

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on November 12, 2015, at the New Providence High School/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Hasenkopf.

Present on roll call were Bernadette Cuccaro, William Dibble, Robert Dinerman, David Hasenkopf, Ira Krauss, and Mary Misiukiewicz. Also present were Dr. David Miceli, Superintendent of Schools; Scott Hough, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision, and 4 members of the public.

Mr. Hasenkopf led in the salute to the flag.

Mr. Hasenkopf read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Student Report

Claudia Lucciola reported on high school activities, she commented that:

- Marching band won States and National Championships also winning all caption awards.
 - Best color guard
 - Best percussion
 - Best music
 - Best overall effect
- Girls and boys cross country both won sectionals, Kelsey Turner won first place.
- The play, "All In The Timing", premieres this weekend

The New Providence High School STEM club recently hosted students from Governor Livingston, Summit, Edison and Livingston in a NJ Interscholastic STEM league competition. Teams of students competed to design the most effective crash cushion in order to protect the brain from severe impact. Students were provided with a variety of basic supplies and had to design and test their prototypes, provide STEM documentation, computer assisted diagrams, and math calculations. In addition, students presented their designs to a panel of judges from the engineering profession and tested their final prototype against the other schools.

- Football game, first round of playoffs, tomorrow night, home, against Johnson.
- Winter sports are starting.
- Swim team starting practice and winter track and basketball are starting in a few weeks.

- Relay For Life outreach, which is a fundraiser and walk for the fight against cancer, is starting next Friday with an assembly along with a motivational speaker.
- Lots of kids committing to schools already.
 - David Hua swimming at UPenn
 - Erica Wirth swimming at UNC Chapel Hill
 - Johnny Shahpazian playing lacrosse at Western New England
 - Quinn Killeen playing lacrosse at Scranton
 - Michael Palmieri playing lacrosse at Roger Williams
 - Garrett Pope playing lacrosse at Muhlenberg
 - Jake Vignali playing lacrosse at Lynchburg
 - Jimmy Evangelos playing soccer at Gettysburg
 - Sean Reagan playing soccer at Scranton

Claudia reported that a lot of seniors are already hearing back from Rolling Admissions and Early Action/Early Decision schools. Finally, the Juniors are preparing for their SATs

Superintendent's Report

Dr. Miceli reported on the enrollment numbers. The District enrollments are: 682 students at the High School, 364 at the Middle School, 673 at AWR, 655 at Salt Brook and 36 students out of district; for a total of 2,410.

Dr. Miceli was happy to report the Senior Citizen Day was a success. He commented there were approximately 40 senior citizens that attended the Thanksgiving feast, sadly he reported, some of the familiar faces that were there last year had passed and are no longer with us. The Drama and Music Departments performed solos and a dress rehearsal of the play for the seniors; they had a great day.

Dr. Miceli commented about STEM and the referendum. We have moved forward with many initiatives on the STEM front this year. We had the opportunity to host the NJ STEM league October 27 and it was a good turnout.

Dr. Miceli commented that we have been working to establish partnerships with corporate partners like Bell Labs and Linde. He commented that Linde, after working with them for the past 18 months, made a significant commitment to the District. They want to have a presence here once a month in our schools. He commented that this was the first time they came and supported us, offering their sponsorship by bringing their engineers on site to judge the competition. They also provided monetary support by providing lunch to all the participants in the competition. Linde also brought their Public Relations representative to the competition and very quickly put together a video of the competition for us and to show you tonight. Dr. Miceli commented that part of Linde's mission is to provide outreach to their communities, which they are currently doing in our District and in the Phillipsburg School District.

Dr. Miceli commented that being a host site of the competition, we were required to put together the challenge and design. Jon Keaney, Denise Moser, and staff worked hard for a couple of months to put together the entire competition. We were really pleased with the entire framework. Edison, Livingston, Berkeley Heights, and Summit had two teams from each schools to

participate in the competition. It was a great collegial environment. Linde really delivered on their promise by providing their engineers to come and provide lunch for all. We are looking forward to their participation and sponsorship with us.

Dr. Miceli commented that the District is really moving forward on many of our goals with respect to STEM in a relatively short period of time.

Dr. Miceli commented that we also have started to establish a relationship with Bell Labs. Students in the STEM club had an opportunity to visit Bell Labs and put together a video of their visit. He commented that we are in the beginning stages of a partnership with Bell Labs. He commented that this year, they are contributing \$7,500; \$3,750 in direct grant funds for which we have provided them with the grants specific to STEM and \$3,750 toward providing services to our students. He commented that we are looking forward to working with them.

Mr. Dinerman asked about the STEM clubs in the middle and elementary schools.

Dr. Miceli commented that there was a survey put out in both schools, and there was an overwhelming response. He commented that one advisor was placed in this year's budget to start in which two people will be splitting because of the strong number of students interested from both schools. The District is doing four week intervals with students, so that everyone will have some exposure this year. Hopefully, we will have more advisors going forward.

Dr. Miceli commented with respect to the Bond Referendum, the Principals, he, and Mr. Testa met with Kevin Settembrino, the architect, and his staff yesterday to go over all the preliminary plans, designs, and drawings for some of the potential projects. He commented that he and Mr. Testa will go over and review all the information that was provided to them.

Mr. Testa commented that he and Dr. Miceli will start a preliminary review and put everything together, so they can meet and present it to the Facilities Committee. He commented that from there, they will go to the full Board. He commented that the time line is to get everything back to the architects at the end of January in order to make a September 2016 referendum. He commented that we have time now to look through the drawings to make sure it is exactly what we need, get feedback, then have everything set for January.

Mr. Hasenkopf asked what the steps are after we get back to the architects in January.

Mr. Testa commented that the architects have to file all the projects to the DOE for approval. He commented that in late spring and during the summer there will be meetings, so that we can communicate to the public the plans that will be included in the bond referendum.

Mr. Krauss commented if they have to compute the state share.

Mr. Testa commented that we will look to receive debt service aid, which will be 40% of the renovations cost. He commented that debt service aid would be approximately 10% for new construction.

Mr. Testa commented that the architect is willing to come meet with the committee and Board, answer any questions and go over the plans.

Public Hearing

Mr. Hasenkopf opened the meeting to the public (on specific Agenda items) at 7:53 p.m.

There being no from the public wishing to be heard, the President declared the public portion of the meeting closed at 7:54 p.m.

APPROVAL OF MINUTES

Mr. Krauss moved to approve the Work and Closed Session Minutes as follows:

Work Session	October 15, 2015
Closed Session	October 15, 2015

Seconded by: Mrs. Cuccaro
Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
<u>Absent</u> Mr. Smith	

Mr. Dinerman moved to approve the Regular and Closed Session Minutes as follows:

Regular Meeting	October 26, 2015
Closed Session	October 26, 2015

Seconded by: Mr. Krauss
Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
<u>Absent</u> Mr. Smith	

ACTION ITEMS
FINANCE ACTION

Mr. Krauss, in the absence of Mr. Smith, moved to approve items 1 through 5 as listed below:

November 2015 Bill's list Approved

1. Approve the payment of bills listed for November 2015, in the amount of \$2,679,249.80.

Reimbursement for Services Per Pupil Fees Approved

2. Approve the Reimbursement for Services Per Pupil Fees, (New Providence School District's tuition rates for members of MUJC), as a Member of the Morris-Union Jointure Commission for 2015/2016 as follows:

Pre-School Handicapped (Half Day Program)	\$23,951
Pre-School Handicapped Full-Day	\$65,276
Early Primary LLD-1	\$25,885
Primary LLD-2	\$17,661
Primary LLD-3	\$21,100
LLD-4	\$19,281
LLD-5	\$26,321
High School Resource Center	\$21,040
Middle School Resource Center	\$23,450
Elementary Resource Center	\$28,477

Voided Check Approved

3. Void the following check:

<u>Check Number</u>	<u>Date</u>	<u>Amount</u>	<u>Account Number</u>
346235	10/26/15	\$5,850.00	11-190-102-610-01

Computer Solutions, Inc. Software Approved

4. Approve Computer Solutions, Inc. to provide human resources and payroll software/support at a cost not to exceed \$22,000.00 for software and \$487.00/month for support, (beginning January 1, 2016), in accordance with N.J. Statutes 18A:18A-5(19).

Donations Approved

5. Accept the generous donations to the New Providence High School Class of 1960 Walter McCarthy and Edward Lieder Memorial Scholarship Fund in the total amount of \$1,325.00.

Mr. Krauss commented on item 3, which was the purchase of a human resource/payroll system.

Mr. Dinerman commented that we used to outsource payroll services and now bringing it in house.

Mr. Testa commented that we currently use the services of ADP. Part of the Obamacare is the ACA reporting requirement, which they do not have the capability for, without us buying another

module. He commented that the software that was approved has a system that will take care of the ACA requirements next year and will also integrate with the District's current budget system and Aesop system and with the Human Resource package bringing in personnel data, we will have one data base.

Mr. Dinerman asked Mr. Testa if this will lessen the work burden to his staff.

Mr. Testa commented that this will be more of a burden to his staff, but they can handle it. He commented that his plan is to cross-train his assistant, accounts payable, and himself so that we can jump in, if needed. He commented that on the human resource portion, Vinnie Berman and Jeannie Feckanicz will be handling that portion of it, but will also train others. This will tie in all the offices together into one database that everyone can monitor and update. He commented that we are targeting to start January 1st.

Seconded by: Mr. Dinerman

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

FACILITIES ACTION

Mr. Krauss, in the absence of Mr. Smith, moved to approve items 1 and 2 as listed below:

Indoor Air Quality Plan Approved

1. Approve the Indoor Air Quality Plan for the New Providence School District.
(copies in the hands of each Board Member)

Disposal of Miscellaneous Maintenance Equipment Approved

2. Approve the disposal of miscellaneous maintenance equipment, as they are outdated, in disrepair, and no longer deemed useful for school needs.

(EXHIBIT A)

Seconded by: Mr. Dinerman

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

EDUCATION ACTION

Mrs. Cuccaro, Committee Chairperson, moved to approve items 1 through 6 as listed below:

2015/2016 HIB Investigations Approved

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2015/2016 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
Middle School:	1, 2, and 3

Curriculum Guide Approved

2. Approve the following curriculum guide as per Superintendent's Memo #6 in the hands of each Board member:

<u>Language Arts</u>	
AP Language & Composition (Grade 11)	Revised

2015/2016 Enrollment to NPHS LLD Class Approved

3. Approve the enrollment of classified Plainfield School District Student #11498 in the NPHS LLD Class, at a tuition cost of \$28,853.56 (includes relates services), effective 9/8/15, for the 2015/2016 school year.

2015/2016 Enrollment at Jefferson Primary Center Approved

4. Approve the enrollment of Student #10233 at the Jefferson Primary Center, at a tuition cost of \$46,931, effective 9/1/15, for the 2015/2016 school year.

2015/2016 Enrollment at Hunterdon Preparatory School Approved

5. Approve the enrollment of Student #1240112 at Hunterdon Preparatory School, at a tuition cost of \$35,390.40, effective 10/26/15, for the 2015/2016 school year.

Bedside Instruction by Silvergate Prep Approved

6. Approve Silvergate Prep for bedside instruction for Student #1240887, at

a cost of \$55/hr, effective 11/2/15, for the 2015/2016 school year.

Seconded by: Mrs. Misiukiewicz

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

PERSONNEL ACTION

Mr. Dibble, Committee Chairperson, moved to approve items 1 through 4 as listed below:

Appointments Approved

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2015/2016 school year:
 - a. Lisa Bergesio, playground/lunchroom aide, \$3,023 (base \$4,256), effective 12/7/15 (subject to criminal history review procedures)
 - b. William Paris, home instructor
 - c. Alexander Meyer, boys winter track, head coach, \$7,719 *
 - d. Corey Arnold, boys/girls winter track, first assistant, \$5,403 *
 - e. Katherine Marantz, substitute teacher
 - f. Robert Hoffman, substitute teacher
 - g. Mary Anne Purcell, substitute teacher/teacher aide
 - h. Tara Alberse, substitute teacher/teacher aide

(*) subject to completion of negotiations for 2015/2016

Resignations Accepted

2. Accept the resignations of the following employees:
 - a. Joan Karpf, playground/lunchroom aide, effective 11/6/15
 - b. Lori Eiland, teacher aide, effective 1/4/16
 - c. Susan Schachman, playground/lunchroom aide, effective 12/22/15

2015/2016 School Year Revisions Approved

3. Approve the following revisions for the 2015/2016 school year:

- a. Cindy MacKinnon, long term substitute teacher, from \$26,032* to \$27,215* (base \$54,727*), due to change in effective date from 11/9/15 to 10/30/15
- b. Samol Srey, from HS custodian/night foreman (\$69,956*base + \$1,323* stipend + \$495* stipend) to HS head custodian (\$69,956* base + \$4,119* stipend), effective 1/4/16

(*) subject to completion of negotiations for 2015/2016

2015/2016 Appointments Rescinded

4. Rescind the following appointments for the 2015/2016 school year:

- a. Corey Arnold, boys winter track, head coach
- b. Alexander Meyer, boys/girls winter track, first assistant

Seconded by: Mr. Krauss

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

BOARD POLICY

Mr. Krauss, Committee Chairperson, moved to approve item 1 as listed below:

1. Approve the following Bylaws, Policies, and Regulations on first reading:

Bylaws and Policies:

Policy No. 8540

School Nutrition Programs (Revised)
(Formerly Free & Reduced Rate Lunch)
(Mr. Krauss)

Policy No. 8550

Outstanding Food Service Charges (New)
(Mr. Krauss)

Seconded by: Mr. Dinerman

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

COMMITTEE REPORTS

Curriculum, Instruction and Technology

Mrs. Cuccaro, Committee Chairperson, had nothing additional to report

Finance, Facilities and Safety/Security

Mr. Krauss had nothing additional to report

Personnel, Management and Communication

Mr. Dibble, Committee Chairperson, had nothing additional to report

OLD BUSINESS

There is no old business.

NEW BUSINESS

Future Enrollment

Dr. Miceli reported on future enrollment. He commented that they are monitoring the enrollment closely, specifically at the elementary schools. He reviewed the numbers for the next ten years of enrollment in preparation of the bond referendum. Dr. Miceli commented on the live birth rates and thanked Mr. Krauss for the live birth rate numbers and preparing the enrollment projections.

Mr. Krauss commented that he followed the same process as in the past and looked at the last five years of the live birth rate. He commented that kindergarten, 1st and 2nd grades have changes with live birth numbers going down. In six years, it is projected that 110 more students will be going into MS/HS, which will be a real problem.

Dr. Miceli commented that by 2023/2024, there will be an increase of about 120 kids and this will be a concern regarding facilities, as of now, we are at max. He commented the STEM program and the capacity issue will be shared with the principals and the architect so that it can be addressed through the bond referendum process.

Mr. Krauss commented that we are hoping that the bond capacity that is available to fund these projects may not increase the taxes because of the bond issue that is maturing.

Dr. Miceli thanked Mr. Krauss for all his work and research.

New Providence Community Pool Parking Agreement

Mr. Testa commented that he emailed the Board with the first draft of the agreement and asked if they have any concerns.

Mr. Hasenkopf asked about an agreement on plowing the lot.

Mr. Testa commented as far as snow removal, our maintenance staff will plow the school lots first and then address the pool parking area. He commented that administration does not want the students parking at the pool lot for athletic/after school events during the winter for safety reasons, especially walking through the path at night.

Mrs. Cuccaro commented that the agreement states 4-7 pm, will students be ticketed after 7pm.

Mr. Testa commented that it was just a safety issue in the fall and winter, not in the spring. He commented that Paul Joyce, as well, was concerned about safety.

Mr. Testa commented that if time was the issue, he will take the time out and talk to Doug Marvin tomorrow and it should not be an issue.

All Board members agreed with the change and to move forward with the agreement.

Ad Hoc Policy Committee

Dr. Miceli commented that as part of our goals, we want to take a look at our policies and put together an AD HOC Policy Committee to look at the existing policies.

Mr. Hasenkopf asked who would like to be part of the committee.

Mr. Krauss will chair the committee, Mrs. Cuccaro and Mrs. Miisiukiewicz will be on the committee.

PUBLIC COMMENTS

Donna Zane, New Providence Resident:

Mrs. Zane commented parents currently drop off middle school students at the pool parking lot to relieve the congestion at the middle/high. She commented that she is concerned about safety for the students walking from the pool parking with parents pulling in to drop off their kids. She asked if anyone had any concerns about it.

Mr. Testa commented that he was there one day with Jim Trench and he didn't see any issue as there were only a few students that were dropped off. The District can monitor during this year.

Mrs. Zane asked if the area and walkway to the school will be cleared for students.

Mr. Testa commented yes, they will clear the 1st two rows of parking spaces and walkway to the school.

CLOSED SESSION

Mr. Krauss moved to adopt the following resolution:

This body shall on November 12, 2015 at 8:29 p.m. in the New Providence High/Middle School Media Center, 35 Pioneer Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:

- Student matters related to HIB
- Litigation
- Personnel

The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mrs. Cuccaro seconded the motion, which was carried unanimously.

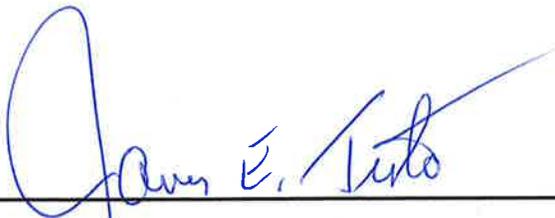
Return to Public Session

The Board reconvened to public session at 10:03 p.m. Mr. Hasenkopf called the Board to order.

Members present were Mrs. Cuccaro, Mr. Dibble, Mr. Dinerman, Mr. Hasenkopf, Mr. Krauss and Mrs. Misiukiewicz.

Adjournment

There being no other business before the Board, on a motion by Mr. Krauss, seconded by Mr. Dibble, and carried unanimously, Mr. Hasenkopf declared the meeting adjourned at 10:04 p.m.



James E. Testa, School Business Administrator/Board Secretary
11/12/15 Board Meeting