

March 27, 2014

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on March 27, 2014, at the New Providence High School/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Wolak.

Present on roll call were Bernadette Cuccaro, William Dibble, Robert Dinerman, David Hasenkopf, Ira Krauss, and John Wolak. Also present were Dr. David Miceli, Superintendent of Schools; Dr. Paul Casarico, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; and approximately 53 members of the public.

Mr. Wolak led in the salute to the flag.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231 in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

#### Comments

Mr. Wolak welcomed all the parents and students in attendance and thanked them for coming to the meeting. The support of the parents, as shown tonight, is why New Providence is a great community. We have a great school district and look forward to the recognition of our students tonight.

#### Superintendent's Report

1. Dr. Miceli reported on the enrollment for February: 658 at the high school, 375 at the middle school, 655 at Allen W. Roberts School, 664 at Salt Brook School, with 36 out of district, totaling 2,388 students.
2. Dr. Miceli announced that the New Providence School District will receive the 2014 Best Communities for Music Education Award. This is the second year in a row that the District will be receiving the award. Only 376 districts are recognized nationwide. Mr. Hess stated that he was very happy and it is a testament to the students, parents, staff and community. It is well deserved and congratulations to all.
3. Dr. Miceli announced the 2013/2014 Teachers of the Year. Denise Thompson at the high school, David Chango at the middle school, Clint Pazdera at Salt Brook and Kelley Fahey at Allen W. Roberts. All will be recognized at a future Board meeting.
4. Dr. Miceli introduced and welcomed the student representative, Ben Keller. Mr. Keller updated the Board on athletics, school play, college acceptances and club activities. Some schools that students have received acceptance letters from are Yale, Cambridge, MIT, Boston College, Michigan, Penn State, Texas and Villanova. Mr. Keller touched on the tragic loss of a prior student. He commented on the strength of the community and how great New Providence is. He thanked the Board and school district for all the support.

Mr. Wolak introduced Mrs. Cuccaro to present the Certificates of Excellence to the students.

### Presentation of Certificates of Excellence

Mrs. Cuccaro presented Certificates of Excellence to the following students for earning special recognition for excellence in music performance in the *New Jersey Music Educators Association*, (NJMEA): **Kara Dobias, Juliana Ruta, William Roper, Dorothy Qu, Miriam Hyde, Troy Droussiotis, Kathryn Xu, Betia Zeng, Brian Wang, and Kingston Ho.** Mrs. Cuccaro presented Certificates of Excellence to the following students who earned special recognition for excellence in *The New Jersey Music Educators Association (NJMEA)*: **Dorothy Qu, William Roper, Katherine Barrasso, Maclaine Barre-Quick, Joseph Crisafi, Alicja Rypien, David Wilderotter, Hannah Flanagan, Sarah Hern, and Elizabeth Krska.** Finally, Mrs. Cuccaro presented Certificates of Excellence to the following students who earned special recognition for earning gold keys in the Scholastic Art and Writing Awards National Competition; **Emily Bian, Kevin Huber, Jacey Song, and Julie Zhu.**

### Public Hearing

Mr. Wolak opened the meeting to the public at 7:50 p.m.

There being no one from the public to be heard, Mr. Wolak closed the meeting to the public at 7:51 p.m.

### Approval of Minutes

Mr. Krauss moved to approve the minutes as follows:

Business Meeting	February 25, 2014
Closed Session	February 25, 2014

Seconded by: Mr. Hasenkopf  
Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Wolak	

### ACTION ITEMS

#### Finance Action

Mr. Krauss, in the absence of Mr. Smith, Committee Chairperson, moved to approve Items 1 through 7 as listed below:

Transfers Approved

1. Ratify the action of the Superintendent in making the following transfers for the 2013/2014 school year.

MARCH 2014

From:		
Account	Description	Amount
11-000-100-563	Tuition- Vocational	\$ 41,500.00
11-000-100-566	Tuition- Private Schools in NJ	238,838.00
11-000-262-622	Utilities- Electric	46,000.00
11-000-270-350	Mgmt. Fee- Transportation	2,000.00
11-000-270-512	Contracted Services- Trans.	5,000.00
11-000-291-220	Social Security Contributions	11,000.00
11-000-291-241	Other Retirement Contributions	23,890.00
11-000-291-260	Ins.- Workers' Compensation	21,445.00
11-000-291-270	Employee Benefits	125,000.00
		Total: \$514,673.00
To:		
Account	Description	Amount
11-000-216-320	Purchased Prof. Services- SE	\$ 15,800.00
11-000-230-331	Legal	40,000.00
11-000-261-610	General Supplies- Maintenance	7,000.00
11-000-262-610	General Supplies- Buildings	5,000.00
11-000-262-621	Utilities- Natural Gas	46,000.00
11-000-270-420	Repair & Maintenance- Trans.	4,000.00
11-000-270-515	Contracted Services- Trans.	31,500.00
11-000-270-615	General Supplies- Trans.	3,900.00
11-000-291-290	Other Employee Benefits	351,200.00
11-150-100-101	Salaries- Home Instruction	5,000.00
12-000-261-730	Capital- Equipment	5,273.00
		Total: \$514,673.00

February 2014 Board Secretary and Treasurer Reports Accepted

2. After review, we hereby accept the Board Secretary and Treasurer reports for February, 2014. There is no major account or fund which has been overexpended in violation of financial obligations for the remainder of the fiscal year.

March 2014 Bills List Approved

3. Approve the payment of bills listed for March 2014, in the amount of \$3,456,108.28.

Donation to AWR Approved

- 4. Approve the generous donation of \$125.00 from Mr. Mallya through Morgan Stanley's Annual Appeal Campaign to be used for Allen W. Roberts School Character Education Program.

Donation to AWR Approved

- 5. Approve the generous donation of \$10.00 from Mr. Senft, through AT&T Employee Giving Campaign, to be used for Allen W. Roberts School Character Education Program.

Donation to AWR Approved

- 6. Approve the generous donation of \$250.00 from Ms. Lucas, through LinkedIn Matching Gifts Program, to be used for Allen W. Roberts School Character Education Program.

2014/2015 Tentative Budget Enrollment Adjustment Approved

- 7. Approve the following resolution:

The tentative budget for the 2014/2015 school year was approved at the March 17, 2014 Board of Education meeting and the New Providence Board of Education includes in the tentative budget the adjustment for enrollment in the amount of \$510,796.00. The district intends to utilize a portion of this adjustment for supplies and materials necessary for the additional students.

Seconded by: Mr. Hasenkopf

Mr. Krauss explained approving the adjustment for enrollment in preparing the 2014/2015 proposed budget. The County office requested that the resolution be approved by the Board.

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Wolak	

Facilities Action

Mr. Krauss, in the absence of Mr. Smith, Committee Chairperson, moved to approve Items 1 through 4 as listed below:

**NP Athletic Booster Club Donation Approved**

- 1. Approve the generous donation of four (4) green metal picnic tables, two for the main Shack and two for the Chuck Wagon at the high school, from the New Providence Athletic Booster Club, with an approximate value of \$2,986.26.

**NPHS/MS PTSA Donation Approved**

- 2. Approve the generous donation of one (1) message board and the electricity for the message board, to the high/middle school, from the New Providence High/Middle School PTSA, with an approximate value of \$29,719.00.

**Disposal Approved**

- 3. Approve the disposal of library books from the Salt Brook School Media Center that are out dated and no longer necessary for school use.

**Donation to Maintenance Department Approved**

- 4. Approve the generous donation of a 20 ton shop press to the Maintenance Department, from Mr. Aquino, Mr. Hopkins, and Mr. Perez, with an approximate value of \$209.98.

Seconded by: Mr. Dinerman

Mr. Krauss commented on items #2 and #4.

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Wolak	

**Education**

Mr. Hasenkopf, Committee Chairperson, moved to approve Items 1 and 2 as listed below:

**Superintendent's HIB Recommendations Approved**

- 1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2013/2014 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	1 (Reinvestigation)

**Educational Instruction Services Approved**

2. Approve St. Clare's Hospital for home-bedside instruction services for the 2013/2014 school year at a rate of \$54.00/hour.

Seconded by: Mr. Krauss

Roll Call Vote:

Yea Mrs. Cuccaro Yea Mr. Hasenkopf

Yea Mr. Dibble Yea Mr. Krauss

Yea Mr. Dinerman Absent Mr. Smith

Yea Mr. Wolak

**Personnel Action**

Mr. Dibble, Committee Chairperson, moved to approve Items 1 through 8 as listed below:

**2013/2014 Appointments Approved**

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2013/2014 school year:
- a. Claudio Gonzalez, Jr., teacher aide (.5 time), \$3,621 (base \$19,670), effective 3/10/14
  - b. Huy Ho, long term substitute teacher (2/5<sup>th</sup> time), effective 3/12/14, to be paid on a per diem basis of \$284.17 (prorated Step 3, Column I, base of \$52,572)
  - c. Christina Archetti, long term substitute teacher, effective 4/9/14, to be paid on a per diem basis of \$284.17 (prorated Step 3, Column I, base of \$52,572) (subject to criminal history review procedures)
  - d. Sandra Savage, Board meeting minute taker/transcriber, \$155/mtg, effective 4/24/14
  - e. Armand Ursino, substitute teacher
  - f. Morgan Guest, volunteer girls lacrosse coach
  - g. Jessica Beltz, HS senior class advisor for the remainder of the school year, \$697

**Resignation Approved**

2. Accept the resignation of the following employee:
- a. Torrey Skloff, teacher, effective 6/20/14

**2013/2014 Revision Approved**

3. Approve the following revision for the 2013/2014 school year:
- a. Lindsay Nalepa, HS senior class advisor from 9/1/13 to 6/30/14, \$1,394, to 9/1/13 to 1/12/14, \$697

**Ball Unpaid Maternity Leave Approved**

- 4. Approve the request for unpaid maternity leave for Lisa Ball, teacher, under state and federal Family Leave Acts for a period of twelve weeks commencing 9/20/14 and ending 12/12/14 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 12/13/14 through and including the last day of the second marking period (date to be determined). (Based on 8/23/14 due date. Dates subject to adjustment by actual birth.)

**Faris Extended Unpaid Child-Rearing Leave Approved**

- 5. Approve the request of Jodi Faris, teacher, (currently on maternity leave), for an extended unpaid child-rearing leave for the 2014/2015 school year, effective 9/1/14 through 6/30/15.

**2013/2014 DCPD Liaison Appointment Approved**

- 6. Approve the appointment of Kimberly Gaydos as the New Providence School District DCPD (Division of Child Protection and Permanency) Liaison for the 2013/2014 school year, effective 2/20/14.

**Revised Submission of NP Teacher/Principal Evaluation Instruments to NJDOE Approved**

- 7. Approve the submission of the revised New Providence Teacher Practice Evaluation Instruments and Principal Practice Evaluation Instruments to the NJDOE for approval in compliance with state mandates.

**Resolution Approved**

- 8. Approve the following resolution:

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of Dr. Martin N. Weiner, M.D., P.A., for the purpose of performing an examination of employee #1319 in accordance with N.J.S.A. 18A:16-3. In accordance with N.J.S.A. 18A:16-3, all costs associated with the examination shall be made at the employee's expense. The Board reserves the right to review Dr. Weiner's medical report of employee #1319 and, if applicable, have a physician of the Board's choosing examine employee #1319.

Seconded by: Mrs. Cuccaro

Mr. Dibble commented that the revised evaluation documents need to be sent to the Department of Education for approval.

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Wolak	

Mr. Dibble, Committee Chairperson, moved to approve Item 9 as listed below:

**Teacher's Recognition Week Resolution Approved**

Mr. Dibble read the following Teacher's Recognition Resolution into the record:

- 9. Approve the following resolution in observance of Teacher Recognition Week May 4<sup>th</sup> through May 10<sup>th</sup>.

**WHEREAS,** the week of May 4<sup>th</sup> through May 10<sup>th</sup> has been declared Teacher Recognition Week throughout the State of New Jersey; and

**WHEREAS,** the faculty of the schools of the New Providence District continue to provide excellent instruction, tutoring, encouragement, counseling and understanding to the students who pass through their classrooms; and

**WHEREAS,** in addition to the regular educational programs, many of the staff provide advice, direction, coaching and sponsorship to extra-curricular activities;

**NOW, THEREFORE,  
BE IT RESOLVED** that the Board of Education acknowledges with pride and sincere appreciation the efforts of all of the teachers on its staff; and

**BE IT FURTHER  
RESOLVED** that the members of the Board extend to these teachers their best wishes for the future, firm in the belief that they will always perform in the same fine fashion.

APPROVED THIS 27<sup>TH</sup> DAY OF MARCH 2014, and signed by order of the New Providence Board of Education.

Seconded by: Mr. Krauss

Mr. Dibble read resolution #9 into the record, which acknowledges Teacher Recognition Week.

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Wolak	

**Board Policy**

Mr. Krauss, Chairperson, moved to approve Item 1 as listed below:

**Bylaws, Policy and Regulation Approved**

- 1. Approve the following Bylaws and Policies on first reading:

**Bylaws and Policies:**

- Policy No. 3144 Certification of Tenure Charges **(Revised)**  
(Mr. Hasenkopf)
- Policy No. 3144.4 Certification of Tenure Charges – Inefficiency **(New)**  
(Mandated) (Mr. Hasenkopf)
- Policy No. 3221 Evaluation of Teachers **(New)**  
(Mandated) (Mr. Hasenkopf)
- Policy No. 3222 Evaluation of Teaching Staff Members, Excluding Teachers and  
Administrators **(New)**  
(Mandated) (Mr. Hasenkopf)
- Policy No. 3223 Evaluation of Administrators, Excluding Principals, Vice Principals,  
and Assistant Principals **(New)**  
(Mandated) (Mr. Hasenkopf)
- Policy No. 3224 Evaluation of Principals, Vice Principals, and Assistant Principals **(New)**  
(Mandated) (Mr. Hasenkopf)

**Administrative Regulations:**

- Regulation No. 3144 Certification of Tenure Charges **(Revised)**  
(Mr. Hasenkopf)
- Regulation No. 3221 Evaluation of Teachers **(New)**  
(Mandated) (Mr. Hasenkopf)
- Regulation No. 3222 Evaluation of Teaching Staff Members, Excluding Teachers and  
Administrators **(New)**  
(Mandated) (Mr. Hasenkopf)
- Regulation No. 3223 Evaluation of Administrators, Excluding Principals, Vice Principals,  
and Assistant Principals **(New)**  
(Mandated) (Mr. Hasenkopf)
- Regulation No. 3224 Evaluation of Principals, Vice Principals, and Assistant Principals **(New)**  
(Mandated) (Mr. Hasenkopf)

Seconded by: Mrs. Cuccaro

Roll Call Vote:

<u>Yea</u> Mrs. Cuccaro	<u>Yea</u> Mr. Hasenkopf
<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Absent</u> Mr. Smith
	<u>Yea</u> Mr. Wolak

**Committee Reports**

**Curriculum, Instruction and Technology**

Nothing additional to report at this time.

**Finance, Facilities and Safety/Security**

Mr. Testa stated that the 2014/2015 tentative budget has been approved by the county office. The hearing and budget presentation will be held on Thursday, April 24, 2014. The presentation will be taped and aired on television.

**Personnel, Management and Communication**

The committee has scheduled a meeting on April 30, 2014.

**Old Business**

Mr. Krauss questioned kindergarten enrollment for next year. Dr. Miceli stated that the enrollment is low at this point. It will be monitored and staffing adjustments will be made, if necessary.

Dr. Miceli informed the Board that Mr. Maciag will do a presentation on the guidance department at a future Board meeting.

**New Business**

No additional new business to report at this time.

**Public Hearing**

Mr. Wolak opened the meeting to the public at 8:04 p.m.

There being no one from the public to be heard, Mr. Wolak closed the meeting to the public at 8:05 p.m.

**Closed Session**

Mr. Krauss moved to adopt the following resolution:

1. This body shall on March 27, 2014 at 8:14 p.m. in the New Providence High School/Middle School Media Center, 35 Pioneer Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:
  - Student Matters related to Harassment, Intimidation and Bullying
2. The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

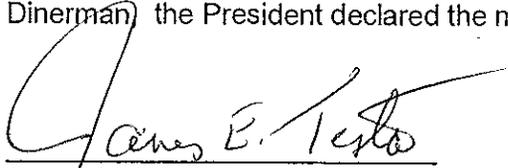
Mr. Hasenkopf seconded the motion, which was carried unanimously.

**Return to Public Session**

The Board reconvened to public session at 8:16 p.m. Mr. Wolak called the Board to order.

Members present were Mrs. Cuccaro, Mr. Dibble, Mr. Dinerman, Mr. Hasenkopf, Mr. Krauss, and Mr. Wolak.

There being no other business before the Board, on a motion by Mr. Dibble, and seconded by Mr. Dinerman, the President declared the meeting adjourned at 8:17 p.m.

A handwritten signature in black ink, appearing to read "James E. Testa". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke extending to the right.

James E. Testa, Board Secretary  
March 27, 2014

