

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on December 11, 2014, at the High/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Wolak.

Present on roll call were Bernadette Cuccaro, William Dibble, Robert Dinerman, David Hasenkopf, Ira Krauss, and John Wolak. Also present were Dr. David Miceli, Superintendent of Schools; Dr. Deborah Feinberg, Interim Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision; and one member of the public.

Mr. Wolak led in the salute to the flag.

Mr. Smith entered the meeting at 7:31 p.m.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Dr. Miceli welcomed and introduced Alan Payne, Senior Class Vice-President to present the student report.

Student Report

Alan Payne, Senior Class Vice-President was present to report on behalf of Katie Vigilante on activities at the High School. He reported that it was an exciting month for the senior class. Seniors are receiving acceptance letters from colleges like TCNJ and Middleberry. The Holiday Concert is on December 17th where Select Choirs, and musicians all come together as well as alumni to sing. He reported that the Jazz group will perform at the elementary schools on December 22nd and the Marching Band Awards are being held at the auditorium this evening.

Alan also reported that high school students can take pictures with Frosty for a \$2.00 fee, which will go toward benefiting the "Make a Wish Foundation". Finally, Alan reported that winter sports have commenced and wished much success for the basketball, swimming and wrestling teams.

Superintendent's Report

1. Dr. Miceli reported on the enrollment numbers. The District enrollments are: 662 students at the High School, 378 at the Middle School, 666 at AWR, 638 at Salt Brook and 37 students out of district. The total number of students in district is 2,381.
2. Dr. Miceli reviewed the proposed 2015/2016 Calendar in detail. He commented that there are four snow days built into the calendar. Early dismissal worked well without a lunch, so it will again be the same schedule in 2015/2016. He commented that the February break is again a short break and the school year will end on a Friday. All Board members present agreed with the proposed calendar.
3. Dr. Miceli commented that the New Providence Education Foundation is having another event on January 24th, "Touchdown for Education". The cost is \$50.00 per person with a limit of 125 people. Dr. Miceli noted that information can be found in their website.
4. Dr. Miceli reviewed the last two strategic planning session, STEM and Facilities. He asked the Finance Committee if the next Strategic Session, Finance, can be changed from January 28th to January 15th due to a conflict. All of the Finance Committee agreed with the date.

COMMENTS

Mr. Krauss asked if none of the snow days were used, what would happen.

Dr. Miceli commented that two days will be given back during the Memorial Day weekend.

Mr. Krauss commented that the gathering of information at the STEM session was very good.

There being no other comments from the public, the President declared the public portion of the meeting closed at 7:45 p.m.

APPROVAL OF MINUTES

Mr. Dinerman moved to approve the minutes as follows:

Business Meeting	November 13, 2014
Closed Session	November 13, 2014

Seconded by: Ira Krauss

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Wolak

ACTION ITEMS

FINANCE ACTION

Mr. Smith, Committee Chairperson, moved to approve items 1 through 5 as listed below:

Transfers for the 2014/2015 School Year Approved

1. Ratify the action of the Superintendent in making the following transfers for the 2014/2015 school year.

November 2014

To:

Account	Description	Amount
11-000-100-563	Tuition, Vocational	\$21,500
11-000-100-564	Tuition, Vocational- Special Ed.	8,000
11-000-230-331	Professional Services- Legal	30,000
11-150-100-101	Salaries, Home Instruction	8,000

Total: \$67,500

November 2014

From:

Account	Description	Amount
11-000-100-560	Transfer Fund- Charter Schools	21,425
11-000-100-566	Tuition, Private Schools	32,000

11-000-270-515	Contracted Services- Trans.	14,075

Total: \$67,500

Bills List Approved

- 2. Approve the payment of bills listed for December 2014, in the amount of \$3,514,402.26

New Providence High School Booster Club Donation Accepted

- 3. Accept the generous donation of two (2) refurbished Golf Carts; a 2010 Club Car Precedent and an existing Board of Education Golf Cart, from the New Providence High School Athletic Booster Club, with a total value of approximately \$7,016.00. **(EXHIBIT A)**

PTA Donation Accepted

- 4. Accept the generous total donation of \$1,849.50 made by the district's four school PTA's to provide opening day lunch for staff on 9/2/14.

Board Secretary Report Accepted

- 5. After review, we hereby accept the reports of the Board Secretary and Treasurer reports for November, 2014. There is no major account or fund which has been over expended in violation of financial obligations for the remainder of the fiscal year. (to follow)

Mr. Smith thanked the Booster Club and the PTAs for their generous donations.

Seconded by: Mr. Krauss

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Wolak

FACILITIES ACTION

Mr. Smith, Committee Chairperson, moved to approve item 1 as listed below:

Resolution Approved

1. Approve the following resolution:

Authorizing Disposal of Surplus Property

WHEREAS, the District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the District is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the New Providence Board of Education as follows:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract.

The sale will be conducted online and the address of the auction site is govdeals.com.

The sale is being conducted pursuant to Local Finance Notice 2008-9.

The surplus property to be sold is as follows:

- 1994 Ford 350 Rack Truck with Lift and Plow
Vin#2FDKF38G2RCA83684

The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

The District reserves the right to accept or reject any bid submitted.

Mr. Dinerman asked at what price is the truck being sold.

Mr. Testa commented that the minimum bid is \$1,000.00 due to a major transmission problem.

Mr. Cuccaro asked what happens if the item doesn't sell.

Mr. Testa commented that if it does not sell in two weeks, there would be another auction.

Seconded by: Mr. Krauss

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Wolak	

EDUCATION ACTION

Mr. Hasenkopf, Committee Chairperson, moved to approve items 1 through 5 as listed below:

2014/2015 Harassment, Intimidation and Bullying investigations Approved

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2014/2015 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
Middle School:	2, 3, and 4

Curriculum Guides and Addenda Approved

2. Approve the following curriculum guides and addenda as per Superintendent's Memo #13 in the hands of each Board member:

CURRICULUM GUIDES & ADDENDA

Health & Physical Education

Health (Grade 4)	New
Health (Grade 5)	New
Health (Grade 6)	Addenda
Health (Grade 7)	Addenda
Health (Grade 8)	Addenda
Health & Physical Education (Grades 9-12)	Standards Revision

Enrollment of Student # 1569 at Hunterdon Preparatory School Approve

- 3. Approve the enrollment of Student #1569 at Hunterdon Preparatory School, at a tuition cost of \$31,680, effective 11/17/14, for the remainder of the 2014/2015 school year.

Princeton Healthcare for Educational Instruction for 2014/2015 School Year Approved

- 4. Approve Princeton Healthcare at a rate of \$65/hr for educational instruction for the 2014/2015 school year.

Resolution Approved

- 5. Approve the following resolution:

Be it resolved that the Board of Education approves the Settlement Agreement regarding student #992 in the matter captioned OAL Docket No. EDS15446-14.

Seconded by: Mr. Smith

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Wolak	

PERSONNEL ACTION

Mr. Dibble, Committee Chairperson, moved to approve items 1 through 3 as listed below:

Appointments of the Following People with the Subject to the Requirements of Chapter 116 of P.L. 1986 Approved

- 1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2014/2015 school year:
 - a. Kristen Witte, teacher, \$37,886 (base \$63,143), effective 1/1/15
 - b. Susan Truppa, teacher aide, \$12,899 (base \$20,066), effective 12/12/14
 - c. Edward Prufer, substitute teacher

- d. Nickolas Bonadies, substitute teacher
- e. Gwenda Baab, substitute teacher/teacher aide
- f. Rosalie Mannino, 3rd, 4th, and 5th grade PARCC language arts remediation class instructor, January thru February (after school), 20 hrs @ \$54.87/hr
- g. Kristin Witte, 3rd, 4th, and 5th grade PARCC language arts remediation class instructor, January thru February (after school), 20 hrs @ \$54.87/hr
- h. Laura Small, 3rd, 4th, and 5th grade PARCC language arts remediation class instructor, January thru February (after school), 10 hrs @ \$54.87/hr
- i. Katherine Blanco, 3rd, 4th, and 5th grade PARCC language arts remediation class instructor, January thru February (after school), 10 hrs @ \$54.87/hr
- j. Joanne Catlett, 3rd, 4th, and 5th grade PARCC language arts remediation class instructor, January thru February (after school), 20 hrs @ \$54.87/hr
- k. Jonathan Firetto, 3rd, 4th, and 5th grade PARCC language arts remediation class instructor, January thru February (after school), 10 hrs @ \$54.87/hr
- l. Vanessa Allen, 3rd, 4th, and 5th grade PARCC language arts remediation class instructor, January thru February (after school), 10 hrs @ \$54.87/hr
- m. Barbara Denike, 3rd, 4th, and 5th grade PARCC language arts remediation class instructor, January thru February (after school), 10 hrs @ \$54.87/hr
- n. Jennifer Powers, 3rd, 4th, and 5th grade PARCC language arts remediation class instructor, January thru February (after school), 10 hrs @ \$54.87/hr
- o. David Goldstein, boys tennis head coach, \$6,434
- p. Marc Willemsen, boys tennis first assistant, \$4,504
- q. Paula Roper, high school musical producer, \$1,534

Resignation Accepted

- 2. Accept the resignation of the following employee:
 - a. Anne Paris, teacher aide, effective 12/12/14

Family Medical Leave Absence Approved

- 3. Approve the request for a family medical leave act (FMLA) absence for Ellen Thomas, teacher, for the period commencing 12/1/14 and ending 1/4/15 with continued health insurance benefits pursuant to law.

Seconded by: Mrs. Cuccaro

Roll Call Vote:

Yea Mrs. Cuccaro

Yea Mr. Hasenkopf

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Wolak

BOARD POLICY

Mr. Krauss, Committee Chairperson, moved to approve item 1 as listed below:

1. Approve the following Bylaws, Policies, and Regulations on second reading:

Bylaws and Policies:

Policy No. 5305
(Mandated)

Health Services Personnel **(Revised)**
(Mr. Hasenkopf)

Policy No. 5306
(Mandated)

Health Services to Nonpublic Schools **(Revised)**
(Mr. Krauss)

Policy No. 5308
(Mandated)

Student Health Records **(Revised)**
(Mr. Hasenkopf)

Policy No. 5310
(Mandated)

Health Services **(Revised)**
(Mr. Krauss)

Policy No. 5339
(Mandated)

Screening for Dyslexia **(New)**
(Mr. Hasenkopf)

Policy No. 5530
(Mandated)

Substance Abuse **(Revised)**
(Mr. Krauss)

Policy No. 8441
(Mandated)

Care of Injured and Ill Persons **(Revised)**
(Mr. Hasenkopf)

Administrative Regulations:

Regulation No. 5306

Health Services to Nonpublic Schools **(Revised)**

(Mandated)	(Mr. Krauss)
Regulation No. 5308 (Mandated)	Student Health Records (New) (Mr. Hasenkopf)
Regulation No. 5310 (Mandated)	Health Services (Revised) (Mr. Krauss)
Regulation No. 5530 (Mandated)	Substance Abuse (Revised) (Mr. Krauss)

Seconded by: Mr. Hasenkopf

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Wolak	

COMMITTEE REPORTS

Curriculum, Instruction and Technology

Mr. Hasenkopf, Committee Chairperson, had nothing new to report.

Finance, Facilities and Safety/Security

Mr. Smith, Committee Chairperson, reported that the Finance Committee met this morning and reviewed items for the year. He commented that the committee is beginning the process for a 2016 Bond Referendum. He commented that Mr. Testa will put together a timeline and prepare a RPF for architects. Mr. Smith also reported that they had preliminary discussions on next year's budget and will discuss further in January/February. He also noted that the committee touched briefly on negotiations.

Personnel, Management and Communication

Mr. Dibble, Committee Chairperson, had nothing new to report.

OLD BUSINESS

Mr. Wolak reminded everyone of the reorganization meeting on Monday, January 5, 2015 at 7:30 p.m.

Mr. Dinerman commented that he will not be able to attend the meeting.

NEW BUSINESS

Dr. Miceli reported on NJ QSAC Equivalency Process for High Performing Districts. Dr. Miceli commented that there was finally good news coming from the Department of Education. The Governor agreed to make changes in order to waive out of the QSAC process for high performing districts. The Department of Education established new set of metrics with five major areas and 23 separate indicators.

Dr. Miceli reported that he was notified last week that the District received a perfect score and was the only district in Union County to do so.

Dr. Miceli noted that the District is eligible to submit the application tomorrow to the Union County Executive Superintendent and if the Board Members agree, will submit a resolution to be approved on the January 5th board meeting agenda.

Dr. Miceli commended and congratulated the District, especially the support staff at the Board Office, for the hard work and attention to detail. He noted that Mr. Testa, Mrs. Searing and Dr. Feinberg's offices have always worked hard to be prepared for all State requirements.

Mr. Wolak commented that the recognition is a great testament to the administrators and their staff for the dedication and hard work, just like the audit reports with no recommendations. He thanked everyone for their contribution.

Dr. Feinberg commented that the support staff is detailed on collecting data and precise, and it is a testament to everyone in the District.

The Board agreed with Dr. Miceli to submit the application for the waiver and to have a resolution on the January 5th board meeting.

Dr. Miceli thanked everyone.

PUBLIC HEARING

Mrs. Donna Zane, New Providence Resident:

Mrs. Zane requests that the sidewalks be plowed, so that the kids can safely walk to school.

Mr. Wolak agreed and commented that last year was unusual with great amounts of snow.

Mr. Wolak thanked everyone for serving with him on the Board of Education. He thanked Dr. Miceli, Mr. Testa, Mrs. Searing and Dr. Feinberg.

Mr. Wolak noted what a great honor and privilege it was for twelve years to serve on the Board.

Dr. Miceli thanked Mr. Wolak and invited him and his family to the January 22nd board meeting.

There being no other comments from the public, Mr. Wolak, President, Board President, declared the public portion of the meeting closed at 8:05 p.m.

CLOSED SESSION

Mrs. Cuccaro moved to adopt the following resolution:

This body shall on December 11, 2014 at 8:06 p.m. in the New Providence High/Middle School Media Center, 35 Pioneer Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:

- Student matters
- Student matters related to HIB

The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mr. Dinerman seconded the motion, which was carried unanimously.

RETURN TO PUBLIC SESSION

The Board reconvened to public session at 10:16 p.m. Mr. Wolak called the Board to order.

Members present were Bernadette Cuccaro, William Dibble, Robert Dinerman, David Hasenkopf, Ira Krauss, Adam Smith, and John Wolak.

There being no other business before the Board, on a motion by Mr. Hasenkopf and seconded by Mr. Dinerman, which carried unanimously, the President declared the meeting adjourned at 10:17 p.m.



James E. Testa
School Business Administrator/Board Secretary
12/11/14