

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on August 25, 2016 at the High/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. David Hasenkopf.

Present on roll call were Bernadette Cuccaro, William Dibble, Robert Dinerman, David Hasenkopf, Ira Krauss, and Mary Misiukiewicz. Also present were Dr. David Miceli, Superintendent of Schools; Scott Hough, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary and Ann Marie Inzano, Interim Director of Curriculum, Instruction and Supervision; and 5 members of the public.

Mr. Hasenkopf led in the salute to the flag.

Mr. Hasenkopf read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed Session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Mr. Hasenkopf turned the meeting over to Dr. Miceli.

### **SUPERINTENDENT'S REPORT**

Dr. Miceli welcomed Mrs. Inzano and thanked her for coming back and helping us this year in the role of Interim Director of Curriculum, Supervision and Instruction.

Dr. Miceli reported on the enrollment numbers. The current District enrollments for the elementary schools are:

- Allen W. Roberts
  - 66- Kindergarten
  - 104- First Grade
  - 94- Second Grade
  - 87- Third Grade
  - 99- Fourth Grade
  - 93- Fifth Grade
  - 90- Sixth Grade

In first grade, we are four students over the maximum. One section has twenty-nine students, so as per policy, we will hire a teacher aide for that section.

- Salt Brook School
  - 52- Kindergarten
  - 95- First Grade
  - 92- Second Grade

- o 98- Third Grade
- o 95- Fourth Grade
- o 109- Fifth Grade
- o 101- Sixth Grade

Dr. Miceli commented that at Salt Brook, kindergarten has three sections. Fifth grade will have four sections for this coming year, with one section over the maximum by one student. There will be a teacher aide to support the class.

**Public Comments**

Mr. Hasenkopf opened the meeting for public comments on specific agenda items at 7:35 p.m.

There being no comments, Mr. Hasenkopf declared the public portion of the meeting closed at 7:36 p.m.

**APPROVAL OF MINUTES**

Mr. Dinerman moved to approve the minutes as follows:

Business Meeting	July 28, 2016
Closed Session	July 28, 2016

Seconded by: Mrs. Cuccaro  
Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Abstain</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
<u>Absent</u> Mr. Smith	

Mr. Dinerman moved to approve the opening of closed minutes as follows:

July 23, 2015 through June 30, 2016

Seconded by: Mrs. Cuccaro  
Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
<u>Absent</u> Mr. Smith	

**ACTION ITEMS**  
**FINANCE ACTION**

Mr. Krauss, in the absence of Mr. Smith, moved to approve items 1 through 6 as listed below:

**Board Secretary and Treasurer Report Approved**

1. After review, we hereby accept the Board Secretary and Treasurer reports for July, 2016. There is no major account or fund which has been overexpended in violation of financial obligations for the remainder of the fiscal year.

**August 2016 Bills list Approved**

2. Approve the payment of bills listed for August 2016, in the amount of \$3,012,138.05.

**Disposal of Surplus Property Resolution Approved**

3. Approve the following resolution:

**Authorizing Disposal of Surplus Property**

**WHEREAS**, the District is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the District is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the New Providence Board of Education as follows:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract.

The sale will be conducted online and the address of the auction site is govdeals.com.

The sale is being conducted pursuant to Local Finance Notice 2008-9.

The surplus property to be sold is as follows:

- 23 Passenger School Bus,  
2000 Ford E-450 7.3L power stroke turbo diesel  
Vin#1FDWE45F4YHB39427

The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

The District reserves the right to accept or reject any bid submitted.

**First Student Inc. Approved**

- 4. Approve the following bus company for athletics, extra-curricular, and field trip transportation in the event the Morris-Union Jointure Commission is unable to provide transportation:

<u>Company</u>	<u>Town</u>	<u>2016/2017</u>
First Student Inc.	Chatham	\$390.00/4 hrs. \$86.00/hr. in excess of 4 hrs.

**Lawrence Township Board of Education West/Central Educational Cooperative Pricing System Bid for the 2016/2017 School Year Approved**

- 5. Recommend that unit price awards be made to companies shown on the LAWRENCE TOWNSHIP BOARD OF EDUCATION WEST/CENTRAL EDUCATIONAL COOPERATIVE PRICING SYSTEM bid for the 2016/2017 school year:

<u>Category</u>	<u>Bid Received</u>	<u>Price</u>
General Classroom Supplies	10/17/13	\$ 67.75
Fine Art Supplies	10/1/15	\$ 255.33
Teaching Aids	10/8/15	\$ 97.85
Athletic Supplies	5/12/16	\$ 47,917.05

**2016/2017 School Year Rental Agreement with Berkeley Heights YMCA Approved**

- 6. Approve the Rental Agreement between the New Providence Board of Education and the Berkeley Heights YMCA, for which the YMCA provides before and after school care, for the 2016/2017 school year.

Seconded by: Mrs. Misiukiewicz

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

**FACILITIES ACTION**

Mr. Krauss, in the absence of Mr. Smith moved to approve Item 1 through 3 as listed below:

**Allen W. Roberts PTA Donation Approved**

- 1. Approve the generous donation of REDCAT Systems and Classroom/Main Office paintings from Allen W. Roberts PTA, to be used at Allen W. Roberts School, valued at approximately \$8,251.71. **(EXHIBIT A)**

**High School LLD Program Donation Approved**

- 2. Approve the generous donation of a filtered water fountain station from the high school LLD Program, to be used at New Providence high school, valued at approximately \$971.00. **(EXHIBIT B)**

**Salt Brook PTA Donation Approved**

- 3. Approve the generous donation of \$10,000.00 from Salt Brook PTA to be used at for courtyard renovations at Salt Brook School. **(EXHIBIT C)**

Mr. Krauss commented that he would like to thank the PTAs at Salt Brook and Allen W. Roberts for their generous donations to improve our schools.

Seconded by: Mr. Dinerman

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

**EDUCATION ACTION**

Mrs. Cuccaro, Committee Chairperson, moved to approve Items 1 through 5 as listed below:

**2015/2016 HIB Investigations Approved**

- 1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2015/2016 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	17

**Curriculum Guides Approved**

2. Approve the following curriculum guides as per Superintendent's Memo #4 in the hands of each Board member:

Fine, Performing, and Practical Arts

Music Theory	New
Photoshop/Digital Art, Grade 7	New
Digital Art and Design, Grade 8	New
Foods I	New
Foods II	New
Public Speaking and Communication Skills, Grade 7	New

World Language

ESL, Grades 7-8	New
ESL, Grades 9-12	New

Science

Science and Engineering, Grade 8	New
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Technology and Information Services

Information Literacy Skills, Grades K-12	New
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**Middlesex County Vo-Tech Approved**

3. Approve the enrollment of Student #1281 at Middlesex County Vo-Tech, at a tuition cost of \$11,000, effective 9/8/16, for the 2016/2017 school year.

**Acceptance of the 2016/2017 IDEA Grant Approved**

4. Approve the submission of Fiscal Year 2017 Individuals with Disabilities Education Act (IDEA) Consolidated Grant Application, in the amount of \$478,960 (Basic: \$460,682; Preschool: \$18,278), for the period 7/1/16-6/30/17.

**New Providence School District Three-Year Technology Plan (7/1/16 thru 6/30/19) Approved.**

5. Approve the New Providence School District Three-Year Technology Plan (7/1/16 thru 6/30/19), facilitate and support the implementation of the Three-Year Technology Plan, and authorize submission of the Three-Year Technology Plan to the NJ Department of Education, copies in the hands of each Board member.

Seconded by: Mrs. Misiukiewicz

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

**PERSONNEL ACTION**

Mr. Dibble, Committee Chairperson, moved to approve Items 1 through 4 as listed below:

**2016/2017 School Year Appointments Approved**

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2016/2017 school year:
  - a. Emma Peterson, long term substitute teacher, \$25,920 (base \$54,569), effective 9/1/16 thru 1/20/17 (subject to criminal history review procedures)
  - b. Kimberly Dreyer, teacher aide, \$20,758, effective 9/1/16
  - c. Tracy Aroneo, teacher aide, \$20,758, effective 9/1/16 (subject to criminal history review procedures)
  - d. Jennifer Luongo, summer occupational therapy evaluation, 1 day, \$501.83
  - e. Kristen Spindler, teacher for summer IEP meetings, \$44.48/hr
  - f. Jennifer Limone, teacher for summer IEP meetings, \$74.19/hr
  - g. Joanne Trimble, teacher for summer IEP meetings, \$69.69/hr
  - h. Donna Trivisonno, teacher for summer IEP meetings, \$54.83/hr
  - i. Allison Parlapandis, teacher for summer IEP meetings, \$50.01/hr
  - j. Lynn Kral, summer nurse @ AWR (1 day), \$331.30
  - k. Substitute Teachers/Teacher Aides/Nurses/Secretaries and Home Instructors:

<p><b><u>Substitute Teachers</u></b></p> <p>Marilou Anderson                  Gwenda Baab                  Denise Barber                  Daniel Barletta                  Mary Beth Bernoskie                  Jill Bigham                  Barbara Boyd                  Diana Burneo Fernandez                  Marianne Browe                  Maria Victoria Cadavid                  Nancy Caputo                  May Chan                  Colleen Cortese                  Charles Defendorf                  Dawn Doyle                  Hala Ebedo                  Lori Eiland                  Marcus Eiland                  Ellen Evins                  Vincent Fuschetto                  Ana Maria Garcia Walker                  Nadine Geoffroy                  Alexandra Graham                  Mary Griffith                  Nicholas Guerriero                  Maryann Hartonowicz                  Barbara Higginson                  Robert Hoffman                  Jennifer Huebner                  Andrew Jacobs                  Jessica Keane                  Sara Khalil                  Janos Kollonitsch                  Arline Lo                  Diane MacRitchie                  Daniel Mango                  Natalie Matonis                  Richard Matula                  Kelly McHale                  Carole Mea                  Ahmed Mohamed                  Holly Monguso                  Brigitte Mullins</p>	<p>Anita Murphy                  Jeanne Marie Naclerio                  Donna O’Leary                  Doris Parmett                  Beverly Pepe                  Christopher Pollard                  Mary Anne Purcell                  Tiffany Regan                  Amy Reiling                  Thomas Schwarts                  Sharon Snapp                  Elizabeth Spiegel                  Rhonda Stern                  Patricia Thelander                  Louise Turner                  Kenneth Turso                  Christine Vianello                  Lois Wagner                  Margaret Walsh                  Louise Wheeler</p> <p><b><u>Substitute Teacher Aides</u></b></p> <p>Marilou Anderson                  Gwenda Baab                  Marianne Browe                  Hala Ebedo                  Lori Eiland                  Marcus Eiland                  Vincent Fuschetto                  Nadine Geoffroy                  Maryann Hartonowicz                  Jennifer Huebner                  Sara Khalil                  Arline Lo                  Daniel Mango                  Natalie Matonis                  Ahmed Mohamed                  Holly Monguso                  Jeanne Marie Naclerio                  Sharon Snapp                  Elizabeth Spiegel                  Rhonda Stern                  Louise Turner                  Margaret Walsh</p>	<p><b><u>Substitute Nurses</u></b></p> <p>Kathy Andrews                  Linda Balling                  Janet Blasi                  Patricia Glen                  Kathleen Maurice                  Rebecca Schenker</p> <p><b><u>Substitute Secretaries</u></b></p> <p>Marilou Anderson                  Denise Barber                  Arline Lo                  Natalie Matonis                  Holly Monguso                  Donna O’Leary</p> <p><b><u>Home Instructors</u></b></p> <p>Gwenda Baab                  Jessica Beltz                  Jill Bigham                  Maureen Bulger                  Maria Victoria Cadavid                  Cheryl Campbell                  Nancy Caputo                  Adeline Celler                  Colleen Cortese                  Dawn Doyle                  Elizabeth Giaime                  Molly Gill                  Jacqueline Henriques                  William Hodroski                  Janos Kollonitsch                  Janet Laciano                  Marla Malinauskas                  Daniel Mango                  Susan Marks                  Carole Mea                  Holly Monguso                  Amy Reiling                  Glen Robertson                  Sharon Snapp                  Patricia Thelander                  Susan Truppa                  Lois Wagner                  Kristin Wingate</p>
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**2016/2017 School Year Revisions Approved**

- 2. Approve the following revisions for the 2016/2017 school year:
  - a. Michelle Hoogerhyde, teacher, from Step 5, Column II (\$59,421, to Step 5, Column III (\$61,379), effective 9/1/16, due to course credits
  - b. Rosalie Mannino Mersinger, teacher, from Step 3, Column IV (\$61,255), to Step 3, Column V (\$63,422), effective 9/1/16, due to course credits
  - c. Deena Malanga Rudnicki, teacher, from Step 8, Column V (\$70,481), to Step 8, Column VI (\$73,311), effective 9/1/16, due to course credits
  - d. Raquel Witham, teacher, from Step 3, Column IV (\$61,255), to Step 3, Column V (\$63,422), effective 9/1/16, due to course credits
  - e. Cheryl Campbell, teacher, not being assigned over 25 science periods per week, from \$105,169 to \$104,169, effective 9/1/16
  - f. Molly Gill, teacher, from being assigned 2 science periods over 25 per week, to being assigned 4 science periods over 25 per week, from \$63,255 to \$65,255, effective 9/1/16

**2016/2017 School Year Appointments Rescinded**

- 3. Rescind the following appointments for the 2016/2017 school year:
  - a. David Curtin, boys spring track first assistant
  - b. David Curtin, boys/girls winter track first assistant
  - c. Priscilla Barletta, girls spring track first assistant
  - d. Priscilla Barletta, boys swimming head coach
  - e. Priscilla Barletta, girls tennis first assistant
  - f. Priscilla Barletta, high school fitness center monitor

**2016/2017 Superintendent's Revised Merit Goals Approved**

- 4. Approve the Superintendent's *revised* Merit Goals for the 2016/2017 school year, copies in the hands of each Board member.

Seconded by: Mrs. Misiukiewicz

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

**BOARD POLICY**

Mr. Krauss, Committee Chairperson, moved to approve item 1 as listed below:

1. Approve the following Policies and Regulations on second reading:

**Policies:**

Policy No. 2430	Co-Curricular Activities (Revised )
(Mandated)	(Mr. Krauss)

Policy No. 3240	Professional Development for Teachers and School Leaders (Revised)
(Mandated)	(Mr. Krauss)

Policy No. 5339	Screening for Dyslexia (Revised)
(Mandated)	(Mr. Krauss)

**Administrative Regulations:**

Regulation No. 2430	Co-Curricular Activities (Revised)
(Mandated)	(Mr. Krauss)

Regulation No. 5330	Administration of Medication (Revised)
(Mandated)	(Mr. Krauss)

Seconded by: Mr. Dinerman

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

**Committee Reports**

Curriculum, Instruction and Technology

Mrs. Cuccaro, Committee Chairperson, reviewed last years goals, as well as goals for the new year. She commented that the committee is currently reviewing curriculum guides.

Finance, Facilities and Safety/Security

Mr. Krauss commented that the committee is planning to spend a lot of time promoting the upcoming bond referendum. There will be a big push once school starts. Our website has a bond information section. The vote is September 27th and it is very important to for all the

parents to go out and vote.

Mr. Testa commented that he, along with Mr. Smith and Dr. Miceli, met with the PTA executive boards from all the schools and went over the bond referendum. He commented that they discussed the process and the timeline, to insure that everyone is on the same page.

Mr. Testa reviewed the timeline and process leading to the vote on September 27th.

Mr. Testa commented that he would like the board members to email him the dates, which they will be available to attend the bond scheduled presentation meetings.

Mr. Testa commented that he would like to have two board members at each event. He and Dr. Miceli will be at most of the meetings for any questions.

Mr. Krauss asked if we can put a reminder to vote on the community bulletin board. He commented that the key is to get everyone to vote. Mr. Testa said he will handle.

#### Personnel, Management and Communication

Mr. Dibble, Committee Chairperson, commented that the committee has not met, but will meet the first week of September to discuss the committee's goals for 2016/2017 school year.

#### **OLD BUSINESS**

Mr. Hasenkopf asked each committee to review their 2015/2016 board goals.

#### Curriculum, Instruction and Technology

Mrs. Cuccaro commented that in reviewing last year's goals, a lot of the committee's goals that were identified as monitoring is already well on it's way. Many of those goals can be retired, but will not be completely out of sight. She commented that most have been completed with the exception of the review of standardized testing, such as PARCC.

Mrs. Cuccaro commented that when the committee discussed adding more foreign languages, they found that it would be difficult due to space. They thought that it would be beneficial to bring the new languages like the online Latin course.

#### Personnel, Management and Communication

Mr. Dibble commented that the committee met two weeks ago and summarized the past year's goals and identified new goals. Most of the things the committee has done were through the school and it is in a very good place. He commented that for the 2016/2017 school year, they will continue the monitoring of personnel and security which are important to our policy and the school's perspective.

#### Finance, Facilities and Safety/Security

Mr. Krauss commented on behalf of Mr. Smith and the Finance committee. He commented that the committee had reviewed all the goals and completed most of them. Some are continued from year to year, such as revenue resources and shared services. He commented that one of the

new goals will be, if the bond passes, is to complete the projects proposed for the schools. He commented that there will be a lot of work to be done in terms of completing the projects. This will be part of the committee's new goals, as well as keeping the budget under cap.

Mr. Testa commented that he will take the 2015/2016 committee goals and update the status then give everyone a copy so that everyone can go through each one and review. He commented for the 2016/2017 Board goals, he will email everyone and have them fill in their new goals and circulate the final list of goals to be approved on the September meeting.

### **NEW BUSINESS**

Mr. Krauss talked about enrollment. He commented that the numbers look higher, but we had projected kindergarten lower. We need to take a closer look at the numbers.

Mrs. Cuccaro commented that Mrs. Drexinger commented that InfoSnap is a helpful tool in tracking registration.

Mr. Krauss commented that generally from kindergarten to grade one, it increases about 50 students. The enrollment this year was more than the District expected.

### **Public Comments**

Mr. Hasenkopf opened the meeting to the public at 8:02 p.m.

#### **Eric Thomas, New Providence Resident:**

Mr. Thomas asked if there was a way to calculate the bond formula, or estimate the increase in taxes?

Mr. Testa commented that bond estimate costs will come out in the next brochure mailing. This will be an estimate because the bond rates vary depending on the market at the time the District will borrow the funds. With the new debts coming off the books, it will be approximately \$65.00 on an average home, with a market value of approximately \$550,000.00.

Mr. Thomas commented that this is roughly 1.3% per million. Where do we go to find out how much debt is coming off and what we have currently?

Mr. Testa commented that there is a debt limit that we are allowed to borrow, and we are nowhere near that limit. Our outstanding debt is approximately \$8 million, we are low compared to what our actual margin is on debt. He asked Mr. Thomas to contact him at the board office in the morning, so he can give him that information.

Mr. Thomas asked what the face value of the bond will be.

Mr. Testa commented that it will be approximately \$15.9 million. This does not factor in the debt service aid that we applied for to the State. 36% of aid is anticipated to be received and the actual cost to the community is about \$10 million. The District does not receive the aid upfront and as the District pays off the debt service, the State sends the District aid on a yearly basis.

Mr. Krauss commented that is anticipated the it will be a twenty year serial bond, so we will be paying principal and interest each year.

Mr. Testa commented that the first step is to get the bond referendum passed, if it passes, we can start the bond issue process. Right now, the bond rate is around 3%, but we won't know until we go out to market.

Mr. Krauss commented that if the bond referendum passes, we should borrow the funds as soon as we can.

Mr. Testa commented that he will get advice from bond counsel. The plan is to have everything ready, so that we can start construction before school ends and have everything done by September, 2017.

**Jamie Peterson, New Providence Resident:**

Mrs. Peterson commented that Mr. Niedziejko is the teacher she wants her kids to be around all the time. She is disheartened during the past few years that membership in the concert band and choir had gone down. Her understanding is that if you are not in the elevated science program, you cannot participate in zero period. By being in zero period, it gives you the space to participate in concert band or choir. She commented that her son was fine, but her daughter who she thinks will be the music major had to drop down. Her question is, if music is where a child is really interested in and they chose this as their vocation, is it possible that music can be counted as a practical art.

Dr. Miceli commented that there has been conflict because of all the different courses offered. This is something to review and have a conversation with Mrs. Zirpoli. We know that there has been a decrease. We will have a discussion on this.

Mrs. Peterson thanked Dr. Miceli.

There being no other comments, the Mr. Hasenkopf declared the public portion of the meeting closed at 8:10 p.m.

There being no other business before the Board, on a motion by Mrs. Cuccaro and seconded by Mr. Dinerman, Mr. Hasenkopf declared the meeting adjourned at 8:11 p.m.



James E. Testa, Business Administrator/Board Secretary  
8/25/16 Board Meeting

