

The business meeting of the Board of Education of the Borough of New Providence was called to order at 7:30 p.m. on August 23, 2012, at the High/Middle School Media Center, 35 Pioneer Drive, by the Board President, Mr. Wolak.

Present on roll call were William Dibble, David Hasenkopf, Ira Krauss, Nancy Opperthausen, Susan Vogel and John Wolak. Also present were Dr. David Miceli, Superintendent of Schools; Dr. Deborah Feinberg, Assistant Superintendent of Educational Services; James E. Testa, School Business Administrator/Board Secretary; Sandra Searing, Director of Curriculum, Instruction and Supervision; and five members of the public.

Mr. Wolak led in the salute to the flag.

Mr. Wolak read the following statement:

This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an annual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed Session, the session will begin no later than 10:00 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

Superintendent's Report

1. Dr. Miceli reported that the Kindergarten enrollment numbers are as anticipated. Kindergarten is stable, but Salt Brook School had an increase in 2nd and 4th grade registrations. We will continue to monitor the numbers closely.
2. Dr. Miceli was proud to report that New Providence High School has been fortunate enough to be ranked #1 in the State by the New Jersey Monthly. He congratulated the entire community, the students, staff, parents, administration and the Board members for their support of academic programs. He publicly thanked the community groups who have supported the District initiatives with their contributions. Dr. Miceli commented that he received several emails from the students, staff, and parents congratulating the District on its achievement, not for just being #1, but also for having the best academic programs in the State. The overall sentiment from everyone was that they felt good about the school system.
3. Dr. Miceli reported on summer projects. The bleacher project at Lieder Field is complete. The fencing project is still in progress. We anticipate it will be done by school opening. The wireless infrastructure upgrade is complete at all four schools. Upgrades in the high school kitchen are complete. As for security, monthly drills are required in order to meet State standards. As a result of the drills, we are in the process of working on the emergency lighting in the bathrooms at all four schools. We were able to hire students to help with the summers projects. They did a great job completing the painting projects at the

Mrs. Vogel moved to approve the Minutes as follows:

Business Meeting July 26, 2012
Closed Session July 26, 2012

Seconded by: Mr. Hasenkopf

Roll Call Vote:

Yea Mr. Dibble Abstain Mrs. Opperthauser
Yea Mr. Hasenkopf Absent Mr. Smith
Abstain Mr. Krauss Yea Mrs. Vogel
Yea Mr. Wolak

Mrs. Opperthauser moved to approve the Opening of Closed Minutes as follows:

January 13, 2011 through October 27, 2011

Seconded by: Mrs. Vogel

Roll Call Vote:

Yea Mr. Dibble Yea Mrs. Opperthauser
Yea Mr. Hasenkopf Absent Mr. Smith
Yea Mr. Krauss Yea Mrs. Vogel
Yea Mr. Wolak

ACTION ITEMS

Finance Actions

Mr. Krauss, in Mr. Smith's absence, moved to approve Finance Items 1 through 6 as listed below:

August Bills List Approved

1. Approve the payment of bills listed for August 2012, in the amount of \$1,962,577.87.

2012/13 MUJC Extended Transportation Route/Aide Costs Agreement Approved

2. Approve the Extended (Summer) Transportation Route and Aide Cost Agreement in conjunction with Morris-Union Jointure Commission reflecting the bids and renewals for the 2012/2013 school year, as stated below:

| <u>Route #</u> | <u>Total Route Cost & Aide</u> | <u>Aide Cost Per Diem</u> |
|----------------|------------------------------------|---------------------------|
| MU918S | \$ 2,087.17 | \$ 0 |

| | | |
|--------|-------------|----------|
| MU920S | \$ 5,837.43 | \$ 0 |
| MU924S | \$ 1,775.09 | \$ 0 |
| MU926S | \$ 8,039.76 | \$105.40 |
| MU927S | \$ 1,048.56 | \$ 0 |
| MU928S | \$ 9,794.27 | \$ 59.29 |
| MU936S | \$ 6,145.50 | \$ 0 |
| MU946S | \$ 4,942.85 | \$ 0 |
| MU949S | \$ 8,007.71 | \$ 59.29 |
| MU959S | \$ 751.64 | \$ 0 |

2012/13 Laidlaw/First Student Contract Renewal Approved

3. Approve the renewal of the following bid to Laidlaw Transit, Inc./First Student (First Group America) for the existing Athletics and Field trip transportation contract for the 2012/2013 school year as follows:

Athletic and Field Trip Transportation Contract Renewal

| <u>Item</u> | <u>Bid Date</u> | <u>Renewal Number</u> | <u>Change in Terms & Conditions from 2008/2009</u> |
|--------------------------------------|-----------------|-----------------------|--|
| Athletic & Field Trip Transportation | 7/20/00 | # 12 | \$309.67/4hr - \$76.41/hr |

2013 Centris Group IEP Software System Approved

4. Approve the Centris Group, LLC, for implementation, training and support of IEP Direct Special Education software management system for the period of January 2, 2013 through June 30, 2013 at a cost of \$16,656.88.

2012/13 YMCA Agreements Approved

5. Approve the Agreements between the New Providence Board of Education and the Berkeley Heights YMCA and Summit YMCA for the 2012/2013 school year. (Copies in the hands of each Board member)

Landsite Change Order Approved

6. Approve the following Landsite Construction Company Change Order:

Landsite Construction Company
252 West Westfield Avenue
Roselle Park, NJ 07204

Change Order #1
Deletion of Add Alternate #2 (\$49,500.00)
Unused Contingency (\$10,000.00)

Contract Change: (\$59,500.00)

Seconded by: Mrs. Opperthausen

Mr. Krauss reviewed the finance items. Mr. Testa provided details of the projects, including completion and the change order. Settembrino Architects are coming in next week to discuss the plans for the ramps. This information will be filtered through the Facilities Committee. If all agree, we will go out to bid in the Spring to finish the project. The ramps are needed for ADA compliance. Mr. Testa stated that in Item #3, the renewal for Laidlaw Transit/First Student contract increased 1.89% which is based on the CPI. Item #4 is a NJ Smart requirement that must be integrated into all systems. The District will be changing the Special Education software in January, 2013. The funds will come from the IDEA grant. Dr. Feinberg added that this new software is essential. The Centris group is a growing provider in New Jersey. They have been very successful in New York. They decided to implement the system mid-year to get through all the fall reports. Dr. Miceli stated that we have been using the current system for approximately ten years. This system has not met our requirements for the past three years and the change is necessary. Dr. Feinberg explained to Mr. Wolak and the Board that we are on an extension of our contract with the present company which ends in January, 2013. The net increase is approximately \$6,000.00. Mr. Testa referenced Item #5, the agreement with the YMCA. He noted that the contracts include a 2% increase from last year.

Roll Call Vote:

| | |
|--------------------------|------------------------------|
| <u>Yea</u> Mr. Dibble | <u>Yea</u> Mrs. Opperthausen |
| <u>Yea</u> Mr. Hasenkopf | <u>Absent</u> Mr. Smith |
| <u>Yea</u> Mr. Krauss | <u>Yea</u> Mrs. Vogel |
| <u>Yea</u> Mr. Wolak | |

Facilities Actions

Mr. Krauss, in Mr. Smith's absence, moved to approve Facilities Items 1 and 2 as listed below:

Disposal of Miscellaneous Items at AWR Approved

1. Approve the disposal of miscellaneous items at Allen W. Roberts School that are out-dated and no longer deemed necessary for school use.

Disposal of Deep Fryer at HS/MS Approved

2. Approve the disposal of one deep fryer (101593) in the High/Middle School kitchen that has been replaced with a convection appliance.

Seconded by: Mr. Hasenkopf

Roll Call Vote:

| | |
|--------------------------|------------------------------|
| <u>Yea</u> Mr. Dibble | <u>Yea</u> Mrs. Opperthauser |
| <u>Yea</u> Mr. Hasenkopf | <u>Absent</u> Mr. Smith |
| <u>Yea</u> Mr. Krauss | <u>Yea</u> Mrs. Vogel |
| <u>Yea</u> Mr. Wolak | |

Education Actions

Mrs. Opperthauser, Committee Chairperson, moved to approve Items 1 through 11 as listed below:

Curriculum Guides Approved

1. Approve the following curriculum guides as per Superintendent's Memo #5 in the hands of each Board member:

MATHEMATICS:

| | |
|---|-----|
| Mathematics--Curriculum Guide--Grade 3 | New |
| Mathematics--Curriculum Guide--Grade 4 | New |
| Mathematics--Curriculum Guide--Grade 5 | New |
| Financial Literacy Tasks--Grades K-2 | New |
| Geometry - Multi-Level Curriculum Guide-Grades 8-10 | New |

LANGUAGE ARTS:

| | |
|--|-----|
| Language Arts--Reading Strand--Grade K | New |
| Language Arts--Reading Strand--Grade 1 | New |
| Language Arts--Reading Strand--Grade 3 | New |
| Language Arts--Reading Strand--Grade 4 | New |
| Language Arts--Reading Strand--Grade 5 | New |
| Language Arts--Reading Strand--Grade 6 | New |

| | |
|--|-----|
| World Literature - Multi-Level Curriculum Guide--Grade 9 | New |
|--|-----|

WORLD LANGUAGES/SOCIAL STUDIES:

| | |
|---|-----|
| Italian III--Grade 11 | New |
| AP Government and Politics--Curriculum Guide Grades 10--12 | New |
| AP Economics—Curriculum Guide Grades 11 & 12 | New |

SPED Services Approved

2. Approve Community Personnel Services, Inc., for transition services at a rate of \$60/hr, for the 2012/2013 school year.

SPED Services Approved

3. Approve the enrollment of Student #10701 at Douglass Developmental Disabilities Center at a tuition of \$98,060, effective 8/30/12, for the 2012/2013 school year.

SPED Services Approved

4. Approve the enrollment of Student #591 at Somerset Academy at a tuition of \$46,800, effective 9/5/12, for the 2012/2013 school year.

SPED Services Approved

5. Approve the enrollment of Student #1240261 at The Children's Institute at a revised tuition of \$53,293.26, for the 2012/2013 school year.

SPED Services Approved

6. Approve the enrollment of Student #1240638 at The Children's Institute at a revised tuition of \$53,293.26, for the 2012/2013 school year.

SPED Services Approved

7. Approve the enrollment of Student #10667 at Bancroft School at a revised tuition of \$46,038.60, for the 2012/2013 school year.

SPED Services Approved

8. Approve a one-to-one aide for Student #10667 at Bancroft School at a rate of \$31,680, for the 2012/2013 school year.

SPED Services Approved

9. Approve the enrollment of Student #10863 at Jefferson Primary School at a rate of \$5,529, effective 6/26/12, for the 2012 extended school year.

FY 2013 IDEA Grant Application Approved

10. Approve the submission of Fiscal Year 2013 Individuals with Disabilities Education Act (IDEA) Consolidated Grant Application, in the amount of \$462,146 (Basic: \$443,739; Preschool: \$18,407), for the period 9/1/12-8/31/13.

FY 2013 NCLB Grant Application Approved

- 11. Approve the submission of Fiscal Year 2013 No Child Left Behind (NCLB) LEA Consolidated Formula Grant Application, Title IA and Title IIA, in the total amount of \$64,320, for the period 9/1/12 through 8/31/13.

Seconded by: Mrs. Vogel

Mrs. Opperthausen reported that the Education Committee members read, reviewed and gave feedback of the curriculum to Mrs. Searing. She stated that this is just one example of how New Providence became the #1 high school in the State. We are constantly moving forward with innovative curriculum. Mrs. Opperthausen, Mrs. Vogel, and Mr. Hasenkopf all reported that they truly enjoyed reviewing the curriculum. Mrs. Vogel commented that while the reading was lengthy, it was very interesting. She read Italian 3, which included curriculum related to the personal device initiative. It was well written, engaging, and gripping. The students will appreciate the time and work that has gone into it. They did a fantastic job. Mr. Hasenkopf commented that he had the opportunity to read several of the curriculum and pointed out how he could see the integration from grade to grade which, he noted, is a tremendous feat in itself. He expressed his compliments to the staff for a job well done. Mrs. Opperthausen stated that she read Math for grades 3, 4, and 5 and noticed the levels and integration from grade to grade. She also read AP economics. There was an incredible amount of information for the students to learn. With the current events and media available, it is relevant to keep students eager to learn and achieve. A tremendous amount of thought and effort went into the curriculum. Mrs. Opperthausen expressed her gratitude and commended Mrs. Searing and the teachers for the wonderful job they did upgrading the curriculum. Dr. Miceli also thanked and commended Mrs. Searing and the Department Heads. This is a year long process, which will start over again in October. The planning, budgeting, and hiring of staff is a critical process that takes the entire year. Mrs. Opperthausen noted that this also applies to our personal device initiative. Mrs. Vogel reiterated that this was well planned. Mr. Hasenkopf added that there is a lot of original and new thinking taking place in developing the curriculum initiative. He salutes the effort and commends their commitment.

Roll Call Vote:

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|----------------------------|--------------------------------|
| <u> Yea </u> Mr. Dibble | <u> Yea </u> Mrs. Opperthausen |
| <u> Yea </u> Mr. Hasenkopf | <u> Absent </u> Mr. Smith |
| <u> Yea </u> Mr. Krauss | <u> Yea </u> Mrs. Vogel |
| <u> Yea </u> Mr. Wolak | |

Personnel Actions

Mr. Dibble, Committee Chairperson, moved to approve Items 1 through 3 as listed below:

2012/2013 Personnel Appointment Chapter 116 Approved

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2012/2013 school year:
 - a. Pamela Crockett, teacher, \$54,113, effective 9/1/12 (subject to criminal history review procedures)
 - b. Aracely DiGirolamo, teacher, \$46,869 (base \$54,879), effective 10/15/12 (subject to criminal history review procedures)
 - c. Krystal Thorburn, long-term substitute social worker, \$13,328 (base \$61,643), effective 9/1/12 thru 10/31/12
 - d. Angela Wager, playground aide/lunchroom aide (2 hrs/day @ \$11.62/hr), \$4,230, effective 9/1/12 (subject to criminal history review procedures)
 - e. Denise Thompson, as a teacher for summer IEP meetings, \$48.57/hr
 - f. Kira Shmuler, summer CST work, 1 day, \$370.26
 - g. Charles Carell, as a teacher for summer IEP meetings, \$38.49/hr
 - h. Michael Zarabi, summer CST work, 1 day, \$351.61
 - i. Krystal Thorburn, summer CST work, 1 day, \$308.22
 - j. Jackie Melnyk, summer CST work, ½ day, \$210.47
 - k. substitutes/home instructors:

Substitute Teachers

Tara Alberse
Eric Amkraut
Marilou Anderson
Ingrid Arosemena
Joann Axelson
Joanne Barbera
Carl Behne
Mary Beth Bernoskie
Roberta Bloom
Barbara Boyd
Jenny Brigante
Dana Cain
Kathy Catanzaro
May Chan
Meredith Cohen
Christine Collard
Jill Collins
Teresa Crawford
Susan Curto
Eileen De Meo
Dawn Doyle
Diane Erdenberger

Ellen Evins
Anthony Figliano
Mary Griffith
Christopher Hardenberg
Barbara Higginson
Kenneth Hoffmann
Jessica Keane
Betty Landi
Laura Leader
Keli Leunes
Sharon Licari
Arline Lo
Ann Lowe
Diane MacRitchie
Anthony Magliacano
Lisa Mancino
Christopher Mango
Barbara Mansfield
Susan Marks
Emily Massler
Michael Mattes
Jennifer McGovern
Kelly McHale
Rocio McMahan

Carole Mea
Dianne Meyer
Zofia Monczka
Anita Murphy
Jeanne Marie Naclerio
Ingrid Nau
Doris Parmett
Doreen Peritore
Tiffany Regan
Thomas Schwartz
Tanna Sheneman
Andrew Silvagni
David Smelko
Nicholas Sommo
Nicole Torre
Terrell Trexler
Louise Turner
Mary Anna Vrettos
Maria Wager
Louise Wheeler
John Zellhofer

Substitute Teacher Aides

Tara Alberse
Marilou Anderson
Jenny Brigante
Meredith Cohen
Jill Collins
Elena Coppola
Teresa Crawford
Dawn Doyle
Christopher Hardenberg
Sharon Licari
Arline Lo
Emily Massler
Jennifer McGovern
Ingrid Nau
Doreen Peritore
Tina Schendt
Rhonda Stern
Nicole Torre
Maria Wager

Substitute Nurses

Kathy Andrews
Linda Balling
Janet Blasi
Joanne Fezza
Patricia Glen
Kathleen Maurice
Donna O'Meara
Marta Pawelek
John Perini
Laurene Pollio
Rebecca Schenker

Home Instructors

Tara Alberse
Ingrid Arosemena
Roberta Bloom
Jenny Brigante
Cheryl Campbell
Meredith Cohen
Christine Collard
Jill Collins
Susan Curto
Hope Danzis
Eileen DeMeo
Dawn Doyle
Diane Erdenberger
Lisa Fama
Kenneth Fischetti
Colleen Hennessey
Bernadette Jusinski
Janet Laciano
Betty Landi
Laura Leader
Deborah Leonard
Sharon Licari
Marla Malinauskas
Maria Mango
Barbara Mansfield
Susan Marks
Michael Mattes
Carole Mea
Zofia Monczka
Dianne Meyer

Jessica Mullins
Doris Parmett
Doreen Peritore
Thomas Schwartz
William Shaw
Maria Wager
Louis Yontef
John Zellhofer

Secretaries

Meredith Cohen
Elena Coppola
Arline Lo
Barbara Mansfield
Tiffany Regan
Tina Schendt
Maria Wager

Resignation Accepted

2. Accept the resignations of the following employees:
- a. Maria Wolansky, teacher, effective 10/1/12
 - b. Luise Wilson, playground/lunchroom aide, effective 8/7/12
 - c. Marjorie Feldman, school social worker, effective 11/1/12, due to retirement
 - d. Israel Esteves, custodian, effective 12/31/12, due to retirement

2012/2013 Revisions Approved

3. Approve the following revisions for the 2012/2013 school year:
- a. Maria Stiuso, teacher, from Step 6, Column III (\$57,147), to Masters, Step 6, Column VI (\$63,812), effective 9/1/12, due to course credits
 - b. Kelly Hartford, teacher, from Step 7, Column II (\$56,431), to Step 7, Column III (\$58,389), effective 9/1/12, due to course credits
 - c. Kathy Karlovich, occupational therapist, from Step 15, Column II (\$85,780), to Step 15, Column III (\$90,123), effective 9/1/12, due to course credits
 - d. Jennifer Luongo, occupational therapist, from Step 15, Column II (\$85,780), to Step 15, Column III (\$90,123), effective 9/1/12, due to course credits
 - e. Deena Malanga, teacher, from Step 8, Column III (\$59,643), to Masters, Step 8, Column V (\$64,286), due to course credits

Seconded by: Mr. Hasenkopf

Mr. Dibble reviewed the personnel items. He noted that there are 152 appointments, 141 substitutes, 4 resignations and 7 revisions. Dr. Miceli congratulated and welcomed the new staff aboard. Dr. Miceli reviewed the resignations. He thanked Mrs. Wolansky for her services in the District, especially with the Spanish program. He also extended his gratitude to Mrs. Feldman for her many years as our social worker, and to Mr. Esteves. They have all been a tremendous asset to this District. He is sad to see them go. Dr. Miceli, the Board members and Administrators welcomed the new staff.

Roll Call Vote:

| | |
|--------------------------|------------------------------|
| <u>Yea</u> Mr. Dibble | <u>Yea</u> Mrs. Opperthauser |
| <u>Yea</u> Mr. Hasenkopf | <u>Absent</u> Mr. Smith |
| <u>Yea</u> Mr. Krauss | <u>Yea</u> Mrs. Vogel |
| <u>Yea</u> Mr. Wolak | |

BOARD POLICY

Mrs. Vogel moved to approve Items 1 and 2 as listed below:

1. Approve the following Bylaws, Policies and Administrative Regulations on second reading:

Bylaws and Policies:

| | |
|---------------------------------|--|
| Policy No. 2431.4 (Mandated) | Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised) (Mrs. Opperthauser) |
|---------------------------------|--|

Administrative Regulations:

| | |
|-------------------------------|--|
| Reg. No. 2431.4 (Mandated) | Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised) (Mrs. Opperthauser) |
|-------------------------------|--|

2. Approve the following Bylaws, Policies, and Administrative Regulations on first reading:

Bylaws and Policies:

| | |
|----------------|--|
| Bylaw No. 0150 | Organization (Revised) (Mr. Dibble) |
| Bylaw No. 0151 | Standing Committees (Revised) (Mr. Dibble) |
| Bylaw No. 0160 | Meetings (Revised) (Mr. Dibble) |

Mrs. Vogel gave a brief recap of Item #1. They were mandated changes to include the cheerleaders. She explained that the bylaws in Item #2 are due to changes in the election process. Mr. Krauss added that the Item #1 bylaw is not at all like Strauss Esmay, and has worked well over the past ten years. Mr. Wolak noted that there have been many policies posted on the District website. Dr. Feinberg stated that policies are only posted when they are updated and reviewed. Key policies are all posted. It is a good resource.

Roll Call Vote:

| | |
|--------------------------|------------------------------|
| <u>Yea</u> Mr. Dibble | <u>Yea</u> Mrs. Opperthausen |
| <u>Yea</u> Mr. Hasenkopf | <u>Absent</u> Mr. Smith |
| <u>Yea</u> Mr. Krauss | <u>Yea</u> Mrs. Vogel |
| <u>Yea</u> Mr. Wolak | |

Committee Reports

1. Curriculum, Instruction and Technology:

Mr. Opperthausen commented that she is looking forward to another great year. She is excited to continue with the personal device initiative.

2. Finance, Facilities and Safety/Security:

Mr. Krauss had nothing additional to report at this time. Mr. Dibble commented on an interesting report he read that was published by the State last week. According to the State, the average cost of educating a student in New Jersey is \$17,352.00, compared to \$16,217.00, the average cost to educate a student in New Providence School District. New Providence costs approximately \$1,017 less to our comparable group and State average. If we used the State's number, New Providence School District would need to increase the budget an additional 2.3 million dollars to meet the average.. We always try to manage performance and cost. Taxpayers get a great return on their investment and parents get great education for their children. Mr. Wolak pointed out that the difference in these numbers is about 7% of our budget, which is rather substantial.

3. Personnel, Management and Communication:

Nothing additional to report at this time.
Mr. Dibble will present his committee goals below.

Old and New Business
Committee Goals 2011/12 & 2012/13

The Board members presented a final review of their 2011/2012 Board goals, as well as committee goals they developed for the 2012/2013 school year.

Overall Review of 2011/2012 Board Goals

Mr. Wolak reported that the following goals from the 2011/2012 school year have been addressed and are ongoing:

- One-to-one mobile device initiative
- Complete the Superintendent's evaluation
- Review all administrative position, with focus on Assistant Superintendent position and need for an HR position

- Guidance department review; mission and staffing
- Honor code implementation
- Community service program
- Seniors Independent study or internship program
- Facilities review
- Alternate revenue sources
- Negotiations
- Ongoing curriculum/textbook/software review

2011/2012 Curriculum, Instruction and Technology Goals

Mrs. Opperthausen reported on the status of the following Committee goals from the 2011/2012 school year:

- One-to-One Mobile Device Initiative and Website Enhancement: The committee had a great deal of success in the areas we targeted. The hand held initiative took less time than anticipated. We focused our energy on this initiative. We will continue to move forward with this initiative in the 2012/2013 school year.
- Seniors Independent Study/Internship Program: This program has been a big success and we will continue the program in the 2012/2013 school year.

2012/2013 Curriculum, Instruction and Technology Goals

Mrs. Opperthausen presented the following Committee goals for the 2012/2013 school year:

- iPads: personal device initiative – more focus on instruction
- Student achievement – align with curriculum/continue to monitor
- 21st Century skills – continue to develop creative thinking
- Technology – continue to review and implement new technology for 21st Century student achievement

Mrs. Opperthausen commented that some of these goals came directly from our Curriculum Council. Their goals line up with our District goals. Dr. Miceli and Mr. Wolak agreed that these goals tie into the District's 5-year goals. Mrs. Opperthausen plans to look at Character Education and the honor code system. Dr. Miceli agreed and added that it is important to set the standards.

2011/2012 Personnel, Management and Communication Committee Goals:

Mr. Dibble reported on the status of the following Committee goals from the 2011/2012 school year:

- The Committee rolled out the one to one mobile device initiative program for the 2012/2013 school year
- The PMC Committee administered the Superintendent evaluation process.
- The Superintendent will report to the PMC Committee of any substantive changes in the staff. There were no changes recommended for the 2012/2013 school year.

- Guidance Department review: the goal is ongoing and will continue for the 2012/2013 school year.
- Negotiations: The Board put together a team to negotiate with all of the bargaining units of the District. Negotiations were completed with all groups prior to the end of the 2011/2012 school year.
- Public Relations/Website Enhancements: This goal is ongoing and will continue for the 2012/2013 school year. The District's administration team recently updated the website.

2012/2013 Personnel, Management and Communication Committee Goals:

Mr. Dibble presented the following Committee goals for the 2012/2013 school year:

- Review all personnel needs throughout the District: Due to competing needs at a variety of levels throughout the District, the Committee will work with the Superintendent to ensure the staffing levels will be appropriate for the 2013/2014 school year.
- The Superintendent evaluation process is ongoing. The PMC Committee will continue to administer the Superintendent's evaluation.
- Public Relations: The PMC Committee will continue to work with the Superintendent on internal and external public relations of the District.
- Schoolwide evaluation program

Mr. Wolak asked for an update of the teacher evaluations in Trenton. Dr. Miceli stated that the District has to begin planning how to implement the changes in the State's teacher tenure law that will take effect in the 2012/2013 school year. We need to finalize and establish a District wide evaluation system. If we propose a waiver instead of following the Department of Education, we would have to go through the approval process and tie evaluations into the new tenure law for 2013/2014. Dr. Miceli stated there will be a planning committee composed of himself, teachers and administrators, but needs Board representation. Dr. Miceli added that we have been very successful using our own system. However, it will need some adjustments to meet the State standards. That's one of the committee goals. Mr. Wolak concurred and suggested that the committee stay on top of this matter.

2011/2012 Finance, Facilities, and Safety/Security Committee Goals:

Mr. Testa, in Mr. Smith's absence, reported on the status of the following Committee goals from the 2011/2012 school year:

- The personal device initiative technology infrastructure is complete
- Classroom structure is ongoing
- Facilities review, including media center renovations, is ongoing
- Alternative revenue sources, including pay-to-play review was achieved
- Negotiations with all associations was completed by the end of the 2011/2012 school year

2012/2013 Finance, Facilities, and Safety/Security Committee Goals:

Mr. Testa presented the following Committee goals for the 2012/2013 school year:

- Classroom structure
- Facilities review (Buildings and Fields)
- Monitor personalized/Learning Initiative i.e. cost, usage, theft
- Monitor solar power savings
- HS/MS Media Center Renovations:
Dr. Miceli will coordinate a meeting with Hugo Barth, President of the New Providence Education Foundation.
- Corporate sponsorship/advertising review
- Principals/Vice Principals Negotiations: only signed a one year agreement
- Distance Learning: Shared Services

Mr. Wolak commented that he believes the next bond will retire in 2016. He recommended that the Committee take a look at this to prioritize district-wide needs and up-coming projects. Mr. Testa commented that he has already circulated a memo to the administrators asking for the buildings needs. Mr. Testa and Dr. Miceli will review that list, share it with the Facilities Committee, and then with the Board. Mr. Krauss suggested that this time, the structure of the classroom may have to change. Dr. Miceli concurred and added specifically at the high school. We need to re-evaluate things. Mr. Wolak suggested preparing a 2012/2013 project goals sheet for the District. Mr. Testa will prepare this list and present it to the committee.

Mr. Wolak commented that we have a relatively full year ahead of us. All Board members concurred with the final decisions.

Public Hearing

Mr. Wolak opened the meeting to the public at 8:30 p.m.

There being no one from the public wishing to be heard, the Board President declared the public portion of the meeting closed at 8:31 p.m.

Adjournment

There being no other business before the Board, on a motion by Mrs. Vogel, seconded by Mrs. Opperthausen, and carried unanimously, Mr. Wolak declared the meeting adjourned at 8:32 p.m.

James E. Testa
School Business Administrator/Board Secretary
8/23/12