

November 15, 2012

The Business Meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on November 15, 2012, at the New Providence High School/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Wolak.

Present on roll call were William Dibble, David Hasenkopf, Ira Krauss, Nancy Opperthausen, and John Wolak. Also present were Dr. David Miceli, Superintendent of Schools; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision, and 9 members of the public.

Mr. Wolak led in the salute to the flag.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed Session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

The following notice was posted on 10/29/12:

Due to inclement weather, the New Providence Board of Education Regular Meeting scheduled for Monday, October 29, 2012 at 7:30 P.M. in the New Providence High/Middle School Media Center, 35 Pioneer Drive, **has been cancelled and rescheduled for Thursday, November 1, 2012, at 7:30 P.M.** in the New Providence High/Middle School Media Center, 35 Pioneer Drive.

The following notice was posted on 11/1/12:

Due to inclement weather, the New Providence Board of Education Regular Meeting scheduled for Thursday, November 1, at 7:30 P.M. in the New Providence High/Middle School Media Center, 35 Pioneer Drive, **has been cancelled.**

Comments

Mr. Wolak commented that it's been a very interesting few weeks. He took this opportunity to recognize the efforts of all the associations within the school community, the administration, central office, building staff, teachers, students and parents in the community. Throughout these difficult circumstances, we all worked through it well. He thanked the teachers for agreeing to return to work on 11/8 and 11/9, two days originally designated for them to attend the annual convention. He stated it was a tribute to the elementary principals for working together with regards to split sessions. Mr. Wolak gave a special tribute to the students who continue to do a great job despite the interruptions. Mr. Wolak expressed his heartfelt gratitude, both personally and professionally, as Board President and a member of the community, to the entire community for a job well done.

Superintendent's Report

1. Dr. Miceli reported on the aftermath of Hurricane Sandy. He expressed his appreciation and gratitude to the entire community as well. He also recognized the creative schedule and successful outcome of the split sessions at the elementary school. Additionally, Dr. Miceli recognized the Emergency Management Team. He thanked Mr. Hough and Ms. Maier for their efforts. He especially thanked Mrs. Anderson who managed to post all notices on the District website. He recognized Mr. Testa and the Maintenance and Custodial staff for their efforts to get here to begin the clean-up. If the District had power, we could have opened up the schools on Thursday, three days after the storm. Dr. Miceli recognized the Redwood Tree Service for making the schools a priority and removing downed trees and limbs just two days after the storm. He also recognized Chief Buccelli and Deputy Chief Torre, who collaborated with the school district to open the schools on the Monday after the storm. The police also helped alleviate any issues with traffic at the 5:00 p.m. dismissal. He thanked the PAL for providing lights at the elementary school for the 5:00 p.m. dismissal in the dark, making it safe for the children. Dr. Miceli recognized Mr. Wolak for his time and efforts through the many daily conversations and communication.

Dr. Miceli reported on the damages to the schools from the storm. Three facilities were affected with minor damages totaling less than \$500.00. There were a few broken windows and the JV bleachers flipped over and were damaged, along with lots of debris on the properties. The cost of the bleacher repairs and tree removal will be covered through insurance claims and FEMA. Mr. Testa has already filed a claim with FEMA for relief funds and contacted the insurance company. Last year, the District received approximately 70% from FEMA for storm related damages. He thanked Mr. Testa for managing and filing the claims.

Dr. Miceli reported that our District was able to assist Berkeley Heights School District by offering to host their football game on Lieder Field, as they still had no power from the storm. Both of our schools raised approximately \$3,000.00 combined through their fundraiser *Storm Relief*. They are donating that money to a school or schools impacted by the storm. Dr. Miceli expressed his gratitude to the students, staff and community for their overwhelming support and generosity.

Dr. Miceli reported on the recommended revisions of the existing school calendar. As a result of the storm, the District had to close for five days. The school calendar only allows for two emergency closings. The District opened for an additional two days, as the NJEA Teachers Convention on 11/8 and 11/9 was cancelled. Therefore, the District has only one day to make up. Dr. Miceli and the constituent groups all agreed to modify the 2012/2013 school calendar further, in order to make up this day and preserve the February break. As a result, the District's Professional Development Day scheduled for March 22nd will now be held on Martin Luther King Day, January 21st. The school will be in session on March 22nd and only staff will report that day in order to include the second staff Professional Development Day into the calendar. In the event that the District has additional school closing between now and the February vacation, these days will be taken from the February break, beginning with Friday, February 22nd and working backwards. The District will make every effort to open schools during weather related events this winter. We will try to maximize the use of a delayed opening and/or an early dismissal in order to have continuity of instruction and to reduce the need for further closures. The

recommended calendar revisions are on the Agenda tonight for Board approval. Once approved, Dr. Miceli will email the revised calendar to everyone tomorrow.

2. Dr. Miceli reported on enrollment since October 31, 2012: 652 students at Allen W. Roberts School, 643 at Salt Brook School, 355 at the Middle School, 616 at the High School; 39 out-of-district, totaling 2,305.
3. Dr. Miceli reported that the week of October 1st through the 5th was designated as a *Week of Respect*. Allen W. Roberts School PTA sponsored an assembly on Character Education. Salt Brook School presented on-going lessons on tolerance and respect in their Character Education Program. The Middle School held activities such as focus groups and discussion groups based on the concept that *Respect is a Chain Reaction*. And the High School launched a year long series of activities by teams to build school and team spirit which will culminate on Field Day in June at a food drive through Summit Junior League.
4. Dr. Miceli reported on School Violence Awareness Week, October 15th through the 19th. Allen W. Roberts School made daily announcements on a theme of safety and anti-drugs. Salt Brook School completed core lessons on Character Education program by launching, with the help of the New Providence Police Department, this year's theme of *Pass It On*. The Middle School's Student Service Club created and presented a video on the differences between conflict and bullying at the Union County Prosecutor's office assembly. And finally, the High School continued with their ongoing activities as part of a year long program to encourage collaborative spirit within the school.
5. Dr. Miceli reported on High School Graduation. There were 145 students in last year's graduation class; one AHSA graduate and 6 HSPA exemptions from passing one or both sections.
6. Dr. Miceli reported on the on-going Special Education monitoring by the State. He was pleased to report that the District received a notice from the State that New Providence School District has demonstrated 100% compliance with the requirements reviewed by the State and Federal government.
7. Student Representative Kyle Kroeger presented the student report. Today was Senior Citizens Day. The seniors enjoyed the musical talents of the students and a delicious meal from the Culinary Arts Club students. They ended their day by previewing the dress rehearsal of the school play *Moon Over Buffalo*. The play will be performed for the public this Friday and Saturday. Many fall sports are on-going because of hurricane Sandy. The boys' cross country team placed second in the section behind freshman Jordan Price and hope to do well this weekend at group championships. The girls' soccer team already has two upsets in the playoffs, but might get into the sectional final tomorrow against Glen Ridge. The football team plays its first round playoff game against Bound Brook tomorrow. The Marching Band finished off another tremendous season performing twice this past weekend. They were awarded State and National Championships in the USBands A-Class. They also received special awards for Best Overall Music, Visual Performance, and Percussion. This weekend marked the 8th State Championship for the band in the last 11 years, their 2nd straight National Championship, and their 6th Regional Championship since 1995. Despite the disruptions from last week's hurricane, all of the teams and groups are demonstrating their resolve through it all. Additionally, the students have set-

up a donation fundraiser for victims of the hurricane, with the hope of helping those who were affected by this disaster.

Dr. Miceli thanked Kyle for his comprehensive student report.

2011/2012 District Assessment Report Presentation

Mrs. Searing presented the 2011/2012 District Assessment Report. This report tracks achievement data for students in grades 3-8 and 11 on New Jersey Department of Education (NJDOE) assessments. Throughout this report, she explained that you will see our proficiency percentages compared to that of our District Factor Grouping I (DFG I) and statewide results. As in past years, students must achieve a score of 200-250 to be considered Proficient and 250-300 to be considered Advanced Proficient. A score below 200 is considered Partially Proficient. Students scoring in this category will receive extra assistance through classroom differentiation, Basic Skills, and/or other remedial programs. Mrs. Searing explained that in past years, the district assessment report has included the New Jersey Department of Education's determination of Adequate Yearly Progress (AYP) for each of the four schools. However, this year, as a result of the United State's Department of Education's (USDE) approval for flexibility under No Child Left Behind, the requirements and regulations that required the determination of AYP have been waived. In its place, each school recently received an individualized School Performance Report. Mrs. Searing further explained that this report is based on percentages of student achievement and participation in state testing for the tested population and subgroups for each school. She reported that based on each school's 2011 baseline scores, NJDOE will set achievement targets, or Annual Progress Targets, for each school. Schools can achieve proficiency by either reaching the statewide goal of 90% or meeting its individualized performance goal. Mrs. Searing noted that overall, the District's 2012 NJ ASK and HSPA scores demonstrated growth in many areas and were generally consistent with scores of our District Factor Group. She reviewed, in detail, the results of the District HSPA and NJ ASK tests for Language Arts and Mathematics. Using both individual student and cohort analysis, District administrators and teachers are working collaboratively to compare results of state testing with our own internal assessments. This wider range of data helps us develop a more complete picture of each student's academic growth and helps to evaluate the District's overall curriculum and instruction as well. Mrs. Searing stated that in addition to last year's assessment results, the District is preparing for new assessments from the Partnership for Assessment of Readiness for College and Careers (PARCC). She explained that based on the new Common Core State Standards (CCSS) in English/Language Arts and Mathematics, PARCC is currently developing and refining test content and format as it aims for full operational administration in the 2014-2015 school year. She further explained that for current high school students, this means that HSPA will continue for the next two administrations and PARCC testing will begin with the current 9th grade class. Mrs. Searing noted that current plans from PARCC include both performance-based and end of year assessments administered via computer for students in grades 6 through 11. In grades 3-5, students will read test questions via computer, but respond on answer sheets delivered electronically and printed by the school. She stated that in order to ensure that districts are ready for this technology change, PARCC is conducting surveys to determine the technology readiness of each district. Our District anticipates that the results of this survey will have a significant impact on test administration. As the District moves forward in the transition from HSPA and NJ ASK to PARCC, we look forward to further guidance and clarification from PARCC that will help the District to prepare the students and maintain high standards of achievement.

Mrs. Searing went on to explain that in addition to NJDOE testing, the District continues with the administration of the Pre-HSPA ("S") Test to students in Grades 10 and 11, and NJ PASS in Grade 2. Both the S Test and NJ PASS provide us with additional data that helps us analyze individual student achievement and existing curriculum. Also, the administration of NJ PASS gives Grade 2 students the experience of a timed test in preparation for Grade 3 NJ ASK. As we learn more about PARCC, fully implement the CCSS, and move further along with our District developed common assessments, we anticipate that we will reevaluate the need for both NJ PASS and the S Test.

In conclusion, Mrs. Searing stated that recently, the District received information that both the Advanced Placement Physics B and United States History tests will be undergoing a major revision that will take place in the 2014-2015 school year. In the case of Physics B, the existing course will be replaced with two new courses spread over 2 full years. This will allow for additional content, as well as more time to work with inquiry based instruction and in-depth exploration of topics. Similarly, US History will identify a series of learning objectives that will identify what students need to know and be able to do, and allow them to explore a topic in much greater depth.

Mrs. Searing expressed her gratitude to the staff members who assisted with the standardized test administration and analysis for the 2011/2012 school year. They included Dr. Miceli, Dr. Feinberg, the principals and assistant principals, Mrs. Lutkenhouse, Mr. Maciag, the department heads, and guidance counselors. She especially thanked Mrs. Anderson, Department Head of Technology and Information Services, for the additional time she spent assisting with the preparation of the testing document and presentation.

Mr. Smith entered the meeting at 7:53 p.m.

The Board members commented and asked questions which were answered by Mrs. Searing. Mr. Krauss stated that he was very impressed and pleased to see such an increased number of students taking the advanced placement test.

Dr. Miceli and Mr. Wolak, on behalf of the Board, thanked Mrs. Searing for her comprehensive report.

Public Hearing

Mr. Wolak opened the meeting to the public (on specific Agenda items) at 8:19 p.m.

Mr. Moschetti
50 Sherwood

Congratulated Mr. Smith and Mr. Dibble on their re-election, and Mr. Dinerman on his election to the Board.

Mr. Moschetti asked for clarification on the revised school calendar. He asked if Professional Development Day is mandatory or voluntary in the teachers' contract.

Dr. Miceli responded that Professional Development Day is mandatory for teaching staff.

Mr. Moschetti inquired about Finance Item #1, the transfers, and Item #4, the capital reserve exhibit.

Mr. Testa explained that in Item #1, money was allocated for the mobile device project, and based on the per item cost, the District has to purchase them out of Fund 12 (Capital Fund). Basically, it's an accounting adjustment per State regulations. Mr. Testa also explained that the 5-year long range facilities plan is used to calculate what the District is allowed to allocate to put into a capital reserve account. Mr. Smith added that the State requires us to maintain a 5-year long range facilities plan. Presently, we are considering capital plan projects and creating a future bond.

Mr. Moschetti inquired about Education Item #1 referencing the anti-bullying bill of Rights Act.

Mr. Wolak explained that these reports are required by the State. They are all confidential and the Board is not at liberty to discuss in any further details.

Mr. Moschetti inquired about Education Items #4 and 6 questioning the cost of educating these students.

Dr. Miceli explained that these are students whose education is driven by an IEP. Some students are 10 months, some classified. The District is required by law to extend their education into the summer months so the student does not regress. There are a number of classified students in the District that attend programs within or outside the District. These programs provide many opportunities for the students. In terms of cost, these students have significant disabilities and tend to require more staff. The tuition rates are subject to the State and we must abide by them.

There being no one else from the public wishing to be heard, the President declared the public portion of the meeting closed at 8:28 p.m.

Approval of Minutes

Mr. Krauss moved to approve the Minutes as follows:

Work Session	September 13, 2012
Closed Session	September 13, 2012

Seconded by: Mr. Hasenkopf

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Abstain</u> Mrs. Opperthausen
<u>Yea</u> Mr. Hasenkopf	<u>Abstain</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Absent</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Mr. Krauss moved to approve the Minutes as follows:

Work Session September 27, 2012
 Closed Session September 27, 2012

Seconded by: Mrs. Opperthausen

Roll Call Vote:

Yea Mr. Dibble Yea Mrs. Opperthausen
Yea Mr. Hasenkopf Abstain Mr. Smith
Yea Mr. Krauss Absent Mrs. Vogel
Yea Mr. Wolak

Mr. Smith moved to approve the Minutes as follows:

Work Session October 11, 2012
 Closed Session October 11, 2012

Seconded by: Mr. Krauss

Roll Call Vote:

Yea Mr. Dibble Yea Mrs. Opperthausen
Yea Mr. Hasenkopf Yea Mr. Smith
Yea Mr. Krauss Absent Mrs. Vogel
Yea Mr. Wolak

ACTION ITEMS
Finance Action

Mr. Smith, Committee Chairperson, moved to approve Items 1 through 11 as listed below:

Transfers Approved

1. Ratify the action of the Superintendent in making the following transfers for the 2012/2013 school year:

October 2012

To:		
Account	Description	Amount
11-000-100-564	Tuition, Vocational-Special	12,000
11-000-291-241	Other Retirement Contributions	500
12-000-252-730	Capital- Technology Equipment	5,148
		Total: \$17,648

October 2012

From:		
Account	Description	Amount
11-000-100-563	Tuition, Vocational-Regular	12,000
11-000-291-270	Employee Benefits	500
11-190-100-610	General Supplies	5,148
		Total: \$17,648

September & October 2012 Board Secretary and Treasurer Reports Accepted

- After review, we hereby accept the Board Secretary and Treasurer reports for September, 2012 and October, 2012. There is no major account or fund which has been overexpended in violation of financial obligations for the remainder of the fiscal year.

October 2012 Bills List Approved

- Approve the payment of bills listed for October 2012, in the amount of \$3,331,013.57.

November 2012 Bills List Approved

- Approve the payment of bills listed for November 2012, in the amount of \$2,724,860.46.

Capital Reserve Account Maximum Approved

- Approve the Capital Reserve Account Maximum Amount as follows:

The New Providence School District (LEA 3560) has one hundred seventeen (117) projects identified in its Five Year Long Range Facility Plan. The one hundred seventeen (117) projects have an estimated total cost over the five-year period of \$18,989,795. Sixty (60) projects have been completed, initiated or advanced. Fifty seven (57) remaining projects, with a total cost of \$12,452,500.00, are currently identified in the plan for initiation. The local share would be funded from bond proceeds and current expense (based on needs as dictated by the availability of funds). The District may be eligible for state debt service or EDA grant funds for the identified projects in the amount of \$4,981,000.00. The local share amount of \$7,471,500.00 for the identified projects represents the maximum amount the New Providence School District may deposit in its capital reserve fund for the 2012-2013 school year.

Donation Approved

- Accept the generous donation of \$451.00 from Ms. Martin, towards the Courtyard Greenhouse project.

Scholarship Fund Donation Approved

- 7. Accept the generous donation to the John O'Neill Memorial Scholarship Fund from Mr. and Mrs. Ronald Prunesti, in the amount of \$100.00.

Scholarship Fund Donation Approved

- 8. Accept the generous donation to the John O'Neill Memorial Scholarship Fund from Mr. and Mrs. James Prunesti, in the amount of \$50.00.

Voided Check Approved

- 9. Void the following check:

<u>Check Number</u>	<u>Date</u>	<u>Amount</u>	<u>Account Number</u>	<u>Check #</u>
#339134	05/29/12	\$714.31	11-000-261-612-00	#9801

Architect Approved

- 10. Approve Settembrino Architects to complete designs, construction plans, bidding process and construction administration services for barrier-free bleacher renovations at Lieder Field, in the amount of \$9,500.00, plus reimbursable expenses, in accordance with N.J. Statutes 18A:18A-5.

2012/2013 MUJC Reimbursement for Services Per Pupil Fees Approved

- 11. Approve the Reimbursement for Services Per Pupil Fees, (New Providence School District's tuition rates for members of MUJC), as a Member of the Morris-Union Jointure Commission for 2012/2013 as follows:

Pre-School Handicapped (Half Day Programs)	\$14,229.00
Pre-School Handicapped Full-Day	\$34,722.00
Early Primary LLD-1	\$14,116.00
Primary LLD-2	\$13,805.00
Primary LLD-3	\$30,255.00
LLD-4	\$16,421.00
LLD-5	\$16,855.00
Resource Center High School	\$24,606.00
Resource Center Middle School	\$31,741.00
Resource Center Elementary	\$25,935.00

Seconded by: Mrs. Opperthausen

Mr. Smith reviewed the Finance items. He explained that Item #10 is to approve plans for the architect to complete handicap access renovations to the bleachers at Lieder Field.

Roll Call:

Yea Mr. Dibble Yea Mrs. Opperthausen

Yea Mr. Hasenkopf Yea Mr. Smith

Yea Mr. Krauss Absent Mrs. Vogel

Yea Mr. Wolak

Facilities Action

Mr. Smith, Committee Chairperson, moved to approve Items 1 through 6 as listed below:

2012/2013 Submission of Comprehensive Maintenance Plan Approved

- 1. Adopt the following resolution:

Submission of Comprehensive Maintenance Plan 2012-2013

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the New Providence School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the New Providence School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the New Providence School District in compliance with Department of Education requirements.

Donation Approved

- 2. Accept the generous donation of one Dynasty Mellophone and One Blessing Marching Baritone Horn for the New Providence High School Marching Band, from Mr. Gabno, valued at approximately \$500.00.

Disposal of Textbooks at AWR Approved

3. Approve the disposal of miscellaneous books from Allen W. Roberts School that are outdated and no longer deemed necessary for school use.

2012/2013 NPBOE School Safety Plan Approved

4. Approve the New Providence Board of Education School Safety Plan for 2012/2013, per Superintendent's Memo #7, in the hands of each Board member.

Energy Audit Resolution Approved

5. Approve the following resolution:

Local Government Energy Audit

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the New Providence Board of Education has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the New Providence Board of Education, are served by a New Jersey regulated public utility, and that the New Providence Board of Education has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the New Providence Board of Education will prepare Facility Data Forms and Scope of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Firm Selection Form; and,

WHEREAS, the New Providence Board of Education understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program.

NOW, THEREFORE, BE IT RESOLVED the New Providence Board of Education approves the submission of an application for participation in the Local Government energy Audit Program of the New Jersey Board of Public Utilities.

2012/2013 Indoor Air Quality Plan (IAQ) Approved

6. Approve the Indoor Air Quality Plan for the New Providence School District. (copies in the hands of all Board Members)

Seconded by: Mr. Krauss

Mr. Smith reviewed the facilities items. Mr. Testa explained Item #5, NJ Clean Energy Program. They come in to do an energy audit which assists the District in moving forward to do needed upgrades. Mr. Wolak asked about a timeline for the submission of the application to the State. Mr. Testa responded that once the application is accepted, he will send out RFP's and any necessary work will be scheduled for the summer.

Roll Call:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mrs. Opperthausen
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Absent</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Education

Mrs. Opperthausen, Committee Chairperson, moved to approve Items 1 through 10 as listed below:

2012/2013 Anti-Bullying Recommendations Approved

- Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2012/2013 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	1 and 2
Middle School:	1, 2, and 3
Allen W. Roberts:	1 and 2
Salt Brook:	1

2012/2013 NJQSAC Submission Approved

- Approve the submission of the Statement of Assurance--School Year 2012/2013, for the New Providence School District, in compliance with the New Jersey Quality Single Accountability Continuum (NJQSAC) Monitoring Process, as per Superintendent's Memo #6.

2011 State Memorandum of Agreement Revisions Approved

- Adopt the Uniform State Memorandum of Agreement--2011 Revisions, copies in the hands of each Board member.

Student Enrollment & Tuition Approved

- Approve the enrollment of Student #1240660 at Early Childhood Learning Center, at a revised tuition cost of \$6,865.40 for the 2012 Extended School Year, and \$68,188.60 for the 2012/2013 school year.

2012/2013 School Nursing Plan Submission Approved

- 5. Approve the submission of the 2012/2013 School Nursing Plans for the New Providence School District to the Executive County Superintendent of Schools as per Superintendent's Memo #8 in the hands of each Board member.

Student Enrollment and Tuition Approved

- 6. Approve the enrollment of Student #10863 at Jefferson Primary School, effective 9/5/12, at a tuition cost of \$55,646, for the 2012/2013 school year.

2012/2013 Additional Field Trip Destinations Approved

- 7. Approve the attached list of additional field trip destinations for the 2012/2013 school year in accordance with N.J.A.C. 6A:23A-5.8.

2012/2013 UCESC Instruction and Rate Approved

- 8. Approve Union County Educational Services Commission to provide bedside instruction at a rate of \$58/hr, effective 10/15/12, for the 2012/2013 school year.

Student Enrollment and Tuition Approved

- 9. Approve the enrollment of Student #10333 at the Windsor Learning Center, effective 11/12/12, at a tuition cost of \$39,505.26, for the 2012/2013 school year.

2012/2013 Revised School Calendar Approved

- 10. Approve the revised 2012/2013 school calendar, copies in the hands of each Board member.

Seconded by: Mr. Hasenkopf

Mrs. Opperthauser reviewed the Education Items. Mr. Wolak too this opportunity to thank Dr. Miceli, the administration, faculty, staff and constituents for agreeing to make the revisions to the school calendar.

Roll Call:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mrs. Opperthauser
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Absent</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Personnel Action

Mr. Dibble, Committee Chairperson, moved to approve Items 1 through 6 as listed below:

2012/2013 Appointments Approved

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2012/2013 school year:
 - a. Bonnie Nodes, teacher, \$43,013 (base \$54,879), effective 11/1/12
 - b. Lauren Sagendorf, playground/lunchroom aide, \$3,347 (base \$4,230), effective 11/1/12 (subject to criminal history review procedures)
 - c. Aracely DiGirolamo, home instructor
 - d. Jessica Beltz, home instructor
 - e. Anna Rita Falco, long-term substitute reading specialist, \$46,754 (base \$70,321), effective 12/7/12 thru 6/30/13 (subject to criminal history review procedures)
 - f. Joan Karpf, playground/lunchroom aide, \$3,161 (base \$4,230), effective 11/15/12 (subject to criminal history review procedures)
 - g. Maria Savino, long-term substitute teacher, \$37,387 (base \$57,638), effective 12/12/12 thru 6/30/13 (subject to criminal history review procedures)
 - h. Herbert Noss, playground/lunchroom aide, \$3,161 (base \$4,230), effective 11/15/12 (subject to criminal history review procedures)
 - i. Krystal Thorburn, school social worker, \$48,315 (base \$61,643), effective 11/1/12
 - j. Jillian Fischman, softball head coach, \$7,420
 - k. Tara Alberse, softball first assistant, \$5,194
 - l. Jenna Stickle, middle school yearbook co-advisor, \$878
 - m. Paul Barrett, substitute teacher
 - n. Diana Fernandez, substitute teacher
 - o. Dominick Mastroianni, substitute teacher
 - p. Lindsay Ruta, substitute teacher/teacher aide
 - q. Imad Shabeeb, substitute teacher
 - r. Aldeson Cotto, custodian, \$22,438 (base \$45,462 + \$476 night differential), effective 12/26/12 (subject to criminal history review procedures)
 - s. Mara Bergman, substitute teacher/teacher aide
 - t. Joseph Pitarresi, substitute teacher
 - u. Christine Murphy, winter track, girls head coach, \$7,420
 - v. Bridget Prufer, winter track, (B/G), first assistant, \$5,194
 - w. Alexander Meyer, volunteer winter track coach

2012/2013 Revisions Approved

2. Approve the following revisions for the 2012/2013 school year:
 - a. Vincent Carangelo, teacher, from Step 4, Column IV (\$57,758), to Step 4, Column V (\$59,925), effective 9/1/12, due to course credits
 - b. Joan Rykus, teacher, from Step 8, Column V (\$64,286), to Step 8, Column VI (\$66,603), effective 9/1/12, due to course credits
 - c. James Finley, teacher, from Step 7, Column IV (\$60,690), to Step 7, Column V (\$62,919), effective 9/1/12, due to course credits

- d. Michael Zindel, custodian (AWR), from nights to days, from \$44,309 base to \$43,833 base (less night stipend), effective 1/1/13
- e. Corey Arnold, from girls winter track head coach, \$7,420, to boys winter track head coach, \$7,420

Employee Release Approved

- 3. Approve the release of the employee whose name is on file with the Board Secretary, effective 9/5/12.

Resignations Approved

- 4. Accept the resignations of the following employees:
 - a. Karolle Seymour, bus driver, effective 4/1/13, due to retirement
 - b. Charles Swick, playground/lunchroom aide, effective 2/1/13, due to retirement
 - c. Robert Lowell, teacher, effective 1/31/13, due to retirement

TPEI Submission to NJDOE Approved

- 5. Approve the submission of the Teaching Practice Evaluation Instrument to the NJDOE as recommended by the District Evaluation Advisory Committee and the Superintendent of Schools.

Jacqueney Unpaid Maternity Leave Request Approved

- 6. Approve the request for unpaid maternity leave for Alexis Jacqueney, teacher, under state and federal Family Leave Acts for the period commencing 3/13/13 and ending 4/25/13. (Based on 3/25/13 due date. Dates subject to adjustment by actual birth.)

Seconded by: Mrs. Opperthauser

Mr. Dibble noted there are 23 appointments, 5 revisions, 1 maternity leave, and 1 release. The Teacher Evaluation form is approved and will be sent to the New Jersey Department of Education.

Roll Call:

<u> Yea </u> Mr. Dibble	<u> Yea </u> Mrs. Opperthauser
<u> Yea </u> Mr. Hasenkopf	<u> Yea </u> Mr. Smith
<u> Yea </u> Mr. Krauss	<u> Absent </u> Mrs. Vogel
<u> Yea </u> Mr. Wolak	

Board Policy Approved

Mr. Hasenkopf, in Mrs. Vogel's absence, moved to approve Items 1 and 2 as listed below:

Approve Items 1 and 2 as listed below:

1. Approve the following Bylaws, Policies, and Regulation on second reading:

Bylaws and Policies:

Policy No. 2361 (Mandated)	Acceptable Use of Computer Networks/Computers and Resources (Revised) (Mrs. Opperthausen)
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Administrative Regulations:

Reg. No. 2361 (Mandated)	Acceptable Use of Computer Networks/Computers and Resources (Revised) (Mrs. Opperthausen)
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2. Approve the following Bylaws, Policies, and Regulation on first reading:

Bylaws and Policies:

Policy No. 7440	Security of School Premises (New) (Mr. Smith)
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Administrative Regulations:

Regulation No. 7440	Security of School Premises (New) (Mr. Smith)
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Seconded by: Mr. Smith

Mr. Hasenkopf and Dr. Feinberg reported that these items were discussed and reviewed at length at the Work Session.

Roll Call:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mrs. Opperthausen
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Absent</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Committee Reports1. **Curriculum, Instruction and Technology**

Mrs. Opperthaus commented on the Assessment Report. She noted that New Providence School District is once again, way ahead of the curve, and doesn't sit back and wait for State mandates. She applauded Mrs. Searing, the department heads and the teachers for a job well done. She credited them for our students' high achievements.

2. **Finance, Facilities, and Safety/Security**

Mr. Smith talked about the various capital projects on school grounds. He noted that the 1999 bond will be paid off in year 2016. The Board is looking into some major capital projects that may need to go to the public. The Committee will go to the Board with a timeline for these projects by the next meeting. For the next few months and through February 2013, the Committee will meet to discuss projects for a 2016 referendum.

3. **Personnel, Management, and Communication**

Mr. Dibble reported that the Committee will be sending an email to the Board regarding the Superintendent evaluation. The Committee will meet prior to the next Board meeting and report back to the Board.

Old Business

There was no old business to discuss.

New Business

Mr. Wolak stated that this is an appropriate time to take a good look at the school calendar. He suggested that we may want to consider adding additional snow and emergency days and deciding how to aggregate them, and suggested considering shortening the February break or just eliminating it. Dr. Miceli handed out the survey done in 2010 relating to the school calendar. Mr. Wolak proposed that the Board review the survey and be prepared to discuss their recommendations at the next meeting, and possibly put those recommendations on the January 2013 Agenda for Board approval. Mr. Krauss commented that it would be helpful to look at the teacher's contract about unused snow days and Memorial Day weekend. Dr. Miceli responded that it was discussed but there is nothing in writing in the contract. Dr. Miceli stated that the calendar consists of the required 180 days, plus 2 snow days. The calendar consists of 182 school days and 185 days for staff which include Professional Development days and the days prior to student arrival in September. He further explained that once we establish the high school graduation date on the calendar, we don't waiver from that date. There is not much flexibility with the back end of the year. We are always working backwards from that graduation date. We have followed this calendar for many decades. Surrounding districts have additional snow days built into their calendar. Other districts have done away with the February break and some incorporated days at the end of the school year. With the recent weather related events that have impacted our calendar, it is a good time to take a serious look at revising the calendar. There are many important valid reasons with merit to maintain the break, but the break is also an opportunity to pick up some days if needed. It is something, as a District, that we must consider, given the recent weather related circumstances. Dr. Miceli continued to relay the results of the 2010 survey results. 88% wanted to maintain the February break, while 22% did

not. Dr. Miceli reported that he met with the PTA Presidents. All four of them would be willing to reduce the week long break to a long weekend, or have no break at all, if necessary. There are many variables to consider. Mr. Smith suggested discussing this matter further at the December Board meeting. He also recommended that two different calendars be offered with extra snow days built in. Dr. Miceli will create two or three model calendars and give copies to the Board to review before the next meeting. Mr. Wolak stated that current events precipitated the need to look at the calendar. Dr. Miceli noted that we would also have to look at the attendance policy, as any changes to the February break would have an impact on students visiting colleges. Mr. Krauss, Dr. Miceli, Mrs. Searing and Dr. Feinberg all noted the importance of considering state testing when altering the calendar. Dr. Miceli stated that he and the Board will make every attempt to keep the schools open regardless of snow this school year. He will try to maximize the use of delayed openings and early dismissals. He, Mr. Testa, and the custodial/maintenance staff met and discussed this. The goal is to keep the schools open.

Public Hearing

Mr. Wolak opened the meeting to the public at 9:02 p.m.

Mr. Moschetti
50 Sherwood

Commented that there seemed to be good collaboration between the town, schools, and police with the recent storm event. He questioned if we charged Governor Livingston school to use our field.

Dr. Miceli affirmed that we offered the use of the field, but didn't charge them. That was gratis. However, they picked up all additional charges.

There being no other comments from the public, the President declared the public portion of the meeting closed at 9:04 p.m.

Closed Session

Mrs. Opperthauser moved to adopt the following resolution:

1. This body shall on November 15, 2012 at 9:05 p.m. in the New Providence High/Middle School Media Center, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:
 - Student Matters
 - Harassment, Intimidation and Bullying
 - Litigation Case #1121440 and #1582
2. The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mr. Krauss seconded the motion, which was carried unanimously.

Return to Public Session

The Board reconvened to public session at 9:53 p.m. Mr. Wolak called the Board to order.

Members present were Mr. Dibble, Mr. Hasenkopf, Mr. Krauss, Mrs. Opperthausen, Mr. Smith and Mr. Wolak.

There being no other business before the Board, on a motion by Mr. Smith, seconded by Mr. Hasenkopf, and carried unanimously, Mr. Wolak declared the meeting adjourned at 9:54 p.m.

James E. Testa
School Business Administrator/Board Secretary
12/15/12