

The Business Meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on May 28, 2015, at the High/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Hasenkopf.

Present on roll call were Bernadette Cuccaro, William Dibble, Robert Dinerman, David Hasenkopf and Mary Misiukiewicz. Also present were Dr. David Miceli, Superintendent of Schools; Dr. Deborah Feinberg, Interim Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision; and 42 members of the public.

Mr. Hasenkopf led in the salute to the flag.

Mr. Hasenkopf read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

The following notice was posted on 4/28/15:

The New Providence Board of Education Regular Meeting scheduled for Thursday, May 21, 2015 at 7:30 P.M. in the New Providence High/Middle School Media Center, 35 Pioneer Drive, **has been cancelled and rescheduled for Thursday, May 28, 2015 at 7:30 P.M.** in the New Providence High/Middle School Media Center, 35 Pioneer Drive.

COMMENTS

Mr. Hasenkopf commented that there were re-organization items that will be approved tonight and a certificates of excellence presentation.

Superintendent's Report

1. Dr. Miceli reported on the enrollment numbers. The District enrollments are: 659 students at the High School, 377 at the Middle School, 668 at AWR, 640 at Salt Brook and 35 students out of district. The total number of students in district is 2,379. This was the same enrollment as March.

2. Dr. Miceli reported on end of year events, they are:
 - June 4 - Senior Awards
 - June 8 - Elementary Spring Concerts

- June 10 - NP Ed Foundation mixer at the PACA club at 7pm.
 - June 12 - Retirement Dinner at the Basking Ridge Country Club
 - June 18 - 8th Grade Promotion at the HS Auditorium
 - June 19 - High School Graduation @ 5:30pm
3. Dr. Miceli commented that it has been and is still a very busy hiring season. There were over 2,500 applicants for the positions available in the District and they were extremely competitive.
4. Dr. Miceli commented that Katie is not at the meeting tonight to report student activities.

Presentation of Certificates of Excellence

Mrs. Misiukiewicz presented the Certificates of Excellence for Art Education.

Students who excel in art routinely think “outside the box” to create new and exciting works. These skills in creativity and innovation are essential for success in the 21st century. A series of spring competitions provide opportunities for our young artists to improve their technical skills, seek new sources of inspiration and push the boundaries of their art. Over the last few months, five of our high school artists have won first place awards in regional and statewide competitions.

Zoe Monserrate won a first place award for sculpture at the *Clay-In-Mind Competition*, sponsored by The Clay Studio in Philadelphia.

Jillian Perini won a first place award in pencil drawing at the *duCret High School Art Competition*, sponsored by duCret School of Art.

Sara Nagy and Jamie Riffel won Judge’s Choice Awards at the *Ocean County Camera Club Competition*, a statewide photography contest.

Licheng Yang had two original works accepted into the highly-competitive *Fresh Perspectives* exhibit at Morris Museum.

Mrs. Misiukiewicz congratulated them and commented that New Providence is very proud of their achievements and encourages them to continue with their Arts Education.

Mr. Hasenkopf opened the meeting to the public for any agenda items at 7:39 p.m.

There being no comments, Mr. Hasenkopf declared the public portion of the meeting closed at 7:40 p.m.

Mr. Dinerman moved to approve items 1 through 16 as listed below:

2015/2016 P.A.C.O. Designation Approved

1. Approve the designation of James E. Testa, School Business Administrator/Board Secretary as the Public Agency Compliance Officer for affirmative action (P.A.C.O.) for the 2015/2016 school year.

2015/2016 Purchasing Agent Designation Approved

2. Approve the designation of James E. Testa, School Business Administrator/Board Secretary as the purchasing agent (N.J.S.A. 18A:18A-2 and 18A:18A-3) for the 2015/2016 school year.

2015/2016 Coordinator for Integrated Pest Managements Approved

3. Approve the designation of James Trench, Maintenance Foreman, as Coordinator for Integrated Pest Management services for the 2015/2016 school year.

2015/16 Professional Services Appointments Approved

4. Approve the following appointments in accordance with N. J. Statutes 18A:18A-5 for the 2015/2016 school year:
 - a. Donohue, Gironda & Doria as school auditors; on a fee basis, not to exceed \$30,172.00
 - b. Energy for America as consulting energy management engineers and monitors, on a fee basis; not to exceed \$32,688.00
 - c. Strauss Esmay Associates, Inc., maintenance of Board policies on a fee basis not to exceed \$2,500
 - d. Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as attorney for the Board of Education, on a fee basis; at a rate of \$165/hour, not to exceed \$100,000 for the 2015/2016 school year.

2015/2016 Official Depository Approved

5. Approve Investors Savings Bank as official depository for funds, investments, scholarship certificate of deposit funds, and to honor the facsimile signatures of the Superintendent of Schools, President of the Board of Education, and Board Secretary for the 2015/2016 school year.

Board Meetings Schedule for 2015/2016 Approved

6. BE IT RESOLVED by the Board of Education of the Borough of New Providence that:

The following schedule of regular and work session meetings of this public body for the period July 23, 2015 to June 23, 2016, be adopted:

Please check District *Announcements & Up-Coming Events* for any meeting changes throughout the school year.

<u>DATE</u>	<u>TIME</u>	<u>MEETING</u>	<u>LOCATION</u>
July 23, 2015	7:30 p.m.	Regular	MS/HS MEDIA CENTER
August 20, 2015	7:30 p.m.	Regular	MS/HS MEDIA CENTER
September 10, 2015	7:30 p.m.	Work Session	MS/HS MEDIA CENTER
September 24, 2015	7:30 p.m.	Regular	MS/HS MEDIA CENTER
October 15, 2015	7:30 p.m.	Work Session	MS/HS MEDIA CENTER
October 26, 2015 (Mon.)	7:30 p.m.	Regular	MS/HS MEDIA CENTER
November 12, 2015	7:30 p.m.	Regular	MS/HS MEDIA CENTER
December 17, 2015	7:30 p.m.	Regular	MS/HS MEDIA CENTER
January 4, 2016 (Mon.)	7:30 p.m.	Regular/Reorganization	MS/HS MEDIA CENTER
January 21, 2016	7:30 p.m.	Regular	MS/HS MEDIA CENTER
February 11, 2016	7:30 p.m.	Work Session	MS/HS MEDIA CENTER
February 29, 2016 (Mon.)	7:30 p.m.	Regular	MS/HS MEDIA CENTER
March 17, 2016	7:30 p.m.	Regular	MS/HS MEDIA CENTER
March 31, 2016	7:30 p.m.	Regular	MS/HS MEDIA CENTER
April 28, 2016	7:30 p.m.	Regular	MS/HS MEDIA CENTER
May 5, 2016	7:30 p.m.	Regular	MS/HS MEDIA CENTER
May 26, 2016	7:30 p.m.	Regular	MS/HS MEDIA CENTER
June 23, 2016*	7:30 p.m.	Regular	MS/HS MEDIA CENTER

All meetings will be on Thursday except as noted above.

NEW PROVIDENCE HIGH SCHOOL/MIDDLE SCHOOL - 35 PIONEER DRIVE

ALLEN W. ROBERTS SCHOOL – 80 JONES DRIVE

SALT BROOK SCHOOL – 40 MAPLE STREET

The Work Sessions are public meetings of the Board of Education. At these meetings the public will have an opportunity to speak. No Board action will be taken.

The Regular meetings are public. At these meetings the public will have an opportunity to speak before and after the Board's business is conducted. The Board will take action at these meetings.

*Pursuant to N.J.S.A. 18A:11-11, Public Notice for hearing with regards to discussions and/or actions of employment contracts. Copies of proposed contracts will be available for review prior to, or at the public hearing.

Adopted: 5/28/15:

b) A copy of the foregoing schedule shall be:

1b) Posted and maintained throughout the year at the following locations which have been reserved for public announcements:

- Borough Hall
- Board of Education Office
- Each public school in the Borough of New Providence
- Memorial Library
- District Website

2b) Sent to the following newspapers:

- THE COURIER NEWS
- THE STAR LEDGER

3b) Filed with the Clerk of the Borough of New Providence.

4b) Sent, at no cost to the Board, to any persons who have requested notices of meetings.

Official Newspaper Designations Approved

7. Designate THE STAR LEDGER, and THE COURIER NEWS as the official newspapers for legal notices for 2015/2016.

2015/2016 Re-adoption of Bylaws, Policies, Job Descriptions, Curriculum Guides, Approved Textbooks*, Gifted & Talented Program, and Guidance Program Approved

8. Approve the re-adoption for 2015/2016 of all previously adopted Bylaws, Policies, Regulations, Job Descriptions, Curriculum Guides, Approved Textbooks, Gifted and Talented Program and Guidance Program of the Board of Education, on file in the Office of the Board of Education.

2015/2016 Re-adoption of Internal Controls and Standard Operating Procedures and Purchasing Manual Approved

9. Approve the re-adoption of the Internal Controls and Standard Operating Procedures and Purchasing Manual for 2015/2016.

2015/2016 District Software/Online Subscription Inventory Approved

10. Approve the attached list of District Software/Online Subscription Inventory for the 2015/2016 school year. (EXHIBIT H)

Signatories Approved

11. Approve to designate the following as signatories for the accounts listed for 2015/2016:

		<u>Signatories</u>
General Account		Board President, Superintendent of Schools, and Board Secretary/ School Business Administrator
Net Payroll Account		Board Secretary/School Business Administrator/Superintendent
Payroll Agency Account		Board Secretary/School Business Administrator and Superintendent
Food Service Fund Account		Board Secretary/School Business Administrator and Superintendent
Unemployment Insurance Fund		Board Secretary/School Business Administrator and Superintendent
Capital Reserve Account		Board Secretary/School Business Administrator and Superintendent
2006 Referendum Account		Board Secretary/School Business Administrator and Superintendent
Scholarship Funds		Board Secretary/School Business Administrator and Superintendent
<u>Petty Cash Funds</u>		<u>Custodian</u>
Allen W. Roberts School:	\$100.00	School Principal
Central Office:	\$350.00	SchoolBusinessAdministrator/ Board Secretary
High School:	\$200.00	School Principal
Middle School:	\$100.00	School Principal
Salt Brook School:	\$100.00	School Principal

School Activity Funds

<u>Use</u>	<u>Any 2 of the following Signatories</u>
<u>New Prov. High School</u>	Stu. Activity/Athletics Principal/HS Treas./ Athletic Director

Stu. Activity Principal/HS Treas./
Secretary to the
Principal

P.C. Checking Principal/HS
Treasurer
Secretary to the
Principal

New Prov. Middle School

Stu. Activity Signatories
Principal and
Secretary to the
Principal

Allen W. Roberts

Stu. Activity Signatories
Principal and
Secretary to the
Principal

Salt Brook School

Stu. Activity Signatories
Principal and
Secretary to the
Principal

Investors Savings Bank

Allen W. Roberts
Savings Account
(#868067198)

Signatories

Board Secretary/School Business
Administrator

Dr. Edward W. Kilpatrick
Scholarship Fund
Savings Account
(#868067248)

Board Secretary/School Business
Administrator

Milton Anderson Family
Scholarship Fund
Savings Account
(#868067263)

Board Secretary/School Business
Administrator

Badgley Memorial
Scholarship Fund
Savings Account
(#868067214)

Board Secretary/School Business
Administrator

Edward H. Lieder
Scholarship Fund
Savings Account
(#868067230)

Board Secretary/School Business
Administrator

NPHS Class of 1960
Scholarship Fund

Board Secretary/School Business
Administrator and Superintendent

Savings Account
(#868067289)

The John O'Neill Memorial
Scholarship Fund
Savings Account
(#868067271)

Board Secretary/School Business
Administrator

Anna Delmore Scholarship Fund
Savings Account
(#868067222)

Board Secretary/School Business
Administrator

NPHS Class of 1962
Louis DeParisi Jr.
Scholarship Fund
Savings Account
(#868067255)

Board Secretary/School Business
Administrator

Resolution Adopted for Treasurer of School Moneys

12. Adopt the following Resolution:

WHEREAS, Chapter 39, P.L.2010 makes the position of treasurer of school moneys optional; and

WHEREAS, it was the wishes of the New Providence Board of Education to abolish the position of treasurer of school moneys, effective July 1, 2011; and

WHEREAS, the School Business Administrator/Board Secretary possesses the proper certifications and qualification to assume the duties of the treasurer of school moneys

NOW, THEREFORE, BE IT RESOLVED, BY THE NEW PROVIDENCE BOARD OF EDUCATION IN THE COUNTY OF UNION, AS FOLLOWS:

1. The School Business Administrator/Board Secretary and/or designee shall continue to handle the job responsibilities currently being handled by the Treasurer of School Moneys for the 2015/2016 school year.
2. The School Business Administrator/Board Secretary shall be bonded in such amount and with such surety as required by law.
3. The School Business Administrator/Board Secretary shall comply with all provisions of the law.

2015/2016 Tax Shelter Annuity Salary Reduction Agreements Approved

13. Approve the following companies to provide Tax Shelter Annuity salary reduction agreements during the 2015/2016 school year:

403(b), 457 and Roth IRA:

AIG Retirement (Valic)
Fidelity Investments
Lincoln Investment Planning, Inc
MetLife
The Legend Group/Adserv

2015/2016 Flex Spending Account Plans Approved

14. Approve the agreement between Ameriflex and the New Providence School District, which was established on January 1, 2012, to continue providing Third Party Administrator services regarding the Health/Dependent Care Flexible Spending Account Plans for the 2015/2016 school year.

Resolution Adopted for Qualified Purchasing Agent

15. Adopt the following Resolution:

WHEREAS, changes to the Public School Contracts law gave boards of education the ability to increase their bid threshold up to \$36,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, James E. Testa possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, New Providence Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; and

WHEREAS, New Providence Board of Education authorizes that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations as provided in N.J.S.A. 18A:18A-37; now, therefore, be it

RESOLVED, that the governing body of the New Providence Board of Education, in the County of Union, in the State of New Jersey hereby increases its bid threshold to \$36,000; and be it further

RESOLVED, that the governing body of the New Providence Board of Education in the County of Union, in the State of New Jersey hereby authorizing the purchasing agent to award contracts that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, as needed; and be it further

RESOLVED, that the governing body hereby appoints James E. Testa as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of James E. Testa’s certification to the Director of the Division of Local Government Services.

Goods and Services State Contract Purchasing Approved

16. Approve the following item:

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

WHEREAS, the New Providence Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the New Providence Board of Education desires to authorize its purchasing agent for the 2015-16 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the New Providence Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts.

Seconded by: Mrs. Cuccaro

Roll Call:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Absent Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

APPROVAL OF MINUTES

Mrs. Cuccaro moved to approve the minutes as follows:

Business Meeting
Closed Session

April 27, 2015
April 27, 2015

Seconded by: Mrs. Misiukiewicz

Roll Call:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Absent Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

ACTION ITEMS

FINANCE ACTION

Mr. Dinerman, in the absence of Mr. Smith, moved to approve items 1 through 15 as listed below:

Board Secretary Report Approved

1. After review, we hereby accept the Board Secretary and Treasurer reports for April 2015. There is no major account or fund which has been overexpended in violation of N.J.A.C. 6:20-2.12a. Sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bills List Approved

2. Approve the payment of bills listed for May 2015, in the amount of \$3,071,597.74.

2015/2016 Accounting Software Support Approved

3. Approve Computer Solutions, Inc. to provide budget and accounting software support for the 2015/2016 school year at a cost not to exceed \$2,858.00.

(EXHIBIT B)

2015/2016 NJ Cooperative Bidding Program Approved

4. Approve District membership in conjunction with the New Jersey Cooperative Bidding Program using Educational Data Services, Inc. for 2015/2016. The licensing and maintenance fees for this program will be \$8,200.00 and the Right To Know services fee is \$1,950.00.

Payment of District Taxes Approved

5. Approve the schedule for payment of district taxes for 7/1/15 through 6/30/16.

(EXHIBIT A)

2015/2016 Vehicle Maintenance Agreement Approved

6. Approve the 2015/2016 Vehicle Maintenance Agreement between the Morris Union Jointure Commission and New Providence School District.

(EXHIBIT C)

2015/2016 Resolution/Agreement for Transportation Services Adopted

7. Adopt the Resolution/Agreement authorizing Participation in Coordinated Transportation Services with the Union County Educational Commission for the 2015/2016 school year.

(EXHIBIT D)

2015/2016 Online Mandated Training Programs Approved

8. Approve SafeSchools to provide selected online mandated training programs for District employees during the 2015/2016 school year – fee covered by New Jersey School Boards Association.

2015/2016 Substitute Software Package Approved

9. Approve Frontline Technologies to provide the AESOP substitute/attendance system, which includes support of the attendance database software package, for the 2015/2016 school year, at a cost of \$6,643.90.

2015/2016 On-Line Application System Approved

10. Approve Frontline Technologies to provide an on-line application system (AppliTrack Recruiting) for the 2015/2016 school year, at a cost not to exceed \$1,528.00.

2015/2016 On-Line Advertising Service Approved

11. Approve NJSchoolJobs.com to provide an on-line advertising service for the 2015/2016 school year, at a cost of \$1,500.00.

2015/2016 GoCare as Insurance Carrier for iPads Approved

12. Approve GoCare as an insurance carrier during the 2015/2016 school year for iPad accidental damage, theft and extended warranty coverage in accordance with N. J. Statutes 18A:18A-5a(10).

2015/2016 Athletic Equipment Reconditioning Approved

- 13. Approve the use of Middlesex Regional Educational Services Commission Contract and Bid #MRESC 12/13-35, Athletic Equipment Reconditioning and Repair, awarded to Riddell for 2015/2016.

2015/2016 Fixed Asset Appraiser Approved

- 14. Approve Assetworks, Inc. as a fixed asset appraiser for the 2015/2016 school year, on a fee basis not to exceed \$1,600.00.\

Netcarrier Telecom, Inc. Services Approved

- 15. Approve a two-year contract with Netcarrier Telecom, Inc., effective July 1, 2015 through June 30, 2017, to provide telecommunication services in accordance with N.J. Statutes 18A:18A-42.

Seconded by: Mrs. Missiukiewicz

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Absent</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
	<u>Absent</u> Mr. Smith

FACILITIES ACTION

Mr. Dinerman, in the absence of Mr. Smith, moved to approve items 1 and 2 as listed below:

Disposal of Two(2) TVs at Salt Brook School Approved

- 1. Approve the disposal of two (2) Zenith TVs at Salt Brook School, which are outdated and no longer deemed necessary for school use.

(EXHIBIT E)

Disposal of Two(2) Drum Sets At Allen W. Roberts School Approved

- 2. Approve the disposal of two (2) drum sets at Allen W. Roberts School, which are in severe disrepair and no longer deemed necessary for school use.

(EXHIBIT F)

Seconded by: Mrs. Cuccaro

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Absent</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
<u>Absent</u> Mr. Smith	

EDUCATION ACTION

Mr. Cuccaro, Committee Chairperson moved to approve items 1 through 5 as listed below:

2015/2016 Harassment, Intimidation and Bullying Investigations Approved

- Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2014/2015 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	12
Middle School:	
Allen W. Roberts:	
Salt Brook:	1

Student Enrollment at the Developmental Learning Center Approved

- Approve the enrollment of Student #11912 at the Developmental Learning Center, New Providence, at a tuition cost of \$8,529, effective 6/1/15, for the remainder of the 2014/2015 school year.

2015/2016 Membership in the NJSIAA Approved

- Approve membership in the New Jersey State Interscholastic Athletic Association in accordance with their Constitution, Bylaws, Rules, and Regulations for the 2015/2016 school year.

2015/2016 Tuition Rate Agreement with Union County Vo-Tech Schools Approved

- Approve the 2015/2016 School Tuition Rate Schedule Agreement between the Union County Vocational-Technical Schools and New Providence Board of Education.

(EXHIBIT G)

2014/2015 Additional Field Trip Approved

- Approve an additional field trip for the 2014-2015 school year in

accordance with N.J.A.C. 6A:23A-5.8.

(EXHIBIT I)

Seconded by: Mrs. Misiukiewicz

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Absent</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mrs. Misiukiewicz
<u>Absent</u> Mr. Smith	

PERSONNEL ACTION

Mr. Dibble, Committee Chairperson, moved to approve items 1 through 13 as listed below:

2014/2015 Appointments Approved

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2014/2015 school year:
 - a. Michelle Testa, after school Title I proctor, 10 hours @ \$54.87/hr
 - b. David Colby, technology help, \$9/hr, effective 5/18/15 thru 6/19/15
 - c. Gina Caprara, substitute teacher/teacher aide
 - d. Jillian Maged, substitute teacher/teacher aide

2015/2016 Appointments Approved

2. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2015/2016 school year:
 - a. Lorie Santos Familletti, teacher, \$52,572*, effective 9/1/15 (subject to criminal history review procedures)
 - b. Kimberly Wantz, long term substitute teacher, \$58,758*, effective 9/1/15
 - c. Lana Boyle, teacher, \$63,001*, effective 9/1/15
 - d. Sandra Valerio, long term substitute teacher, \$53,572*, effective 9/1/15
 - e. Suzanne Carbone, teacher, \$61,140*, effective 9/1/15 (subject to criminal history review procedures)
 - f. Sandra Andersen, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40*

- g. Kristie Arnold, summer department head work, not to exceed 10 hours @ \$54.87 = \$548.70*
- h. Melissa Hatfield, summer department head work, not to exceed 10 hours @ \$54.87 = \$548.70*
- i. Kenneth Hess, summer department head work, not to exceed 30 hours @ \$54.87 = \$1,646.10*
- j. Jonathan Keaney, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40*
- k. Susan Rembetsy, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40*
- l. Byron Tracey, summer department head work, not to exceed 30 hours @ \$54.87 = \$1,646.10*
- m. Sandra Andersen, summer district technology work, not to exceed 80 hours @ \$54.87 = \$4,389.60*
- n. Kelley Fahey, summer building technology work @ AWR, not to exceed 40 hours @ \$54.87 = \$2,194.80*
- o. James McGeechan, summer building technology work @ HS/MS, not to exceed 40 hours @ \$54.87 = \$2,194.80*
- p. Julie Spoerl, summer building technology work @ SB, not to exceed 40 hours @ \$54.87 = \$2,194.80*
- q. Jonathan Keaney, trainer, new teacher professional development workshop, not to exceed 3 days, \$1,567.02*
- r. Byron Tracey, trainer, new teacher professional development workshop, not to exceed 3 days, \$1,567.02*
- s. Beth Smargiassi, teacher, .5 time, \$33,706* (base \$67,412*), effective 9/1/15 (subject to criminal history review procedures)
- t. Jonathan Firetto, Assistant Elementary Principal (10.5 mo.), \$87,000, effective 8/18/15
- u. Brittany Litteral, teacher, \$54,613*, effective 9/1/15 (subject to criminal history review procedures)
- v. Lori King, long term substitute teacher, \$58,174*, effective 9/1/15

(*) subject to completion of negotiations for 2015/2016

Resignation Accepted

- 3. Accept the resignation of the following employee:
 - a. Jessica Malangone, Assistant Principal, effective 6/30/15

Revisions Approved

- 4. Approve the following revision for the 2014/2015 school year:
 - a. Anna Rita Falco, after school Title I proctor, from 20 hours to 10 hours @ \$54.87/hr

2015 Summer Curriculum Writing Appointments Approved

- 5. Approve summer 2015 curriculum writing appointments (not to exceed hours shown) at \$54.87/hr* as per attached list.

(EXHIBIT J)

(*) subject to completion of negotiations for 2015/2016

FMLA for Cathy Rinko Approved

- 6. Approve the request for Family Medical Leave Act (FMLA) for Cathy Rinko-Weidner, secretary, for the following day--5/1/15.

Rescind Maternity Leave Request for Alexis Jacqueney Approved

- 6. Rescind maternity leave request for Alexis Jacqueney approved at the 4/27/15 Board meeting.

Unpaid Maternity Leave for Allison Pressman Approved

- 7. Approve the request for unpaid maternity leave for Allison Pressman, teacher, under state and federal Family Leave Acts for a period of twelve weeks commencing 9/3/15 and ending 11/25/15 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 11/26/15 through and including 6/30/16. (Based on 8/1/15 due date. Dates subject to adjustment by actual birth.)

Unpaid Maternity Leave for Christine Carman Approved

- 8. Approve the request for unpaid maternity leave for Christine Carman, teacher, under state and federal Family Leave Acts for a period of twelve weeks commencing 11/10/15 and ending 2/10/16 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 2/11/16 through and including 6/30/16. (Based on 10/12/15 due date. Dates subject to adjustment by actual birth.)

2015/2016 Homeless Liaison Appointment Approved

- 10. Approve the appointment of Scott Hough as the New Providence School District Homeless Liaison for the 2015/2016 school year.

2015/2016 DCPD Liaison Appointment Approved

- 11. Approve the appointment of Kimberly Gaydos as the New Providence School District DCPD (Division of Child Protection and Permanency) Liaison for the 2015/2016 school year.

2015/2016 Affirmative Action Officer Appointment Approved

- 12. Approve the appointment of Scott Hough as the New Providence School District Affirmative Action Officer for the 2015/2016 school year.

2015/2016 Disability Services Resource for Parents Appointment Approved

- 13. Approve the appointment of Jackie Melnyk as the New Providence School District Disability Services Resource for parents for the 2015/2016 school year.

Dr. Miceli commented on the search for the Assistant Principal at Salt Brook, which opened up as a result of Dr. Harvey being appointed as Director of Special Services. He was happy to report that Mr. Firetto has been appointed as the new Assistant Principal at Salt Brook. He commented that a number of teachers are in attendance tonight as well that were hired for 2015/2016 school year. He congratulated them.

Seconded by: Mr. Dinerman

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Absent Mr. Krauss

Yea Mr. Dinerman

Yea Mrs. Misiukiewicz

Absent Mr. Smith

Mr. Smith entered the meeting at 7:46 p.m.

BOARD POLICY

Mr. Dibble, in the absence of Mr. Krauss, moved to approve the items 1 and 2 as listed below:

- 1. Approve the following Policy and Regulation on second reading:

Bylaws and Policies:

Policy No. 5200
(Mandated)

Attendance (Revised)
(Mr. Krauss)

Administrative Regulation(s):

Regulation No. 5200 Attendance (Revised)
(Mandated) (Mr. Krauss)

2. Approve the following Policy and Regulation on first reading:

Bylaws and Policies:

Policy No. 5465 Early Graduation (Revised)
(Mandated) (Mr. Krauss)

Policy No. 5460 High School Graduation (Revised)
(Mandated) (Mr. Krauss)

Policy No. 5600 Student Discipline/Code of Conduct
(Mandated) (Mandated/Revised) (Mr. Krauss)

Administrative Regulations:

Regulation No. 5460 High School Graduation (Revised)
(Mandated) (Mr. Krauss)

Regulation No. 5600 Student Discipline/Code of Conduct
(Mandated) (Mandated/Revised) (Mr. Krauss)

Mr. Dinerman commented about changes on the 3-½ year and 4 year High School Graduation Policy.

Dr. Feinberg commented that the 3-½ year early graduation used to be a part of a District regulation. She commented that now it must be a separate policy. The 4 year graduation policy is being updated because of code changes and requirements. The policy currently addresses requirements for 2009 through 2014 and the changes are for the 2015 through 2018, in addition to assessment updates.

Mr. Dinerman asked when the application for the 3-½ early graduation needs to be filed.

Dr. Feinberg commented December 1st, before the graduation year, the dates are listed in the policy.

Seconded by: Mrs. Misiukiewicz
Roll Call Vote:

<u> </u> Yea <u> </u> Mrs. Cuccaro	<u> </u> Yea <u> </u> Mr. Hasenkopf
<u> </u> Yea <u> </u> Mr. Dibble	<u> </u> Absent <u> </u> Mr. Krauss
<u> </u> Yea <u> </u> Mr. Dinerman	<u> </u> Yea <u> </u> Mrs. Misiukiewicz

Yea Mr. Smith

COMMITTEE REPORTS

Curriculum, Instruction and Technology

Mrs. Cuccaro, Committee Chairperson commented on all the appointments for the curriculum writing, the committee will be busy in the fall.

Finance, Facilities and Safety/Security

There is nothing to report.

Personnel, Management and Communication

Mr. Dibble commented that the committee had a phone meeting today that will be discussed in closed session.

OLD BUSINESS

There are no old business to report

NEW BUSINESS

Mr. Testa commented that the School Boards workshop is on October 27-29, 2015. He would like the board members to email him if they will be attending.

Dr. Miceli commented that he would like to know from board members who will be attending the 8th grade promotion and HS graduation.

PUBLIC COMMENTS

Mr. Hasenkopf opened the meeting to the public at 7:52 p.m.

Sarah Nagy, NPHS Student

Ms. Nagy commented that she does not want Mr. Cohaine fired. She commented that he is a very good teacher and many came to support him.

Jordan Price, NPHS Student

Mr. Price commented that Mr. Cohane is an excellent teacher and he has learned that he may not be returning. He commented that Mr. Cohane does a phenomenal job and a great asset to the District.

Connor Morang, NPHS Student

Mr. Morang commented that he is in support of Mr. Cohane. He commented about a student who had mono and was out of school for 2 weeks and Mr. Cohane was very concerned with helping him out. He commented that he is a better teacher than some of the faculty in the high school.

David Adams, NPHS Student

Mr. Adams commented that Mr. Cohane is one of his best teachers who cares about his students. He sent out a survey on how he can improve as a teacher to his students. He commented that Mr. Cohane extends learning beyond the classroom.

Kate Marzynski, NPHS Student

Ms. Marzynski commented that she has been going to school in New Providence since kindergarten. Mr. Cohane is always available to assist his students and cares about what they think. She commented that the Science department will miss someone who really cares about their students. He has a unique teaching style.

Sarah Costa, NPHS Student

Ms. Costa commented that Mr. Cohane is an amazing teacher and makes learning interesting. She commented that she looks forward to going to his class because he is always helping his students understand the material. He is a great addition to the department.

Peter House, NPHS Student

Mr. House commented that Mr. Cohane is the best Science teacher in the high school. He works to get to know his students and teaches them how to learn Chemistry. He taught Chemistry Honors better than the AP Class and he is on top of his work. He is always there to help his students. He commented that it would be ashamed to let him go.

Cecil Seth, New Providence Resident

Mrs. Seth commented that she is looking forward to reflect on Strategic Planning. She would like to remind the Board that everyone is talking computer programming, not one type, but various types. She commented that there are some restraints in scheduling and some kids cannot get Computer Science in sophomore year, and suggested that maybe they can look at it in the summer and find an alternative subject to substitute. She commented that maybe AP Chem as an online class.

Mr. Dinerman thanked all the students that supported their teacher and encourages them to speak up for what they believe in. He commented that this keeps the community strong.

Mr. Hasenkopf declared the public portion of the meeting closed at 8:03 p.m.

Mr. Hasenkopf announced an open session for Mr. Cohane's Donaldson Hearing.

DONALDSON HEARING**Mr. Zach Cohane, Teacher, New Providence High School**

Mr. Zach Cohane was present to speak for himself regarding his position.

Mr. Cohane thanked the Board for the opportunity to discuss his future in the District.

Mr. Cohane commented that from the time he started in New Providence, he learned that there was one goal and it is make a positive impact on the students of the District. He commented that he not only wanted to teach the students knowledge and skills in his classroom, but also teach them how to make the world a better place. He commented that New Providence has high academic goals, so he tried to use real life world examples in his lessons.

Mr. Cohane commented that New Providence is a place where the teachers are evaluated based on their skills as an educator and not if you are liked as a person. He commented that when he started in the District, he felt like it was a warm embrace, a contrast to the previous district he was in, being a much larger school.

Mr. Cohane commented that from day one, he worked hard not just to be another teacher, but to be involved outside of the classroom, to help his students. He made himself available to his students as a teacher, counselor, and supporter, staying many late days when in need for his students.

Mr. Cohane commented that his first year he was asked to write two letters of recommendations for peer leadership and this year three letters for peer leadership and four for college recommendations. He commented that his sophomores have already asked for college recommendation letters. He commented that during his first year, he wasn't able to be advisor for a club, but was asked to help with the Panasonic challenge due to his experience in engineering. He volunteered his time just for the students.

Mr. Cohane commented that after finishing his first year, he was placed under a CAP, despite being rated as an effective teacher. As a result, he had specific objectives to accomplish in his second year. The principal had requirements she needed to complete to provide him with support to make him a success. He completed every objective and was told on multiple occasions he was making a positive change and exceeded expectations of the CAP. One thing needed to point out is that support that was supposed to be provided was not done, meetings were not on time, and a meeting was not completed. He commented, how is one supposed to achieve and reach objectives if support is not provided.

Mr. Cohane commented that during his second year in New Providence, he became a member of the Character Education Community Committee in hopes of bettering the community at large and encourage students to make a difference in the world. He attended and contributed to nearly every STEM and STEAM meeting. When Model UN didn't have an advisor for the 70 students to attend the Model UN trip, he stepped up to be the advisor so that the the students could attend.

Mr. Cohane commented that for the first time, there was an women's team going to the Panasonic Challenge, the first in the Challenge and from our District. He took part in as many

opportunities as possible in the District, including fund raising events, sporting events, musicals, various recitals and concerts.

Mr. Cohane commented that when he looked at his observations the past year, there were four observations. Three were good observations, one was excellent from Mrs. Searing, and the fourth one was horrible. Due to the CAP, he found it incredibly difficult to believe that his teaching or any one's abilities to teach could have drastically dropped by that much. When looking at comments and ratings on the report, he found nothing matched up. There was no rationale given why the ratings were low. Typically, observations are performed with a post observation conference following a week or two later. This observation was completed 3/25/15 and posted two days later without a conference, and he was called in with Mrs. Zirpoli about his future. He commented that observations were supposed to be a tool to help the teacher and would want to work and correct the issues. He commented that at the April 15, 2015 APR meeting, ratings matched the 4th observation, rather than a reflection of all the observations equally. He commented that when he questioned it, he was told that Mrs. Zirpoli as the principal feels that it is what it should be, and not the use of the rubric which provides a non-bias evaluation. He commented that as a professional, he should be treated as such, and evaluation should be in a fair and non bias way, rather than if someone liked me or not.

Mr. Cohane reflected the first time he came to the District, he shook every one's hand and said, "I will not let you down". He noted all his degrees and classes he took to develop and increase his knowledge for his class with no increase. He commented that he has taught his students to succeed and always put his heart and soul in everything he has done for the students of New Providence.

He gave out two handouts, Teacher Correction Action Plan (CAP) and his Classroom Observation Report.

He thanked everyone.

Maryanne Salamone-Rodriguez, NJEA Representative, Consultant

Mrs. Rodriguez commented that there were so many students that came to the meeting to support their teacher. She commented that it was brave for them to come and recognized how hard it is to speak in front of an audience, but they believed strongly about their teacher. She commented that even Mr. Cohane was shaking as he was speaking and he is did this because he loves his job here in New Providence.

Mrs. Rodriguez commented that he was not the only teacher that reached out to NJEA who feels that they were being let go unfairly and for no reason, but he was the only one who had the heart to come tonight.

Mrs. Rodriguez commented about the evaluation system. She commented that this was supposed to help and be honest and bring forth objective decisions. She commented that Mr. Cohane has been found to be an effective teacher, his annual ratings in both years have been above a 2.65, which is effective. She commented that for him to be told that he has been an effective teacher and then to be told for no reason he was out, was not right, and of what she knows about New Providence, the District has a reputation of being a good district.

Mrs. Rodriguez commented that NJEA has had problems with recommendations from this administration from the past. She commented the Corrective Action Plan is supposed to be for ineffective or partially effective, and Mr. Cohane was found to be an effective teacher. She commented that there are specific requirements that teachers and schools have to meet those requirements, and the school didn't meet their own specifications while the teacher is on a Corrective Action Plan. She commented that he was put on this plan even though he was found to be an effective teacher. She commented that there was a disconnect, and hoped that the Board would look at this again.

Mrs. Rodriguez commented seeing parents and students coming to support their teacher is a testament to Mr. Cohane. She commented that another teacher called very upset but could not get herself to speak tonight. She commented that their jobs were posted even before the teachers knew they did not have a job, and the students found out about it before they did.

Mrs. Rodriguez commented to the Board to take a look at this matter again and take the comments tonight into consideration. She thanked everyone.

Mr. Hasenkopf commented if the Board had any questions or comments.

Mr. Hasenkopf asked if there was anyone who would want to make an alternative motion to the recommendation of the Superintendent.

There were no recommendations at this time.

Mr. Hasenkopf closed the Donaldson Meeting at 8:24 p.m.

CLOSED SESSION

Mr. Smith moved to adopt the following resolution:

1. This body shall on May 28, 2015 at 8:25 p.m. In the New Providence High/Middle School Media Center, 35 Pioneer Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:
 - Student Matters related to HIB
 - Personnel
2. The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

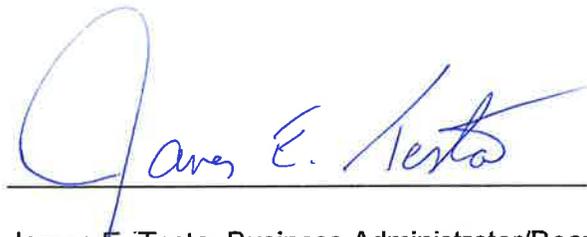
Mrs. Cuccaro seconded the motion, which was carried unanimously.

Return to Public Session

The Board reconvened to public session at 9:22 p.m. Mr. Hasenkopf called the Board to order.

Members present were Mrs. Cuccaro, Mr. Dibble, Mr. Dinerman, Mr. Hasenkopf, Mrs. Misiukiewicz and Mr. Smith.

There being no other business before the Board, on a motion by Mr. Dibble seconded by Mr. Smith, Mr. Hasenkopf declared the meeting adjourned at 9:23 p.m.

A handwritten signature in blue ink that reads "James E. Testa". The signature is written in a cursive style and is positioned above a horizontal line.

James E. Testa, Business Administrator/Board Secretary
5/28/15 Board Meeting

