

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on October 24, 2016, at the New Providence High School/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Hasenkopf.

Present on roll call were Bernadette Cuccaro, William Dibble, Robert Dinerman, David Hasenkopf, Ira Krauss, and Mary Misiukiewicz. Also present were Dr. David Miceli, Superintendent of Schools; Scott Hough, Assistant Superintendent of Educational Services; James E. Testa, School and no members of the public.

Mr. Hasenkopf led in the salute to the flag.

Mr. Hasenkopf read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

### **Superintendent's Report**

Dr. Miceli reported on the enrollment numbers as of September 30, 2016. The District enrollments are: 663 students at the High School, 362 at the Middle School, 683 at AWR, 669 at Salt Brook and 33 students out of district; for a total of 2,410. He commented that last year there were 675 students at the HS and this year are 655 students, twenty less because of a low freshman class that came up from the middle school. The elementary data is consistent from where we started and stabilized at this point.

Mr. Krauss commented that the District lost 33 students from 8th grade to 9th grade, but on the other hand we gained in first grade, 18 more than we budgeted in total.

Dr. Miceli commented that the Principals are beginning to look at next year and may make a determination as to where a 5th section will be housed to benefit both schools, so that we can balance the number of students in a grade. The goal is to potentially budget so we can hire another teacher to create the section instead of having two teacher aides.

Dr. Miceli commented that we kicked off our Character Ed Programs with a theme of "Be Today's Hero". All of the programs in each school were very successful. He commended the building-based Character Ed committees as well as the principals. The police have been very helpful and contributed quite a bit in bringing a number of events together. We have the banner

“Be Today’s Hero” across South Street.

Dr. Miceli commented that on October 10th, we had the first Professional Day Development of the year. It was a success. He thanked Mrs. Inzano, the Professional Development Team, Administrators and Department Heads for putting together a great day for the staff. There were many technology workshops that day, curriculum, Special Ed Programs, Professional Growth Plan, and a lot of STEM conversations across the District. He commented that the workshops were broken down by departments and grade levels as opposed to having a speaker coming in to speak to the entire District. The next professional development day is in January 2017.

**Public Hearing**

Mr. Hasenkopf opened the meeting to the public on specific agenda items at 7:42 p.m.

There being no one from the public for comments, Mr. Hasenkopf declared the public portion of the meeting closed at 7:43 p.m.

**APPROVAL OF MINUTES**

Mr. Dinerman moved to approve the Minutes as follows:

Work Session	September 15, 2016
Closed Session	September 15, 2016

Seconded by: Mrs. Misiukiewicz  
Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
<u>Abesent</u> Mr. Smith	

Mr. Dinerman moved to approve the Regular Board Meeting Minutes as follows:

Regular Meeting:	September 29, 2016
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Seconded by: Mr. Krauss  
Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Abstain</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

**ACTION ITEMS**  
**FINANCE ACTION**

Mr. Krauss, in the absence of Mr. Smith, moved to approve items 1 through 9 as listed below:

**Transfers for the 2016/2017 School Year Approved**

1. Ratify the action of the Superintendent in making the following transfers for the 2016/2017 school year:

**September 2016**

From:

Account	Description	Amount
11-000-230-339	Purchased Professional Services	\$225.00
11-000-291-270	Employee Benefits	41,840.00
11-120-100-101	Salaries, Grades 1-5	65,640.00

Total: \$107,705.00

To:

Account	Description	Amount
11-000-230-332	Professional Services- Auditor	\$225.00
11-130-100-101	Salaries, Grades 6-8	49,640.00
11-190-100-106	Salaries, Teacher Aides	41,840.00
11-240-100-101	Salaries, ESL	16,000.00

Total: \$107,705.00

**Board Secretary Report Accepted**

2. After review, we hereby accept the Board Secretary and Treasurer reports for September, 2016. There is no major account or fund which has been overexpended in violation of financial obligations for the remainder of the fiscal year.

**Bills List Approved**

- 3. Approve the payment of bills listed for October 2016, in the amount of \$2,335,296.56.

**Fitzpatrick & Merritt as Bond Counsel Approved**

- 4. Approve Fitzpatrick & Merritt as Bond Counsel for post-referendum legal services as per N.J.S.A.-18A:18A-5, on a fee basis not to exceed \$50,000.00.

**Capital Reserve Account Approved**

- 5. The New Providence School District (LEA 3560) has eighty one (81) projects identified in its Five Year Long Range Facility Plan. The eighty one (81) projects have an estimated total cost over the five-year period of \$24,387,140.00. Six (6) projects have been completed, initiated or advanced. Seventy five (75) remaining projects, with a total cost of \$24,109,512.00, are currently identified in the plan for initiation. The local share would be funded from bond proceeds and current expense (based on needs as dictated by the availability of funds). The District may be eligible for state debt service or EDA grant funds for the identified projects in the amount of \$9,643,805.00. The local share amount of \$14,465,707.00 for the identified projects represents the maximum amount the New Providence School District may deposit in its capital reserve fund for the 2016-2017 school year.

**(EXHIBIT A)**

**Settembrino Architects for Post-Referendum Architectural Services Approved**

- 6. Approve Settembrino Architects for post-referendum architectural services as per N.J.S.A.-18A:18A-5, on a fee basis in the amount of \$1,092,700.00 plus reimbursable expenses.

**Nonpublic School Security Aid Program Approved**

- 7. Approve the Agreement for the Nonpublic School Security Aid Program authorizing Union County Educational Services Commission to administer the Security Aid Program for the New Providence Board of Education for the 2016/2017 school year.

**(EXHIBIT D)**

**Transportation Route and Aide cost Agreement with MUJC Approved**

- 8. Approve a joint Transportation Route and Aide Cost Agreement in conjunction with Morris-Union Jointure Commission for the 2016/2017 regular school year, as stated below:

<u>Route</u>	<u>Total Route Cost</u>	<u>Aide Per Diem Cost</u>
928	\$27,941.20	\$ 170.10

**Revised MUJC 2016/2017 Joint Transportation Route Costs Approved**

9. Approve the revised Morris-Union Jointure Commission 2016/2017 joint Transportation Route costs due to the need to split original routes because of school districts share changes as stated below:

<u>Route #</u>	<u>New Route #</u>	<u>Route Costs</u>	
		<u>From</u>	<u>To</u>
948	Same	\$29,889.60	\$36,418.20
964	937	\$30,588.70	\$31,760.60

Seconded by: Mr. Dinerman  
 Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
<u>Absent</u> Mr. Smith	

**FACILITIES ACTION**

Mr. Krauss, in the absence of Mr. Smith, moved to approve item 1 as listed below:

**Comprehensive Maintenance Plan Resolution Adopted**

1. Adopt the following resolution:

**Submission of Comprehensive Maintenance Plan 2016-2017**

**Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

**Whereas**, the required maintenance activities as listed in the attached document for the various school facilities of the New Providence School District are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**Now Therefore Be It Resolved**, that the New Providence School District hereby authorizes the School Business Administrator to submit the attached

Comprehensive Maintenance Plan for the New Providence School District in compliance with Department of Education requirements.

**(EXHIBIT B)**

Seconded by: Mrs. Cuccaro

Roll Call Vote:

Yea Mrs. Cuccaro                      Yea Mr. Hasenkopf

Yea Mr. Dibble                              Yea Mr. Krauss

Yea Mr. Dinerman                      Yea Mrs. Misiukiewicz

Absent Mr. Smith

**EDUCATION ACTION**

Mrs. Cuccaro, committee Chairperson, moved to approve Items 1 through 9 as listed below:

**2016/2017 HIB Investigations Approved**

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2016/2017 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	1
Salt Brook:	1

**2016/2017 School Year Submission of the Statement of Assurance**

2. Approve the submission of the Statement of Assurance--School Year 2016/2017, for the New Providence School District, in compliance with the New Jersey Quality Single Accountability Continuum (NJQSAC) Monitoring Process.

**(EXHIBIT C)**

**Enrollment of Student #10233 at Jefferson School in Summit Approved**

3. Approve the enrollment of Student #10233 at Jefferson School in Summit, at a tuition cost of \$53,894, effective 9/8/16, for the 2016/2017 school year.

**Enrollment of Student #10631 at the Raymond J. Lesniak Recovery High School Approved**

4. Approve the enrollment of Student #10631 at the Raymond J. Lesniak Recovery High School, at a tuition cost of \$15,000, effective 10/4/16, for the 2016/2017 school year.

**Enrollment of Student #12165 at Hunterdon Preparatory School Approved**

- 5. Approve enrollment of Student #12165 at Hunterdon Preparatory School, at a tuition cost of \$37,636.40, effective 10/24/16, for the 2016/2017 school year.

**Enrollment of Student #1240639 at Horizon High School Approved**

- 6. Approve a one-on-one aide for Student #1240639 at Horizon High School, at a cost of \$29,230.20, for the 2016/2017 school year.

**American Tutor, Inc. Approved**

- 7. Approve American Tutor, Inc., to provide bedside instruction at the rate of \$58/hr for the 2016/2017 school year.

**Brookfield Schools Approved**

- 8. Approve Brookfield Schools to provide educational services at the rate of \$42/hr for the 2016/2017 school year.

**Preferred Home Health Care & Nursing Services Approved**

- 9. Approve Preferred Home Health Care & Nursing Services to provide RN/LPN transportation services at a rate of \$330/\$300/day, RN services at a rate of \$55/hr, and LPN services at a rate of \$50/hr.

Seconded by: Mr. Dinerman

Roll Call Vote:

Yea Mrs. Cuccaro                      Yea Mr. Hasenkopf

Yea Mr. Dibble                              Yea Mr. Krauss

Yea Mr. Dinerman                      Yea Mrs. Misiukiewicz

Absent Mr. Smith

**PERSONNEL ACTION**

Mr. Dibble, Committee Chairperson, moved to approve items 1 through 5 as listed below:

**2016/2017 Appointments Approved**

- 1. Approve the appointment of the following people with the recommendation of the

Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2016/2017 school year:

- a. Meredith Mintz, long term substitute teacher, \$46,396 (base \$60,255), effective 11/7/16 thru 6/30/17
- b. Vincent Mattia, wrestling coach first assistant, \$6,151
- c. Matthew Horner, middle school technology club advisor, \$1,919
- d. Matthew Horner, middle school STEM club co-advisor, \$960.00
- e. Stacy Dixon, substitute teacher .
- f. Barbara O'Donnell, secretary I (12 month; 8 hrs/day), \$23,994 (base \$47,989), effective 1/1/17
- g. Kathleen Lennon, teacher aide, \$16,127 (base \$20,758), effective 11/7/16 (subject to criminal history review procedures)
- h. David Aprill, substitute teacher
- i. Cindy Sullivan, substitute teacher/teacher aide
- j. Janet Wysocki, substitute nurse
- k. Alicia Gregorio, boys/girls winter track first assistant, \$5,677
- l. Alicia Gregorio, girls spring track first assistant, \$6,151
- m. David Fama, girls spring track first assistant, \$6,151
- n. Courtney Bento, teacher aide, \$15,215 (base \$20,758), effective 11/21/16 (subject to criminal history review procedures)
- o. Kimberly Berls, school nurse, \$46,901 (base \$58,262), effective 10/31/16 (subject to criminal history review procedures)

### **Resignation Accepted**

2. Accept the resignation of the following employee:
  - a. Patricia Valdes, teacher aide, effective 1/3/17.

### **Revisions for the 2016/2017 School Year Approved**

3.
  - a. Steven Siracusa, teacher, from Step 4, Column III (\$60,139), to Masters, Step 4, Column V (\$64,582), effective 9/1/16, due to course credits
  - b. Brian Cooper, from STEM club advisor, \$1,919, to co-advisor, \$960
  - c. Linsay Setzer, high school swingin' strings advisor, from 9/1/16 thru 6/21/17, \$3,542, to 9/1/16 thru 1/31/17, \$1,771

### **2016/2017 Appointment Rescinded**

4. Rescind the following appointment for the 2016/2017 school year:
  - a. Christine Murphy, winter track head coach

### **Maternity Leave for Leah Bromley Approved**

5. Approve the request for unpaid maternity leave for Leah Bromley, teacher, under state and federal Family Leave Acts for a period of twelve weeks commencing

3/6/17 and ending 6/5/17 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 6/6/17 through and including 6/30/17. (Based on 2/3/17 due date. Dates subject to adjustment by actual birth.)

Dr. Miceli commented that we have good news. We just hired a school nurse, Kimberly Berls, at AWR. We have been searching for months. She is able to start next week. Meredith Mintz who was a teacher aide at Salt Brook is a certified teacher and is now taking a long term substitute position. We also have Kathleen Lennon, a certified teacher who is now taking Meredith's position as teacher aide. Same situation, having people with really good credentials who want to get their foot in the door in the District.

Seconded by: Mr. Dinerman  
 Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
<u>Absent</u> Mr. Smith	

**BOARD POLICY**

Mr. Krauss, Committee Chairperson, moved to approve item 1 as listed below:

1. Approve the following Policies and Regulations on first reading:

**Policies:**

Policy No. 1220	Employment of Chief School Administrator (Mr. Krauss)	(Revised)
Policy No. 2430.1	Co-Curricular Activities- Sponsored & Non-Sponsored Clubs and Activities	(Abolish)
Policy No. 3111	Creating Positions (Mr. Krauss)	(Revised)
Policy No. 3124	Employment Contract (Mr. Krauss)	(Revised)
Policy No. 3125	Employment of Teaching Staff Members (Mr. Krauss)	(Revised)

Policy No. 3125.2	Employment of Substitute Teachers (Mr. Krauss)	(New)
Policy No. 3141	Resignation (Mr. Krauss)	(New)
Policy No. 3231	Outside Employment as Athletic Coach` (Mr. Krauss)	(Revised)
Policy No. 3244	In-Service Training	(Abolish)
Policy No. 5460	High School Graduation (Mr. Krauss)	(Revised)
Policy No. 5514	Student Use of Vehicles on School Grounds (Mr. Krauss)	(Revised)
Policy No. 8441	Care of Injured and Ill Persons (Mr. Krauss)	(Revised)
Policy No. 8630	Bus Driver/Bus Aide Responsibility (Mr. Krauss)	(Revised)

**Administrative Regulations:**

Regulation No. 2430.1	Co-Curricular Activities- Sponsored & Non-Sponsored Clubs and Activities	(Abolish)
Regulation No. 2622	Student Assessment	(Abolish)
Regulation No. 3240	Professional Development for Teachers and School Leaders (Mr. Krauss)	(Revised)
Regulation No. 3244	In-Service Training	(Abolish)
Regulation No. 5514	Student Use of Bicycles & Motor Vehicles	(Abolish)
Regulation No. 8441	Care of Injured and Ill Persons (Mr. Krauss)	(Revised)



Mr. Testa commented that Bond Counsel will handle the bond process. They will solicit proposals and will review with the District. It is possible that the District will have an online auction, as done in the past.

#### Personnel, Management and Communication

Mr. Dibble, Committee Chairperson, commented that he sent an email on the committee's five goals and the schedule of meetings throughout the year.

#### **OLD BUSINESS**

Mr. Krauss requested that Mr. Testa remove information related to the bonds off the District website. He thought it might be better that the contractors don't see how much we budgeted for on each project. All board members present agreed with Mr. Krauss.

Mr. Testa agreed to remove the information, but he commented that it is public information.

#### **NEW BUSINESS**

Dr. Miceli congratulated the girls tennis team for winning the overall Group I state championship. They lost to Verona last year and the deciding player came back this year and won. He commented that it was nice for the new coach, Marc Willemsen, to have won the State championship. They had a tough schedule this year, so this was great news. The High School Band won the state championship this year, the second year in a row. Lastly, the football team won their first game of the season.

Dr. Miceli commented on the Governor's town hall meeting last week. He commented that our High School AP Government and Politics class, as well as the Future Civic Leaders Co-Curricular Club were in attendance.

Dr. Miceli commented that the Governor used New Providence numbers vs. Asbury Park numbers to demonstrate his points about his Fairness Formula.

#### **PUBLIC COMMENTS**

Mr. Hasenkopf opened the meeting to the public at 8:07 p.m

There are no public comments, Mr. Hasenkopf, Board President, declared the public meeting closed at 8:07 p.m.

#### **CLOSED SESSION**

Mrs. Cuccaro moved to adopt the following resolution:

This body shall, on October 24, 2016 at 8:08 p.m., in the New Providence High/Middle School, 35 Pioneer Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:

- Student Matters related to HIB
- Personnel

The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

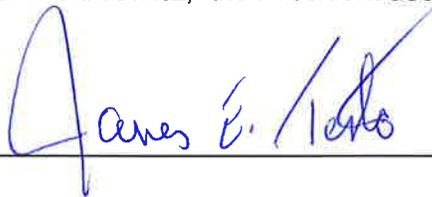
Mr. Dinerman seconded the motion, which was carried unanimously.

**RETURN TO PUBLIC SESSION**

The Board reconvened to public session at 8:46 p.m. Mr. Hasenkopf called the Board to order.

Members present were Bernadette Cuccaro, William Dibble, Robert Dinerman, David Hasenkopf, Mr. Krauss, and Mary Misiukiewicz.

There being no other business before the Board, on a motion by Mrs. Cuccaro and seconded by Mrs. Misiukiewicz, the President declared the meeting adjourned at 8:47 p.m.



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James E. Testa  
School Business Administrator/Board Secretary  
10/24/16

