

October 28, 2013

The Business Meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on October 28, 2013, at the New Providence High School/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Wolak.

Present on roll call were William Dibble, Ira Krauss, Susan Vogel, and John Wolak. Also present were Dr. David Miceli, Superintendent of Schools; Dr. Paul Casarico, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision, and 15 members of the public.

Mr. Wolak led in the salute to the flag.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed Session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Superintendent's Report

1. Dr. Miceli reported on the enrollment for September: 649 at the high school, 372 at the middle school, 649 at Allen W. Roberts, 662 at Salt Brook, and 37 out of district, totaling 2,369.
2. Dr. Miceli reported on the Week of Respect and School Violence Awareness Week. He thanked administration, counselors, students and community groups for all that was done during these few weeks.
3. Dr. Miceli reported on the professional development day that took place recently. District and state initiatives were the topics discussed.
4. Dr. Miceli stated that Mrs. Searing will present assessment scores tonight.
5. Dr. Miceli reported on the first Superintendent Forum that took place. The next forum topic will be World Languages. The other two forum topics will be Common Core and school security. Dates and times are available on the web site.
6. Ten (10) students were recognized as National Merit Commended Scholars.
7. Dr. Miceli introduced and welcomed the student representative for this school year, Ben Keller. Mr. Keller updated the Board on the character education kick off, athletics, college application process, peer leadership program, financial aid night program, club activities, and the freshman breakfast that took place recently.

Mr. Smith entered the meeting at 7:40 p.m.

2013 District Assessment Report Presentation

Mrs. Searing started the presentation by discussing NCLB compared to Race to the Top, Common Core State Standards and PARCC. This new approach is geared to college and career readiness, accountability and teacher quality. The District is preparing for new assessments from the Partnership for Assessment of Readiness for College and Careers (PARCC). She explained that based on the new Common Core State Standards (CCSS) in English/Language Arts and Mathematics, PARCC is currently developing and refining test content and format as it aims for full operational administration in the 2014-2015 school year. Mrs. Searing noted that current plans from PARCC include both performance-based and end of year assessments administered via computer for students in grades 6 through 11. She stated that in order to ensure that districts are ready for this technology change, PARCC is conducting surveys to determine the technology readiness of each district and running a field test in the spring. State representatives have stated that districts should expect a ten point decrease in test scores. Mrs. Searing added to address security of the tests, multiple versions will be used. It is suggested that the first year of PARCC scores be used as a baseline and not compared to prior year scores. As the District moves forward in the transition from HSPA and NJ ASK to PARCC, we look forward to further guidance and clarification from PARCC that will help the District to prepare the students and maintain high standards of achievement.

Mrs. Searing reviewed the 2013 assessment scores and noted that overall, the District's 2013 NJ ASK and HSPA scores demonstrated growth in many areas and were generally consistent with scores within District Factor Group. She reviewed, in detail, the results of the District HSPA, NJ ASK tests for Language Arts and Mathematics, SAT and advanced placement. Mrs. Searing went on to explain that the SAT will be changed to align with PARCC.

Mr. Wolak asked questions related to test design, scores analysis, advanced placement and technology that were answered by Mrs. Searing, Dr. Casarico and Dr. Miceli.

Mr. Wolak, on behalf of the Board, thanked Mrs. Searing for her comprehensive report.

Public Hearing

Mr. Wolak opened the meeting to the public (on specific Agenda items) at 8:25 p.m.

Mrs. Valerio 4 Eggars Court	Commented that the District should consider reinstating a parent meeting at the beginning of Back to School Nights in order to review the new state testing model discussed during the assessment presentation tonight.
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Mr. Wolak stated that she makes a good point in that it is an opportunity to give more information to parents. He is sure Dr. Miceli will make note of your recommendation and consider in the future.

There being no one else from the public wishing to be heard, the President declared the public portion of the meeting closed at 8:28 p.m.

Minutes Tabled

Mr. Wolak recommended the Business Meeting minutes for September 6, 2013 be tabled. The minutes will be placed on the November Board meeting agenda for Board approval at that time. All agreed.

Mrs. Vogel moved to table the minutes of September 6, 2013.

Seconded by: Mr. Krauss

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Absent</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Absent</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Approval of Minutes

Mrs. Vogel moved to approve the Minutes as follows:

Work Session	September 12, 2013
Closed Session	September 12, 2013

Seconded by: Mr. Krauss

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Absent</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Absent</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Mr. Smith moved to approve the Minutes as follows:

Work Session	September 26, 2013
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Seconded by: Mrs. Vogel

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Absent</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Absent</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

ACTION ITEMS

Finance Action

Mr. Smith, Committee Chairperson, moved to approve Items 1 through 9 as listed below:

September 2013 Board Secretary and Treasurer Reports Accepted

1. After review, we hereby accept the Board Secretary and Treasurer reports for September, 2013. There is no major account or fund which has been overexpended in violation of financial obligations for the remainder of the fiscal year.

October 2013 Bills List Approved

2. Approve the payment of bills listed for October 2013, in the amount of \$3,654,579.66.

2013/2014 MUJC Transportation Route & Aide Cost Agreement Approved

3. Approve the joint Transportation Route and Aide Cost Agreement in conjunction with Morris-Union Jointure Commission reflecting the bids and renewals for the 2013/2014 regular school year, as stated below:

<u>Route</u>	<u>Total Route Cost</u>	<u>Aide Per Diem Cost</u>
MU903	\$ 8,987.41	\$ 0
MU916	\$25,197.94	\$ 0
MU917	\$13,678.92	\$ 0
MU920	\$29,738.98	\$ 48.33
MU925	\$ 8,293.31	\$ 0
MU934	\$26,405.60	\$ 40.28
MU935	\$23,658.40	\$ 0
MU937	\$37,465.19	\$ 0
MU941	\$13,357.59	\$ 0
MU943	\$29,025.41	\$ 40.28
MU951	\$21,655.60	\$ 0
MU964	\$37,698.51	\$ 53.70
MU973	\$19,129.26	\$ 0
MU985	\$82,206.90	\$ 120.83
MU990	\$63,819.45	\$ 60.41

Capital Reserve Account Maximum Approved

4. Approve the Capital Reserve Account Maximum Amount as follows:

The New Providence School District (LEA 3560) has one hundred seventeen (117) projects identified in its Five Year Long Range Facility Plan. The one hundred seventeen (117) projects have an estimated total cost over the five-year period of \$18,989,795. Sixty two (62) projects have been completed, initiated or advanced. Fifty five (55) remaining projects, with a total cost of \$12,319,350.00, are currently identified

in the plan for initiation. The local share would be funded from bond proceeds and current expense (based on needs as dictated by the availability of funds). The District may be eligible for state debt service or EDA grant funds for the identified projects in the amount of \$4,927,740.00. The local share amount of \$7,391,610.00 for the identified projects represents the maximum amount the New Providence School District may deposit in its capital reserve fund for the 2013-2014 school year.

2013/14 UCESC Nonpublic School Technology Initiative Program Agreement Approved

5. Approve the Union County Educational Services Commission Nonpublic School Technology Initiative Program Agreements for the participating schools located within this district for the 2013/2014 school year.

Scholarship Fund Donation Approved

6. Accept the generous donation to the John O'Neill Memorial Scholarship Fund from Mr. and Mrs. James Prunesti, in the amount of \$50.00.

2013/14 Summit BOE Joint Transportation Agreement Approved

7. Approve the 2013/2014 Joint Transportation Agreement with the Summit Board of Education as stated below:

<u>Route #</u>	<u>Destination</u>	<u>Route Cost</u>
2	Somerset Academy	\$18,757.20

Scholarship Fund Donation Approved

8. Accept the generous donation to the John O'Neill Memorial Scholarship Fund from Mr. and Mrs. Ronald Prunesti, in the amount of \$100.00.

2013/14 Transfers Approved

9. Ratify the action of the Superintendent in making the following transfers for the 2013/2014 school year:

October 2013

From:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
12-000-400-450	Capital- Construction	\$8,600.00
		Total: \$8,600.00

To:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
12-000-252-730	Capital- Technology Equipment	\$8,600.00
		Total: \$8,600.00

Seconded by: Mr. Krauss

Mr. Smith commented on item #9. The transfer is needed to fund the cost of a replacement server that failed unexpectedly.

Roll Call:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Absent</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Absent</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Facilities Action

Mr. Smith, Committee Chairperson, moved to approve Items 1 through 6 as listed below:

2013/2014 Submission of Comprehensive Maintenance Plan Approved

1. Adopt the following resolution:

Submission of Comprehensive Maintenance Plan 2013-2014

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the New Providence School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the New Providence School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the New Providence School District in compliance with Department of Education requirements.

NPBS Athletic Booster Club Donation Approved

2. Accept the generous donation of two (2) additional new Rubbermaid garbage containers, for a total of fourteen (14) containers, from the New Providence High School Athletic Booster Club, with a total value of approximately \$256.80.

Disposal Approved

3. Approve the disposal of one (1) Everett upright piano from the High School that is in severe disrepair and no longer deemed necessary for school use.

NPHS Athletic Booster Club Donation Approved

- 4. Accept the generous donation of two (2) scoreboards, for New Providence High School, from the New Providence High School Athletic Booster Club, with a value of approximately \$16,153.00.

2013/2014 NPBOE School Safety Plan Approved

- 5. Approve the New Providence Board of Education School Safety Plan for 2013/2014, as per Superintendent's Memo #10 in the hands of each Board member.

Lieder Field Bleacher Project Change Order Approved

- 6. Approve the following Lieder Field Bleacher Project Change Order:

Landsite Construction Company
 252 West Westfield Avenue
 Roselle Park, NJ 07204

Change Order #1
 Unused Contingency (\$10,000.00)

Contract Change: (\$10,000.00)

Seconded by: Mr. Krauss

Mr. Smith commented on the donation from the New Providence High School Athletic Booster Club. The Club continues to donate and enhance our facilities and appreciates all the work they do for our students and programs. The Booster Club representatives that were in attendance were recognized and thanked by the Board.

Roll Call:

Yea Mr. Dibble Yea Mr. Krauss

Absent Mr. Dinerman Yea Mr. Smith

Absent Mr. Hasenkopf Yea Mrs. Vogel

Yea Mr. Wolak

Education

Mrs. Vogel, in the absence of Mr. Hasenkopf, Committee Chairperson, moved to approve Items 1 through 8 as listed below:

2013/2014 Anti-Bullying Recommendations Approved

- 1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2013/2014 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	
Middle School:	1
Allen W. Roberts:	
Salt Brook:	1

2013/2014 NJQSAC Submission Approved

2. Approve the submission of the Statement of Assurance--School Year 2013/2014, for the New Providence School District, in compliance with the New Jersey Quality Single Accountability Continuum (NJQSAC) Monitoring Process, as per Superintendent's Memo #9 in the hands of each Board member.

2013/2014 School Nursing Plan Submission Approved

3. Approve the submission of the 2013/2014 School Nursing Services Plans for the New Providence School District to the Executive County Superintendent of Schools, as per Superintendent's Memo #8 in the hands of each Board member.

2013/2014 MRESC Services Approved

4. Approve Middlesex Regional Educational Services Commission to provide instructional services for Student #1241128 at a rate of \$63/hr, effective immediately, for the remainder of the 2013/2014 school year.

Student Enrollment and Tuition Approved

5. Approve the enrollment of Student #10250 at the Cranford School District Primary Autistic Class, at a tuition cost of \$69,250, and related services cost of \$4,424.22, for the 2013/2014 school year.

Student Enrollment and Tuition Approved

6. Approve the enrollment of Student #10233 at the Jefferson Primary School (Summit School District), at a tuition cost of \$57,896, for the 2013/2014 school year.

Curriculum Guide Approved

7. Approve the following curriculum guide as per Superintendent's Memo #11 in the hands of each Board member:

LANGUAGE ARTS

Language Arts--Reading Strand (Grade 2)

Revised

2013/2014 Additional Field Trip Destinations Approved

8. Approve the attached list of additional field trip destinations for the 2013/2014 school year in accordance with N.J.A.C. 6A:23A-5.8.

Seconded by: Mr. Krauss

Dr. Miceli commented on item #2.

Roll Call:

Yea Mr. Dibble Yea Mr. Krauss

Absent Mr. Dinerman Yea Mr. Smith

Absent Mr. Hasenkopf Yea Mrs. Vogel
Yea Mr. Wolak

Personnel Action

Mr. Dibble, Committee Chairperson, moved to approve Items 1 through 8 as listed below:

2013/2014 Appointments Approved

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2013/2014 school year:
 - a. Susan Marks, secretary II (12 month; 7.5 hrs/day), \$27,749*, effective 10/8/13

(*) 10/8/13 to 12/31/13	Step 3	(base \$37,256)	Pro-Rated \$8,741
1/1/14 to 6/30/14	Step 4	(base \$38,311)	Pro-Rated \$19,008
 - b. Brian Cooper, teacher, \$42,098*, effective 10/28/13 (subject to criminal history review procedures)

(*) 10/28/13 to 1/31/14	Step 4; Col. I	(base \$52,072)	Pro-Rated \$16,325
2/1/14 to 6/30/14	Step 5; Col. I	(base \$53,572)	Pro-Rated \$25,773
 - c. Elizabeth Giaime, home instructor
 - d. Priscilla Barletta, boys swimming head coach, \$6,308
 - e. Russell Anderson, boys basketball second assistant, \$4,920
 - f. Kim Chrisostomides, middle school 7th grade class co-advisor, \$490
 - g. Michelle Barone, high school Title I language arts remediation instructor (after school) October thru April, 34 hrs @ \$54.87/hr
 - h. David Goldstein, high school Title I language arts remediation instructor (after school) October thru April, 34 hrs @ \$54.87/hr
 - i. Glen Robertson, high school Title I language arts remediation instructor (after school) October thru April, 34 hrs @ \$54.87/hr
 - j. Charles Carell, high school Title I mathematics remediation instructor (after school) October thru April, 34 hrs @ \$54.87/hr
 - k. Karen Gartner, high school Title I mathematics remediation instructor (after school) October thru April, 34 hrs @ \$54.87/hr
 - l. Peter Schaefer, high school Title I mathematics remediation instructor (after school) October thru April, 34 hrs @ \$54.87/hr
 - m. Jenna Delle Donne, substitute teacher/teacher aide
 - n. Nicholas Guerriero, substitute teacher/teacher aide
 - o. Nalie Matonis, substitute teacher/teacher aide
 - p. Donna O'Leary, substitute teacher/teacher aide
 - q. Lynn Kral, substitute nurse

- r. Nadine Geoffroy, substitute teacher aide
- s. Kimmarie Buontempo, substitute teacher aide
- t. Angela Suske, substitute secretary
- u. Marisa Milas, long term substitute teacher, \$25,009*, effective 10/29/13 thru 2/28/14 (subject to criminal history review procedures)

(*) 10/29/13 to 1/31/14	Step 8; Col. IV	(base \$62,001)	Pro-Rated \$19,103
2/1/14 to 2/28/14	Step 9; Col. IV	(base \$64,271)	Pro-Rated \$5,906
- v. Russell Anderson, teacher aide, \$15,239 (base \$19,670), effective 11/4/13
- w. Kaitlyn Conlan, long term substitute guidance counselor, \$26,062*, effective 12/4/13 thru 4/9/14 (subject to criminal history review procedures)

(*) 12/4/13 to 1/31/14	Step 3; Col. V	(base \$59,425)	Pro-Rated \$11,243
2/1/14 to 4/9/14	Step 4; Col. V	(base \$60,925)	Pro-Rated \$14,819

2013/2014 Revisions Approved

- 2. Approve the following revisions for the 2013/2014 school year:
 - a. Aracely DiGirolamo, teacher, effective 9/1/13, due to course credits

<u>From</u>			
9/1/13 to 1/31/14	Step 7; Col. I	base \$54,879	
2/1/14 to 6/30/14	Step 8; Col. I	base \$57,048	
<u>To</u>			
9/1/13 to 1/31/14	Step 7; Col. II	base \$56,431	
2/1/14 to 6/30/14	Step 8; Col. II	base \$58,638	
 - b. Steven Siracusa, from girls basketball first assistant to boys basketball first assistant
 - c. Scott Murphy, from boys basketball first assistant to girls basketball first assistant

Revised Resignations Approved

- 3. Revise effective resignation date of Kelly Hartford, teacher, from 11/8/13 to 10/24/13.

Nalepa Unpaid Maternity Leave Request Approved

- 4. Approve the request for unpaid maternity leave for Lindsay Nalepa, teacher, under state and federal Family Leave Acts for a period of twelve weeks commencing 3/10/14 and ending 6/6/14 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 6/9/14 through and including 6/30/14. (Based on 2/7/14 due date. Dates subject to adjustment by actual birth.)

Efros Unpaid Maternity Leave Request Approved

- 5. Approve the request for unpaid maternity leave for Diana Efros, teacher, under state and federal Family Leave Acts for a period of twelve weeks commencing 3/1/14 and ending 5/30/14 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 5/31/14 through and including 6/30/14. (Based on 1/31/14 due date. Dates subject to adjustment by actual birth.)

Inzano Revised Unpaid Maternity Leave Request Approved

- 6. Approve the revised request for unpaid maternity leave for Erika Inzano, counselor, under state and federal Family Leave Acts for a period of twelve weeks commencing 1/16/14 and ending 4/9/14 with continued health insurance benefits pursuant to law. (Based on 12/18/13 due date. Dates subject to adjustment by actual birth.)

Resignations Approved

- 7. Accept the resignations of the following employees:
 - a. John Delloiacono, teacher, effective 6/30/14, due to retirement
 - b. Michele Mendes, high school treasurer advisor for athletics, effective 10/31/13
 - c. Morgan Guest, teacher aide, effective 11/1/13

Rescinded Appointment Approved

- 8. Rescind the following appointment for the 2013/2014 school year:
 - a. Sebastiaan de Voogd, boys basketball second assistant

Seconded by: Mrs. Vogel

Mr. Dibble reviewed the personnel items. Dr. Miceli introduced Mr. Cooper who is on the agenda tonight for approval. He will be teaching in the middle school. Dr. Miceli recognized Mr. Delloiacono for his 42 years of service and congratulates him on his retirement at the end of this school year. Mr. Delloiacono will continue to coach the boys' tennis team.

Roll Call:

<u> Yea </u> Mr. Dibble	<u> Yea </u> Mr. Krauss
<u> Absent </u> Mr. Dinerman	<u> Yea </u> Mr. Smith
<u> Absent </u> Mr. Hasenkopf	<u> Yea </u> Mrs. Vogel
<u> Yea </u> Mr. Wolak	

Board Policy Approved

Mrs. Vogel moved to approve Item 1 as listed below:

- 1: Approve the following Bylaws, Policies, and Regulation on first reading:

Bylaws and Policies:

Policy No. 2622
(Mandated)

Student Assessment (Revised)
(Mr. Hasenkopf)

Policy No. 5120
(Mandated)

Assignment of Students (Revised)
(Mr. Hasenkopf)

Seconded by: Mr. Smith

Mrs. Vogel reviewed the changes and updates to the two policies on for first reading.

Roll Call:

Yea Mr. Dibble

Yea Mr. Krauss

Absent Mr. Dinerman

Yea Mr. Smith

Absent Mr. Hasenkopf

Yea Mrs. Vogel

Yea Mr. Wolak

Committee Reports

1. Curriculum, Instruction and Technology

Nothing additional to report at this time.

2. Finance, Facilities, and Safety/Security

Nothing additional to report at this time.

3. Personnel, Management, and Communication

Nothing additional to report at this time.

Old Business

None

New Business

None

Public Hearing

Mr. Wolak opened the meeting to the public at 8:37 p.m.

Mrs. Valerio
4 Eggars Court

Questioned if the District needs a piano to replace the one that was approved to be disposed tonight. She stated that she has a piano that she would donate to the District.

Mr. Testa responded that he will check with Mr. Hess and give her a call.

There being no other comments from the public, the President declared the public portion of the meeting closed at 8:38 p.m.

Closed Session

Mrs. Vogel moved to adopt the following resolution:

1. This body shall on October 28, 2013 at 8:39 p.m. in the New Providence High/Middle School Media Center, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:
 - Student matters related to Harassment, Intimidation and Bullying
 - Personnel
 - Student Matters
2. The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

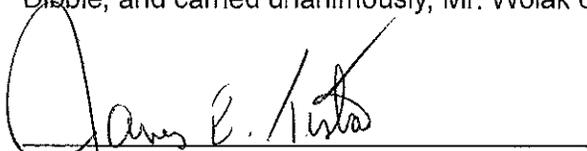
Mr. Krauss seconded the motion, which was carried unanimously.

Return to Public Session

The Board reconvened to public session at 9:33 p.m. Mr. Wolak called the Board to order.

Members present were Mr. Dibble, Mr. Krauss, Mr. Smith, Mrs. Vogel, and Mr. Wolak.

There being no other business before the Board, on a motion by Mr. Krauss, seconded by Mr. Dibble, and carried unanimously, Mr. Wolak declared the meeting adjourned at 9:34 p.m.



James E. Testa
School Business Administrator/Board Secretary
10/28/13

