

May 30, 2013

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on May 30, 2013, at Allen W. Roberts School Media Center, 80 Jones Drive, by Board President, Mr. Wolak.

Present on roll call were William Dibble, Robert Dinerman, David Hasenkopf, Ira Krauss, Susan Vogel, and Mr. Wolak. Also present were Dr. David Miceli, Superintendent of Educational Services; Dr. Deborah Feinberg, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision; and 56 members of the public.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed Session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

The following notice was posted on April 26, 2013:

The New Providence Board of Education Regular Meeting scheduled for Thursday, May 23, 2013 at 7:30 P.M. in the New Providence High/Middle School Media Center, 35 Pioneer Drive, has been cancelled and rescheduled for Thursday, May 30, 2013 at 7:30 P.M. in the Allen W. Roberts School Media Center, 80 Jones Drive.

Comments

Mr. Wolak stated that there is a full agenda and welcomed everyone to the meeting.

Mr. Smith entered the meeting at 7:36 p.m.

Superintendent's Report

1. Presentation of Golden Apples for Union County Teacher Recognition Program:

Dr. Miceli welcomed everyone and thanked them for coming out to celebrate and recognize special people in the district, including the district Teachers of the Year who would be receiving their golden apples this evening, the new hires who would be confirmed, and the students who would be recognized with Certificates of Excellence. Each of the principals introduced and spoke about the teacher being honored in their respective schools. Each teacher was presented with a golden apple in appreciation of their contribution to students and the district. Paul Casarico spoke about Mrs. Susan Kirkland of New Providence High School, Mr. Hough then presented Mr. Michael Giordano of New Providence Middle School; Mrs. Hansen honored Ms. Ellen Thomas from Allen W. Roberts and Ms. Maier concluded the presentations with Mrs. Drewes from Salt Brook School.

Dr. Miceli congratulated student representative Kyle Kroeger on being salutatorian for the Class of 2013 and on his acceptance to the Wharton School of Finance at the University of Pennsylvania. Kyle commented on having had three of the four teachers honored and added his personal note of appreciation for their efforts.

Student Report

Kyle reported on milestones at the high school including the end of AP testing, final music concerts, sports teams winding up the year, and topping the list, the boys' tennis team Group I State Championship.

Certificates of Excellence

Mr. Hasenkopf presented Certificates of Excellence to six students acknowledging their accomplishment in the fields of art. The names of the six students are Sierra Bagish, Lorelei Dugan, Emily Hart, Sandy Hassanien, Zoe Monserrate and Claire Suh.

The Board, Administration and audience applauded the students for their achievements.

Superintendent's Report

Dr. Miceli gave the enrollment report for April: 649 at Allen W. Roberts School, 651 at Salt Brook School, 354 at the Middle School, 617 at the High School, and 45 out-of-district, totaling 2,316 students. Kindergarten registration is 66 at Allen W. Roberts and 76 at Salt Brook School.

Dr. Miceli reported on the end of year events. He reminded those present to check the website to follow the many end of year events: concerts, Senior Awards night, Middle School Promotion and High School Graduation.

Dr. Miceli reported on the Class of 2013. Of 144 students in the class, 130 will be attending four-year colleges and twelve will be attending two-year colleges. Two students will go directly into the work force. Therefore, 98.6% of the Class of 2013 will be continuing their education, demonstrating that we are doing our job here meeting the needs of students who come here ready to learn.

Dr. Miceli reported on the new staff for the 2013/2014 school year. He stated that we had over seven hundred applications for approximately ten positions.

Dr. Miceli spoke about the work the BOE had been doing over the past four months to address concerns of class size: PTA meetings, Superintendent's community-wide forum, Finance and Education Committee meetings. The results of these meetings are reflected in the proposed class size policy on the evening's agenda. The changes better align the numbers with our educational philosophy. Grades 1-4 will be capped at 25; grade 5-6 will be capped at 27 and grades 7-12 will remain capped at 29. Moving forward, the goal is to review and research the concept of student to teacher ratio.

Dr. Miceli reported that the summer programs are an extension of the Special Education Student programs. There are also a number of recreation programs that are scheduled and available on the website.

Public Hearing

Mr. Wolak opened the meeting to the Public at 8:14 p.m.

There being no one from the public to be heard, the President declared the public portion of the meeting closed at 8:15 p.m.

Mr. Dinerman moved to approve Items 1 through 17 as listed below:

2013/2014 P.A.C.O. Designation Approved

1. Approve the designation of James E. Testa, School Business Administrator/Board Secretary as the Public Agency Compliance Officer for affirmative action (P.A.C.O.) for the 2013/2014 school year.

2013/2014 Purchasing Agent Designation Approved

2. Approve the designation of James E. Testa, School Business Administrator/Board Secretary as the purchasing agent (N.J.S.A. 18A:18A-2 and 18A:18A-3) for the 2013/2014 school year.

2013/2014 IPM Coordinator Approved

3. Approve the designation of James Trench, Maintenance Foreman, as Coordinator for Integrated Pest Management services.

2013/2014 Professional Services Appointments Approved

4. Approve the following appointments in accordance with N. J. Statutes 18A:18A-5 for the 2013/2014 school year:
 - a. Donohue, Gironda & Doria as school auditors; on a fee basis, not to exceed \$29,000
 - b. Energy for America as consulting energy management engineers and monitors, on a fee basis; fees not to exceed \$33,300
 - c. Assetworks, Inc. as insurance appraisers on a fee basis not to exceed \$1,500
 - d. Benefit Sources and Solutions, as agent for health and dental benefits insurance; fee covered by the insurance company
 - e. Strauss Esmay Associates, Inc., maintenance of Board policies on a fee basis not to exceed \$2,500
 - f. Richland-Knowles Agency as the Board's agent for all property, liability, and accident insurance; fee is covered by insurance companies
 - g. Dr. Oscar Marcilla, M.D., in association with e+ Medical Offices (EMO), to provide services of medical inspector and sports physician, on a fee basis; not to exceed \$25,629
 - h. Lindabury, McCormick, Estabrook & Cooper, P.C., as attorney for the Board of Education, on a fee basis; at a rate of \$160/hour, not to exceed \$60,000 for the 2013/2014 school year

2013/2014 Official Depository Approved

5. Approve Investors Savings Bank as official depository for funds, investments, scholarship certificate of deposit funds, and to honor the facsimile signatures of the Superintendent of Schools, President of the Board of Education, and Board Secretary for the 2013/2014 school year.

2013/2014 Official Depository for Investment Funds Approved

6. Approve Beneficial Bank, through partnership with New Jersey Association of School Business Officials, as a depository for investment funds for the 2013/2014 school year.

2013/2014 Regular and Work Session Meeting Schedule Approved

7. BE IT RESOLVED by the Board of Education of the Borough of New Providence that:

The following schedule of regular and work session meetings of this public body for the period July 25, 2013 to June 26, 2014, is adopted:

Please check District *Announcements & Up-Coming Events* for any meeting changes throughout the school year.

<u>DATE</u>	<u>TIME</u>	<u>MEETING</u>	<u>LOCATION</u>
July 25, 2013	7:30 p.m.	Regular	MS/HS MEDIA CENTER
August 22, 2013	7:30 p.m.	Regular	MS/HS MEDIA CENTER
September 12, 2013	7:30 p.m.	Work Session	MS/HS MEDIA CENTER
September 26, 2013	7:30 p.m.	Regular	MS/HS MEDIA CENTER
October 10, 2013	7:30 p.m.	Work Session	MS/HS MEDIA CENTER
October 28, 2013 (Mon.)	7:30 p.m.	Regular	MS/HS MEDIA CENTER
November 14, 2013	7:30 p.m.	Regular	MS/HS MEDIA CENTER
December 12, 2013	7:30 p.m.	Regular	MS/HS MEDIA CENTER
January 2, 2014	7:30 p.m.	Regular/Reorganization	MS/HS MEDIA CENTER
January 23, 2014	7:30 p.m.	Regular	MS/HS MEDIA CENTER
February 13, 2014	7:30 p.m.	Work Session	MS/HS MEDIA CENTER
February 24, 2014 (Mon)	7:30 p.m.	Regular	MS/HS MEDIA CENTER
March 20, 2014	7:30 p.m.	Regular	MS/HS CAFETERIA
March 27, 2014	7:30 p.m.	Regular	MS/HS MEDIA CENTER
April 24, 2014	7:30 p.m.	Regular	MS/HS MEDIA CENTER
May 8, 2014	7:30 p.m.	Regular	MS/HS MEDIA CENTER

May 22, 2014	7:30 p.m.	Regular	MS/HS MEDIA CENTER
June 26, 2014*	7:30 p.m.	Regular	MS/HS MEDIA CENTER

All meetings will be on Thursday except as noted above.

NEW PROVIDENCE HIGH SCHOOL/MIDDLE SCHOOL – 35 PIONEER DRIVE
ALLEN W. ROBERTS SCHOOL – 80 JONES DRIVE
SALT BROOK SCHOOL – 40 MAPLE STREET

The Work Sessions are public meetings of the Board of Education. At these meetings the public will have an opportunity to speak. No Board action will be taken.

The Regular meetings are public. At these meetings the public will have an opportunity to speak before and after the Board's business is conducted. The Board will take action at these meetings.

*Pursuant to N.J.S.A. 18A:11-11, Public Notice for hearing with regards to discussions and/or actions of employment contracts. Copies of proposed contracts will be available for review prior to, or at the public hearing.

Adopted: 5/30/13:

- b) A copy of the foregoing schedule shall be:
 - 1b) Posted and maintained throughout the year at the following locations which have been reserved for public announcements:
 - Borough Hall
 - Board of Education Office
 - Each public school in the Borough of New Providence
 - Memorial Library
 - District Website
 - 2b) Sent to the following newspapers:
 - THE COURIER NEWS
 - THE STAR-LEDGER
 - 3b) Filed with the Clerk of the Borough of New Providence.
 - 4b) Sent, at no cost to the Board, to any persons who have requested notices of meetings.

Official Newspaper Designations Approved

- 8. Designate THE STAR-LEDGER, and THE COURIER NEWS as the official newspapers for legal notices for 2013/2014.

2013/2014 Re-adoption of Bylaws, Policies, Job Descriptions, Curriculum Guides, Approved Textbooks, Gifted & Talented Program, and Guidance Program Approved

9. Approve the re-adoption for 2013/2014 of all previously adopted Bylaws, Policies, Regulations, Job Descriptions, Curriculum Guides, Approved Textbooks, Gifted and Talented Program and Guidance Program of the Board of Education, on file in the Office of the Board of Education.

2013/2014 Re-Adoption of Internal Controls and SOP Approved

10. Approve the re-adoption of the Internal Controls and Standard Operating Procedures and Purchasing Manual for 2013/2014.

2013/2014 District Software Approved

11. Approve the attached list of District Software Online Subscription Inventory for the 2013/2014 school year.

Signatories Approved

12. Approve to designate the following as signatories for the accounts listed for 2013/2014:

	Signatories
General Account	Board President, Superintendent of Schools, and Board Secretary/ School Business Administrator
Net Payroll Account	Board Secretary/School Business Administrator/Superintendent
Payroll Agency Account	Board Secretary/School Business Administrator and Superintendent
Food Service Fund Account	Board Secretary/School Business Administrator and Superintendent
Unemployment Insurance Fund	Board Secretary/School Business Administrator and Superintendent
Capital Reserve Account	Board Secretary/School Business Administrator and Superintendent
2006 Referendum Account	Board Secretary/School Business Administrator and Superintendent
Scholarship Funds	Board Secretary/School Business Administrator and Superintendent
<u>Petty Cash Funds</u>	Custodian
Allen W. Roberts School: \$100.00	School Principal
Central Office: \$350.00	School Business Administrator/Board Secretary
High School: \$200.00	School Principal
Middle School: \$100.00	School Principal

Salt Brook School: \$100.00 School Principal

School Activity Funds

<u>New Prov. High School</u>	<u>Use</u>	Any 2 of the following <u>Signatories</u>
	Stu. Activity/Athletics	Principal/HS Treas./ Athletic Director
	Stu. Activity	Principal/HS Treas./ Secretary to the Principal
	P.C. Checking	Principal/HS Treasurer Secretary to the Principal
<u>New Prov. Middle School</u>		<u>Signatories</u>
	Stu. Activity	Principal and Secretary to the Principal
<u>Allen W. Roberts</u>		<u>Signatories</u>
	Stu. Activity	Principal and Secretary to the Principal
<u>Salt Brook School</u>		<u>Signatories</u>
	Stu. Activity	Principal and Secretary to the Principal

Investors Savings Bank

Signatories

Allen W. Roberts Savings Account (#868067198)	Board Secretary/School Business Administrator
Dr. Edward W. Kilpatrick Scholarship Fund Savings Account (#868067248)	Board Secretary/School Business Administrator
Milton Anderson Family Scholarship Fund Savings Account (#868067263)	Board Secretary/School Business Administrator
Badgley Memorial Scholarship Fund Savings Account (#868067214)	Board Secretary/School Business Administrator
Edward H. Lieder Scholarship Fund Savings Account (#868067230)	Board Secretary/School Business Administrator
NPHS Class of 1960 Scholarship Fund Savings Account	Board Secretary/School Business Administrator and Superintendent

(#868067289)

The John O'Neill Memorial
Scholarship Fund
Savings Account
(#868067271)

Board Secretary/School Business
Administrator

Anna Delmore Scholarship Fund
Savings Account
(#868067222)

Board Secretary/School Business
Administrator

NPHS Class of 1962
Louis DeParisi Jr.
Scholarship Fund
Savings Account
(#868067255)

Board Secretary/School Business
Administrator

Resolution to Abolish the Treasurer of School Moneys Position Adopted

13. Adopt the following Resolution:

WHEREAS, Chapter 39, P.L.2010 makes the position of treasurer of school moneys optional; and

WHEREAS, it is the wishes of the New Providence Board of Education to abolish the position of treasurer of school moneys, effective July 1, 2011; and

WHEREAS, the School Business Administrator/Board Secretary possesses the proper certifications and qualification to assume the duties of the treasurer of school moneys

NOW, THEREFORE, BE IT RESOLVED, BY THE NEW PROVIDENCE BOARD OF EDUCATION IN THE COUNTY OF UNION, AS FOLLOWS:

1. The School Business Administrator/Board Secretary and/or designee shall handle the job responsibilities currently being handled by the Treasurer of School Moneys.
2. The School Business Administrator/Board Secretary shall be bonded in such amount and with such surety as required by law.
3. The School Business Administrator/Board Secretary shall comply with all provisions of the law.

Tax Shelter Annuity Companies Approved

14. Approve the following companies to provide Tax Shelter Annuity salary reduction agreements during the 2013/2014 school year:

403(b), 457 and Roth IRA:

AIG Retirement (Valic)
Fidelity Investments
Lincoln Investment Planning, Inc.
MetLife
The Legend Group/Adserv

Ameriflex Agreement Approved

15. Approve the agreement between Ameriflex and the New Providence School District, which was established on January 1, 2012, to continue providing Third Party Administrator services regarding the Health/Dependent Care Flexible Spending Account Plans.

Resolution Approved

16. Adopt the following Resolution:

WHEREAS, changes to the Public School Contracts law gave boards of education the ability to increase their bid threshold up to \$36,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, James E. Testa possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, New Providence Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; and

WHEREAS, New Providence Board of Education authorizes that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations as provided in N.J.S.A. 18A:18A-37; now, therefore, be it

RESOLVED, that the governing body of the New Providence Board of Education, in the County of Union, in the State of New Jersey hereby increases its bid threshold to \$36,000; and be it further

RESOLVED, that the governing body of the New Providence Board of Education in the County of Union, in the State of New Jersey hereby authorizing the purchasing agent to award contracts that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, as needed; and be it further

RESOLVED, that the governing body hereby appoints James E. Testa as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of James E. Testa's certification to the Director of the Division of Local Government Services.

Resolution for State Contract Purchases Approved

17. Approve the following item:

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the New Providence Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the New Providence Board of Education desires to authorize its purchasing agent for the 2012-13 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the New Providence Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts.

Seconded by: Mrs. Vogel

Mr. Wolak commented on the annual appointments listed in Item #4.

Roll Call Vote:

<u> Yea </u> Mr. Dibble	<u> Yea </u> Mr. Krauss
<u> Yea </u> Mr. Dinerman	<u> Yea </u> Mr. Smith
<u> Yea </u> Mr. Hasenkopf	<u> Yea </u> Mrs. Vogel
<u> Yea </u> Mr. Wolak	

Approval of Minutes

Mrs. Vogel moved to approve the Minutes as follows:

Special Meeting	March 5, 2013
Closed Session	March 5, 2013

Seconded by: Mr. Smith

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Abstain</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Mr. Smith moved to approve the Minutes as follows:

Special Meeting	April 17, 2013
Closed Session	April 17, 2013

Seconded by: Mr. Dinerman

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Hasenkopf	<u>Abstain</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Mr. Krauss moved to approve the Minutes as follows:

Business Meeting	April 25, 2013
Closed Session	April 25, 2013

Seconded by: Mrs. Vogel

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Abstain</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Abstain</u> Mr. Wolak	

ACTION ITEMS
Finance Action

Mr. Smith moved to approve Items 1 through 24 as listed below:

Transfers Approved

1. Ratify the action of the Superintendent in making the following transfers for the 2012/2013 school year:

APRIL 2013

From:

Account	Description	Amount
11-000-100-563	Tuition- Vocational	\$6,000.00
11-000-219-104	Salaries- Child Study Team	10,000.00
11-000-230-339	Professional Services	1,000.00
11-000-230-530	Pur. Serv.- Telecommunications	20,000.00
11-000-230-590	Other Purchased Services	10,000.00
11-000-262-622	Utilities- Electric	17,000.00
11-000-270-350	Mgmt. Fee- Transportation	2,000.00
11-000-270-512	Contracted Services- Trans.	2,000.00
11-000-270-515	Contracted Services- Trans.	12,900.00
11-000-291-241	Other Retirement Contributions	34,000.00
11-000-291-270	Employee Benefits	25,000.00
11-190-100-500	Purchased Services	6,000.00
		Total: \$145,900.00

APRIL 2013

To:

Account	Description	Amount
11-000-100-562	Tuition- LEA in NJ	\$6,000.00
11-000-216-320	Purchased Professional Services	32,000.00
11-000-230-331	Professional Services- Legal	40,000.00
11-000-262-490	Utilities- Water	2,700.00
11-000-270-162	Salaries- Transportation	14,000.00
11-000-270-420	Maint. Services- Transportation	4,000.00
11-000-291-290	Other Employee Benefits	12,000.00
11-150-100-320	Pur. Prof. Services- Home Instr.	6,200.00
11-213-100-106	Salaries- Teacher Aides	19,000.00
11-215-100-106	Salaries- Teacher Aides	10,000.00
		Total: \$145,900.00

Board Secretary and Treasurer Reports Accepted

- After review, we hereby accept the reports of the Board Secretary for April 2013, and Treasurer of School Moneys for April 2013. There is no major account or fund which has been overexpended in violation of N.J.A.C. 6:20-2.12a. Sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bills List Approved

- Approve the payment of bills listed for May 2013, in the amount of \$3,263,546.64.

2012/2013 Legal Services Approved

4. Approve a revised not to exceed amount of \$98,000.00 for 2012/2013 legal services from Lindabury, McCormick, Estabrook and Cooper.

2013/2014 UCESC Chapter 192-193 Services Approved

5. Adopt the Agreement/Resolution for Nonpublic School Chapter 192-193 Services authorizing Union County Educational Services Commission to provide the required auxiliary services for the New Providence Board of Education for the 2013/2014 school year.

2013/2014 UCESC Textbook Services Approved

6. Adopt the Agreement/Resolution for Nonpublic School Textbook Services authorizing Union County Educational Services Commission to provide the required textbook services for the New Providence Board of Education for the 2013/2014 school year.

2013/2014 UCESC Nursing Services Approved

7. Adopt the Agreement/Resolution for Nonpublic School Nursing Services authorizing Union County Educational Services Commission to provide the required nursing services for the New Providence Board of Education for the 2013/2014 school year.

2013/2014 UCESC IDEA-B Resolution Adopted

8. Adopt the following IDEA-B Resolution:

Motion to contract with the Union County Educational Services Commission to administer the District's Nonpublic School Individuals with Disabilities Education Act-B Initiative (IDEA-B) funds Basic, pursuant to the requirements of the Individuals with Disabilities Education and Grant Application on behalf of the Board, effective July 1, 2013 until June 30, 2014. The Board agrees to pay the Commission an amount not to exceed the Nonpublic School IDEA-B funding. Billing shall commence in October and shall continue for eleven (11) successive months, based on the actual expenditures of the prior month plus a 6% administrative fee. It is understood that the Commission will provide services for all of the eligible Nonpublic schools identified by the District's grant application.

2013/2014 UCESC Technology Services Approved

9. Adopt the Agreement/Resolution for Nonpublic School Technology Services authorizing Union County Educational Services Commission to provide the required technology services for the New Providence Board of Education for the 2013/2014 school year.

Computer Solutions Approved

10. Approve Computer Solutions to provide budget and accounting software support for the 2013/2014 school year at a cost of \$2,751.84.

Educational Data Services, Inc. Approved

11. Approve District membership in conjunction with the New Jersey Cooperative Bidding Program using Educational Data Services, Inc. for 2013/2014. The licensing and maintenance fees for this program will be \$8,200.00 and the Right To Know services fee is \$1,950.00.

2013/2014 Payment Of District Taxes Approved

12. Approve the schedule for payment of district taxes for 7/1/13 through 6/30/14.

2013/2014 Vehicle Maintenance Agreement with MUJC Approved

13. Approve the 2013/2014 Vehicle Maintenance Agreement between the Morris Union Jointure Commission and New Providence School District.

2013/2014 UCESC Transportation Agreement Approved

14. Adopt the Resolution/Agreement authorizing Participation in Coordinated Transportation Services with the Union County Educational Commission for the 2013/2014 school year.

2013/2014 MRESC Bid/Contract Award to Riddell Approved

15. Approve the use of Middlesex Regional Educational Services Commission Contract and Bid #MRESC 12/13-35, Athletic Equipment Reconditioning and Repair, awarded to Riddell for 2013/2014.

SafeSchools Approved

16. Approve SafeSchools to provide selected online mandated training programs for District employees during the 2013/2014 school year – fee covered by New Jersey School Boards Association.

AESOP System Approved

17. Approve Frontline Technologies to provide the AESOP substitute/attendance system, which includes support of the attendance database software package, for the 2013/2014 school year at a cost of \$6,355.00.

Aspex Solutions Approved

18. Approve Aspex Solutions to provide an on-line application system (AppliTrack Recruiting) for the 2013/2014 school year at a cost of \$1,360.00.

NJSchoolJobs.com Approved

19. Approve NJSchoolJobs.com to provide an on-line advertising service for the 2013/2014 school year at a cost of \$1,500.00.

GoCare Insurance for iPads Approved

- 20. Approve GoCare as an insurance carrier during the 2013/2014 school year for iPad accidental damage, theft and extended warranty coverage in accordance with N. J. Statutes 18A:18A-5.

2013/2014 Cafeteria Menu Student Price Lists Approved

- 21. Approve the cafeteria menu student price lists for the 2013/2014 school year.

2012/2013 MUJC Transportation Agreement Approved

- 22. Approve the joint Transportation Route and Aide Cost Agreement in conjunction with Morris-Union Jointure Commission reflecting additional routes for the 2012/2013 regular school year, as stated below:

<u>Route</u>	<u>Total Route Cost</u>	<u>Aide Per Diem Cost</u>
MU903	\$8,696.05	\$ 0
MU920	\$15,833.32	\$ 0

NJSBAIG Bylaws Amendment Resolution Approved

- 23. Adopt the Resolution authorizing to amend NJSBAIG bylaws.

New Providence Education Foundation Grant Approved

- 24. Approve the acceptance of a 2012/2013 Grant Award from the New Providence Education Foundation in the amount of \$4,500.00 to cover architect services related to the HS/MS media center.

Seconded by: Mr. Krauss

Mr. Smith commented and reviewed Items #4 and #24.

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Facilities Action

Mr. Smith moved to approve Items 1 through 4 as listed below:

Disposal of Technology Hardware Approved

1. Approve the following resolution:

Authorizing Disposal of Surplus Property

WHEREAS, the District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the District is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the New Providence Board of Education as follows:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract.

The sale will be conducted online and the address of the auction site is govdeals.com.

The sale is being conducted pursuant to Local Finance Notice 2008-9.

A list of the surplus property to be sold is as follows:

- 200 Dell Latitude D360 Laptops
- 96 Dell Optiplex 740 SFF Computers
- 18 Datamation Systems Mobile Notebook PC Security Carts (DS-NSC-10)

The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

The District reserves the right to accept or reject any bid submitted.

Disposal of Graveley, Snow Blower, Cash Register Screen and Two Cash Registers Approved

2. Approve the disposal of a gravely, snow blower, cash register screen and two cash registers at Salt Brook School, that are no longer deemed necessary for school use.

Alexandra Martin Donation Approved

3. Approve the generous donation of supplies to build greenhouse benches from Alexandra Martin, to the High School, in the amount of \$288.49.

New Providence Custodians and Maintenance Association Donation Approved

- 4. Approve the generous donation of two ticket booths from the New Providence Custodians and Maintenance Association, to the High School, in the amount of \$3,200.00.

Seconded by: Mr. Krauss

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Education Action

Mr. Hasenkopf moved to approve Items 1 through 5 as listed below:

2012/2013 HIB Recommendations Approved

- 1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2012/2013 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
Middle School:	19
Allen W. Roberts:	8

Gail Toth Approved

- 2. Approve Gail Toth to conduct the Geselle Developmental Assessment at a rate of \$135/student for the remainder of the 2012/2013 school year.

2013/2014 NJSIAA Approved

- 3. Approve membership in the New Jersey State Interscholastic Athletic Association in accordance with their Constitution, Bylaws, Rules, and Regulations for the 2013/2014 school year.

2013/2014 UC Vo-Tech Tuition Rate Approved

- 4. Approve the 2013/2014 School Tuition Rate Schedule Agreement between the Union County Vocational-Technical Schools and New Providence Board of Education.

- | | | | | |
|----|--|------------------|-----------------|--------------------|
| | *9/1/13 to 1/31/14 | Step 6; Col. V | (base \$61,590) | Pro-Rated \$30,795 |
| | 2/1/14 to 6/30/14 | Step 7; Col. V | (base \$63,919) | Pro-Rated \$31,960 |
| e. | Rosalie Mannino, teacher, \$52,322, effective 9/1/13 | | | |
| | *9/1/13 to 1/31/14 | Step 3; Col. I | (base \$51,572) | Pro-Rated \$25,786 |
| | 2/1/14 to 6/30/14 | Step 4; Col. I | (base \$53,072) | Pro-Rated \$26,536 |
| f. | John M. Richter, Jr., Assistant High School Principal (12 mo), \$104,000, effective 7/1/13 | | | |
| g. | Anna Rita Falco, reading specialist, \$71,738*, effective 9/1/13 | | | |
| | *9/1/13 to 1/31/14 | Step 10; Col. VI | (base \$70,321) | Pro-Rated \$35,161 |
| | 2/1/14 to 6/30/14 | Step 11; Col. VI | (base \$73,153) | Pro-Rated \$36,577 |
| h. | Alison Soccio, long term substitute teacher, \$58,008*, effective 9/1/13 | | | |
| | *9/1/13 to 1/31/14 | Step 3; Col. IV | (base \$57,258) | Pro-Rated \$28,629 |
| | 2/1/14 to 6/30/14 | Step 4; Col. IV | (base \$58,758) | Pro-Rated \$29,379 |
| i. | Barbara Denike, teacher, \$60,176*, effective 9/1/13 | | | |
| | *9/1/13 to 1/31/14 | Step 3; Col. V | (base \$59,425) | Pro-Rated \$29,713 |
| | 2/1/14 to 6/30/14 | Step 4; Col. V | (base \$60,925) | Pro-Rated \$30,463 |
| j. | Rebecca Bucossi, long term substitute teacher, \$52,322*, effective 9/1/13 | | | |
| | *9/1/13 to 1/31/14 | Step 3; Col. I | (base \$51,572) | Pro-Rated \$25,786 |
| | 2/1/14 to 6/30/14 | Step 4; Col. I | (base \$53,072) | Pro-Rated \$26,536 |
| k. | Laura Small, long term substitute teacher, \$64,492*, effective 9/1/13
(subject to criminal history review procedures) | | | |
| | *9/1/13 to 1/31/14 | Step 9; Col. IV | (base \$63,271) | Pro-Rated \$31,636 |
| | 2/1/14 to 6/30/14 | Step 10; Col. IV | (base \$65,712) | Pro-Rated \$32,856 |
| l. | Erica Nimensky, long term substitute teacher, \$53,864*, effective 9/1/13
(subject to criminal history review procedures) | | | |
| | *9/1/13 to 1/31/14 | Step 3; Col. II | (base \$53,113) | Pro-Rated \$26,557 |
| | 2/1/14 to 6/30/14 | Step 4; Col. II | (base \$54,613) | Pro-Rated \$27,307 |
| m. | Zachary Cohane, teacher, \$59,340*, effective 9/1/13 (subject to criminal history review procedures) | | | |
| | *9/1/13 to 1/31/14 | Step 5; Col. IV | (base \$58,258) | Pro-Rated \$29,129 |
| | 2/1/14 to 6/30/14 | Step 6; Col. IV | (base \$60,421) | Pro-Rated \$30,211 |
| n. | Jessica Malangone, Assistant Elementary Principal (10.5 mo.), \$87,000, effective 8/19/13 | | | |
| o. | Lana Boyle, long term substitute teacher, \$28,916 (base \$59,421), effective 9/1/13 thru 1/24/14 (subject to criminal history review procedures) | | | |
| p. | Sandra Andersen, summer district technology work, not to exceed 60 hours @ \$54.87 = \$3,292.20 | | | |
| q. | Julie Spoerl, summer building technology work @ SB, not to exceed 40 hours @ \$54.87 = \$2,194.80 | | | |
| r. | Kelley Fahey, summer building technology work @ AWR, not to exceed 40 hours @ \$54.87 = \$2,194.80 | | | |
| s. | Sandra Andersen, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40 | | | |
| t. | Kristie Arnold, summer department head work, not to exceed 10 hours @ \$54.87 = \$548.70 | | | |
| u. | Karen Gartner, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40 | | | |
| v. | Valerie Guiliano, summer department head work, not to exceed 10 hours @ \$54.87 = \$548.70 | | | |
| w. | Kenneth Hess, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40 | | | |
| x. | Jonathan Keaney, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40 | | | |

- y. Byron Tracey, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40
- z. Jonathan Keaney, trainer, new teacher professional development workshop, not to exceed 3 days, \$1,552.04
- aa. Byron Tracey, trainer, new teacher professional development workshop, not to exceed 3 days, \$1,552.04

2013/2014 Appointment of Teachers Approved

- 3. Approve the appointment of the teachers, including non-tenured teachers, with the salaries as noted on file with the Board Secretary per the recommendation of the Superintendent of Schools for the 2013/2014 school year.
 - a. Base Salary Effective 9/1/13
 - b. Base Salary Effective 2/1/14

Summer Curriculum Writing Appointments Approved

- 4. Approve summer 2013 curriculum writing appointments (not to exceed hours shown) at \$54.87/hr. as per attached list.

2013/2014 Employee Holiday Schedules Approved

- 5. Approve the following 2013/2014 Employee Holiday Schedules:
 - a. 12 Month
 - b. 10/10.5 Month

Pieja Resignation Approved

- 6. Accept the resignation of the following employee:
 - a. Bette Pieja, teacher, effective 7/1/13, due to retirement

2013/2014 HIB Staff Approved

- 7. Approve, per the Anti-Bullying Bill of Rights Act, the following staff for the 2013/2014 school year:
 - Dr. Paul Casarico, Anti-Bullying Coordinator
 - John M. Richter, Jr., Anti-Bullying Specialist, NPHS
 - David Chango, Anti-Bullying Specialist, NPMS
 - Jessica Malangone, Anti-Bullying Specialist, AWR
 - Dr. Joseph Harvey, Anti-Bullying Specialist, SB

2013/2014 Homeless Liaison Approved

- 8. Approve the appointment of Dr. Paul Casarico as the New Providence School District Homeless Liaison for the 2013/2014 school year.

Administrative Regulations:

1. Regulation No. 5440 Academic Recognition **(Revised)**
(Mr. Hasenkopf)
2. Approve the following Policy and Regulation on first reading:

Bylaws and Policies:

1. Policy No. 2312 Class Size **(Revised)**
(Mr. Hasenkopf)

Seconded by: Mr. Krauss

Mrs. Vogel reviewed Items #1 and #2.

Roll Call Vote: <u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Committee Reports

1. Curriculum, Instruction and Technology:

Mr. Hasenkopf reported on recent discussion of class size and standardized testing updates in grades 10 and 11. Dr. Miceli discussed College and Career Readiness element of the new State Performance Report and PARCC Assessments. Up to now the high school administered the S-test in grades 9 and 10 and the HSPA in grade 11. The S-test has helped forecast performance on the HSPA. With the pending sunset of the HSPA, the S-test has lost its value. In addition, the PSAT has now become a part of the College and Career statistics of the new State Performance Report. The proposal is to no longer administer the S-test in grades 9 and 10, while administering the PSAT in grades 10 and 11. This will provide students with exposure to SAT like questions, while increasing our participation on the PSAT. There is no anticipated additional cost related to this change since one test would be replaced by another. Mr. Smith asked about the percentage of students currently taking the PSAT. Mr. Casarcio responded, 51%, but that included 10th and 11th graders. He added that we have a high percentage of 11th graders taking the test and 98% of our students take the SAT. Mr. Krauss cautioned that the district monitor the situation in view of the potential changing reliance by colleges on the SAT. The consensus of the BOE was to proceed with this plan. There was no need for any other action by the BOE.

2. Finance, Facilities and Safety/Security:
Nothing additional to report at this time.

3. Personnel, Management and Communication:

Nothing additional to report at this time.

Old Business

None

New Business

Dr. Miceli reviewed a memorandum outlining the need to move from a 10.5 month to a twelve month Director of Guidance. The additional time, over the summer, would be used to make personal connections with the admissions offices of various colleges and universities in which our students are interested. The benefit to our students has already been demonstrated by what the guidance department has been able to do on a very limited basis. Mr. Hasenkopf pointed out that this would benefit a cross-section of students, not only a limited selection of high achieving ones. Mr. Maciag emphasized the increasing importance of personal connections. Mr. Krauss asked that this be monitored over the course of time. The consensus of the BOE was to move forward and to place the item on the next agenda for approval.

Mr. Dinerman spoke about 360 Alumni as a cost effective way to enter the alumni development business. Dr. Miceli, Mr. Wolak and Mr. Dinerman had viewed a video on the program. Mr. Dinerman emphasized the value of alumni associations for fund-raising. He believed this company, only six months old, had the ability to do this. Mr. Smith questioned the role of the Board of Education in managing an alumni association. Mr. Dinerman shared that, due to the nature of the organizational structure, he believed that there was a role for the Board of Education in the startup of this endeavor. Dr. Miceli suggested bringing together all the groups who would be involved and benefit to see the video. Mr. Hasenkopf raised the question of the viability of a new company. Mr. Wolak said that the next step would be for everyone to review the information Mr. Dinerman has provided and determine if the Board of Education should proceed. Any questions can be forwarded to Mr. Dinerman.

Dr. Miceli recognized Mr. Krauss who had been honored by the NJSBA for 20 years of distinguished service. Mr. Krauss reported on the Union County Meeting. He noted that an NPHS graduate of the Class of 2002, a lawyer, had spoken at the meeting. He stated that there was a possibility that the debt service aid from the state would be reduced by 35% for the 2014-2015 school year. He also noted that there was a proposal to change the deadline for evaluation of the Superintendent from April 1 to July 1.

Mr. Smith referenced a new court decision on HIB that identifies some situations which are not HIB, a new development in that area.

Public Hearing

Mr. Wolak opened the meeting to the public at 9:10 p.m.

There being no one from the public wishing to be heard, the President declared the public portion of the meeting closed at 9:11 p.m.

Closed Session

Mr. Krauss moved to adopt the following resolution:

1. This body shall on May 30, 2013 at 9:11 p.m. in the Allen W. Roberts Media Center, 80 Jones Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:
 - Personnel
 - Litigation: Case #1121440
 - Litigation: Case #1582
2. The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mrs. Vogel seconded the motion, which was carried unanimously.

Return to Public Session

The Board reconvened to public session at 9:57 p.m. Mr. Wolak called the Board to order.

Members present were Mr. Dibble, Mr. Dinerman, Mr. Hasenkopf, Mr. Krauss, Mrs. Vogel, and Mr. Wolak.

There being no other business before the Board, on a motion by Mr. Dibble, and seconded by Mr. Smith, the President declared the meeting adjourned at 9:58 p.m.

James E. Testa, Business Administrator/Board Secretary
5/30/13 Board Meeting