

January 24, 2013

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on January 24, 2013, at the New Providence High School/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Wolak.

Present on roll call were Robert Dinerman, David Hasenkopf, Ira Krauss, Mrs. Vogel, and John Wolak. Also present were Dr. David Miceli, Superintendent of Educational Services; Dr. Deborah Feinberg, Assistant Superintendent of Educational Services; and James E. Testa, School Business Administrator/Board Secretary; and 11 members of the public.

Mr. Wolak led in the salute to the flag.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed Session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

#### **Recognition of Board Member**

Mr. Wolak, with honor and pleasure, recognized the services of Nancy Opperthausen. He reviewed, in detail, the services of Mrs. Opperthausen and thanked her on behalf of the Board, community and himself. Mr. Wolak read the following resolution into the record.

#### ***IV Move to adopt the following resolution:***

##### **Resolution in Recognition of Board Member Nancy E. Opperthausen**

- WHEREAS,** Nancy E. Opperthausen has ended her service on the Board of Education of the Borough of New Providence after faithful service over the last 13 years; and
- WHEREAS,** the members of the Board of Education are cognizant of the fact that Mrs. Opperthausen has greatly contributed toward the welfare of the children of the Borough by her energy and sincere application to all matters which have come before the Board; and
- WHEREAS,** Mrs. Opperthausen has served as Board Vice President; Facilities Committee Chairperson; Finance Committee Member; Municipal Alliance Representative, Community Relations Committee member; Education Community Relations Committee Member; Curriculum, Instruction, and Technology Committee Member/Chairperson; Personnel, Management and Communication Committee Member/Chairperson; Morris Union

Jointure Commission Representative; Liaison for New Providence Education Foundation; and as Tri-County Board Liaison;

**NOW, THEREFORE,  
BE IT RESOLVED**

by the Board of Education of the Borough of New Providence, in the County of Union, that the personal and collective gratitude and appreciation of the members of the Board of Education are hereby extended to Nancy E. Opperthausen for her loyal and untiring dedication to the community; and they do hereby publicly commend her for the excellent example she has thus demonstrated to the present and future members of the Board of Education.

**APPROVED THIS 24<sup>th</sup> DAY OF JANUARY, 2013**, and signed by the order of the New Providence Board of Education.

Seconded by: Mr. Krauss

Mr. Wolak gave Mrs. Opperthausen a plaque, framed resolution and State resolution. Mrs. Opperthausen said a few words about her life in New Providence, thanking the Board and commenting on the success of the school district. Dr. Miceli thanks Mrs. Opperthausen and commented on the privilege to work with her and gave examples of how she led the District throughout her terms.

Roll Call Vote:

<u>  Absent  </u> Mr. Dibble	<u>  Yea  </u> Mr. Krauss
<u>  Yea  </u> Mr. Dinerman	<u>  Absent  </u> Mr. Smith
<u>  Yea  </u> Mr. Hasenkopf	<u>  Yea  </u> Mrs. Vogel
<u>  Yea  </u> Mr. Wolak	

**Superintendent's Report**

- 1) Dr. Miceli commented on the enrollment as of the end of December. 650 at Allen W. Roberts School, 643 at Salt Brook School, 355 at Middle School, 618 at High School, 39 out of district for a total of 2,305
- 2) Dr. Miceli reviewed the 2013/2014 school calendar that will be voted on this evening. The proposed calendar was posted on the website.
- 3) Mrs. Searing will present the 2012/2013 curriculum report at the February 25<sup>th</sup> board meeting.
- 4) Dr. Miceli reviewed the progress of the Personalized Learning Initiative at the high school. Parent meetings will take place on February 4<sup>th</sup>, 5<sup>th</sup> and 7<sup>th</sup>. The first instructional day with the iPads will be February 11<sup>th</sup>.
- 5) Mr. Barth and Mr. Boyd presented a check to Board on behalf of the New Providence Education Foundation for the 2012/2013 grants. Mr. Barth commented on the success

of the NPEF. This year's donation is the largest since the Foundation was formed. Mr. Barth outlined upcoming fundraisers that the NPEF is planning. One fundraiser will be co-sponsored with the New Providence Athletic Foundation.

- 6) Dr. Miceli commented on school security. He shared that he has been meeting with law enforcement officials. The District will continue to review security and make policy changes as needed. On tonight's agenda, a policy change up will allow the local police department to monitor the security cameras at all the schools. The District will continue to move ahead in making sure the schools are safe.
- 7) The student representative, Kyle Kroeger, spoke about mid terms, the spring play and sports. He also commented on the successful use of iPads and apps.
- 8) Dr. Miceli reviewed the principal evaluation process and State approval.

**2012/2013 Violence, Vandalism, and Substance Abuse,  
Harassment, Intimidation, and Bullying (HIB) Report**

Dr. Miceli reported the following HIB statistics:

Between Sept. 1, 2012 and Dec. 31, 2012

2 Incidents of Violence

2 Confirmed incidents of HIB

# of reports of HIB:

19 investigations

Status of all HIB investigation:

all completed; 2 confirmed incidents

Nature of HIB on protected categories:

other distinguishing characteristics

Names of Investigators

Anti-Bullying Specialists in each school

Type/nature of discipline

Administrative detention

Out of school suspension

Counseling/parent and student conference

Any other measures imposed,  
Training conducted or programs  
Implemented to reduce HIB

Training for staff opening day

HS student training in PE first week of school

Topics discussed in advisory classes at middle school

Expanded Peer leadership program at high school

Ongoing character education programs in schools

Statistics reflect only incidents which have been reported out as affirmed by the BOE as of the last meeting in December 2012.

Mr. Smith entered the meeting at 7:45 p.m.

Mr. Wolak closed the hearing at 8:05 p.m.

**Public Hearing**

Mr. Wolak opened the meeting to the public at 8:06 p.m. to discuss any item on the Agenda.

Mrs. Petronella Had a concern about the proposed school calendar. She questioned if the additional days, if not used, will be returned to the teachers.

Dr. Miceli responded that if snow days are not used, then the District will give back some of the days.

There being no one else from the public wishing to be heard, Mr. Wolak declared this public portion of the meeting closed at 8:08 p.m.

**Approval of Minutes**

Mrs. Vogel moved to approve the following minutes:

Business Meeting	December 13, 2012
Closed Session	December 13, 2012

Seconded by: Mr. Hasenkopf

Roll Call Vote:

<u>Absent</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

**ACTION ITEMS**

**Finance Action**

Mr. Smith, Committee Chairperson, moved to approve Items 1 through 8 as listed below:

**Transfers Approved**

1. Ratify the action of the Superintendent in making the following transfers for the 2012/2013 school year.

**December 2012**

From:		
Account	Description	Amount
11-000-291-270	Employee Benefits	\$28,185.00
		Total: \$28,185.00

To:

Account	Description	Amount
11-215-100-106	Salaries- Teacher Aides	\$5,036.00
11-216-100-101	Salaries- Special Education	4,735.00
11-401-100-100	Salaries- Co-curricular	7,110.00
11-402-100-100	Salaries- Athletics	11,304.00
		Total: \$28,185.00

**December Board Secretary and Treasurer Reports Accepted**

- After review, we hereby accept the reports of the Board Secretary for December 2012, and Treasurer of School Moneys for December 2012. There is no major account or fund which has been overexpended in violation of N.J.A.C. 6:20-2.12a. Sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**January 2013 Bills List Approved**

- Approve the payment of bills listed for January 2013, in the amount of \$3,552,038.44.

**Board Secretary Authorization to Publish 2013/2014 Tentative Budget**

- After Board approval of the tentative 2013/2014 Budget, authorize the Board Secretary to publish said Budget as approved by the Executive County Superintendent of Schools.

**Scholarship Fund Donations Accepted**

- Accept the generous donations to the New Providence High School Class of 1960 Walter McCarthy and Edward Lieder Memorial Scholarship Fund in the total amount of \$2,772.00.

**Scholarship Fund Donations Accepted**

- Accept the generous donation to the John O’Neill Memorial Scholarship Fund from Mr. and Mrs. Ronald Prunesti, in the total amount of \$100.00.

**2011/2012 State Certified Costs Per Pupil Approved**

- Approve state certified costs per pupil for the 2011/2012 school year as follows:

Preschool/Kindergarten	\$ 8,616
Grades 1 - 5	\$10,821
Grades 6 - 8	\$11,224
Grades 9 – 12	\$14,004
Learning/Lang.Dis.	\$37,337
Preschool Dis. – PT	\$15,775

**2012/2013 NPEF Grant Awards Approved**

- 8. Approve the acceptance of the 2012/2013 Grant Awards from the New Providence Education Foundation in the amount of \$67,872.

Seconded by: Mr. Krauss

Mr. Smith thanked the new Providence Education Foundation for the donation.

Roll Call Vote:

Absent Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Hasenkopf

Yea Mrs. Vogel

Yea Mr. Wolak

**Facilities Action**

Mr. Smith, Committee Chairperson, moved to approve Items 1 through 5 as listed below:

**Disposal Approved**

- 1. Approve the disposal of miscellaneous items at Salt Brook School that is outdated, unrepairable and no longer deemed necessary for school use.

**Grant Award Approved**

- 2. Approve the acceptance of a Grant Award from the Drive for Autism Foundation in the amount of \$3,000.00, in memory of Alex Wu, to be used by the special needs program at Salt Brook School.

**Donation Approved**

- 3. Approve the generous donation from Mr. Hitchens, in the amount of \$1,200.00, to be used to purchase a defibrillator for the high school Athletics Department.

**Resolution Approved**

- 4. Approve the following resolution:

The New Providence Board of Education authorizes Kevin Settembrino, AIA, LEED AP, Settembrino Architects to submit NJDOE Project No. 2560-050-13-1000 for the Lieder Field Bleacher Renovations at the New Providence High/Middle School to the New Jersey Department of Education for review and approval. The District is submitting this application as an 'other capital' project. This project is an 'other capital' project, the New Providence Board of Education is not seeking any state funding for this project.

**Donation Approved**

- 5. Approve the generous donation from the New Providence Athletic Booster Club in the amount of \$3,825.00 to be used to purchase a dual sided concession stand shed.

Seconded by: Mr. Dinerman

Mr. Smith commented on the donations. Mr. Smith and Mr. Testa reviewed item #4. Dr. Miceli reviewed item #3.

Roll Call Vote:

Absent Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Hasenkopf

Yea Mrs. Vogel

Yea Mr. Wolak

**Education Action**

Mr. Hasenkopf, Committee Chairperson, moved to approve Items 1 through 10 as listed below:

**Anti-Bullying Bill of Rights Act Recommendations Approved**

- 1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2012/2013 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	4
Middle School:	4, 5, 6, 7, 8, 9

**2013/2014 School Calendar Approved**

- 2. Approve the 2013/2014 school calendar.

**Curriculum Guide Approved**

- 3. Approve the following curriculum guide as per Superintendent's Memo #11 in the hands of each Board member:

<u>SCIENCE:</u>	
Multi-Level Physics/Honors Physics Grades 11 & 12	Revised

**HS Alternate Programs Document Approved**

- 4. Approve the document for the High School *Alternate Programs--Approval Procedures and Guidelines*, as per Superintendent's Memo #10 in the hands of each Board member.

**2013/2014 SEMI Waiver Submission Approved**

5. In accordance with the requirements of N.J.A.C. 6A:23A-5.3, the Board of Education authorizes the submission of a request for waiver for the New Providence School District from participation in the Special Education-Medicaid (SEMI) Program. This waiver request is based on evidence estimating that the district will have fewer than 40 Medicaid-Eligible Special Education students for the 2013/2014 school year.

**2012/2013 Enrollment Approved**

6. Approve the enrollment of classified Livingston School District Student #273278 in the Allen W. Roberts full-day Preschool Disabilities Program, for the 2012/2013 school year, at a tuition of \$40,212 (includes related services), effective 9/5/12.

**2012/2013 Enrollment Approved**

7. Approve the enrollment of classified Livingston School District Student #263218 in the Allen W. Roberts full-day Preschool Disabilities Program, for the 2012/2013 school year, at a tuition of \$37,934 (includes related services), effective 9/5/12.

**2012/2013 Enrollment Approved**

8. Approve the enrollment of Student #1608 at the Hunterdon Learning Center, effective 1/22/13, at a tuition cost of \$22,569.40, for the remainder of the 2012/2013 school year.

**Employment Horizon & Rate Approved**

9. Approve Employment Horizons to provide vocational evaluations at a rate of \$600/evaluation, effective 3/1/13, for the remainder of the 2012/2013 school year.

**2012/2013 SPED Tuition Agreement Approved**

10. Approve the 2012/2013 Special Education Tuition Contract Agreement between the Union County Educational Services Commission and new Providence School District.

Seconded by: Mr. Vogel

Mr. Hasenkopf reviewed items 1 through 4. He was very impressed with the curriculum guide included in item #3. It was state of the art and the incorporation of technology within the content was excellent. Mr. Wolak commented on item #4, as this item was discussed at a prior board meeting and approved by the Education Committee

Roll Call Vote:

Absent Mr. Dibble

Yea Mr. Krauss

Yea Mr. Dinerman

Yea Mr. Smith

Yea Mr. Hasenkopf

Yea Mrs. Vogel

Yea Mr. Wolak

**Personnel Action**

Mrs. Vogel, in the absence of Mr. Dibble, Committee Chairperson, moved to approve items 1 through 5 as listed below:

**2011/2012 Personnel Appointments Chapter 116 Approved**

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2012/2013 school year:
  - a. Lori Eiland, teacher aide, \$9,098 (base \$19,479), effective 2/11/13, (subject to criminal history review procedures)
  - b. Jonathan Firetto, grades 2-6 Title I language arts remediation class instructor, January to May (after school), (34 hours max), \$54.87/hr
  - c. Elaine Berman, grade 6 Title I language arts remediation class instructor, January to May (after school), (44 hours max), \$54.87/hr
  - d. Stefania Forcella, grade 6 Title I language arts remediation class instructor, January to May (after school), (44 hours max), \$54.87/hr
  - e. Michelle Testa, grades 1 & 2 Title I language arts remediation class instructor, January to May (after school), (44 hours max), \$54.87/hr
  - f. Katherine Blanco, grades 1 & 2 Title I language arts remediation class instructor, January to May (after school), (22 hours max), \$54.87/hr
  - g. Kathryn Ambruso, grades 1 & 2 Title I language arts remediation class instructor, January to May (after school), (44 hours max), \$54.87/hr
  - h. Ellen Thomas, grade 6 Title I math remediation class instructor, January to May (after school), (23 hours max), \$54.87/hr
  - i. Emily Fencik, winter guard, assistant color guard instructor, \$987
  - j. Stephen Hankinson, substitute teacher
  - k. Adam Vidal, substitute teacher/teacher aide
  - l. Russell Anderson, substitute teacher/teacher aide
  - m. Kimmarie Buontempo, substitute teacher/teacher aide
  - n. Jill Marino Arens, substitute teacher
  - o. Danielle Ricciardi, substitute teacher/teacher aide
  - p. Michele Rickles, substitute teacher
  - q. Patricia Thelander, substitute teacher/teacher aide
  - r. Daniel Trench, substitute teacher
  - s. Jaclyn Sokol, substitute teacher/teacher aide
  - t. Charles Defendorf, substitute teacher (subject to criminal history review procedures)
  - u. Douglass Pilley, high school wrestling first assistant, effective 1/7/13 to 3/9/13, \$3,376.08
  - v. Joanna Silva, grades 1 & 2 Title I language arts remediation class instructor, January to May (after school), (22 hours max), \$54.87/hr

**Resignations Approved**

2. Accept the resignation of the following employee:



**Bylaws, Policies and Regulations Approved on First Reading**

1. Approve the following Bylaws and Policies on first reading:

**Bylaws and Policies:**

- |                 |   |
|-----------------|---|
| Policy No. 2468 | Independent Educational Evaluations <b>(New)</b><br>(Mr. Hasenkopf)                                   |
| Policy No. 7441 | Electronic Surveillance on District Property and on<br>School Grounds <b>(Revised)</b><br>(Mr. Smith) |

Seconded by: Mr. Krauss

Mrs. Vogel reviewed both policies highlighting the changes. Mr. Smith commented on the school resource officer position. Dr. Miceli stated that he spoke with the police and at this time there will be police presence at the schools. They will jointly be going to conferences and continue to have a great working relationship. Dr. Miceli has contacted the Borough's Administration to see if they can move the election polling locations from the schools. Mr. Wolak commended the successful relationship between the school district and police department. This benefits all students within the school district.

Roll Call Vote:

<u>Absent</u> Mr. Dibble	<u>Yea</u> Mr. Krauss
<u>Yea</u> Mr. Dinerman	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

**Committee Reports**

1. Curriculum, Instruction and Technology:  
Nothing additional to report at this time.
2. Finance, Facilities and Safety/Security:  
Nothing additional to report at this time.
3. Personnel, Management and Communication:

Mr. Smith commented that negotiations will begin with the New Providence Principals and Assistant Principals Association.

**Old Business**

Mr. Smith updated the Board on the 2013/2014 proposed school budget. The committee has met to review the initial draft. The budget will come in below cap. There is a concern with the taxable ratables. A reduction in ratables negatively impacts the taxpayers. More details and a full Board review of the proposed budget will take place in a few weeks. State aid numbers will be released at the end of February. The tentative budget must be submitted to the county before March 7<sup>th</sup>. After county approval, we will hold the public hearing and formally present the proposed budget at the March 21<sup>st</sup> Board meeting.

**New Business**

None

**Public Hearing**

Mr. Wolak opened the meeting to the public at 8:28 p.m.

There being no one from the public wishing to be heard, Mr. Wolak declared the public portion of the meeting closed at 8:29 p.m.

**Closed Session**

Mr. Smith moved to adopt the following resolution:

1. This body shall on January 24, 2013 at 8:29 p.m. in the New Providence High/Middle School Media Center, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:

Student Matters related to Harassment, Intimidation and Bullying

Negotiations with New Providence Education Association and New Providence Principle and Assistant Principal Association

2. The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mr. Krauss seconded the motion, which was carried unanimously.

**Return to Public Session**

The Board reconvened to public session at 9:19 p.m. Mr. Wolak called the Board to order.

Members present were Mr. Dinerman, Mr. Hasenkopf, Mr. Krauss, Mr. Smith, Mrs. Vogel and John Wolak.

There being no other business before the Board, on a motion by Mr. Smith, seconded by Mr. Hasenkopf, and carried unanimously, Mr. Wolak declared the meeting adjourned at 9:20 p.m.

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James E. Testa  
School Business Administrator/Board Secretary  
1/24/13