jersey hereby authorizing the purchasing agent to award contracts that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, as needed; and be it further

RESOLVED, that the governing body hereby appoints James E. Testa as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of James E. Testa's certification to the Director of the Division of Local Government Services.

Goods and Services State Contract Purchasing Approved

16. Approve the following item:

WHEREAS, Title 18A:18A-10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property", and

WHEREAS, the New Providence Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the New Providence Board of Education desires to authorize its purchasing agent for the 2017-18 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the New Providence Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts.

Seconded by: Mrs. Cuccaro

Mr. Krauss commented that Mr. Dinerman and he visited Energy for America and saw their operation. He commented that Mr. Testa has asked for funding to upgrade our systems. He supports this upgrade and saw how important it is to upgrade to support our energy management system. He commented it was a good visit.

Mr. Dinerman commented that he agrees with Mr. Krauss's comments.

Mr. Krauss commented that he hopes that we have left over money in the bond referendum to upgrade our energy management system.

Mr. Krauss commented that we have had the same attorney for a long time and we should go out for quotes in the future.

Roll Call:

Yea Mrs. Cuccaro

Yea Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Yea Mr. Dinerman Yea Mr. Smith
Yea Mr. Walsh

APPROVAL OF MINUTES

Mr. Dinerman moved to approve the minutes as follows:

Business Meeting April 27, 2017
 Closed Session April 27, 2017

Seconded by: Mr. Krauss
 Roll Call:

Yea Mrs. Cuccaro Yea Mr. Krauss
Yea Mr. Dibble Yea Mrs. Misiukiewicz
Yea Mr. Dinerman Yea Mr. Smith
Yea Mr. Walsh

ACTION ITEMS **FINANCE ACTION**

Mr. Krauss, Committee Chairperson, moved to approve items 1 through 28 as listed below:

2016/2017 Transfers Approved

1. Ratify the action of the Superintendent in making the following transfers for the 2016/2017 school year.

April 2017

From:

Account	Description	Amount
11-000-230-530	Purchased Services	\$10,000.00
11-000-261-420	Repair & Maintenance	5,000.00
11-000-291-270	Employee Benefits	206,000.00
		Total: \$221,000.00

To:

Account	Description	Amount
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11-000-230-331	Professional Services- Legal	\$75,000.00
11-000-261-610	General Supplies- Maintenance	5,000.00
11-000-262-490	Utilities- Water	7,000.00
11-150-100-101	Salaries, Home Instruction	6,000.00
11-150-100-320	Purchased Prof. Services	8,000.00
11-190-100-610	General Supplies	120,000.00
Total:		\$221,000.00

Board Secretary Reports Approved

2. After review, we hereby accept the Board Secretary and Treasurer reports for April 2017. There is no major account or fund which has been overexpended in violation of N.J.A.C. 6:20-2.12a. Sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Bills List Approved

3. Approve the payment of bills listed for May 2017, in the amount of \$2,616,757.36.

2017/2018 Accounting Software Support Approved

4. Approve Computer Solutions, Inc. to provide budget and accounting software support for the 2017/2018 school year at a cost not to exceed \$8,712.00.

(EXHIBIT B)

2017/2018 NJ Cooperative Bidding Program Approved

5. Approve District membership in conjunction with the New Jersey Cooperative Bidding Program using Educational Data Services, Inc. for the 2017/2018 school year. The licensing and maintenance fees for this program will be \$8,200.00 and the Right To Know services fee is \$1,950.00.

Payment of District Taxes Approved

6. Approve the schedule for payment of district taxes for 7/1/17 through 6/30/18.

(EXHIBIT A)

2017/2018 Vehicle Maintenance Agreement Approved

7. Approve the 2017/2018 Vehicle Maintenance Agreement between the Morris Union Jointure Commission and New Providence School District. (EXHIBIT C)

2017/2018 Resolution/Agreement for Transportation Services Adopted

8. Adopt the Resolution/Agreement authorizing Participation in Coordinated

Transportation Services with the Union County Educational Commission for the 2017/2018 school year. (EXHIBIT D)

2017/2018 Online Mandated Training Programs Approved

9. Approve SafeSchools to provide selected online mandated training programs for District employees during the 2017/2018 school year – fee covered by New Jersey School Boards Association.

Frontline Technologies to Provide an On-Line Application System for 2017/2018 School Year Approved

10. Approve Frontline Technologies to provide an on-line application system (AppliTrack Recruiting) for the 2017/2018 school year, at a cost not to exceed \$1,781.61.

2017/2018 On-Line Advertising Service Approved

11. Approve NJSchoolJobs.com to provide an on-line advertising service for the 2017/2018 school year, at a cost of \$1,500.00.

2017/2018 AESOP Attendance Database Software Approved

12. Approve Frontline Technologies to provide the AESOP substitute/attendance system, which includes support of the attendance database software package, for the 2017/2018 school year, at a cost of \$7,441.44.

Worth Ave Group as an Insurance Carrier During the 2017-2020 School Year for iPad Accidental Damage Coverage

13. Approve Worth Ave Group as an insurance carrier during the 2017-2020 school years for New Providence High School student iPad accidental damage coverage in accordance with N. J. Statutes 18A:18A-5a(10).

2017/2018 Fixed Asset Appraiser Approve

14. Approve Assetworks, Inc. as a fixed asset appraiser for the 2017/2018 school year, on a fee basis not to exceed \$1,600.00.

2017/2018 Debjo Sales (Book-It-Distribution) for Textbook Freight Consolidation Approved

15. Approve the use of Educational Data Services, Inc. EDS Bid #7518, Textbook Freight Consolidation awarded to Debjo Sales Limited Liability Company (Book-It-Distribution) for the 2017/2018 school year.

2017/2018 District Registration Software Program and Support InfoSnap Approved

16. Approval InfoSnap to provide a district registration software program and support for the 2017/2018 school year at a cost not to exceed \$9,100.00 in accordance with N.J.Statutes 18A: 18A-5a(19).

Sale of iPads and Keyboard/Cases to the Senior Class Approved

17. Approve the sale of iPads and keyboard/cases, sold as a set, to the senior class with a purchase price of \$100.00 for each set.

Purchase Twenty-Five (25) Dell switches from OCEAN COMPUTER GROUP, INC. Approved

18. Approve the use of State Contract #89967 to purchase twenty-five (25) Dell switches from OCEAN COMPUTER GROUP, INC. in the amount not to exceed \$54,000.00 during the 2017/2018 school year.

2017/2018 HCESC Resolution Approved

19. Approve the following resolution for the 2017/2018 school year:

WHEREAS, the Hunterdon County Educational Services Commission ("HCESC"), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products (bid number HCESC-TEC-16-01), effective ~~March 25, 2016 following the public solicitation of sealed bids pursuant to~~ N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the New Providence Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq.; and

WHEREAS, the Apple technology products covered by the HCESC contract sought by the New Providence Board of Education are of such a specialized nature that only such products will meet the needs of the New Providence Board of Education; and

WHEREAS, the New Providence Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations; and

WHEREAS, it's not feasible to use non-Apple products to supplement the existing technology initiative; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the New Providence Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the New Providence Board of Education hereby authorizes the purchase of proprietary Apple technology products through HCESC Contract (HCESC-TEC-16-01) from *Apple, Inc. 5505 W. Parmer Lane, MS 578-ROA Austin, TX 78727-6524*, for the following items:

- Purchase one hundred thirty (130) Apple iPads Air 2s, WiFi only, Space Grey, in the amount of \$61,620.00
- Two (2) year lease agreement for one hundred eighty (180) Apple iPads Air 2s, WiFi only, 64GB, Silver, in the total amount of \$85,320.00 at 0% interest.

T-Eval Annual Renewal Fee for the District Staff Evaluation Software Program Approved

20. Approval T-Eval annual renewal fee for the district staff evaluation software program in the amount of \$3,200.00 in accordance with N.J. Statutes 18A: 18A-5a(19).

Mr. Porac through Exxon Mobile Generous Donation Approved

21. Approve the generous donation of \$500.00 from Mr. Porac through Exxon Mobile Foundation to Allen W. Roberts School, to purchase professional books for the teachers. **(EXHIBIT E)**

NP PAL Generous Donation for Field Improvements Approved

22. Approve the generous donation of \$1,700.00 from New Providence PAL to the high school, to use for field improvements. **(EXHIBIT F)**

Salt Brook PTA Generous Donation to be used for Media Center Renovation Approved

23. Approve the generous donation of \$19,366.06 from Salt Brook PTA to Salt Brook School, to be used for the Media Center renovation project. **(EXHIBIT G)**

Refund to Mrs. Agrawal for Preschool Program Approved

24. Approve the refund in the amount of \$1,044.78 to Mrs. Agrawal due to the withdrawal of two students from the preschool program on May 4, 2017.

Voided and Replacement Check Approved

25. Approve voided and replacement check:

<u>Voided</u>				<u>Replacement</u>
<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Account Number</u>	<u>Check #</u>
348973	2/23/17	\$3,300.00	11-000-291-280-02	349800

Revised Maximum expenditure for the 2016/2017 school for Legal Services Approved

26. Approve the revised maximum expenditure for the 2016/2017 school year as follows:

Legal Services	\$217,500.00
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Revised Not To Exceed Amount for the 2016/2017 School Year for Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC Approved

27. Approve the revised not to exceed amount for the 2016/2017 school year as follows:

Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC not to exceed \$217,500.00

Purchase of Dell Desktop & Laptop Computers Approved

28. Approve the use of New Jersey State Contract #89967 to purchase Dell desktop & laptop computers, in the amount of \$159,821.50.

Seconded by: Mr. Dinerman

Roll Call:

Yea Mrs. Cuccaro

Yea Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Walsh

FACILITIES ACTION

Mr. Krauss, Committee Chairperson, moved to approve items 1 through 3 as listed below:

Audio Visual Associates Media Center Technology at New Providence Middle and High School Bid Approved

1. Bids were received in the office of the School Business Administrator/ Board Secretary on May 16, 2017 at 4:00 p.m. Award as indicated:

Media Center Technology at New Providence Middle and High School

Vendor: Audio Visual Associates
1 Steward Court
Denville, New Jersey 07834

Base Bid: \$319,468.00

Total: \$319,468.00

**C&M Door Controls, Inc. Door and Lockset Replacement at
All District Schools Bid Approved**

2. Bids were received in the office of the School Business Administrator/
Board Secretary on May 19, 2017 at 10:00 a.m. Award as indicated:

Door and Lockset Replacement at all District Schools

Vendor: C&M Door Controls, Inc.
20 Markley Street
Port Reading, N.J. 07064

Base Bid: \$505,000.00

Alternate #1: \$117,000.00

Total: \$622,000.00

Remington & Vernick Engineers for Construction Management Services Approved

3. Approve Remington & Vernick Engineers for construction management services
as per N.J.S.A. 18A:18A-5 with a contract amount not to exceed \$49,194.00.

Seconded by: Mrs. Cuccaro

Mr. Testa commented these are the final two bids for the referendum projects. One is for the media center technology project, the second is for the replacement of doors and locks district wide. The last item is for the construction management services in the summer. This contract ends at the end of August but may run into September.

Mr. Testa commented that there is still a small project at the entrance way of Leider Field, which will be handled as a change order by one of the two contractors completing work in the District.

Mr. Testa commented today was the first day that the future STEM wing was emptied. The contractors will start June 1st.

Roll Call:

Yea Mrs. Cuccaro

Yea Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Walsh

EDUCATION ACTION

Mrs. Cuccaro,, Committee Chairperson, moved to approve items 1 through 4 as listed below:

Submission of the Bilingual/ESL Three-Year Program Plan--School Years 2017-2020

1. Approve the submission of the Bilingual/ESL Three-Year Program Plan--School Years 2017-2020. **(EXHIBIT H)**

Adoption of Textbooks and Other Educational Materials Approved

2. Approve the adoption of textbooks and other educational materials as per attached list, per Superintendent's Memo #8, copies in the hands of each Board member.

(EXHIBIT I)**Curriculum Addenda Approved**

3. Approve the following curriculum addenda. These addenda reflect the integration of the New Jersey Student Learning Standards.

Language Arts K-6:

Addendum Writing Grade 2
 Addendum Reading Grade 3
 Addendum Writing Grade 3
 Addendum Reading Grade 4
 Addendum Writing Grade 4
 Addendum Reading Grade 5
 Addendum Writing Grade 5
 Addendum Reading Grade 6
 Addendum Writing Grade 6
 Addendum LA MOD Grade 6

Language Arts 7-12:

Addendum Reading Exploratory Grade 8
 Addendum American Literature LLD Grades 9-11
 Addendum Journalism/Creative Writing Grades 9-12

Mathematics:

Addendum Mathematics Kindergarten
 Addendum Mathematics Grade 1
 Addendum Mathematics Grade 2
 Addendum Mathematics Grade 3
 Addendum Mathematics Grade 4
 Addendum Mathematics Grade 5
 Addendum Mathematics Grade 6
 Addendum Mathematics Grade 7
 Addendum Enriched Mathematics Grade 7

Addendum Algebra I-Multi-Level Guide: Algebra I,
 Theory & Applications (Honors), Algebra I
 Foundations of Algebra – Grades 7-10
 Addendum Mathematics Grade 8

Addendum Geometry-Multi-Level Guide: Foundations of Geometry,
Geometry & Geometry Theory & Applications (Honors)– Grades 8-11
Addendum Algebra 2-Multi-Level Guide: Algebra 2,
Intermediate Algebra & Trig (IAT), & Advanced Algebra
& Functions (Honors) – Grades 9-12
Addendum Computer Science & AP Computer Science – Grades 9-12
Addendum Pre-Calculus, Multi-Level Guide: Pre-Calculus & Honors
Pre-Calculus – Grades 10-12
Addendum Calculus Grades 11-12
Addendum Discrete Math & Statistics Grades 11-12

Revised Gifted and Talented Program, Effective 2017/2018 Approved

4. Approve the revised Gifted and Talented Program, effective 2017/2018. Copies in the hands of each Board member.

Seconded by: Mr. Krauss

Mrs. Cuccaro commented on the Gifted and Talented Program. This was listed as a Strategic Planning goal for the Board and is also listed as a Board goal for 16/17 year. After going through several scenarios, the principals and Mrs. Viera came up with a three-tier program:

1. Enrichment within the classroom, offering differentiated instruction within the classroom.
2. Pull-out program, extra work outside the classroom
3. Accelerated program, kids functioning well above their grade level in Math only.

Dr. Miceli commented part of the difficulty we have had for the past years with G&T is the change from the NJASK to PARCC. We wanted to wait till the scores had some validity to them and then we needed to revise the criteria. In addition the state has a statute that no longer requires the district to provide standardized assessments to second graders. With both of those events occurring, we need to revisit the current day's program and change the criteria so that it is applicable to the multiple measures we currently have, as well as tweak the program to meet the needs of our students. Mrs. Inzano has been closely working with Mrs. Viera, Mrs. Drexinger and Mrs. Hanson for the past year. This is the outcome of their efforts and we feel that this meets the needs of our students. It is more current and will provide more flexibility and opportunity for some of our higher achievers.

Mrs. Inzano commented that we are seeing that all students goals and needs are being met. Years ago, there were a lot of people wanting the pull out program. However today, parents do not want to have their children miss class time. The move to the 4th grade will be able to meet the criteria better and the 3rd graders are comfortable where they are in their classrooms. Mr. Smith asked how the criteria is different.

Mrs. Inzano commented that we are using PARCC now, but we are still using the same numbers.

Dr. Miceli commented that about 7 years ago, it was at 125 and that was moved to 130. The PARCC scores are substantial part of it so it will be a little harder to get into the program.

Mr. Smith asked if there is more flexibility on the criteria or can the parents still appeal as years ago.

Dr. Miceli commented that on occasion, we do have appeals when the scores are close. In some cases we retest, but the scores are where we have to decide if the student will be eligible.

Roll Call:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mrs. Misiukiewicz
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Walsh	

PERSONNEL ACTION

Mr. Dibble, Committee Chairperson, moved to approve items 1 through 14 as listed below:

2016/2017 Appointments Approved

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2016/2017 school year:
 - a. Mary Osborne, Executive Secretary/Personnel (Confidential) (12 month; 8 hrs/day), \$1,962 (base \$51,000), effective 6/19/17 (subject to criminal history review procedures)
 - b. Scott Butterfield, home instructor
 - c. Kristin Briceno, high school swingin strings advisor, 2/1/17 thru 6/30/17, \$2,002

2017/2018 Appointments Approved

2. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2017/2018 school year:
 - a. Matthew Manns, teacher, \$55,229, effective 9/1/17
 - b. Randall Pratt, teacher, \$91,001, effective 9/1/17 (subject to criminal history review procedures)
 - c. Brittany Heaslip, long term substitute teacher, \$58,645, effective 9/1/17
 - d. Meredith Mintz, teacher, \$60,915, effective 9/1/17
 - e. Ilana Zaslavsky, long term substitute teacher, \$67,224, effective 9/1/17
 - f. Sandra Andersen, summer department head work, not to exceed 30 hours @ \$54.87 = \$1,646.10
 - g. Kristie Arnold, summer department head work, not to exceed 10 hours @ \$54.87 = \$548.70
 - h. David Goldstein, summer department head work, not to exceed 10

- hours @ \$54.87 = \$548.70
- i. Kenneth Hess, summer department head work, not to exceed 30 hours @ \$54.87 = \$1,646.10
- j. Jonathan Keaney, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40
- k. James McGeechan, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40
- l. Susan Rembetsy, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40
- m. Byron Tracey, summer department head work, not to exceed 30 hours @ \$54.87 = \$1,646.10
- n. Sandra Andersen, summer district technology work, not to exceed 80 hours @ \$54.87 = \$4,389.60
- o. Kelley Fahey, summer building technology work @ AWR, not to exceed 40 hours @ \$54.87 = \$2,194.80
- p. William Paris, summer building technology work @ HS/MS, not to exceed 40 hours @ \$54.87 = \$2,194.80
- q. Julie Spoerl, summer building technology work @ SB, not to exceed 40 hours @ \$54.87 = \$2,194.80
- r. Sandra Andersen, new teacher technology training workshop, not to exceed 15 hours @ \$54.87 = \$823.05
- s. Jonathan Keaney, trainer, new teacher professional development workshop, not to exceed 30 hours @ \$54.87 = \$1,646.10
- t. Byron Tracey, trainer, new teacher professional development workshop, not to exceed 30 hours @ \$54.87 = \$1,646.10
- u. Philip Cook, summer station manager, not to exceed 44 hours @ \$54.87/hr = \$2,414.28

Resignations Accepted

- 3. Accept the resignation of the following employee:
 - a. Tara Wenskus, teacher, effective 6/30/17

2016/2017 School Year Revision Approved

- 4. Approve the following revision for the 2016/2017 school year:
 - a. Stephanie Kwiatkowski, long-term substitute teacher, change effective date from 5/22/17 to 5/19/17

2017/2018 Revision Approved

- 5. Approve the following revision for the 2017/2018 school year:
 - a. Rocco Constantino, Director of Athletics, from 10 month to 10.5 month

2017/2018 Appointment of Tenured and Non-Tenured Teachers

- 6. Approve the appointment of the teachers, including non-tenured teachers, with the

salaries as noted on file with the Board Secretary per the recommendation of the Superintendent of Schools for the 2017/2018 school year. **(EXHIBIT M)**

2017/2018 Game Workers Fees Approved

7. Approve the fees upon the recommendation of the Superintendent for the 2017/2018 school year for New Providence Game Workers. **(EXHIBIT J)**

3-Year Recommended Union County Conference Officials Fee Scale Approved

8. Approve the 3-Year Recommended Union County Conference Officials Fee Scale upon the recommendation of the Superintendent for the 2017/2018, 2018/2019, and 2019/2020 school years. **(EXHIBIT K)**

2017 Summer Curriculum Writing Appointments Approved

9. Approve summer 2017 curriculum writing appointments (not to exceed hours shown) @ \$54.87/hr as per attached list. **(EXHIBIT N)**

2017/2018 Appointment of Scott Hough as NPSD Homeless Liaison

10. Approve the appointment of Scott Hough as the New Providence School District Homeless Liaison for the 2017/2018 school year.

2017/2018 Appointment of Scott Hough as the NPSD Affirmative Action Officer Approved

11. Approve the appointment of Scott Hough as the New Providence School District Affirmative Action Officer for the 2017/2018 school year.

2017/2018 Appointment of Jackie Melnyk as NPSD Disability Services Resource for Parents Approved

12. Approve the appointment of Jackie Melnyk as the New Providence School District Disability Services Resource for parents for the 2017/2018 school year.

2017/2018 Appointment of Wanda Baez as NPSD DCPD Liason Approved

13. Approve the appointment of Wanda Baez as the New Providence School District DCPD (Division of Child Protection and Permanency) Liaison for the 2017/2018 school year.

Anti-Bullying Bill of Rights Act, Staff for the 2017/2018 School Year Approved

14. Approve, per the Anti-Bullying Bill of Rights Act, the following staff for the 2017/2018 school year:

Scott Hough, Anti-Bullying Coordinator
Vincent Carangelo, Anti-Bullying Specialist, NPHS
David Chango, Anti-Bullying Specialist, NPMS
Anna Rita Falco, Anti-Bullying Specialist, AWR

Jonathan Firetto, Anti-Bullying Specialist, SB

Seconded by: Mrs. Misiukiewicz

Dr. Miceli commented that this is an exciting time of year for us. Fortunately we did not have to hire a lot of staff but we have positions to fill for some retirements as well as new positions that were created in the budget this year. We had a lot of outstanding candidates, and we have filled those positions with people who has impressive work experience and educational background.

Dr. Miceli introduced Mary Osborne who will be filling Mrs. Berman's position. Mrs. Berman is retiring at the end of this school year after 22 years of service.

Dr. Miceli introduced Matthew Manns, who has been here as a long term sub as a physical education teacher. He has earned the right to have a tenure line position next year. He has also helped with Mr. Cattano coaching basketball. Matt has done a great job this year and we are looking forward to join us next year at middle and high school.

Randall Pratt has an extensive background in engineering professionally and has been teaching a number of years. He will be our STEM Science teacher that we created for next year. We are looking forward to his contribution at the high school.

Meredith Mintz, a long term sub, will be joining us as an elementary teacher position. We are looking forward to her contribution.

Denise Post will be our new teacher STEM position at Salt Brook School and Melissa VanWingerden at Allen Roberts School. We are looking forward to them running two new programs at the elementary schools.

Dr. Miceli commented that we have been looking for a head football coach. He introduced Chet Parlavecchio, who has spent the past few years at DelBarton, as a varsity defensive coordinator and is also a teacher at Governor Livingston. We look forward to his success and contribution in our football program.

Congratulations and welcome to the District.

Roll Call:

Yea Mrs. Cuccaro

Yea Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Walsh

BOARD POLICY

Mr. Krauss, Committee Chairperson, moved to approve items 1 and 2 as listed below:

1. Approve the following Policy and Regulation on second reading:

Policy:

Policy No. 5756 (Recommended)	Transgender Identity and Expression (Mr. Krauss)	(New)
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Administrative Regulation

Regulation No. 5166 (Mandated)	Education of Homeless Children (Mr. Krauss)	(Revised)
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2. Approve the following Policy and Regulation on first reading:

Bylaws:

Bylaw No. 000.02 (Mandated)	Introduction (Mr. Krauss)	(Revised)
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Bylaw No. 0142 (Mandated)	Board Member Qualification, Prohibited Acts & Code of Ethics (Mr. Krauss)	(Revised)
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Policies:

Policy No. 3160 (Mandated)	Physical Examination (Teaching Staff) (Mr. Krauss)	(Revised)
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Policy No. 4160 (Mandated)	Physical Examination (Support Staff) (Mr. Krauss)	(Revised)
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Policy No. 6471 (Mandated)	School District Travel (Mr. Krauss)	(Revised)
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Policy No. 6620 (Mandated)	Petty Cash (Mr. Krauss)	(Revised)
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Administrative Regulations

Regulation No. 3160 (Mandated)	Physical Examination (Teaching Staff) (Mr. Krauss)	(Revised)
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Regulation No. 4160 (Mandated)	Physical Examination (Support Staff) (Mr. Krauss)	(Revised)
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Regulation No. 6471 (Mandated)	School District Travel (Mr. Krauss)	(Revised)
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Regulation No.6620
(Mandated)

Petty Cash
(Mr. Krauss)

(Revised)

Seconded by: Mr. Dinerman
Roll Call:

Yea Mrs. Cuccaro

Yea Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Walsh

COMMITTEE REPORTS

Curriculum, Instruction and Technology

Mrs. Cuccaro, Committee Chairperson, commented that there are twenty curriculum to be written this summer.

Finance, Facilities and Safety/Security

Mr. Krauss, Committee Chairperson, commented that there is nothing to report at this time. The committee will meet soon.

Personnel, Management and Communication

Mr. Dibble, Committee Chairperson, commented that he emailed the board on a memo from a meeting on May 8th. We still have a few outstanding goals to work on. We reviewed with Dr. Miceli on the school's security plan with the police, especially with the construction going on. The Administration continues to work with the police department with the various needs they might have with situations that may or may not occur. We still have to complete the evaluation process with the Superintendent.

Dr. Miceli thanked the administration and department heads and any staff members who sat in the various committees and helped with the entire personnel process. It takes a lot of time and with their busy schedules we appreciated all their efforts

OLD BUSINESS

There is no old business.

NEW BUSINESS

Dr. Miceli commented that there is a letter to him from the commission of PAL, Brian Woodby. He met with Brian who is the new commissioner of PAL. One of his new endeavours that he would like to pursue is to offer all of our PAL programs the opportunity to play all of their playoffs home on our fields.

One of the issue is that when you offer via homesite for playoff games, you have to offer three games on the same day. It could be the case that if our teams get into the playoffs, all three games could be New Providence teams playing other towns. In case we only have one of our teams get into the playoffs, we still have to offer two other games that day.

Dr. Miceli commented that the issue is our policy does not allow teams from other communities that do not have 50% representation New Providence students to play. He suggested to write to the board to request a modification in the policy in order to offer our teams to play at home for the playoffs. That is the request before you.

Mr. Dinerman commented that given the football program we are trying to build, he supports the modification.

Dr. Miceli commented that all the teams will have all the insurance and paperwork needed. There will be numerous people on the commission that will be on site throughout the games even if one of our teams didn't make the playoffs. Mr. Constantino will coordinate with PAL with the schedules so that we make sure there is nothing going on in the school.

Dr. Miceli commented that this will be on a regular basis so if we can get an approval for a modification, not a change in the policy. This will be an annual request to the Board.

Mr. Smith opened the meeting for public comments at 8:14 p.m.

There are no public comments.

CLOSED SESSION

Mr. Krauss moved to adopt the following resolution:

This body shall on May 22, 2017 at 8:15 p.m. in the New Providence High/Middle School Media Center, 35 Pioneer Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:

- Litigation
- Personnel

The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mrs. Cuccaro seconded the motion, which was carried unanimously.

Return to Public Session

The Board reconvened to public session at 9:03 p.m. Mr. Smith called the Board to order.

Board Members present were Mrs. Cuccaro, Mr. Dibble, Mr. Dinerman, Mr. Krauss, Mrs. Misiukiewicz, Mr. Smith and Mr. Walsh.

Resolution Approved

Mrs. Misiukiewicz moved to approve the resolution as listed below:

Approve the settlement agreement for Student #1240068, copies in the hands of each Board member.

Seconded by: Mr. Walsh

Roll Call:

Yea Mrs. Cuccaro

Yea Mr. Krauss

Yea Mr. Dibble

Yea Mrs. Misiukiewicz

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Walsh

Adjournment

There being no other business before the Board, on a motion by Mr. Dinerman, seconded by Mr. Walsh, and carried unanimously, Mr. Smith declared the meeting adjourned at 9:04 p.m.



James E. Testa, School Business Administrator/Board Secretary
5/22/17 Board Meeting

