

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on July 26, 2012, at the High/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Wolak.

Present on roll call were William Dibble, David Hasenkopf, Adam Smith, Susan Vogel and John Wolak. Also present were Dr. David Miceli, Superintendent of Schools; Dr. Deborah Feinberg, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision; and 7 members of the public.

Mr. Wolak led in the salute to the flag.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed Session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Superintendent's Report

1. Dr. Miceli reported on the final enrollment numbers. As of the end of the 2011/2012 school year, the total enrollment was 2,281.
2. Dr. Miceli reported that all summer programs have been very successful.
3. Dr. Miceli reported on personnel matters. There were twenty five positions to be filled. We are down to filling one teacher aide position.
4. Dr. Miceli reported on the 2012 AP and HSPA test results. The results were excellent. The students did a great job. A complete in-depth report will be made at a future Board meeting by Mrs. Searing.

Senior Project 2012 Presentation

Dr. Miceli reviewed the Senior Project Program. The program was a great success and plans to open up the program to all seniors next year.

Three students gave a detailed summary of their project and learning/working experiences. The three students were Gabe Lyons, Jessica Marriot and Kathleen Joyce. All three students had positive experiences and felt that they learned much more than what could be taught in a classroom. Board members asked questions that were addressed by the students.

2011/2012 Violence, Vandalism, and Substance Abuse, Harassment, Intimidation, and Bullying (HIB) Report

Mr. Wolak declared a Public Hearing at 8:20 p.m. for the 2011/2012 Violence, Vandalism, and Substance Abuse, Harassment, Intimidation, and Bullying Report.

Dr. Miceli reported that under the Anti-Bullying Act, the District is required to report on violence, vandalism, and substance abuse, and harassment, intimidation, and bullying.

Dr. Feinberg presented the 2011/2012 Violence, Vandalism and Substance Abuse, and Harassment, Intimidation, and Bullying Report. During the 2011/2012 school year, there were a total number of 29 incidents: 23 incidents of violence; 2 incidents of vandalism; 4 incident of substance abuse, and 19 confirmed HIB incidents. There were no single dominant categories of HIB. The type or nature of discipline included administrative detention, suspension, both in school and out, and counseling for students. The District continues to offer training and/or programs that include: professional development for teachers, parent meetings, and on-going Character Education programs in all schools.

Board members made comments and asked questions that were addressed by Dr. Feinberg.

Mr. Wolak closed the hearing at 8:22 p.m.

Public Hearing

Mr. Wolak opened the meeting to the public 8:23 p.m.

Mr. Moschetti 50 Sherwood Dr.	Asked that item #3 under Personnel be explained. Dr. Miceli responded that one change was due to negotiations being finalized. The others were due to summer appointments of current staff members in a different job capacity. For example, playground aides are working as teacher aides during the summer. Due to the change in work assignments, the salaries have to be adjusted. The original appointments had the wrong pay rates, which are being corrected on tonight's agenda.
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Minutes Approved

Mr. Smith moved to approve the minutes of June 28, 2012.

Seconded by: Mrs. Vogel

Roll Call Vote:

Yea Mr. Dibble Absent Mrs. Opperthauser
Yea Mr. Hasenkopf Yea Mr. Smith
Absent Mr. Krauss Yea Mrs. Vogel
Abstain Mr. Wolak

ACTION ITEMS

FINANCE ACTION

Mr. Smith, Committee Chairperson, moved to approve Items 1 through 7 as listed below:

Board Secretary Report Approved

1. After review, we hereby accept the reports of the Board Secretary for June 2012, and Treasurer of School Moneys for June 2012. There is no major account or fund which has been overexpended in violation of N.J.A.C. 6:20-2.12a. Sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bills List Approved

2. Approve the payment of bills listed for July 2012, in the amount of \$2,891,941.43.

2012/2013 Nat'l. School Lunch Program Approved

3. Approve participation in the 2012/2013 National School Lunch Program and Commodity School Program in accordance with the policy for free and reduced price meals as determined by the Bureau of Child Nutrition.

2012/2013 NJ Computer Contract Approved

4. Approve the use of New Jersey State Contract M-0483 WSCA Computer Contract to purchase Dell computers, latitude notebook computers, servers, storage devices, flat panel monitors, printers and miscellaneous computer related items, not to exceed \$75,000.00 for the 2012/2013 school year.

Donations Accepted

5. Accept the generous donations to the Louis DiParisi Jr. Memorial Scholarship Fund Class of 1962 in the total amount of \$1,000.00.

2012/2013 Cafeteria Menu Student Price Lists Approved

6. Approve the cafeteria menu student price lists for the 2012/2013 school year.

- 7. Approve to amend the New Providence Board of Education Cafeteria Plan to reflect the requirements of the federal Patient Protection and Affordable Care Act of 2010:

Notwithstanding anything else in the plan document to the contrary, for plan years beginning on or after January 1, 2013, the maximum limit for the health FSA contributions made via salary reduction shall not exceed \$2,500 or the maximum limit, established by the plan sponsor, whichever is lesser.

Seconded by: Mrs. Vogel

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Absent</u> Mrs. Opperthausen
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mr. Smith
<u>Absent</u> Mr. Krauss	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

FACILITIES ACTION

Mr. Smith, Committee Chairperson, moved to approve Item 1 as listed below:

Disposal of Miscellaneous Items at AWR Approved

- 1. Approve the disposal of miscellaneous items at Allen W. Roberts School, which are outdated and no longer deemed useful for school needs.

Seconded by: Mr. Hasenkopf

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Absent</u> Mrs. Opperthausen
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mr. Smith
<u>Absent</u> Mr. Krauss	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

EDUCATION ACTION

Mr. Hasenkopf, in the absence of the Committee Chairperson, moved to approve Items 1 through 7 as listed below:

2012/2013 10-Month Out-Of-District Placements/Tuitions Approved

- 1. Approve the 10-month classified out-of-district placements/tuitions for the 2012/2013 school year, per attached list.

SPED Services Approved

- 2. Approve Cranford Public Schools to provide speech/language therapy services for Student #10250 in the amount of \$350 during the 2012 extended school year.

SPED Services Approved

- 3. Approve Westfield Public Schools to provide speech/language therapy services for Student #1691 at the rate of \$130/hr for the 2012/2013 school year.

Educational Services Approved

- 4. Approve Level 1 educational services provided by the NJ Commission for the Blind and Visually Impaired for Student #10785, in the amount of \$1,700, effective 9/1/12 thru 6/30/13.

SPED Services Approved

- 5. Approve Supreme Learning & Language Resources to provide bilingual speech/language evaluations at a rate of \$650/evaluation, effective 7/27/12.

Stipulation of Settlement Approved

- 6. Approve the Stipulation of Settlement signed by the parents on 7/18/12 related to Student #1582. All required reimbursement payments shall be made in accordance with Settlement Agreement. Copies in the hands of each Board member.

Curriculum Guides Approved

- 7. Approve the following curriculum guides as per Superintendent's Memo #4 in the hands of each Board member:

<u>Fine, Performing & Practical Arts</u>	
Group Singing/Elementary Chorus Grades 1, 2, 4, 5, and 6	New
 <u>Language Arts</u>	
Language Arts—Reading Strand Grade 2	New
 <u>Technology and Information Services</u>	
Information, Communication, & Technology Resource Guide Grades 5 & 6	New

Seconded by: Mrs. Vogel

Mr. Hasenkopf reviewed the education item #7 on the agenda.

- d. Elizabeth Surman, extended school year PSD program aide (not to exceed 30 half days), from \$10/hr to \$14.27/hr, due to clerical revision
- e. Mary Jo Griffith, summer substitute aide for extended school year program, from \$10/hr to \$12.96/hr, due to clerical revision

2012/2013 Co-curricular Appointments Approved

- 4. Approve the co-curricular appointments and salaries upon the recommendation of the Superintendent for the 2012/2013 school year.

Seconded by: Mr. Smith

Mr. Dibble reviewed the personnel items.

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Absent</u> Mrs. Opperthauser
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mr. Smith
<u>Absent</u> Mr. Krauss	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

The Board and administration formally welcomed and congratulated Mr. Glen Robertson.

BOARD POLICY

Mrs. Vogel moved to approve Item 1 as listed below:

- 1. Approve the following Bylaws and Policies on first reading:

Bylaws and Policies:

Policy No. 2431.4 (Mandated)	Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised) (Mrs. Opperthauser)
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Administrative Regulations:

Reg. No. 2431.4 (Mandated)	Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised) (Mrs. Opperthauser)
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Seconded by: Mr. Hasenkopf

Mrs. Vogel and Dr. Feinberg commented on Policy #2431.4, "Prevention and Treatment of Sports-Related Concussions and Head Injuries".

Roll Call Vote:

<u>Yea</u> Mr. Dibble	<u>Absent</u> Mrs. Opperthausen
<u>Yea</u> Mr. Hasenkopf	<u>Yea</u> Mr. Smith
<u>Absent</u> Mr. Krauss	<u>Yea</u> Mrs. Vogel
<u>Yea</u> Mr. Wolak	

Committee Reports

1. **Curriculum, Instruction and Technology:**

Dr. Miceli commented that the committee plans to meet in the near future.

2. **Finance, Facilities and Safety/Security:**

Mr. Smith commented that the committee met to discuss goals. He reviewed the status of the 2011/2012 goals. He will report on the 2012/2013 goals at the August meeting. Mr. Smith and Mr. Testa updated the Board on the bleacher and fence project at Lieder Field. Both projects are on schedule. Mr. Smith reported that the employee benefits renewal came in under budget by about \$400,000.00. Absent of anything unexpected occurring, this money will be used as tax relief in 2013/2014.

3. **Personnel, Management and Communication:**

Mr. Dibble reviewed the committee's 2011/2012 and 2012/2013 goals that will be submitted to the Board in August.

Old Business

No old business at this time.

New Business

Mr. Smith reviewed a letter that was submitted by the NPAF. They want to run a fundraiser to assist in paying off the light project debt service. The request is to use the practice lights on a Saturday night until approximately 9:30 p.m. The committee recommends that the Board grant the request. Board members discussed the request and current policy. All agreed to approve the request. The Board requested Mr. Testa to send a response.

Public Hearing

Mr. Wolak opened the meeting to the public at 8:54 p.m.

Mr. Moschetti
50 Sherwood Dr.

Mr. Moschetti congratulated the District, students and coaches on their Shop Rite Cup achievement for the second year in a row. He suggested that the Board should

recognize all coaches to show them they are valued.

Dr. Miceli commented that they are working on a plan to recognize all involved.

Mr. Moschetti questioned when the new website was launched.

Dr. Miceli responded last week. After the upgrades last week, additional content still needs to be input. There is more work to be completed to finalize the upgraded website.

Mr. Moschetti brought the attention of the Board to the school website calendar of events. He stated that the Board Meeting tonight was not on the calendar of events. He pointed out an area of concern that he had about the accessibility of the Board meeting calendar and putting that information on the District's home page. Also, he brought attention to the BOE page with regards to modification dates. He suggested that it is looked at, as it seems not to reflect when changes take place.

Mr. Moschetti questioned Mrs. Vogel about the Union County School Boards Association role and benefit to New Providence.

Mrs. Vogel stated that the association holds information meetings, allows to network with other districts and brings in speakers.

Mr. Moschetti questioned if this group can create change at the State level.

Mrs. Vogel responded yes as State representatives are at the meetings and will bring feedback to the State level.

There being no one else from the public wishing to be heard, the Board President declared the public portion of the meeting closed at 8:59p.m.

Closed Session

Mr. Smith moved to adopt the following resolution:

1. This body shall on July 26, 2012 at 9:00 p.m. in the New Providence High School/Middle School Media Center, 35 Pioneer Drive, discuss in closed session, pursuant to Section 7 of the Open Public Meetings Act, specific matters which may generally be described as follows:
 - Student Matters
 - Personnel
2. The minutes of the discussion in closed session of the aforementioned matters may be disclosed to the public after final determination of action has been reached.

Mrs. Vogel seconded the motion, which was carried unanimously.

Return to Public Session

The Board reconvened to public session at 9:28 p.m. Mr. Wolak called the Board to order.

Members present were Mr. Dibble, Mr. Hasenkopf, Mr. Smith, Mrs. Vogel, and Mr. Wolak.

There being no other business before the Board, on a motion by Mr. Smith, and seconded by Mr. Dibble, the President declared the meeting adjourned at 9:29 p.m.

James E. Testa, Business Administrator/Board Secretary
7/26/12 Board Meeting