

May 29, 2012

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on May 29, 2012, at the New Providence High School/Middle School Media Center, 35 Pioneer Drive, by Board President, Mr. Wolak.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed Session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Present on roll call were William Dibble, David Hasenkopf, Ira Krauss, Nancy Opperthausen, and Mr. Wolak. Also present were Dr. David Miceli, Superintendent of Educational Services; Dr. Deborah Feinberg, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision; and 34 members of the public.

Comments

Mr. Wolak welcomed everyone to the meeting.

Mr. Wolak stated that the meeting will begin with recognizing the students with Certificates of Excellence, followed by the Student Report, as some students will have to leave to attend the Awards Dinner. The Board agreed unanimously.

Certificates of Excellence

Mr. Wolak presented Certificates of Excellence to students who earned special recognition for excellence to: **Patrick Trezza** and **Conor Barry** for organizing and facilitating district-wide Autism Awareness Programs; **Allison Hartenstein** for receiving 1st Place for a Desktop Publishing Entry in the TSA-NJ State Conference and Competition; **Sierra Bagish** for winning the Naomi Winston Scholarship sponsored by the NJ Society of Arts and Letters; **Kristoffer Castaldo** for receiving 1st Place for Printmaking duCret High School Art Competition; **Lorelei Dugan** for winning Best in Show (Junior Class) Award Shore Institute of Contemporary Art Competition; **Lylah Dugan** for winning the Director's Choice Award Shore Institute of Contemporary Art Competition; **Robby Fay and Sonya Han** for winning the 1st Place Award at Caldwell Teen Arts Jam; **Alexandra Kohut** for winning overall Best in Show Award Congressional High School Art Competition; **Julian Navarrete** for winning Outstanding in Category for Collage North Jersey Student Craftsman's Fair; and finally, **Laura Potter** for winning 1st Place for her Coil Pot at the Clay in Mind Competition. Mr. Wolak, the Board, Administration and audience applauded the students for their achievements.

Mr. Wolak introduced Student Representative, Conor Barry, to give his student report.

Student Report

High School Student Council President, Conor Barry, reported on the student activities. Both Chorus and Instrumental Concerts were held last week. Their performances were fantastic. The high school students are pleased that they are done with AP testing. Finals are next. The boys' Tennis Team won the State Sectional Championship. Girls' Softball Team made it to the finals but lost in the Union County finals to GL. The Junior and Senior Prom is this Friday, June 1st, at Brooklake Country Club. Mr. Barry thanked the Board members for their accolades and for the opportunity to serve as the High School Student Representative this past year. It was a great experience.

Dr. Miceli and Mr. Wolak thanked Mr. Barry for his monthly attendance and student reports representing all the students. He has done a fantastic job.

Mr. Wolak turned the meeting over to Dr. Miceli, Superintendent of Schools.

Superintendent's Report

1. Dr. Miceli reported that enrollment is down 7 students since April: 636 at Allen W. Roberts School, 653 at Salt Brook School, 358 at the Middle School, 595 at the High School, and 36 out-of-district, totaling 2,280 students. Kindergarten registration is 65 at Allen W. Roberts and 55 at Salt Brook School. We are currently monitoring enrollment of the anticipated first grade at Salt Brook for next year. It's up over 105 students now, and the District will run 5 sections. We are planning to have 3 sections for kindergarten.
2. Dr. Miceli reported on the end of year events. The Retirement Party is this Thursday. There is a New Providence Education Foundation Kindergarten mixer scheduled for June 6th. The Senior Awards night will be held on June 7th in the auditorium. Middle School Promotion is at 6:00 p.m. in the auditorium on June 19th. High School Graduation will be held on June 20th, outside, weather permitting.
3. Dr. Miceli reported on the Class of 2012 college acceptances. The list of colleges includes University of Michigan, Boston College, University of Notre Dame, Bucknell, University of Chicago, MIT, Carnegie Mellon, University of Virginia, Brown University, Princeton, and University of Pennsylvania, to name a few. Presently, of the total 145 graduates, 123 will go on to a four-year college; nine plan to attend a two-year college, with thirteen still undecided. He looks forward to getting the remainder of this data from Guidance to report the complete numbers to the Board at the June Board meeting.
4. Dr. Miceli reported on the new staff for the 2012/2013 school year. He stated that there were more openings as a result of retirements. Those positions are on the Agenda for Board approval.
5. Dr. Miceli reported that the summer programs are an extension of the Special Education Student programs. There are also a number of recreation programs similar to those in the past.

6. Dr. Miceli reported that Salt Brook School and Allen W. Roberts School are the recipient of a promising practice award, awarded by the Character Education Partnership. They will be recognized in Washington D.C. in the fall. He congratulated Ms. Maier and Mrs. Hansen, as well as the staff and students for these remarkable achievements.

Public Hearing

Mr. Wolak opened the meeting to the Public at 7:51 p.m.

There being no one from the public to be heard, the President declared the public portion of the meeting closed at 7:52 p.m.

2012/2013 Appointments

Mr. Krauss moved to approve Items 1 through 16 as listed below:

2012/2013 P.A.C.O. Designation Approved

1. Approve the designation of James E. Testa, School Business Administrator/Board Secretary as the Public Agency Compliance Officer for affirmative action (P.A.C.O.) for the 2012/2013 school year.

2012/2013 Purchasing Agent Designation Approved

2. Approve the designation of James E. Testa, School Business Administrator/Board Secretary as the purchasing agent (N.J.S.A. 18A:18A-2 and 18A:18A-3) for the 2012/2013 school year.

2012/2013 IPM Coordinator Approved

3. Approve the designation of James Trench, Maintenance Foreman, as Coordinator for Integrated Pest Management services.

2012/2013 Professional Services Appointments Approved

4. Approve the following appointments in accordance with N. J. Statutes 18A:18A-5 for the 2012/2013 school year:
 - a. Donohue, Gironde & Doria as school auditors; on a fee basis, not to exceed \$28,250
 - b. Energy for America as consulting energy management engineers and monitors, on a fee basis; fees not to exceed \$32,688
 - c. Assetworks, Inc. as insurance appraisers on a fee basis not to exceed \$1,300
 - d. Benefit Sources and Solutions, as agent for health benefits insurance; fee covered by the insurance company
 - e. Birdsall Services Group and Environmental Engineers, as consultant for asbestos related projects, on a fee basis not to exceed \$5,400
 - f. Strauss Esmay Associates, Inc., maintenance of Board policies on a fee basis not to exceed \$2,500
 - g. Richland-Knowles Agency as the Board's agent for all property, liability, and accident insurance; fee is covered by insurance companies.

- h. Dr. Oscar Marcilla, M.D., in association with Emergency Medical Offices (EMO), to provide services of medical inspector and sports physician, on a fee basis; not to exceed \$25,127
- i. Lindabury, McCormick, Estabrook & Cooper, P.C., as attorney for the Board of Education at a rate of \$160/hour, not to exceed \$40,000

2012/2013 Official Depository Approved

5. Approve Investors Savings Bank as official depository for funds, investments, scholarship certificate of deposit funds, and to honor the facsimile signatures of the Superintendent of Schools, President of the Board of Education, and Board Secretary for the 2012/2013 school year.

2012/2013 Official Depository for Investment Funds Approved

6. Approve Beneficial Bank, through partnership with New Jersey Association of School Business Officials, as a depository for investment funds for the 2012/2013 school year.

Official Newspaper Designations Approved

7. Designate THE STAR-LEDGER, and THE COURIER NEWS as the official newspapers for legal notices.

2012/2013 Re-adoption of Bylaws, Policies, Job Descriptions, Curriculum Guides, Approved Textbooks, Gifted & Talented Program, and Guidance Program Approved

8. Approve the re-adoption for 2012/2013 of all previously adopted Bylaws, Policies, Regulations, Job Descriptions, Curriculum Guides, Approved Textbooks, Gifted and Talented Program and Guidance Program of the Board of Education, on file in the Office of the Board of Education.

2012/2013 Re-Adoption of Internal Controls and SOP Approved

9. Approve the re-adoption of the Internal Controls and Standard Operating Procedures and Purchasing Manual for 2012/2013.

2012/2013 District Software Approved

10. Approve the attached list of District Software Online Subscription Inventory for the 2012/2013 school year.

Signatories Approved

11. Approve to designate the following as signatories for the accounts listed for 2012/2013:

	Signatories
General Account	Board President, Superintendent of Schools, and Board Secretary/ School Business Administrator
Net Payroll Account	Superintendent of Schools/ Board Secretary/ School Business Administrator
Payroll Agency Account	Board Secretary/School Business Administrator and Superintendent
Food Service Fund Account	Board Secretary/School Business Administrator and Superintendent
Unemployment Insurance Fund	Board Secretary/School Business Administrator and Superintendent
Capital Reserve Account	Board Secretary/School Business Administrator and Superintendent
2006 Referendum Account	Board Secretary/School Business Administrator and Superintendent
Scholarship Funds	Board Secretary/School Business Administrator and Superintendent

Petty Cash Funds

		Custodian
Allen W. Roberts School: \$100.00		School Principal
Central Office: \$350.00		School Business Administrator/Board Secretary
High School: \$200.00		School Principal
Middle School: \$100.00		School Principal
Salt Brook School: \$100.00		School Principal

School Activity Funds

	<u>Use</u>	
<u>New Prov. High School</u>	Stu. Activity/Athletics	Any 2 of the following <u>Signatories</u> Principal/HS Treas./ Athletic Director
	Stu. Activity	Principal/HS Treas./ Secretary to the Principal
	P.C. Checking	Principal/HS Treasurer Secretary to the Principal
<u>New Prov. Middle School</u>	Stu. Activity	<u>Signatories</u> Principal and Secretary to the Principal
	<u>Allen W. Roberts</u>	<u>Signatories</u> Principal and Secretary to the Principal
<u>Salt Brook School</u>	Stu. Activity	<u>Signatories</u> Principal and Secretary to the Principal

Investors Savings Bank

Allen W. Roberts
Savings Account
(#868067198)

Dr. Edward W. Kilpatrick
Scholarship Fund
Savings Account
(#868067248)

Milton Anderson Family
Scholarship Fund
Savings Account
(#868067263)

Badgley Memorial
Scholarship Fund
Savings Account
(#868067214)

Edward H. Lieder
Scholarship Fund
Savings Account
(#868067230)

NPHS Class of 1960
Scholarship Fund
Savings Account
(#868067289)

The John O'Neill Memorial
Scholarship Fund
Savings Account
(#868067271)

Anna Delmore Scholarship Fund
Savings Account
(#868067222)

NPHS Class of 1962
Louis DeParisi Jr.
Scholarship Fund
Savings Account
(#868067255)

Signatories

Board Secretary/School Business
Administrator

Board Secretary/School Business
Administrator and Superintendent

Board Secretary/School Business
Administrator

Board Secretary/School Business
Administrator

Board Secretary/School Business
Administrator

Resolution for Treasurer of School Moneys Adopted

12. Adopt the following Resolution:

WHEREAS, Chapter 39, P.L.2010 makes the position of treasurer of school moneys optional; and

WHEREAS, it is the wishes of the New Providence Board of Education to abolish the position of treasurer of school moneys, effective July 1, 2011; and

WHEREAS, the School Business Administrator/Board Secretary possesses the proper certifications and qualification to assume the duties of the treasurer of school moneys

NOW, THEREFORE, BE IT RESOLVED, BY THE NEW PROVIDENCE BOARD OF EDUCATION IN THE COUNTY OF UNION, AS FOLLOWS:

1. The School Business Administrator/Board Secretary and/or designee shall handle the job responsibilities currently being handled by the Treasurer of School Moneys.
2. The School Business Administrator/Board Secretary shall be bonded in such amount and with such surety as required by law.
3. The School Business Administrator/Board Secretary shall comply with all provisions of the law.

Tax Shelter Annuity Companies Approved

13. Approve the following companies to provide Tax Shelter Annuity salary reduction agreements during the 2012/2013 school year:

403(b), 457 and Roth IRA:
MetLife
Fidelity Investments
Valic Retirement
The Legend Group/Adserv
Lincoln Investment Planning, Inc.

Ameriflex Agreement Approved

14. Approve the agreement between Ameriflex and the New Providence School District, which was established on January 1, 2012, to continue providing Third Party Administrator services regarding the Health/Dependent Care Flexible Spending Account Plans.

Resolution Approved

15. Adopt the following Resolution:

WHEREAS, changes to the Public School Contracts law gave boards of education the ability to increase their bid threshold up to \$36,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, James E. Testa possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, New Providence Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; and

WHEREAS, New Providence Board of Education authorizes that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations as provided in N.J.S.A. 18A:18A-37; now, therefore, be it

RESOLVED, that the governing body of the New Providence Board of Education, in the County of Union, in the State of New Jersey hereby increases its bid threshold to \$36,000; and be it further

RESOLVED, that the governing body of the New Providence Board of Education in the County of Union, in the State of New Jersey hereby authorizing the purchasing agent to award contracts that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, as needed; and be it further

RESOLVED, that the governing body hereby appoints James E. Testa as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of James E. Testa's certification to the Director of the Division of Local Government Services.

Resolution for State Contract Purchases Approved

16. Approve the following item:

WHEREAS, Title 18A:18A-10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the New Providence Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the New Providence Board of Education desires to authorize its purchasing agent for the 2012-13 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the New Providence Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts.

Seconded by: Mrs. Opperthausen

Mr. Testa commented on the annual appointments listed in Item #4.

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mrs. Opperthausen
<u>Yea</u> Mr. Hasenkopf	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Absent</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Approval of Minutes

Mr. Hasenkopf moved to approve the Minutes as follows:

Business Meeting	April 19, 2012
Closed Session	April 19, 2012

Seconded by: Mr. Krauss

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mrs. Opperthausen
<u>Yea</u> Mr. Hasenkopf	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Absent</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

ACTION ITEMS
Finance Action

Mr. Krauss, in Mr. Smith's absence, moved to approve Items 1 through 25 as listed below:

Transfers Approved

1. Ratify the action of the Superintendent in making the following transfers for the 2011/2012 school year:

<u>APRIL 2012</u>		
From:		
Account	Description	Amount
11-000-100-562	Tuition- LEA in NJ	12,155
11-000-291-270	Employee Benefits	96,220
		Total: \$108,375

APRIL 2012

To:

Account	Description	Amount
11-000-219-320	Pur. Prof. Services- Spec. Ed.	8,900
11-000-261-610	General Supplies- Maintenance	2,000
11-000-262-490	Utilities- Water	6,200
11-000-262-610	General Supplies- Buildings	2,000
11-000-291-220	Social Security Contributions	7,200
11-000-291-290	Other Employee Benefits	77,875
11-150-100-320	Pur. Prof. Services- Home Instr.	4,200
		Total: \$108,375

Board Secretary and Treasurer Reports Accepted

- After review, we hereby accept the reports of the Board Secretary for April 2012, and Treasurer of School Moneys for April 2012. There is no major account or fund which has been overexpended in violation of N.J.A.C. 6:20-2.12a. Sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bills List Approved

- Approve the payment of bills listed for May 2012, in the amount of \$3,154,951.52

Scholarship Donation Accepted

- Accept the generous donations to the Louis DiParisi Jr. Memorial Scholarship Fund Class of 1962 from Mr. and Mrs. Coletta, in the amount of \$50.00.

Scholarship Donation Accepted

- Accept the generous donation to the John O'Neill Memorial Scholarship Fund from Ms. Valles, in the amount of \$100.00.

Millenson Tuition Deposit Refund Approved

- Approve the refund of a 2011/2012 non-resident tuition deposit to Mr. Millenson in the amount of \$3,729.12.

2012 Grant Award Approved

- Approve the 2012 Community Grant Award to Salt Brook School from the Junior League of Summit through the Salt Brook PTA, in the amount of \$820.00.

Legal Services Approved

- Approve a revised not to exceed amount of \$80,000.00 for 2011/2012 legal services from Lindabury, McCormick, Estabrook and Cooper.

2012/2013 UCESC Chapter 192-193 Services Approved

9. Adopt the Resolution/Agreement for Nonpublic School Chapter 192-193 Services authorizing Union County Educational Services Commission to provide the required auxiliary services for the New Providence Board of Education for the 2012/2013 school year.

2012/2013 UCESC Technology Services Approved

10. Adopt the Resolution/Agreement for Nonpublic School Technology Services authorizing Union County Educational Services Commission to provide the required technology services for the New Providence Board of Education for the 2012/2013 school year.

2012/2013 UCESC Textbook Services Approved

11. Adopt the Resolution/Agreement for Nonpublic School Textbook Services authorizing Union County Educational Services Commission to provide the required textbook services for the New Providence Board of Education for the 2012/2013 school year.

2012/2013 UCESC Nursing Services Approved

12. Adopt the Resolution/Agreement for Nonpublic School Nursing Services authorizing Union County Educational Services Commission to provide the required nursing services for the New Providence Board of Education for the 2012/2013 school year.

2012/2013 UCESC IDEA-B Resolution Adopted

13. Adopt the following IDEA-B Resolution:

Motion to contract with the Union County Educational Services Commission to administer the District's Nonpublic School Individuals with Disabilities Education Act-B Initiative (IDEA-B) funds Basic, pursuant to the requirements of the Individuals with Disabilities Education and Grant Application on behalf of the Board, effective September 1, 2012 until August 31, 2013. The Board agrees to pay the Commission an amount not to exceed the Nonpublic School IDEA-B funding. Billing shall commence in October and shall continue for eleven (1) successive months, based on the actual expenditures of the prior month plus a 6% administrative fee. It is understood that the Commission will provide services for all of the eligible Nonpublic schools identified by the District's grant application.

2012/2013 CSI Agreement Approved

14. Approve the Agreement for Software Support with Computer Solutions, Inc. for 2012/2013.

**2012/2013 District Membership with NJ
Cooperative Bid Program Approved**

15. Approve District membership in conjunction with the New Jersey Cooperative Bidding Program using Educational Data Services, Inc. for 2012/2013. The licensing and maintenance fees for this program will be \$8,200.00 and the Right To Know fee is \$1,950.00.

2012/2013 Payment Of District Taxes Approved

16. Approve the schedule for payment of district taxes for 7/1/12 through 6/30/13.

2012/2013 Vehicle maintenance Agreement with MUJC Approved

17. Approve the 2012/2013 Vehicle Maintenance Agreement between the Morris Union Jointure Commission and New Providence School District.

2012/2013 UCESC Transportation Agreement Approved

18. Adopt the Resolution/Agreement authorizing Participation in Coordinated Transportation Services with the Union County Educational Commission for the 2012/2013 school year.

2012/2013 3-Year Apple Lease Agreement Approved

19. Approve a three (3) year lease agreement with Apple Inc. in the total amount of \$49,078.11, under state contract number A70259, effective 2012/2013.

2012/2013 MRESC Bid/Contract Award to Riddell Approved

20. Approve the use of Middlesex Regional Educational Services Commission Contract and Bid #MRESC 10/11-20, Athletic Equipment Reconditioning and Repair, awarded to Riddell for 2012/2013.

2012/2013 Pomptonian Food Service Agreement Approved

21. Approve the Food Service Management Agreement with Pomptonian Food Service for the 2012/2013 school year. The service (management) fee is .0395 per meal, with a district profit of \$35,000.00.

2012/2013 SafeSchools Approved

22. Approve SafeSchools for provision of selected online mandated training programs for District employees during the 2012/2013 school year at a subscription cost of \$1,500.00.

2011/2012 AESOP System Approved

23. Approve the AESOP substitute/attendance system between Frontline Technologies and New Providence Board of Education for provision and support of attendance database software package for the 2012/2013 school year at a cost of \$6,050.00.

NJ State Contract To Purchase Ford F-350 with Snow Plow Approved

24. Approve the use of New Jersey State Contract #A78848 to purchase a 2012 Ford F-350 with snow plow, not to exceed \$25,144.00 in 2012/2013.

2011/12 & 2012/13 GoCare Insurance for iPads Approved

- 25. Approve GoCare as an insurance carrier for 2011/2012 and 2012/2013 for iPad accidental damage, theft and extended warranty coverage in accordance with N. J. Statutes 18A:18A-5.

Seconded by: Mr. Dibble

Mr. Krauss expressed his appreciation to the parents and scholarship funds for their continued support through contributions.

Mr. Krauss noted that the District is moving forward with the iPad initiative. Mr. Wolak commented on Item #19, the lease program for the iPads. Mr. Testa explained Item #25 in that the insurance will include two separate contracts that will cover the staff and students.

Mr. Krauss inquired about Item #24, the purchase of the Ford truck with the snow plow. He asked if it was replacing another vehicle. Mr. Testa responded yes.

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mrs. Opperthausen
<u>Yea</u> Mr. Hasenkopf	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Absent</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Facilities Action

Mr. Krauss, in Mr. Smith's absence, moved to approve Item 1 as listed below:

Disposal of Technology Hardware Approved

- 1. Approve the disposal of the list of technology hardware that is no longer deemed necessary for school use.

Seconded by: Mrs. Opperthausen

Mr. Krauss commented that we are disposing approximately 300 computers that are five plus years old. He suggested that if the Senior Citizens Center or anyone student's family that does not own a computer needs a computer, this is an opportunity for the District to help out, before disposing of the computers. He spoke with Mr. Testa who will look into this.

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Yea</u> Mrs. Opperthauser
<u>Yea</u> Mr. Hasenkopf	<u>Absent</u> Mr. Smith
<u>Yea</u> Mr. Krauss	<u>Absent</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Education Action

Mrs. Opperthauser moved to approve Items 1 through 7 as listed below:

2011/2012 HIB Recommendations Approved

- Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent regarding the following 2011/2012 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	13 and 14
Middle School:	21
Allen W. Roberts:	6 and 7
Salt Brook:	6 and 7

2012/2013 Textbook Adoption Approved

- Approve the following textbook adoption and other educational materials for 2012/2013 as per Superintendent's Memo #18 in the hands of each Board member:
 - Units of Study for Teaching Reading—Grades 3-5*
(Language Arts/Reading—Grades 3-6)
 - Calculus AP Edition*
(Calculus, AP Calculus AB, AP Calculus BC)

2012/2013 NJSIAA Approved

- Approve membership in the New Jersey State Interscholastic Athletic Association in accordance with their Constitution, Bylaws, Rules, and Regulations for the 2012/2013 school year.

Extended SPED Programs Elimination Approved

- Approve the elimination of the following Extended School Year Special Education Programs for the New Providence School District, due to a change in location, (current locations indicated)
 - Four Week Preschool Disabilities (Half-Day PSD) @ Allen W. Roberts
 - Six Week Preschool Disabilities (Full-Day PSD) @ Allen W. Roberts

2011/2012 Personnel Appointment Chapter 116 Approved

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2011/2012 school year:
 - a. Carolyn Sonnet, teacher aide, 1 hr/day, effective 3/19/12, \$13.99/hr
 - b. Larissa Metalidis, long term substitute teacher, effective 5/8/12, to be paid on a per diem basis of \$257.86 (prorated Step 3, Column I, base of \$51,572)
 - c. Colleen Hennessey, home instruction
 - d. Tiffany Regan, substitute secretary
 - e. Luise Wilson, substitute secretary
 - f. Sharon Licari, substitute teacher/substitute teacher aide/
home instruction

2012/13 Superintendent's Recommendation Approved

2. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2012/2013 school year:
 - a. Alexander Meyer, teacher, \$57,258*, effective 9/1/12
 - b. Raquel Witham, teacher, \$57,258*, effective 9/1/12
 - c. Rebecca Crawford, teacher, \$51,572*, effective 9/1/12
 - d. Kristy McCauley, long-term substitute guidance counselor, \$65,614*, effective 9/1/12
 - e. Barbara Denike, long-term substitute teacher, \$59,425*, effective 9/1/12
 - f. Christine Murphy, teacher, \$53,113*, effective 9/1/12 (subject to criminal history review procedures)
 - g. William Paris, teacher, \$62,919*, effective 9/1/12 (subject to criminal history review procedures)
 - h. Michelle Hoogerhyde, teacher, \$54,113*, effective 9/1/12 (subject to criminal history review procedures)
 - i. Sandra Savage, secretary I (12 month; 8 hrs/day), \$44,810*, effective 7/1/12 (subject to criminal history review procedures)
 - j. Valerie Guiliano, Department Head of Language Arts (7-12), \$3,392*, effective 9/1/12
 - k. Sandra Andersen, summer district technology work, not to exceed 60 hours @ \$54.87 = \$3,292.20*
 - l. Kelly Villa, summer building technology work @ SB, not to exceed 40 hours @ \$54.87 = \$2,194.80*
 - m. Kelley Fahey, summer building technology work @ AWR, not to exceed 40 hours @ \$54.87 = \$2,194.80*
 - n. Sandra Andersen, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40*
 - o. Kristie Arnold, summer department head work, not to exceed 10 hours @ \$54.87 = \$548.70*
 - p. Karen Gartner, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40*

- q. Valerie Guiliano, summer department head work, not to exceed 10 hours @ \$54.87 = \$548.70*
 - r. Kenneth Hess, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40*
 - s. Jonathan Keaney, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40*
 - t. Byron Tracey, summer department head work, not to exceed 20 hours @ \$54.87 = \$1,097.40*
- (*) subject to completion of negotiations for 2012/2013

2011/12 Revisions Approved

3. Accept the resignations of the following employees:

- a. Judith Gallagher, media specialist, effective 6/30/12, due to retirement
- b. Eileen Gorman, teacher, effective 6/30/12, due to retirement
- c. Harriette Doll, secretary, effective 6/30/12, due to retirement
- d. Michael Mitchell, teacher, effective 6/20/12

2012/13 HIB Staff Approved

4. Approve, per the Anti-Bullying Bill of Rights Act, the following staff for the 2012/2013 school year:

Dr. Deborah Feinberg, Anti-Bullying Coordinator
Lauren Zirpoli, Anti-Bullying Specialist, NPHS
David Chango, Anti-Bullying Specialist, NPMS
John M. Richter, Jr., Anti-Bullying Specialist, AWR
Dr. Joseph Harvey, Anti-Bullying Specialist, SB

2012/13 Homeless Liaison Approved

5. Approve the appointment of Dr. Deborah Feinberg as the New Providence School District Homeless Liaison for the 2012/2013 school year.

2012/13 DYFS Liaison Approved

6. Approve the appointment of Marjorie Feldman as the New Providence School District DYFS Liaison for the 2012/2013 school year.

2012/13 District Affirmative Action Office Approved

7. Approve the appointment of Dr. Deborah Feinberg as the New Providence School District Affirmative Action Officer for the 2012/2013 school year.

2012/13 Disability Services Resource for Parents Approved

8. Approve the appointment of Jackie Melnyk as the New Providence School District Disability Services Resource for parents for the 2012/2013 school year.

2012/13 Staff Transfer Approved

9. Approve the building transfer of the following employee for the 2012/2013 school year:

<u>Employee</u>	<u>From</u>	<u>To</u>
Amy Dierks	AWR	SB

Rinko FMLA Approved

10. Approve the request for Family Medical Leave Act (FMLA) for Cathy Rinko-Weidner, secretary, for the following days--3/5/12 (1/2), 3/7/12, 3/8/12, 3/9/12, 5/1/12 (1/2), 5/7/12 (1/2), and 5/14/12 (1/2).

Passaro FMLA Approved

11. Approve the request for Family Medical Leave Act (FMLA) for Krisleah Passaro, teacher, for the following days--4/2/12, 4/3/12, 4/4/12, 4/16/12, 4/17/12, 4/27/12, and 4/30/12.

2012/13 Employee Holiday Schedules Approved

12. Approve the following 2012/2013 Employee Holiday Schedules:

- a. 12 Month
- b. 10/10.5 Month

Summer Curriculum Writing Appointments Approved

13. Approve summer curriculum writing appointments (not to exceed hours shown) at \$54.87/hr* as per attached list.

(*) subject to completion of negotiations for 2012/2013

Seconded by: Mr. Krauss

Mr. Dibble reviewed the Personnel items. Dr. Miceli commented that many of the appointments are standard appointments. He stated that the District is required, on an annual basis to incorporate the anti-bullying positions. He thanked Mrs. Gallagher and Mrs. Gorman for doing such a great job all these years and congratulated them on their retirement. Dr. Miceli reported that Mr. Mitchell has taken on a supervisory post in another district. Ms. Guiliano has been selected to replace Mrs. Gorman as Department Head. He congratulated all the retirees and wished them well on their future endeavors. He welcomed all the new staff and stated he is please to have these candidates join the New Providence School District. Mr. Wolak thanked the administration, staff, and committee for their time and efforts reviewing resumes and going through the process. They focused on hiring dedicated professionals to join our District and make a great impact on our children.

Old Business

None

New Business

None

Public Hearing

Mr. Wolak opened the meeting to the public at 8:06 p.m.

There being no one from the public wishing to be heard, the President declared the public portion of the meeting closed at 8:07 p.m.

Closed Session

Mr. Hasenkopf moved to adopt the following resolution:

1. This body shall on May 29, 2012 at 8:08 p.m. in the New Providence High School/Middle School Media Center, 35 Pioneer Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:
 - Personnel
 - Negotiations: New Providence Education Association and New Providence Principals Association
 - Litigation: Case #1121440
 - Litigation: Case #1582
2. The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mrs. Opperthausen seconded the motion, which was carried unanimously.

Return to Public Session

The Board reconvened to public session at 9:04 p.m. Mr. Wolak called the Board to order.

Members present were Mr. Dibble, Mr. Hasenkopf, Mr. Krauss, Mrs. Opperthausen, and Mr. Wolak.

There being no other business before the Board, on a motion by Mr. Dibble, and seconded by Mr. Krauss, the President declared the meeting adjourned at 9:05 p.m.

James E. Testa, Business Administrator/Board Secretary
5/29/12 Board Meeting