

November 14, 2013

The Business Meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on November 14, 2013, at the New Providence High School/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Wolak.

Present on roll call were William Dibble, Robert Dinerman, David Hasenkopf, Ira Krauss, Adam Smith, Susan Vogel, and John Wolak. Also present were Dr. David Miceli, Superintendent of Schools; Dr. Paul Casarico, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision, and 9 members of the public.

Mr. Wolak led in the salute to the flag.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed Session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Superintendent's Report

- 1) Dr. Miceli reported on the enrollment for October: 652 at the high school, 374 at the middle school, 654 at Allen W. Roberts School, 662 at Salt Brook School, 37 out of district, with a total of 2,379. There were ten additional students from last month. The breakdown of the students is five at Allen W. Roberts School, two at the middle school, and three at the high school.
- 2) Dr. Miceli reported on the College Board's Advanced Placement Program Honor Roll. New Providence made the honor roll list for the first time. The list consists of 477 districts in the United States and Canada. He congratulated the staff, students and community.
- 3) Dr. Miceli reported on the next Superintendent Forum, which will take place on November 21, 2013. The next forum topic will be World Languages. A reminder will be sent to all parents.
- 4) Dr. Miceli reported on Senior Citizen Day which took place earlier in the day. Seniors visited classrooms, were entertained by music students, enjoyed a Thanksgiving Feast and attended the dress rehearsal of the fall play.

- 5) Dr. Miceli reported on presentations that were sponsored by the New Providence Alliance. There was professional development training related to current drug use issues that was attended by District Administration and the Borough police. Also, there was a parent presentation which took place at the Morris Union Jointure Commission on the same topic. He thanked the Alliance for sponsoring both presentations.

Presentation of 2012/2013 Audit Report

Mr. Wolak introduced the Auditor for the School District, Jason Gironda, of Donohue, Gironda, and Doria Accounting Firm, to present the 2012/2013 Audit Report.

Mr. Gironda thanked the Board for the opportunity to present the 2012/2013 Audit Report. Mr. Gironda noted and explained the main components of the audit report. There are four main sections: 1) the introduction 2) the financial section, which is the meat of the audit; 3) the statistical section, which contains twenty different schedules covering the past 10 years; and 4) the single audit, which focuses on Federal and State grant compliance. There are no issues in this area. Mr. Gironda referred to the exhibit which summarizes the activity of the year shown on a budgetary basis on revenues and expenditures. Revenues exceeded expenditures. The excess surplus from the prior year will be budgeted for tax relief in the next school year. Mr. Gironda explained the components of the surplus balance. \$700,576 of fund balance is designated as excess surplus and must be budgeted in the 2014/2015 school year. Mr. Wolak asked a question about fund balance that was addressed by Mr. Testa.

Mr. Gironda reviewed in detail an auditor's recommendation based on the audit manager's report. The comment was related to the ASSA report and it is very minor and can be easily corrected. Mr. Wolak asked a few questions about the auditor's recommendation and new state audit requirements, which were answered by Mr. Gironda. Mr. Gironda thanked Dr. Miceli, Mr. Testa, and the office staff for making their job easy.

Mr. Krauss commented on the pension and social security costs that are covered by the State of New Jersey. He also commented on the long term debt schedule in that a bond issue will expire in 2016. Therefore, if approved by the community, the Board could go out for a bond issue in the amount of approximately four (4) million without increasing taxes. Mr. Wolak thanked Mr. Gironda for the audit presentation. Mr. Smith thanked Mr. Gironda for the budget presentation and for the comprehensive audit they performed. He stated that they did a great job on the audit and it is beneficial to the District to have a strong firm thoroughly complete the audit. He congratulated and thanked the administration and business office staff under Mr. Testa's leadership. Mr. Smith also stated that the audit results show that not just the business office, but the entire District pays attention to details related to operating a great District.

The Board agreed to approve the 2012/2013 Audit Report.

2012/2013 Audit Report Approved

Mr. Smith moved to approve the 2012/2013 Audit Report

Seconded by: _____ Mr. Krauss _____

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Public Hearing

Mr. Wolak opened the meeting to the public (on specific Agenda items) at 7:49 p.m.

There being no one from the public wishing to be heard, the President declared the public portion of the meeting closed at 7:50 p.m.

Approval of Minutes

Mrs. Vogel moved to approve the Minutes as follows:

Special Meeting	September 6, 2013
Closed Session	September 6, 2013

Seconded by: Mr. Krauss

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Mr. Smith moved to approve the Minutes as follows:

Work Session	October 10, 2013
Closed Session	October 10, 2013

Seconded by: Mr. Krauss

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Mrs. Vogel moved to approve the Minutes as follows:

Regular Session	October 28, 2013
Closed Session	October 28, 2013

Seconded by: Mr. Dinerman

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Abstain</u> Mr. Smith
<u>Abstain</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

ACTION ITEMS

Finance Action

Mr. Smith, Committee Chairperson, moved to approve Items 1 through 5 as listed below:

**October 2013 Board Secretary
and Treasurer Reports Accepted**

1. After review, we hereby accept the Board Secretary and Treasurer reports for October, 2013. There is no major account or fund which has been overexpended in violation of financial obligations for the remainder of the fiscal year.

November 2013 Bills List Approved

2. Approve the payment of bills listed for November 2013, in the amount of \$2,675,733.86.

**2013/2014 MUJC Reimbursement for
Services Per Pupil Fees Approved**

3. Approve the Reimbursement for Services Per Pupil Fees, (New Providence School District's tuition rates for members of MUJC), as a Member of the Morris-Union Jointure Commission for 2013/2014 as follows:

Pre-School Handicapped (Half Day Program)	\$15,810
Pre-School Handicapped Full-Day	\$36,168
Early Primary LLD-1	\$29,158
Primary LLD-2	\$14,182
Primary LLD-3	\$21,104
LLD-4	\$16,700
LLD-5	\$20,213
Resource Center High School	\$29,605
Resource Center Middle School	\$28,431
Resource Center Elementary	\$26,651

Auditor's 2012/2013 Recommendations Approved

- 4. Accept the auditor's recommendations as outlined below and the corrective action plan for the 2012/2013 school year by the School Business Administrator/Board Secretary:

AUDITOR'S RECOMMENDATION #1

The amount of students reported on the ASSA should be broken down between Special Education students and Regular students.

CORRECTIVE ACTION APPROVED BY THE BOARD

ASSA workpapers shall include the breakdown between Special Education students and Regular students for all categories.

METHOD OF IMPLEMENTATION

All ASSA workpapers shall include Special Education and Regular student breakdowns and will be reviewed by the Supervisor of Special Services before electronic submission to the State of New Jersey.

PERSON RESPONSIBLE FOR IMPLEMENTATION

Supervisor of Special Services

January, 2014

Scholarship Fund Donation Approved

- 5. Accept the generous donation to the John O'Neill Memorial Scholarship Fund from Mr. and Mrs. Michael Denike, in the amount of \$50.00.

Seconded by: Mr. Krauss

Mr. Smith commented on items #3 and #4.

Roll Call Vote:

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Hasenkopf

Yea Mrs. Vogel

Yea Mr. Wolak

Facilities Action

Mr. Smith, Committee Chairperson, moved to approve Items 1 and 2 as listed below:

2013/2014 Indoor Air Quality Plan (IAQ) Approved

1. Approve the Indoor Air Quality Plan for the New Providence School District. (copies in the hands of all Board Members)

Disposal Approved

2. Approve the disposal of Dell PowerEdge Server, NP Tag # 101567, Dell Service tag # GKTQ751, as it is outdated and no longer deemed useful for school needs.

Seconded by: Mr. Hasenkopf

Roll Call Vote:

Yea Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Hasenkopf

Yea Mrs. Vogel

Yea Mr. Wolak

Education

Mr. Hasenkopf, Committee Chairperson, moved to approve Items 1 through 4 as listed below:

2013/2014 Anti-Bullying Recommendations Approved

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2013/2014 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	2 and 3
Middle School:	2

Curriculum Guide Approved

2. Approve the following curriculum guide as per Superintendent's Memo #12 in the hands of each Board member:

<u>LANGUAGE ARTS</u>	
Language Arts--Reading Strand (Grade K)	Revised

Student Enrollment and Tuition Approved

3. Approve the enrollment of the following out-of-district students for the 2013/2014 school year, effective 9/4/13, on a tuition basis, billed monthly:

(1)	Salt Brook School (Grade 2), \$12,896/yr
(1)	Salt Brook School (Grade 6), \$13,245/yr

2013/2014 Additional Field Trip Destinations Approved

- 4. Approve the attached list of additional field trip destinations for the 2013/2014 school year in accordance with N.J.A.C. 6A:23A-5.8.

Seconded by: Mrs. Vogel

Mr. Hasenkopf commented on items #2 and #4.

Roll Call Vote:

Yea Mr. Dibble Yea Mr. Krauss

Yea Mr. Dinerman Yea Mr. Smith

Yea Mr. Hasenkopf Yea Mrs. Vogel

Yea Mr. Wolak

Personnel Action

Mr. Dibble, Committee Chairperson, moved to approve Items 1 through 3 as listed below:

2013/2014 Appointments Approved

- 1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2013/2014 school year:
 - a. Jennifer Sloan, teacher aide (.6 time), \$8,625 (base \$19,670), effective 11/18/13 (subject to criminal history review procedures)
 - b. Robert Harmer, HS treasurer advisor for athletics, \$2,288.25, effective 11/1/13
 - c. Stacy Dixon, substitute teacher/teacher aide
 - d. Cheryl Campbell, home instructor

Withholding Increment Resolution Approved

- 2. Adopt the following resolution:

WHEREAS, a recommendation was made by the Superintendent of Schools to the New Providence Board of Education to withhold the 2013/2014 employment and adjustment increment of David Goldstein; and

WHEREAS, the Board has considered the recommendation of the Superintendent of Schools and approves same;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education upon the recommendation of the Superintendent of Schools approves the withholding of the employment increment and adjustment increment of David Goldstein for the 2013/2014 school year pursuant to N.J.S.A. 18A:29-14; and

BE IT FURTHER RESOLVED, that David Goldstein's salary for the 2013/2014 school year shall be based on the 2012/2013 salary guide.

Resignation Approved

3. Accept the resignation of the following employee:

a. Teddy Niedzielski, boys soccer head coach, effective 11/13/13

Seconded by: Mrs. Vogel

Mr. Dibble reviewed the personnel items. There were four (4) appointments, one (1) resolution and one (1) resignation.

Roll Call Vote:

Yea Mr. Dibble Yea Mr. Krauss

Yea Mr. Dinerman Yea Mr. Smith

Yea Mr. Hasenkopf Yea Mrs. Vogel

Yea Mr. Wolak

Board Policy Approved

Mrs. Vogel moved to approve Item 1 as listed below:

Approve Item 1 as listed below:

1. Approve the following Bylaws, Policies, and Regulation on second reading:

Bylaws and Policies:

Policy No. 2622
(Mandated)

Student Assessment (Revised)
(Mr. Hasenkopf)

Policy No. 5120
(Mandated)

Assignment of Students (Revised)
(Mr. Hasenkopf)

Seconded by: Mr. Hasenkopf

Mrs. Vogel stated that there were no changes from first reading.

Roll Call Vote:

Yea Mr. Dibble Yea Mr. Krauss

Yea Mr. Dinerman Yea Mr. Smith

Yea Mr. Hasenkopf Yea Mrs. Vogel

Yea Mr. Wolak

Committee Reports1. Curriculum, Instruction and Technology

No report at this time.

2. Finance, Facilities, and Safety/Security

No report at this time.

3. Personnel, Management, and Communication

No report at this time.

Old Business

No old business to discuss.

New Business

Mr. Krauss commented on the most recent School Board Notes. There is a bill that the Board should monitor that will change the Board Member petition due date to July instead of June.

Public Hearing

Mr. Wolak opened the meeting to the public at 8:06 p.m.

There being no comments from the public, the President declared the public portion of the meeting closed at 8:07 p.m.

Dr. Miceli took this opportunity to congratulate Mr. Hasenkopf on his re-election to the Board, and congratulated and welcomed Mrs. Cuccaro as the newly elected Board member.

Closed Session

Mr. Smith moved to adopt the following resolution:

1. This body shall on November 14, 2013 at 8:08 p.m. in the New Providence High/Middle School Media Center, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:
 - Personnel
 - Student Matters related to Harassment, Intimidation and Bullying
2. The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

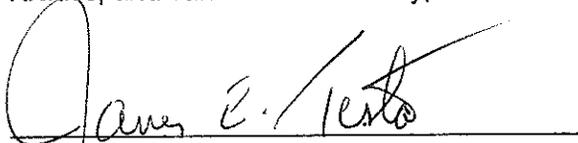
Mrs. Vogel seconded the motion, which was carried unanimously.

Return to Public Session

The Board reconvened to public session at 8:31 p.m. Mr. Wolak called the Board to order.

Members present were Mr. Dibble, Mr. Dinerman, Mr. Hasenkopf, Mr. Krauss, Mr. Smith, Mrs. Vogel, and Mr. Wolak.

There being no other business before the Board, on a motion by Mr. Smith, seconded by Mr. Krauss, and carried unanimously, Mr. Wolak declared the meeting adjourned at 8:32 p.m.



James E. Testa
School Business Administrator/Board Secretary
11/14/13