

December 13, 2012

The Business Meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on December 13, 2012, at the New Providence High School/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Wolak.

Present on roll call were David Hasenkopf, Ira Krauss, Nancy Opperthausen, Susan Vogel and John Wolak. Also present were Dr. David Miceli, Superintendent of Educational Services; Dr. Deborah Feinberg, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision; and 8 members of the public.

Mr. Wolak led in the salute to the flag.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed Session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Mr. Wolak welcomed everyone. He noted that this is Mrs. Opperthausen's last meeting as a Board member. He expressed his appreciation to her for her many years of service to the New Providence School District and the taxpayers. New Providence and the School District is much better for having her served. We look forward to a more formal honorarium in the future.

Mr. Wolak recognized Mr. Munoz in the audience. He thanked him for attending the meeting, and for the continued cooperation between the Borough and Board of Education.

Superintendent's Report

1. Dr. Miceli reported that enrollment has been stable since October: 650 at Allen W. Roberts School, 643 at Salt Brook School, 355 at the Middle School, and 618 at the High School, with 39 out-of-district, totaling 2,305 for the District.
2. Dr. Miceli commented that they spent a lot of time planning the 2013/2014 school calendar, which he and the Board will discuss, at length, towards the end of the meeting under "Old Business".
3. Dr. Miceli reported that the New Providence Education Foundation Casino Royale has been rescheduled for January 12, 2013, due to the storm. The advertisement will be posted on the District website. He invited all to attend.
4. Dr. Miceli reported on the Teacher/Principal Evaluation Systems Update. They spent the Fall dealing with the new requirements for teacher evaluation. The District formed a committee to develop the evaluation document, and submitted that document and

supporting details to the Department of Education at the end of October, prior to the storm. We received notification of approval from the State, and will now implement the system next year. The resolution is on tonight's Agenda for final Board approval. Dr. Miceli thanked everyone who participated in the process; the staff, administration and Board members. This process and the outcome of it, not only brought a sense of comfort to the staff, but Dr. Miceli noted that the District did not spend one dollar to implement it, thereby saving taxpayers' dollars. He added that other Districts have ventured out to purchase the State's evaluation system for hundreds of thousands of dollars. This District has been working very hard on developing this system for the last three years. Additionally, we have been working collaboratively preparing Principal Evaluations to submit to the State by the 15th of this month. The resolution is on tonight's Agenda for Board approval to submit to the State. This too, will save the taxpayers thousands of dollars.

5. Dr. Miceli reported that as a result of the Board elections being approved to be moved to November, the Board Reorganization meeting will be held on January 4, 2013.
6. Student Representative Kyle Kroeger reported that leading up to the holiday season has been a very busy time for the students. Seniors are starting to hear back from colleges. There have been many acceptances at schools such as Rutgers, Penn State and Columbia. The clubs are getting into gear. The Model United Nations Club is going on its annual trip soon and is starting to collect shoes for a service project called "Soles for Souls". They hope to collect over 100 pairs before January. The Technology Clubs have also been busy competing in a bridge competition at Union County College, as well as hosting the Hydrogen Fuel Cell Race, where sophomore Yuji Sujimoto won second place in the speed category. The Music Program has been busy. The Jazz Ensembles performed for the Rotary Club in Summit. The Jazz Choir will be performing at Baltusrol and Canoe Brook Country Clubs for all of the annual holiday celebrations. Musical ensembles from every school have been performing throughout the holiday season. Lastly, fall sports have ended and winter sports are just beginning. The Swim Teams have begun their competitive season. The Wrestling and Indoor Track Squads both start this weekend. The Basketball Teams begin their season tomorrow night, with the girls' playing away at Westfield and the boys' at home against Summit. All the students are looking forward to a happy holiday break.

Dr. Miceli and Mr. Wolak thanked Kyle for his student report. Mr. Wolak commended Dr. Miceli, for the dollar savings on the teacher and principal evaluations. It is a great service to the District and taxpayers of New Providence. He expressed his appreciation to the administration and staff for their commitment and excellence in getting the job done.

Presentation of 2011/2012 Audit Report

Mr. Wolak introduced the Auditor for the School District, Matthew Donohue, of Donohue, Gironda, and Doria Accounting Firm, to present the 2011/2012 Audit Report.

Mr. Donohue thanked the Board for the opportunity to present the 2011/2012 Audit Report. He introduced Mr. Jason Gironda, the manager of this audit who did all the work. Mr. Gironda has been managing the audit for New Providence for many years. He thanked Mr. Gironda for doing a thorough and comprehensive audit. Mr. Donohue noted and explained the main components of the audit report. There are four main sections: 1) the introduction 2) the financial section, which is the meat of the audit; 3) the statistical section, which contains twenty different schedules covering the past 10 years; and 4) the single audit, which focuses on Federal and State grant compliance. There are no issues in this area. Mr. Donohue turned the presentation over to Mr. Gironda. Mr. Gironda referred to the exhibit which summarizes the activity of the year shown on a budgetary

basis on revenues and expenditures. There was a return of state aid funding. Revenues exceeded expenditures. The excess surplus from the prior year will be budgeted for tax relief in the next school year. Mr. Gironda explained the components of the surplus balance. \$776,400 of fund balance, is designated as excess surplus and must be budgeted in the 2013/2014 school year.

Mr. Donohue stated that this year there are four auditor’s recommendations based on the audit manager’s report. They are very minor and easily corrected. Mr. Donohue did note that one of the recommendations involves an excess amount of funds in the food service fund. Per State mandate, those funds must be utilized for food service purposes only, and cannot be used for any other purpose. The Board asked a few questions about the auditor’s recommendations which were answered by Mr. Donohue. Mr. Donohue thanked Dr. Miceli, Mr. Testa, and the office staff for making their job easy. Mr. Donohue noted that the report was provided to the Finance Committee and Board members, who gave the auditor’s authorization to file the report in a timely manor in November.

Mr. Wolak thanked Mr. Donohue and Mr. Gironda for their professional budget presentation, and for the comprehensive audit they performed. The Board and staff appreciate the great working relationship and cooperation between each other, as well as the firms continued guidance and input. Mr. Wolak congratulated and thanked the administration and business office staff under Mr. Testa’s leadership. The Board then moved to approve the 2011/2012 Audit Report.

2011/2012 Audit Report Approved

Mr. Krauss moved to approve the 2011/2012 Audit Report

Seconded by: Mrs. Vogel

Roll Call Vote:

<u> Absent </u> Mr. Dibble	<u> Yea </u> Mrs. Opperthauser
<u> Yea </u> Mr. Hasenkopf	<u> Absent </u> Mr. Smith
<u> Yea </u> Mr. Krauss	<u> Yea </u> Mrs. Vogel
<u> Yea </u> Mr. Wolak	

Public Hearing

Mr. Wolak opened the meeting to the public at 7:58 p.m.

There being no comments from the public, the President declared the public portion of the meeting closed at 7:59 p.m.

Approval of Minutes

Mrs. Opperthauser moved to approve the following Minutes:

Business Meeting	November 15, 2012
Closed Session	November 15, 2012

Seconded by: Mr. Krauss

Roll Call Vote:

Absent Mr. Dibble Yea Mrs. Opperthauser
Yea Mr. Hasenkopf Absent Mr. Smith
Yea Mr. Krauss Abstain Mrs. Vogel
Yea Mr. Wolak

ACTION ITEMS

Finance Actions

Mr. Krauss, in the absence of Mr. Smith, Committee Chairperson, moved to approve Items 1 through 6 as listed below:

November Transfers Approved

1. Ratify the action of the Superintendent in making the following transfers for the 2012/2013 school year.

November 2012

To:

Account	Description	Amount
11-000-100-562	Tuition, LEA in NJ	55,000
11-000-216-320	Purchased Professional Services	58,000
11-000-270-515	Contracted Services, Trans.	76,000
11-000-291-220	Social Security/Medicare Contr.	1,920
11-000-291-290	Other Employee Benefits	25,000
		Total: \$215,920

November 2012

From:

Account	Description	Amount
11-000-100-566	Tuition, Private Schools	72,000
11-000-262-100	Salaries, Custodians	13,200
11-000-291-260	Workers' Compensation	30,520
11-000-291-270	Employee Benefits	91,000
11-140-100-101	Salaries, Grades 9-12	9,200
		Total: \$215,920

November Board Secretary/Treasurer Report Approved

2. After review, we hereby accept the reports of the Board Secretary and Treasurer of School Moneys for November, 2012. There is no major account or fund which has been overexpended in violation of financial obligations for the remainder of the fiscal year.

December Bills List Approved

3. Approve the payment of bills listed for December 2012, in the amount of \$3,327,744.09.

2011/2012 Auditor’s Recommendation’s Approved

- 4. Accept the auditor’s recommendations as outlined below and the corrective action plan for the 2011/2012 school year by the School Business Administrator/Board Secretary:

AUDITOR’S RECOMMENDATION #1

The cash balance should be left at a level that is approximately three months average expenditures. The excess amount should be spent in the food service fund.

CORRECTIVE ACTION APPROVED BY THE BOARD

The District shall continue to update food service equipment at all schools.

METHOD OF IMPLEMENTATION

A request shall be sent to the food service provider to review the needs of the food service operation and forward, in priority order, recommendations related to updating equipment, facility, and supplies.

PERSON (S) RESPONSIBLE FOR IMPLEMENTATION

Assistant to the Business Administrator/Board Secretary
School Business Administrator/Board Secretary

COMPLETION DATE OF IMPLEMENTATION

January, 2013

AUDITOR’S RECOMMENDATION #2

Bank reconciliations should balance each month without making an adjustment to the ending balance to force it to balance. A bank reconciliation that is not in balance is a sign that an error has occurred in the reconciliation and it should be found and corrected.

CORRECTIVE ACTION APPROVED BY THE BOARD

The High School Activities Treasurer shall use a bank reconciliation form created by the business office when preparing the monthly bank reconciliations, which will be reviewed and verified by the Assistant to the Business Administrator.

METHOD OF IMPLEMENTATION

After the High School Activities Treasurer completes the monthly bank reconciliation, the reconciliation report shall be reviewed and verified by the Assistant to the School Business Administrator. If there are any discrepancies, the report will be returned for corrections/revisions.

PERSON (S) RESPONSIBLE FOR IMPLEMENTATION

High School Activities Treasurer
Assistant to the School Business Administrator
School Business Administrator/Board Secretary

COMPLETION DATE OF IMPLEMENTATION

January, 2013

AUDITOR'S RECOMMENDATION #3

The amount of students reported on the ASSA as On Roll should agree to the amounts reported on the workpapers.

CORRECTIVE ACTION APPROVED BY THE BOARD

ASSA workpapers shall be compared and proofed to the ASSA actual report after the report is completed.

METHOD OF IMPLEMENTATION

All ASSA workpapers and the final report shall be reviewed and proofed by the Supervisor of Special Services before electronic submission to the State of New Jersey.

PERSON (S) RESPONSIBLE FOR IMPLEMENTATION

Special Services Secretary
Supervisor of Special Services

COMPLETION DATE OF IMPLEMENTATION

January, 2013

AUDITOR'S RECOMMENDATION #4

In order to be included on the ASSA as Private School for the Disabled, students must attend a State approved Private School for the Disabled. The District should ensure that any student included on the ASSA as Private School for the Disabled, did in fact attend a State approved Private School for the Disabled.

CORRECTIVE ACTION APPROVED BY THE BOARD

Before beginning the ASSA report, a State approved Private School for the Disabled list shall be requested and compared to the District's out-of-district placements.

METHOD OF IMPLEMENTATION

A State approved Private School for the Disabled list shall be compared to the District's out-of-district placements by the Special Services Secretary. Any placements that are not State approved, shall be removed from the list and will not be included in the ASSA report. The developed list of placements shall be reviewed and approved by the Supervisor of Special Services.

PERSON (S) RESPONSIBLE FOR IMPLEMENTATION

Special Services Secretary
Supervisor of Special Services

COMPLETION DATE OF IMPLEMENTATION

January, 2013

**NPHS Class of 1960 McCarthy/Lieder
Scholarship Fund Donations Approved**

- 5. Accept generous donations to the New Providence High School Class of 1960 Walter McCarthy and Edward Lieder Memorial Scholarship Fund in the total amount of \$1,550.00.

PTA's Donation Approved

- 6. Accept the generous total donation of \$1,755 made by the district's four school PTA's to provide opening day lunch for staff on 9/4/12.

Seconded by: Mrs. Vogel

Mr. Krauss commented on the Auditor's recommendation regarding the excess funds in the food service account. He asked Mr. Testa to send a letter to Pomptonian to access their needs for upgrading and/or repairing equipment. Mr. Krauss thanked both groups for their generous donations. Mr. Testa reported that once the Board approves the Auditor's recommended corrections, he will send them to the County, then follow-up on them. Mr. Wolak noted that each of the four recommendations have a completion date of January 2013. He stated he is assured that Mr. Testa and his staff will fulfill each recommendation on a timely basis as mandated.

Roll Call Vote:

<u>Absent</u> Mr. Dibble	<u>Yea</u> Mrs. Opperthauser
<u>Yea</u> Mr. Hasenkopf	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Facilities Actions

There are no Facilities Items for Board approval.

Education Actions

Mrs. Opperthauser moved to break-out and approve Item 1 as listed below:

Superintendent’s HIB Recommendations Approved

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2012/2013 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	3
Allen W. Roberts:	3
Salt Brook:	2 and 3

Seconded by: Mr. Hasenkopf

Roll Call Vote:

<u>Absent</u> Mr. Dibble	<u>Yea</u> Mrs. Opperthauser
<u>Yea</u> Mr. Hasenkopf	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Abstain</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Mrs. Opperthauser moved to approve Items 2 through 4 as listed below:

FY 2013 NCLB Acceptance of Grant Application Approved

2. Approve the acceptance of Fiscal Year 2013 No Child Left Behind (NCLB) LEA Consolidated Formula Grant Application, Title IA and Title IIA, in the total amount of \$64,320, for the period 9/1/12 through 8/31/13.

2012/2013 Enrollment Approved

3. Approve the enrollment of the following out-of-district student for the 2012/2013 school year, effective 11/26/12. Tuition to be pro-rated on an annual tuition rate of \$14,613.

(1) sophomore

2012/2013 SPED Services Approved

4. Approve Cranford Public Schools to provide Speech/Language Therapy Services in the amount of \$4,246.56 for Student #10250, for the 2012/2013 school year.

Seconded by: Mr. Krauss

Mr. Wolak had a question about Item #3 and it’s relevance to the tuition line on the audit report. Mr. Testa responded by explaining the types of tuition and the budgeting process of tuition costs.

Roll Call Vote:

Absent Mr. Dibble Yea Mrs. Opperthauser
 Yea Mr. Hasenkopf Absent Mr. Smith
 Yea Mr. Krauss Yea Mrs. Vogel
 Yea Mr. Wolak

Personnel Actions

Mr. Hasenkopf, in the absence of Mr. Dibble, Committee Chairperson, moved to approve Items 1 through 7 as listed below:

2012/2013 Personnel Appointments Chapter 116 Approved

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2012/2013 school year:
 - a. Doreen Peritore, long-term substitute reading specialist, \$32,845 (base \$63,271), effective 1/28/13 thru 6/30/13
 - b. Rina Broyer, long-term substitute teacher, .68 time, \$29,718 (base \$84,185), effective 1/28/13 thru 6/30/13 (subject to criminal history review procedures)
 - c. Sandra Timmermann, HS sophomore class advisor, \$773
 - d. William Paris, home instructor
 - e. Alexander Meyer, home instructor
 - f. Blair Dibble, substitute teacher
 - g. George Georgoulas, substitute teacher/teacher aide
 - h. Claudio Gonzalez, Jr., substitute teacher
 - i. Patricia Kolshorn, substitute teacher
 - j. Mark Malnati, substitute teacher (subject to criminal history review procedures)
 - k. Maria Mazzone, substitute teacher/teacher aide
 - l. Sharon Snapp, substitute teacher/teacher aide

Resignations Accepted

2. Accept the resignations of the following employees:
 - a. Sharon Stieve, teacher aide, effective 2/7/13
 - b. Caryl Wolosin, teacher, effective 6/30/13, due to retirement
 - c. Christina Rowek, teacher aide, effective 2/10/13

2012/2013 Revisions Approved

3. Approve the following revisions for the 2012/2013 school year:
 - a. Lindsay D'Amico, school psychologist, from \$44,358 to \$44,697, work one additional day in January due to school calendar revision
 - b. Anna Rita Falco, long-term substitute reading specialist, from \$46,754 to \$48,274, revise effective date from 12/7/12 to 12/4/12, and work one additional day in January due to school calendar revision

- c. Maria Savino, long-term substitute teacher, from \$37,387 to \$38,945, revise effective date from 12/12/12 to 12/6/12, and work one additional day in January due to school calendar revision

Principal Practice Evaluation Approved

4. Approve the submission of the Principal Practice Evaluation Instrument to the NJDOE for review as recommended by the Superintendent of Schools.

Teaching Practice Evaluation Approved

5. Approve the Teaching Practice Evaluation Instrument as approved by the NJDOE, effective 2013/2014 school year.

Rykus Unpaid Maternity Leave Approved

6. Approve the request for unpaid maternity leave for Joan Rykus, teacher, under state and federal Family Leave Acts for a period of twelve weeks commencing 3/16/13 and ending 6/14/13 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 6/15/13 through and including 6/30/13. (Based on 3/25/13 due date. Dates subject to adjustment by actual birth.)

Chang Unpaid Maternity Leave Approved

7. Approve the request for unpaid maternity leave for Joyce Paige Chang, reading specialist, under state and federal Family Leave Acts for a period of twelve weeks commencing 3/7/13 and ending 6/5/13 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 6/6/13 through and including 6/30/13. (Based on 2/6/13 due date. Dates subject to adjustment by actual birth.)

Seconded by: Mrs. Vogel

Mr. Hasenkopf reviewed the Personnel items. There were three resignations; three revisions; and two family leaves.

Dr. Miceli noted that one teacher resignation is due to retirement. The other two teacher aides had teaching certificates so this was a stepping stone for them. We will advertise this week to fill those positions.

Mr. Wolak clarified that the evaluations will be implemented next year.

Roll Call Vote:

<u>Absent</u> Mr. Dibble	<u>Yea</u> Mrs. Opperthauser
<u>Yea</u> Mr. Hasenkopf	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Board Policy

Mrs. Vogel, Committee Chairperson, moved to approve Item 1 as listed below:

- 1. Approve the following Bylaws and Policies on second reading:

Bylaws and Policies:

Policy No. 7440	Security of School Premises (New) (Mr. Smith)
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Administrative Regulations:

Regulation No. 7440	Security of School Premises (New) (Mr. Smith)
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Seconded by: Mrs. Opperthausen

Mrs. Vogel reviewed the policy and regulation.

Roll Call Vote:

<u> Absent </u> Mr. Dibble	<u> Yea </u> Mrs. Opperthausen
<u> Yea </u> Mr. Hasenkopf	<u> Absent </u> Mr. Smith
<u> Yea </u> Mr. Krauss	<u> Yea </u> Mrs. Vogel
<u> Yea </u> Mr. Wolak	

Committee Reports

- 1. **Curriculum, Instruction and Technology:**

Mrs. Opperthausen reported that they had a very productive Committee meeting. They discussed the teacher and principal evaluations that they had been working on collaboratively. The Teacher Evaluation was well received by the staff. The County Superintendent and State have already approved the Teacher Evaluation, with many accolades. Mrs. Opperthausen and the Committee believe the Principal's Evaluation will be received equally as well. The Committee also discussed the iPad initiative. The big launch is scheduled for February 11, 2013 with the students. Plans and training have been put in place and the teachers are all on board. The entire team has done a great job. Mr. Wolak asked Mrs. Searing how the assimilation has been within the staff itself. Mrs. Searing responded that all the planning and hard work that took place last year is actually coming to fruition. Core curriculum, workshops, and Professional Development have all contributed to the success of the program. Mrs. Opperthausen stated that this has all been well thought out and they have done a lot of trial periods. She has no doubt of its success. The Committee met with Mrs. Searing and Dr. Miceli regarding Option II. Mrs. Opperthausen asked the Board to please review Option II information. It will be on the January Agenda for discussion and Board approval. Mrs. Opperthausen and the Committee strong recommends and supports this proposal. Mrs. Vogel commented that she is impressed with Mr. Casarico being so thorough and managing this, keeping things in hand, recognizing that we offer so much in this District. It is an excellent attitude and approach to the process.

2. Finance, Facilities and Safety/Security:

Mr. Krauss reported that Mr. Testa is in the process of putting a 2013/2014 draft budget together. The Committee will soon begin negotiations with the principals. The Committee will review surrounding district principals' compensations. Phase II renovation plan have begun on the bleachers. The goal is to make them handicapped accessible. Mr. Testa is reviewing the details and costs with the architect. There is a concern about the available space and bringing the bleachers to code. Mr. Krauss, Mr. Testa, and the Board members discussed many possibilities. Mr. Testa will continue to work with the architect and keep the Board posted.

3. Personnel, Management and Communication:

Nothing additional to report at this time.

Old Business

Mr. Wolak shared with the Board members, a letter he received from the Berkeley Heights Superintendent of Schools, thanking New Providence for the accommodations we provided them for their Berkeley Heights game. This is yet another continuation on how school districts work together. They truly appreciated the gesture.

Dr. Miceli reviewed the revised school calendar dates. He explained, in detail, the traditional calendar and its success over the years. Dr. Miceli went on to explain the utilization of emergency days during the school breaks. He presented two draft 2013/2014 calendars to the Board. Draft #1 calendar consisted of the traditional calendar, inclusive of a full February break, and moving the October Professional Development Day to Columbus Day, so as not to impact families who were off on Columbus Day. As for the March Professional Development Day, we will move that to Martin Luther King Day.

Mr. Smith entered the meeting at 8:26 p.m.

Dr. Miceli stated that Draft #2 calendar consists of many of the same elements, but modifies the February break from five to three days. It also addresses early dismissal days. We currently offer lunch which creates other matters and behaviors. He recommends the Board consider eliminating lunch on early dismissal days. Dr. Miceli used the example of the schedule the District followed due to Sandy. When the District modified the school days and went to split days, we eliminated lunch. It was very successful. Therefore, on early dismissal days, eliminate lunch and provide a four hour instructional day, with a 12:15 p.m. dismissal at the high/middle schools and a 12:30 p.m. dismissal at the elementary schools. The staggering of these times addresses the issue of, and accommodates, parents who have children at both locations. Dr. Miceli recommended the Draft #2 calendar and suggested placing it on the January Agenda for Board approval.

Dr. Miceli and the Board discussed the two options in detail. They addressed all issues that would affect the changes in the calendar. Dr. Miceli stated that the primary reason to maintain the February break was for college visits. He clarified that those students can still take five days, because the attendance policy affords those families an excused absence. Dr. Miceli added that based on feedback he received from the staff and PTA presidents, all agreed to modify the calendar. Additionally, Mr. Wolak commented that if the District does not use all four days in February, we still need to cover the 185 contracted obligation days. He proposed that

we define and clarify giving back two days even if we don't use the four days. Mr. Wolak also expressed concerns about Memorial Day weekend becoming a five day weekend. Dr. Miceli noted that practice occurs in most of the surrounding districts. This will require protocol and some discretion by the Board. He suggested keeping one day in the bank. The Board members agreed to put Draft #2 calendar on the January Agenda for Board approval.

New Business

None

Public Hearing

Mr. Wolak opened the meeting to the public at 8:45 p.m.

Mr. Prince
Visitor

Stated that he is an out-of-district worker with AE Homestay. He congratulated the District on consistent high records and for being the best school in the State. He works with international students who desire to spend time in the United States. They speak fluent English, come in with I20 Visas, and are AP students. They would study in-district for up to four years, and the District would receive an average of \$250,000 in revenue for four year. He requested an opportunity to discuss this further with the Board and Superintendent.

Mr. Wolak thanked Mr. Prince for his comments, and suggested he send a written request and materials to Dr. Miceli, Superintendent of Schools.

There being no other comments from the public, the President declared the public portion of the meeting closed at 8:48 p.m.

Closed Session

Mr. Smith moved to adopt the following resolution:

1. This body shall on December 13, 2012 at 8:49 p.m. in the New Providence High/Middle School Media Center, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:
 - Personnel
 - Student Matters: Harassment, Intimidation and Bullying
 - Litigation Case #1121440 and #1582
 - Negotiations with New Providence Principal And Assistant Principals Association
2. The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mrs. Opperthauser seconded the motion, which was carried unanimously.

Return to Public Session

The Board reconvened to public session at 10:04 p.m. Mr. Wolak called the Board to order.

Members present were Mr. Hasenkopf, Mr. Krauss, Mrs. Opperthausen, Mr. Smith, Mrs. Vogel and Mr. Wolak.

There being no other business before the Board, on a motion by Mrs. Opperthausen, seconded by Mrs. Vogel, and carried unanimously, Mr. Wolak declared the meeting adjourned at 10:05 p.m.

James E. Testa
School Business Administrator/Board Secretary
12/13/12