

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on December 17, 2015 at the New Providence High School/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Hasenkopf.

Present on roll call were Bernadette Cuccaro, William Dibble, Robert Dinerman, David Hasenkopf, Ira Krauss, and Mary Misiukiewicz. Also present were Dr. David Miceli, Superintendent of Schools; Scott Hough, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision; and 27 members of the public.

Mr. Hasenkopf led in the salute to the flag.

Mr. Hasenkopf read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Superintendent's Report

Dr. Miceli reported on the enrollment numbers. The District enrollments are: 682 students at the High School, 364 at the Middle School, 673 at AWR, 658 at Salt Brook and 37 students out of district; for a total of 2,414.

Dr. Miceli reviewed the 2016/2017 School Calendar, which he had provided a draft to all board members:

- September: Staff starts, Thursday, September 1, before Labor Day; Students return Tuesday after Labor day.
- October: (2) Jewish holidays, one falls in the middle of the week, after the 1st staff development day.
- November: Conferences, School Boards Convention, as well as Thanksgiving break.
- December 22- January 2 : Holiday recess
- January, 2017: Martin Luther King Day - 2nd Staff Development day
- February: President's weekend/winter break- Friday, Monday and Tuesday off.
- Spring Recess in April starting Good Friday, school closed the following week after Easter.
- June 21, Wednesday is an early dismissal day, last day of school and graduation
- There are four snow days built into the calendar for the 2016/2017 school year.

There were no questions or concerns with the proposed 2016/2017 School Calendar.

Dr. Miceli commented that he will begin sharing the calendar with all the associations and will have the calendar on the January board meeting for approval.

Mr. Smith entered the meeting at 7:34 p.m.

Student Report

Claudia Lucciola reported on student activities:

1. Last night the music program had their holiday concert consisting of performances from the Orchestra, Swinging Strings, Select Choirs, Jazz Choir, Concert Choir, Jazz Band and Concert Band.
2. Last week, New Providence hosted forty teams from twelve different schools for the Hydrogen Fuel Cell Model Car Challenge.
3. The team of Colin Forbes, Saad Khan, Jeffrey Blitt and Claudia Lucciola received 3rd place in overall engineering design.
4. Boys basketball have a game this Friday night at Oratory.
5. Swim team is already three weeks into their competitive season and doing very well.
6. Seniors are anxiously waiting to hear back from colleges and wrapping up the application stage of the college process.
7. Students are really excited for holiday break, but are concerned that we won't have any snow days this year with this weather!
8. After the Relay for Life presentation, we had ten new teams and over sixty participants sign up from the high school.
9. After Lee Rubin's inspirational assembly, the smaller breakout sessions after the assembly brought the leaders in our school closer.
10. He had us introduce ourselves to someone in the room that we didn't know and definitely made us laugh.
11. The play was a huge success--> spring musical is in the works: Marry Poppins

**Presentation of 2014/2015 Audit Report by School District Auditor,
Jason Gironda, CPA, of Donohue, Gironda, and Doria.**

Dr. Miceli introduced the Auditor for the School District, Jason Gironda, CPA of Donohue, Gironda, Doria and Tomkins to present the 2014/2015 Audit Report.

Mr. Gironda thanked the Board for the opportunity to present the 2014/2015 Audit Report. He thanked Dr. Miceli, Mr. Testa and their staff for being so accommodating.

Mr. Gironda noted that there were two reports this year, the Comprehensive Financial Annual Report (CAFR) and the Auditor's Management Report (AMR).

Mr. Gironda discussed the different sections of the CAFR. He focused on the financial section of the CAFR, reviewed the C-1 section and the results for the year as well as the affect that had on fund balance and the various sub-categories of fund balance. He commented that \$698,000 is unrestricted fund balance. He discussed the AMR and the one comment and recommendation this year, which he commented is a very common comment and recommendation. He commented that there was a mixed up with the ½ day and full day Kindergarten categories in the ASSA report (Application for State School Aid).

Mr. Gironda commented that the it was a good year for the District. Mr. Gironda noted that it was a testament to the hard work of the staff.

COMMENTS

Mr. Krauss commented that included in this year’s report is what the state contributes to the pension fund on behalf of the teachers and we have to show it as a revenue and as an expense even though the District does not receive or pay the pension yearly obligations. He noted that \$3.4 million is what the state contributes on our behalf. The State changed this report significantly from prior years in that they now put the unfunded pension on the liability section on the balance sheet. He finally noted that this shows that in fact, if they move the pension liability away from the State and back to us, we would have an obligation of about \$8 million which would put us on a deficit position.

Mr. Krauss commented that this is just another instance where the State is considering putting all the burden back on to the local taxpayers and using the money for other purposes in Trenton.

Mr. Smith thanked the Administration, especially Mr. Testa and the business office for their work. He commented that the detailed work the auditors do, combing through all the data and given the easy process by the business office to help the auditors complete their audit smoothly is a testament to the work they do. Lastly, he commented how important it is to have a good firm complete the District’s audit.

Mr. Hasenkopf thanked Mr. Gironda and re-iterated Mr. Smith’s comments

Mr. Gironda commented that it is absolutely not the norm and this shows the great job they do.

Approve the 2014/2015 Audit Report

Mr. Smith moved to approve the 2014/2015 Audit Report.

Seconded by: Mr. Krauss

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Yea Mr. Smith

PUBLIC HEARING

Mr. Hasenkopf opened the meeting to the public at 8:22 p.m.

There being no comments from the public, Mr. Hasenkopf declared the public portion of the meeting closed at 8:23 p.m.

2015 District Assessment Report Presentation

Mrs. Searing reported on the 2015 District Assessment.

Mrs. Searing commented that the PARCC Assessment was administered last spring to students grades 3-11 in Mathematics and Language Arts. She commented that this was a very different test and a very different timeline.

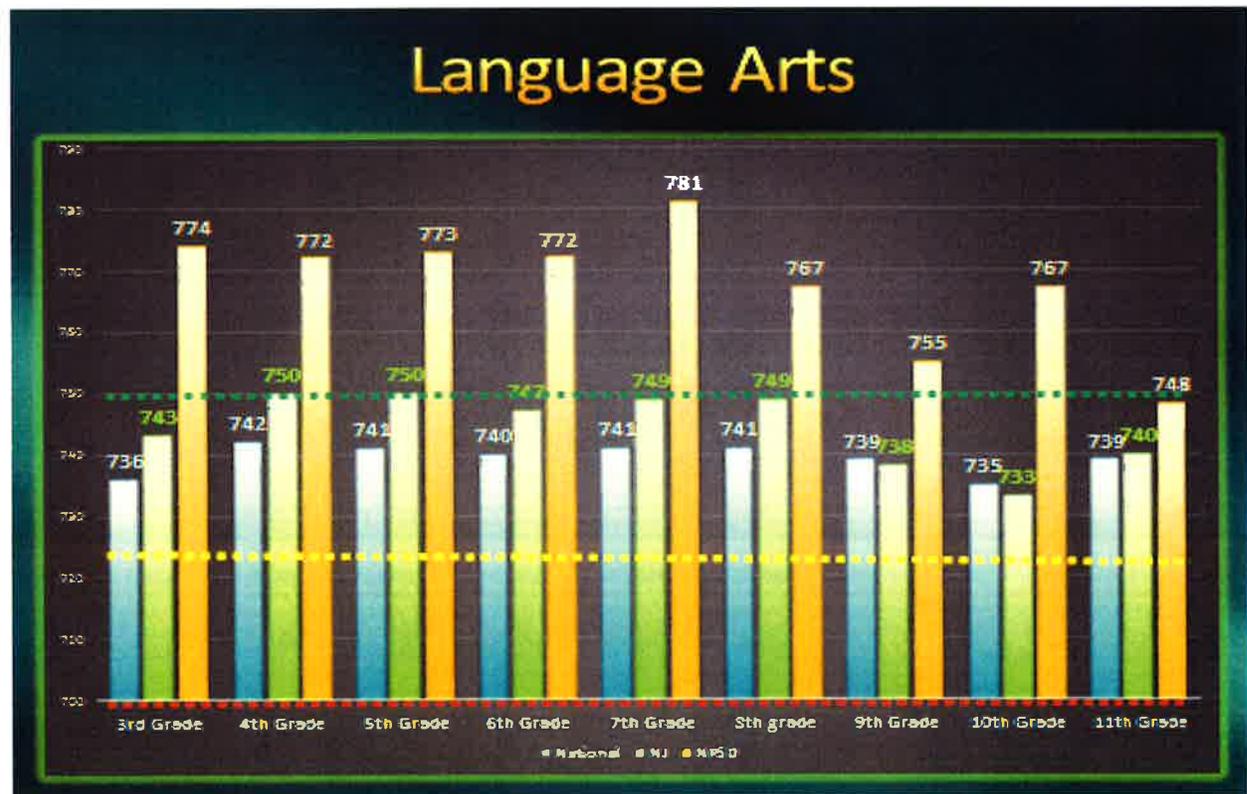
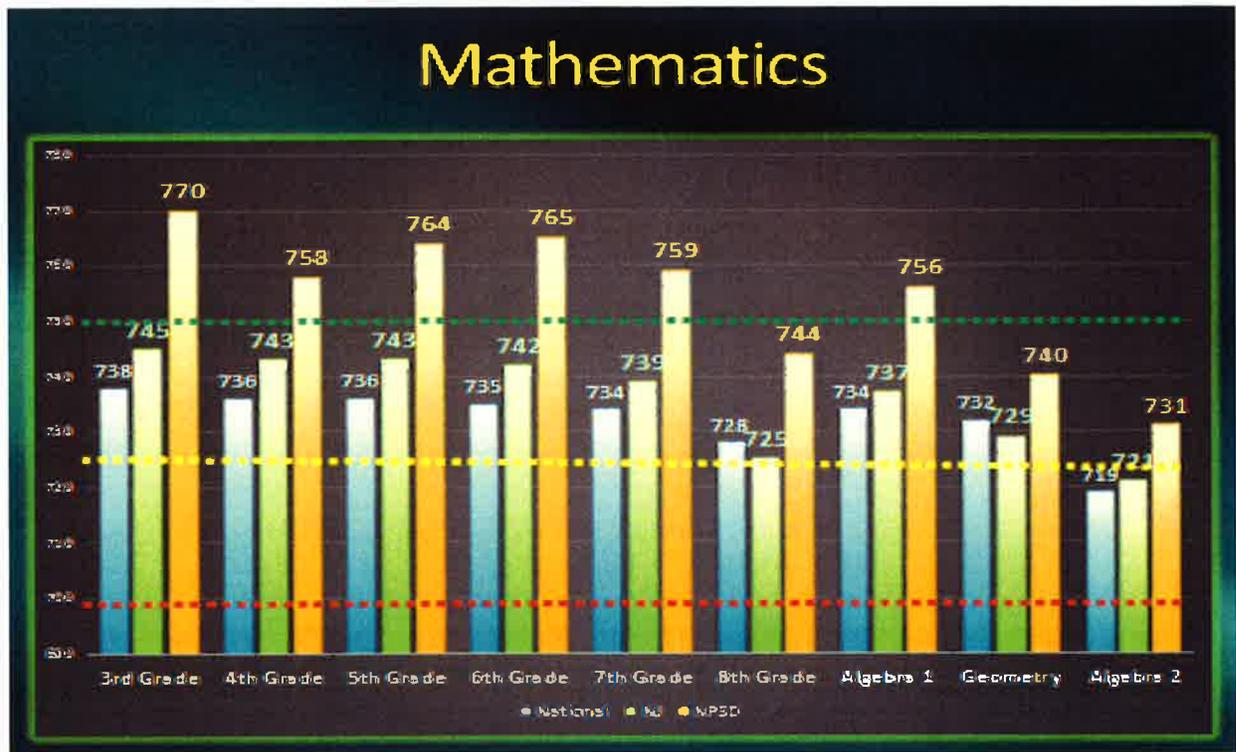
Mrs. Searing commented that this was a learning experience for all. She commented that there were two sections in each grade:

1. Performance base assessment- critical thinking to arrive to their answer.
2. End of Year Assessment (EOY) administered later in the Spring. This was more like the typical standardized test with a question and bubble answers.

Mrs. Searing commented that all tests were administered on the computer or iPads for the first time. The District did a tremendous amount of work in preparing not only for the content of the tests, but the organization of the tests and how to administer it. She commented, as we look back and review last year's PARCC administration, we believe that in spite of all the new requirements, updates and revisions, New Providence was well prepared for PARCC. Curriculum was aligned with CCSS, infrastructure was strengthened, and technology devices were added. Teachers were provided with professional development to assist with their understanding of CCSS, effective use of technology, and test administration. We are keeping an eye on potential revision that are taking shape. Clearly, as we move towards 2016, public education is at a crossroads, not only is there uncertainty with the direction of PARCC, but the future of the Common Core State Standards and teacher accountability tied to student results is now tied to politics, making the future far from certain.

Mrs. Searing commented that New Providence scores were compared to all the different states who took PARCC and also throughout the State and good news is our students consistently outperformed their peers both National and State levels in Mathematics and Language Arts. She commented that the states that participated in administering PARCC were: NJ, RI, MD, MI, AR, LA, NM, CO, OH, IL and DC., next year only six states will participate. Massachusetts will not administer PARCC.

The charts below shows our scores in both Mathematics and Language Arts in grades 3-11 in comparison Nationally and throughout the state.



Lastly, Mrs. Searing commented, in New Providence, we have weathered these changes before, and are confident our continued focus on the elements of good teaching and learning will continue to serve the District.

Presentation of 2015/2016 Grant Awards by the New Providence Education Foundation

Dr. Miceli welcomed Mr. Hugo Barth, President, and Mr. Joe Walsh, Treasurer, of the New Providence Educational Foundation.

Mr. Barth commented that he has been president of the NPEF for the past seven years. He commented that this will be his last year as president, but will continue to serve on the Board.

Mr. Barth commented that he is proud to present with Mr. Walsh the Board of Education a check for \$70,348.50, which covers all the grants the District requested for the 2015/2016 school year. He commented that the Ed Foundation does a great job providing excellence to our schools, for every kid and every classroom. He commented that we are lucky here in New Providence, when even the State takes away aid, our kids still get the best education.

Mr. Hasenkopf accepted the check and thanked Mr. Barth and Mr. Walsh and the New Providence Education Foundation for their generous donation. He commented that he has been fortunate to sit on the Board of the Foundation for a couple of years with Mr. Barth and Mr. Walsh. He commented that the Foundation has a real sense of understanding of the job they have, spending lots of time raising money like the Casino Royale and the 5K run. He commented that they don't miss a beat, everything continues to go along with a lot of energy and a sense of mission, and is very grateful for people like them.

Mr. Barth thanked Mr. Hasenkopf, Dr. Miceli and the Board.

APPROVAL OF MINUTES

Mr. Dinerman moved to approve the minutes as follows:

Business Meeting November 12, 2015
Closed Session November 12, 2015

Seconded by: Mrs. Cuccaro
Roll Call Vote:

Yea Mrs. Cuccaro Yea Mr. Hasenkopf
Yea Mr. Dibble Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Yea Mr. Smith

ACTION ITEMS

FINANCE ACTION

Mr. Smith, Committee Chairperson, moved to approve items 1 through 5 as listed below:

Board Secretary Reports Approved

1. After review, we hereby accept the Board Secretary and Treasurer reports for October and November, 2015. There is no major account or fund which has been overexpended in violation of financial obligations for the remainder of the fiscal year.

Bills List Approved

2. Approve the payment of bills listed for December 2015, in the amount \$4,186,475.15.

Acceptance of the 2015/2015 Grant Awards from the New Providence Education Foundation Approved

3. Approve the acceptance of the 2015/2016 Grant Awards from the New Providence Education Foundation in the amount of \$70,348.50.

Donation of 1960 Walter McCarthy and Edward Lieder Memorial Scholarship Fund Accepted

4. Accept the generous donations to the New Providence High School Class of 1960 Walter McCarthy and Edward Lieder Memorial Scholarship Fund in the total amount of \$1,150.00.

Acceptance of the Auditor's Recommendations and the Corrective Action Plan for the 2014/2015 School Year Approved

5. Accept the auditor's recommendations as outlined below and the corrective action plan for the 2014/2015 school year by the School Business Administrator/Board Secretary:

AUDITOR'S RECOMMENDATION #1

The amount of students reported on the ASSA as On Roll should agree to the amounts reported on the work papers.

CORRECTIVE ACTION APPROVED BY THE BOARD

ASSA work papers shall be compared and proofed to the ASSA actual report after the report is completed.

METHOD OF IMPLEMENTATION

All ASSA work papers and the final report shall be reviewed and proofed by the Director of Special Services and the Assistant Superintendent of Educational Services before electronic submission to the State of New Jersey.

PERSON RESPONSIBLE FOR IMPLEMENTATION

Special Services Secretary
Director of Special Services
Assistant Superintendent of Educational Services

Seconded by: Mr. Dinerman

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Yea Mr. Smith

FACILITIES ACTION

Mr. Smith, Committee Chairperson, moved to approve items 1 through 6 as listed below:

Disposal of Miscellaneous Equipment from Salt Brook School Approved

1. Approve the disposal of miscellaneous equipment from Salt Brook School, that is either damaged, in disrepair, or outdated, and no longer deemed useful for school needs. **(EXHIBIT A)**

Disposal of Miscellaneous Equipment from the High School to the Borough of New Providence Approved

2. Approve the disposal of miscellaneous equipment from the High School, by donating them to the Borough of New Providence, as they are no longer deemed useful for school needs, but are still in working order. **(EXHIBIT B)**

MUJC Pool Usage Agreement Approved

- 3. Approve the Swimming Pool Usage Agreement between the Morris Union Jointure Commission and the New Providence Board of Education for the 2015/2016 school year.

Disposal of Miscellaneous Equipment from the High School Approved

- 4. Approve the disposal of miscellaneous equipment from the High School, that is either damaged, in disrepair, or outdated, and no longer deemed useful for school needs. **(EXHIBIT D)**

Disposal of Technology Equipment Approved

- 5. Approve the disposal of technology equipment that is either damaged, in disrepair, or outdated, and no longer deemed useful for school needs. **(EXHIBIT E)**

Grant Award from the Drive for Autism Foundation Accepted

- 6. Approve the acceptance of a Grant Award from Mr. Trezza, of the Drive for Autism Foundation in the amount of \$1,700.00, to be used to purchase sensory tools for the special needs population at Salt Brook School. **(EXHIBIT F)**

Seconded by: Mrs. Cuccaro
Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
<u>Yea</u> Mr. Smith	

EDUCATION ACTION

Mrs. Cuccaro, Committee Chairperson, moved to approve items 1 through 11 as listed below:

2015/2016 HIB Investigations Approved

- 1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2015/2016 Harassment, Intimidation, and

Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	2 and 3
Middle School:	4

Confidential Settlement Approved

2. Approve Confidential Settlement (OAL Docket No. EDU-08107-2014N), copies in the hands of each Board member.

2015/2016 School Year Bedside Instruction by Silvergate Prep Approved

3. Approve Silvergate Prep for bedside instruction for Student #1240887, at a cost of \$55/hr, effective 11/2/15, for the 2015/2016 school year.

2015/2016 School Year Middlesex County Vo-Tech School Tuition Approved

4. Approve the enrollment of Student #1281 at Middlesex County Vocational and Technical School, at a tuition cost of \$12,000, effective 9/9/15, for the 2015/2016 school year.

2015/2016 School Year Shepard School Tuition Approved

5. Approve the enrollment of Student #10507 at Shepard School, at a tuition cost of \$38,409.36, effective 11/17/15, for the 2015/2016 school year.

2015/2016 School Year 1:1 Aide at Arc Kohler School Approved

6. Approve the extraordinary services for a 1:1 aide for Student #10785 at Arc Kohler School, at a cost of \$21,780, effective 10/8/15, for the 2015/2016 school year.

2015/2016 School Year Wise Learning Center Tutoring Services Approved

7. Approve Wise Learning Center for tutoring services for Student #1193, at a cost of \$45/hr, effective 11/16/15, for the 2015/2016 school year.

2015/2016 School Year The Lighthouse School Tutoring Services Approved

8. Approve The Lighthouse School for tutoring services for Student #1193, at a cost of \$40/hr, effective 11/23/15, for the 2015/2016 school year.

Revised Curriculum Guide Approved

9. Approve the following curriculum guide as per Superintendent's Memo #7 in the hands of each Board member:

ICT Guide/Effective Teaching Toolkit Revised

2015/2016 School Year Educere Virtual Education Class Approved

- 10. Approve Educere Virtual Education for Students #1638 and #1240118, at a cost of \$199.50 per class, for the 2015/2016 school year.

2015/2016 School Year Additional Field Trips Approved

- 11. Approve additional field trips for the 2015-2016 school year in accordance with N.J.A.C. 6A:23A-5.8. **(EXHIBIT C)**

Seconded by: Mrs. Misiukiewicz
Roll Call Vote:

- | | |
|-------------------------|------------------------------|
| <u>Yea</u> Mrs. Cuccaro | <u>Yea</u> Mr. Hasenkopf |
| <u>Yea</u> Mr. Dibble | <u>Yea</u> Mr. Krauss |
| <u>Yea</u> Mr. Dinerman | <u>Yea</u> Mrs. Misiukiewicz |
| <u>Yea</u> Mr. Smith | |

PERSONNEL ACTION

Mr. Dibble, Committee Chairperson, moved to approve items 1 through 3 as listed below:

Appointments Approved

- 1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2015/2016 school year:
 - a. Lina Blank, playground/lunchroom aide (2¼ hrs/day), \$3,074 (base \$4,788), effective 1/4/16 (subject to criminal history review procedures)
 - b. Barbara Mulligan, playground/lunchroom aide (2 hrs/day), \$2,732 base \$4,256), effective 1/4/16 (subject to criminal history review procedures)
 - c. David Goldstein, home instructor
 - d. Marc Willemsen, game worker
 - e. Marla Malinauskas, intramural for students with special needs K-8 advisor, effective 1/4/16, \$625

Resignation Accepted

- 2. Accept the resignation of the following employee:
 - a. Raquel Witham, intramural for students with special needs K-8 advisor, effective 12/31/15

2015/2016 Salary Revisions Approved

- 3. Approve the following revisions for the 2015/2016 school year:
 - a. Samol Srey, from HS custodian/night foreman (\$70,243 base + \$1,357 + \$508) to HS head custodian (\$70,243 base + \$4,226), effective 1/4/16
 - b. Bideau Saladin, from HS custodian (night) (base \$50,231 + \$508), to HS custodian/night foreman (base \$50,231 + \$1,357 + \$508) effective 1/4/16

Seconded by: Mrs. Cuccaro

Roll Call Vote:

Yea Mrs. Cuccaro Yea Mr. Hasenkopf

Yea Mr. Dibble Yea Mr. Krauss

Yea Mr. Dinerman Yea Mrs. Misiukiewicz

Yea Mr. Smith

Dr. Miceli congratulated Mr. Srey for his appointment as night custodian foreman.

BOARD POLICY

Mr. Krauss, Committee Chairperson, moved to approve items 1 and 2 as listed below:

- 1. Approve the following Bylaws, Policies, and Regulations on second reading:

Bylaws and Policies:

Policy No. 8540	School Nutrition Programs (Revised) (Formerly Free & Reduced Rate Lunch) (Mr. Krauss)
Policy No. 8550	Outstanding Food Service Charges (New) (Mr. Krauss)

2. Approve the following Bylaws, Policies, and Regulations on first reading:

Bylaws and Policies:

Policy No. 3221
(Mandated)

Evaluation of Teachers (Revised)
(Mr. Krauss)

Policy No. 3222
(Mandated)

Evaluation of Teaching Staff Members (Revised)
Excluding Teacher and Administrators
(Mr. Krauss)

Policy No. 3223
(Mandated)

Evaluation of Administrators, Excluding Principals
Vice Principals, and Assistant Principals (Revised)
(Mr. Krauss)

Policy No. 3224
(Mandated)

Evaluation of Principals, Vice Principals and
Assistant Principals (Revised)
(Mr. Krauss)

Administrative Regulations:

Regulation No. 3221
(Mandated)

Evaluation of Teachers (Revised)
(Mr. Krauss)

Regulation No. 3222
(Mandated)

Evaluation of Teaching Staff Members (Revised)
Excluding Teacher and Administrators
(Mr. Krauss)

Regulation No. 3223
(Mandated)

Evaluation of Administrators, Excluding Principals
Vice Principals, and Assistant Principals (Revised)
(Mr. Krauss)

Regulation No. 3224
(Mandated)

Evaluation of Principals, Vice Principals and
Assistant Principals (Revised)
(Mr. Krauss)

Seconded by: Mrs. Misiukiewicz
Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Yea Mr. Smith

COMMITTEE REPORTS**Curriculum, Instruction and Technology**

Mrs. Cuccaro, Committee Chairperson, had nothing new to report.

Finance, Facilities and Safety/Security

Mr. Smith, Committee Chairperson, commented that the committee has two updates:

1. Starting the Principals' Negotiations process, they are meeting next month.
2. Working to arrange meeting with the Architects in the new year to review preliminary plans for the referendum. There have been meetings with the administration several times as plans begin for the capital projects in the District. Looking forward to the presentation in January, so the committee can present to the Board as to what is being proposed and the cost.

Personnel, Management and Communication

~~Mr. Dibble, Committee Chairperson, commented that he sent out an email on December 14th to the Board, listing an action plan and agenda to focus on goals. If they have any questions, please contact the committee.~~

OLD BUSINESS

Mr. Testa commented that on Monday, January 4, at 7:30 p.m., is the re-organization meeting. He will be swearing in the Board Members that were re-appointed and the Board President will appoint the committees.

Mr. Krauss thanked Mrs. Searing and the Administration for her presentation and the results. He commented that our district faces problems head on and our students take the challenge and do well, which is what our district has done through the years.

Mr. Hasenkopf commented that the results speak for themselves.

NEW BUSINESS

Mr. Hasenkopf read a statement into record:

The Board is pleased to advise that it has resolved litigation relating to a complaint of Harassment, Intimidation and Bullying between a student and a member of the school community. We take our responsibility to provide our students with a positive and supportive environment very seriously. We look forward to continuing this tradition.

PUBLIC COMMENTS

Mr. Hasenkopf opened the meeting to the public at 8:32 p.m.

Jamie Peterson, New Providence Resident:

Mrs. Peterson commented about a data dump email on December 7th from Mrs. Zirpoli and read the email. She did not like the tone and explanation of the email. She commented that a real apology would have been appreciated for the breach of privacy. She asked if there would be any disciplinary action, corrective action, or suspension without pay.

Dr. Miceli commented that it was a vendor system's error through Powerschool. He commented that it was identified immediately and addressed by the High School Administration.

Mrs. Peterson commented that the District comes down hard on students, how about coming down hard on Administration on accidents that happen within the school.

Dr. Miceli commented that it was not tied to the Administration, but the vendor that we use.

Mrs. Peterson asked if we were saying something to the vendor.

Dr. Miceli commented yes.

Mrs. Peterson commented that it was a very big error and very upsetting to have her children's and all children's information out and hoped it was addressed properly.

Dr. Miceli commented absolutely, it was addressed right away and we take it very serious.

There being no other comments, Mr. Hasenkopf closed the public comments at 8:35 p.m.

CLOSED SESSION

Mr. Smith moved to adopt the following resolution:

This body shall on December 17, 2015 at 8:36 p.m. in the New Providence High/Middle School Media Center, 35 Pioneer Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:

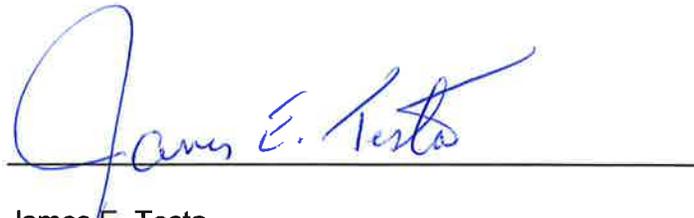
- Student matters related to HIB
- Personnel

The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mrs. Cuccaro seconded the motion, which was carried unanimously.

RETURN TO PUBLIC SESSION

The Board reconvened to public session at 10:13 p.m. Mr. Hasenkopf called the Board to order. Members present were Bernadette Cuccaro, William Dibble, Robert Dinerman, David Hasenkopf, Ira Krauss, Mary Misiukiewicz and Adam Smith. There being no other business before the Board, on a motion by Mr. Smith and seconded by Mr. Krauss, the President declared the meeting adjourned at 10:14 p.m.



James E. Testa
School Business Administrator/Board Secretary
12/17/15