Board of Education

Mesa County Valley School District 51

Business Meeting ***August 18, 2009***

Business Meeting Minutes

School District 51
MESA COUNTY VALLEY
Every student, every day, learning for life!

A - Diann Rice
B - Cindy Enos-Martinez
C - Harry Butler
D - Leslie Kiesler
E - Ron Rowley

Board of Education
Mesa County Valley School District 51

Business Meeting Minutes: August 18, 2009
Adopted: September 15, 2009

	A	B	C	D	E	AGENDA ITEM	ACTION
				x			
Present	x	x	x	x	x	A. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL	6:00 pm
Absent							
Motion	x					B. AGENDA APPROVAL	
Second		x				➢ Mr. Rowley pointed out the time of the meeting, 6:00 pm, had been inadvertently deleted from the original copy of the agenda. He asked the agenda be amended to show the correction. All were in agreement.	Adopted As Amended
Aye	x	x	x	x	x		
No							
Motion	x					C. MINUTES APPROVAL	
Second					x	C-1. June 2, 2009, Regular Meeting & Work Session Summary C-2. June 16, 2009, Business Meeting C-3. June 23, 2009, Special Meeting Minutes & Retreat Overview	Adopted As Presented
Aye	x	x	x	x	x		
No							
						D. RECOGNITIONS D-1. Mrs. Kiesler extended her gratitude to all the staff and everyone involved in making the recent visit of President Obama to Central High School a success.	
						E. BOARD REPORTS/COMMUNICATIONS/REQUESTS ➢ Mr. Rowley reported attending the Glade Park School Open House, on Sunday evening. The ribbon-cutting is being planned for a later date. ➢ Mr. Rowley and Mr. Butler updated the Board on their attendance at the recent CASB Tri-regional Summer Meeting, held in Montrose. The main topics of discussion were school finance and the funds provided by the American Recovery and Reinvestment Act. Mr. Butler read a printed card which he brought back from the meeting; the information and statistics on the card provided an overview of how Amendment 23, Gallagher, TABOR, and the School Finance Act have negatively impacted K-12 funding in Colorado. The source of the information is the Colorado Department of Education and *Quality Counts*. Copies of the card will be provided to all board members. ➢ Both Mrs. Rice and Mrs. Enos-Martinez spoke of their experience at the New Teacher Orientation where everyone was excited to start the new school year. ➢ Mrs. Rice reported on her attendance at a recent CDE meeting, regarding the new Social Studies Standards, and stated she was impressed with the presentation. ➢ Mrs. Kiesler referred to last year's CASB resolutions document, and asked if board members had any resolutions to bring forward this year to the Legislative Committee. Copies of the document will be provided. Resolutions should be provided by August 28.	
						F. LEGISLATIVE REPORT: None at this time.	

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G. AUDIENCE COMMENTS: None at this time.

H. SUPERINTENDENT'S REPORT: Mr. Steve Schultz

- Mr. Schultz announced Mrs. Kiesler's appointment to the CASB Board of Directors, and thanked the Board for their important work in getting out into the community. He introduced Mr. Taylor, Director of Student Assessments, who shared information regarding the Colorado Department of Education's Growth Model.

H-1. CSAP Growth-Model Update: Mr. Sean Taylor

- Mr. Taylor demonstrated through a web-based application the Growth-Model, which displays three years of longitudinal data in reading, writing, and math by school and district. The Growth-Model is state-wide and the information is public on the CDE website.
- Mr. Taylor reviewed the formatting of the reports, explained the median growth percentile and growth bands, and pointed out the data in the desegregated sub-groupings. As the presentation was given, he brought attention to several district schools and sub-groupings which are outpacing the State in core academic areas.
- Board Members asked questions and engaged in discussion, regarding trends, proficiency levels, and how the model will benefit teachers in working with individual students.
- Mr. Schultz emphasized the new model is critical in looking at individual students, as they move to a higher-level of proficiency. He restated his commitment for continued future growth for all students.
- The Board and the Superintendent extended their appreciation to Mr. Taylor for the report and sharing the information.

H-2. Financial Update: Mrs. Melissa Callahan deVita

- Mrs. Callahan deVita provided a PowerPoint presentation to update the Board on the current status of school finance and the work of the State's School Finance Interim Committee.
- The presentation covered a wide-range of topics and information, which included:
  - An update on the current local economic picture: high unemployment figures, drop in sales tax receipts, the status of City and County Governments in terms of hiring freezes and not filling vacant positions, and local companies reducing salaries and laying off employees.
  - A review of state economic indicators: projected job loses, decreasing personal income, and declining home prices in Denver metro.
  - State general fund: declines in corporate and individual income tax collections, and sales & use-tax collections. Education, prisons and health care consume 76% of the State's general fund.
  - The challenges of balancing the State's 2009-10 Budget as anticipated budget short falls become a reality. Additional budget reductions are to be implemented by September 1, 2009. No additional reductions to K-12 education are expected this year; however, a 5% cut is foreseen next year.

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- A listing of what several other school districts in the State are doing to address the budget reductions. Jefferson County, Douglas County, Pueblo District 70, and Colorado Springs District 11 were listed. The reductions in these four districts included: eliminating positions, increasing class sizes, reducing bus service, delaying IT purchases, and school closures.
- A listing of what District 51 is doing to address budget reductions. District 51 is not eliminating positions or closing schools; however, the following reductions have been implemented: elimination of food purchases for staff, reduction of travel by 50%, reduction of professional development by 50%, reduction of classified substitutes by 50%, reduction of extended contracts, and reduction of building budgets by 5%.
- A review and update on the work being accomplished at the State's School Finance Interim Committee. The following information was provided: the number of meetings scheduled, the names of the chair & vice-chair, a list of the four working groups, a listing of national trends and highlights, an overview of the current School Finance Act, funding models, and specific areas of focus and consideration for the Committee.

➢ Board members asked questions and engaged in discussion as the presentation was given. A major focus of discussion was outcome-based school funding, and the need for staff training if individual schools were to be responsible for budgeting. Socio-economic indicators and a funding model based on average daily attendance were also key discussion points. Mrs. Rice indicated an interest in having further discussion with Mrs. Callahan deVita, regarding outcome-based school funding.

➢ The Board and Superintendent extended appreciation to Mrs. Callahan deVita for the presentation and her work in this area.

H-3. Summer Projects Status: Mr. Cal Clark

➢ Mr. Cal Clark provided a PowerPoint presentation. He reported all the summer projects have been completed. He reviewed a long list of projects to ready the schools for the students' first day of classes. Those projects included:
- Two new modular units at Rim Rock and one at Pomona;
- Expanded space at Shelledy and remodel at Thunder Mountain;
- New water lines at New Emerson Elementary and replacement of classroom windows on the old portion of Fruitvale and Nisley Elementary Schools;
- Reroof projects at New Emerson Elementary and Grand Junction High School (GJHS);
- New cafeteria flooring at Shelledy and Scenic Elementary Schools;
- New carpeting at Palisade High School, Redlands Middle School, Grand Junction High School Library and the GJHS Math Building;
- New lockers at GJHS in the boys' locker room;
- Exterior paint at Gateway School and Mt. Garfield Middle School;
- Gym floor refinishing at Thunder Mt. Elementary;

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						o New AC units in server rooms at CHS, GJHS, PHS, and Rim Rock Elementary; o New walk-in freezers at East Middle School and Chatfield; o New Dual Immersion Academy addition at Bookcliff Middle School; o New Glade Park School; o Through Performance Contracting, new HVAC equipment has been installed at GJHS; new boilers and AC units in the auditorium and gymnasium. Lighting retrofits have been done at GJHS, Shelledy, Clifton, Chatfield, Taylor, GMMS and others. ➢ The Board and Superintendent extended their appreciation to Mr. Clark and his staff for all the work that has been accomplished over the short summer to ready the buildings for students.	
						Recess: 7:37 pm, Reconvene: 7:48 pm	
						I. EXECUTIVE SESSION: None at this time.	
Motion	x					J. CONSENT AGENDA [Resolutions 09/10: 04, 05, 06, 07, 02]	Adopted
Second					x	J-1. Personnel Actions	
Aye	x	x	x	x	x	J-1-a. Licensed Personnel	
No						J-1-b. Support Personnel o Mr. Rowley pointed out the service of Maribeth Ahuero, who will be on a 110 transitional retirement at Clifton Elementary. o Mrs. Kiesler noted the appointment of Mr. Ron Roybal, as the new Director of Alternative Education.	
						J-2. Gifts	
						J-3. Grants	
						K. BUSINESS ITEMS	
Motion					x	K-1. Glade Park School Alternative Calendar	Adopted
Second		x					
Aye	x	x	x	x	x		
No							
Motion					x	K-2. Mesa County Intergovernmental Agreement for Coordinated Election [Resolution 09/10: 03]	Adopted
Second	x						
Aye	x	x	x	x	x		
No						➢ Mr. Rowley indicated he had a question, regarding the IGA, which was answered earlier by the Superintendent. He reiterated the question, which was, if the board was in the position to cancel the election, would the IGA obligate payment from the district? Mr. Schultz indicated the IGA would not obligate the district if the election was cancelled.	
						K-3. Board Policy First Reading & Information K-3-a. JRA/JRC: Student Records	Presented for 1st Reading & Information
						➢ Mr. Schultz acknowledged the lengthy changes in the proposed policy, and indicated next month, after the Board had time to review and study the policy revisions, Mr. Price would join them at the September 1, Work Session to answer questions and provide further information. The policy is scheduled for adoption at the September 15, Business Meeting.	

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						L. BOARD OPEN DISCUSSION: ➢ Mr. Butler reported on his tour of the Mesa State College Field House; he was impressed by the new Olympic-sized pool and the Kinesiology Lab. He added that provisions have been made for District 51 student athletes to access the facility at no cost. Ribbon cutting is planned for November or December. M. FUTURE MEETINGS: Reviewed. ➢ After discussion, it was the consensus of the Board to reschedule the September 15, Community Engagement Meeting to be held on Monday, September 14, in the evening from 5:30 – 8:30 pm, at the Bookcliff Middle School Cafeteria.	
Motion		x				N. EXECUTIVE SESSIONS: 7:59 pm	
Second	x					<u>Legal Advice, CRS Section 24-6-402(4)(b)</u> Concerning a proposed settlement of a subrogation claim involving a district employee's health benefits.	Adjourned to Executive Session
Aye	x	x	x	x	x	<u>Property, CRS Section 24-6-402(4)(a)</u> Regarding a possible purchase of real property.	
No						Present: Mr. Butler, Mrs. Enos-Martinez, Mrs. Kiesler, Mrs. Rice, Mr. Rowley Attorney Present for Legal Advice: Mr. David Price Staff Present for Legal: Mr. Steve Schultz, Mrs. Melissa Callahan deVita, Ms. Sheila Naski Staff Present for Property: Mr. Steve Schultz, Mrs. Melissa Callahan deVita	
Motion					x	<u>OPEN MEETING:</u> 8:40 pm	Return to Open Meeting
Second		x					
Aye	x	x	x	x	x		
No							
Motion					x	O. ADJOURNMENT: 8:41 pm	Meeting Adjourned
Second		x					
Aye	x	x	x	x	x		
No							

Jamie Sidanycz, Secretary
Board of Education

School District 51
MESA COUNTY VALLEY
Every student, every day, learning for life!

Mesa County Valley School District 51

Licensed Personnel Action

Board of Education Resolution: 09/10:04

Adopted: August 18, 2009

Name	School/Assignment	Effective Date
Retirements		
William Cowles	Rocky Mountain/Counselor - Years in District - 28 - Years in Education – 29	August 31, 2009
110 Transitional Retirements		
Maribeth Ahuero	Clifton/Kindergarten - Years in District - 30 - Years in Education - 30	May 22, 2009
Resignations		
Alethea Nelson	Pear Park/1st Grade	June 24, 2009
Becky Knackendoffel	Emerson/Speech Language Therapist	May 22, 2009
Brittany Metz	Dos Rios/SPED Deaf Education	May 6, 2009
Dianna Wallace	Rocky Mountain/Behavior Specialist	August 5, 2009
Jackie Bearden	Emerson/Psychologist	June 30, 2009
Karen Ricciardi	Clifton/5th Grade	May 22, 2009
Lynn Gershman	Fruita 8-9/Social Studies	May 22, 2009
Meredith Flynn	Scenic/2nd Grade	June 18, 2009
Rebecca Winchester	Hawthorne/SPED Preschool	June 30, 2009
Sharon McGourty	Emerson/Psychologist	May 29, 2009
Sherry Schreiner	FMHS/Assistant Principal	June 5, 2009
Leave of Absence		
Melissa Morales	Dos Rios/3rd Grade	June 22, 2009

Name	School/Assignment	Effective Date
New Assignments		
Adam Wellman	BMS/7th Grade Science & Math	August 12, 2009
Alice Haberkorn	Clifton/1st & 2nd Grade	August 12, 2009
Alice Williams	BMS/Assistant Principal	July 29, 2009
Alisha Florian	Fruitvale/SPED Autism Specialist	August 12, 2009
Amanda Miller-Perkins	Clifton/5th Grade	August 12, 2009
Amy Westfall	Hawthorne/Psychologist	August 4, 2009
Andrea Fox	Fruita 8-9/Math	August 12, 2009
Angela Mast	Fruitvale/2nd Grade	August 12, 2009
Anthony Myers	GJHS/English Language Arts	August 12, 2009
April Mosbarger	Fruitvale/2nd Grade	August 12, 2009
Autum Harman	Fruitvale/SPED – SSN	August 12, 2009
Bethany Rossman	Nisley/Physical Education	August 12, 2009
Bethany Statter	Dos Rios/SPED Moderate Needs	August 12, 2009

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Name	School/Assignment	Effective Date
New Assignments		
Branden Demarco	Hawthorne/Psychologist	August 4, 2009
Breana Harrison	Clifton/3rd Grade	August 12, 2009
Brian Tafel	PHS/Social Studies	August 12, 2009
Brittany Hazelhurst	OMMS/7th Grade Language Arts	August 12, 2009
Brittany Walla	Nisley/1st Grade Fruita 8-9/.5 SPED Moderate Needs	August 12, 2009
Cameron Brown	.25 Study Skills Middle School .25 Study Skills High School	August 12, 2009
Camille Herigstad	Fruitvale/1st Grade	August 12, 2009
Camille Jestrovich	Dos Rios/1st Grade	August 12, 2009
Carol Williams	CHS/Counselor	July 29, 2009
Casey Sullivan	Fruita 8-9/8th Grade Social Studies	August 12, 2009
Celia Boyd	Hawthorne/SPED Preschool	August 12, 2009
Charles Rider IV	GJHS/.5 Physical Education	August 12, 2009
Chelsea Crider	Nisley/5th Grade	August 12, 2009
Chera Miller	New Emerson/1st & 2nd Grade	August 12, 2009
Christopher Berry	GJHS/Dean of Students	July 29, 2009
Christopher Capron	Clicton/Elementary Intern	July 31, 2009
Cindy Ficklin	OMMS/Short Term Intervention	August 12, 2009
Dean Bradshaw	FMS/Counselor	August 3, 2009
Destiny Hoffman	Lincoln OM/3rd Grade	August 12, 2009
Diane Kelley	Chatfield/.5 Reading Recovery	August 12, 2009
Gene Zalar	Hawthorne/Psychologist	August 17, 2009
Geniel Huntington	BTK/Reading Recovery	August 10, 2009
Glenda Lucero	Nisley/3rd Grade	August 12, 2009
Gordon Harmon	Rim Rock/1st Grade	August 12, 2009
Irina Adams	WMS & RMS/ESL	August 12, 2009
Jacob Pingel	CHS/Spanish	August 12, 2009
Jamie Peden	Rim Rock/.5 Reading Recovery	August 12, 2009
Jennifer Binkley	Dos Rios/1st Grade	August 12, 2009
Jennifer Dejulio	Rocky Mtn/1st Grade	July 27, 2009
Jennifer Gross	Emerson/Sped Autism Specialist	August 12, 2009
Jennifer Pugh	GJHS/Social Studies	August 12, 2009
Jennifer Schoonover	Tope/General Ed	August 12, 2009
Jessica Clark	Clifton/2nd Grade	August 12, 2009
Jessica Freud	Hawthorne/SPED Preschool	August 12, 2009
Jessica Riggs	Appleton/.5 Sped Moderate Needs	August 12, 2009
John Fay	CHS/Counselor	July 29, 2009
Joseph Pecorino	FMHS/Social Studies	August 12, 2009
Julie Gastineau	Shelledy/2nd Grade	August 12, 2009
Julie Griffith	Chipeta/4th Grade	August 12, 2009
Kalvert Spaeth	Rim Rock/1st Grade	August 12, 2009
Karen Van Ert	BMS/.5 Counselor .5 Progress Monitor	August 12, 2009

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Name	School/Assignment	Effective Date
New Assignments		
Karin Vermeulen	Emerson/Psychologist	August 4, 2009
Kathleen Lawson	Wingate/Music	August 12, 2009
Katie Michel	Pear Park/1st Grade	August 12, 2009
Kelly Lynch	GJHS/Counselor	July 29, 2009
Krista Wagstrom	Orchard Ave/4th Grade	August 12, 2009
Krystyna Dillard-Crawford	RMS/8th Grade Math	August 12, 2009
Landon McKee	MGMS/8th Grade Social Studies	August 12, 2009
Laura Gilbert	Clifton/1st Grade	August 12, 2009
Lori Hammond	Chatfield/Counselor	August 12, 2009
Lucas Archuleta	CHS/.5 General Ed .5 Progress Monitor	August 12, 2009
Lynnette Tuveson	Dos Rios/5th Grade	August 12, 2009
Maegan Kenagy	Orchard Ave/3rd Grade	August 12, 2009
Mara Phillips	Scenic/3rd Grade	August 12, 2009
Mark Jones	Hawthorne/Psychologist	August 4, 2009
Mary E Olson	Orchard Ave/4th Grade	August 12, 2009
Mary Hoefling	Hawthorne/SPED Deaf Education	August 12, 2009
Mary Meyers	OMMS/SPED Moderate Needs	August 12, 2009
Matthew Doty	BMS/Music	August 12, 2009
Melissa Schock	Nisley/.5 Gifted & Talented	August 12, 2009
Melissa Sheridan	BMS/7th Grade Math and Science	August 12, 2009
Michelle Allee	BMS/Art	August 12, 2009
Michelle Suttle	GJHS/Assistant Principal	July 29, 2009
Monika Oakley	Fruitvale/3rd Grade	August 19, 2009
Myra Brown	Pomona/.5 SPED Resource	August 12, 2009
Nicole Vanlandingham	Pomona/General Education	August 12, 2009
Norma Akright	BMS/.5 Interventionist .5 GT	August 12, 2009
Patricia Langley	Rim Rock/1st Grade	August 12, 2009
Patricia Langley	Rim Rock/1st Grade	August 12, 2009
Patrick Bell	CHS/Counselor	July 29, 2009
Penelope Brown	Broadway/.5 Reading Recovery	August 12, 2009
Rebecca Bradshaw	Tope & Pomona/Counselor	August 12, 2009
Rebekah Zeck	BMS/8th Grade Math	August 12, 2009
Rose Willett	GJHS/.5 Counselor .5 Progress Monitor	August 12, 2009
Russell Skinner	GJHS/Spanish	August 12, 2009
Sabrina Bussard	Lincoln OM/2nd Grade	August 12, 2009
Sandra Martin	Mesa View/SPED .5 Moderate Needs .5 SNN	August 12, 2009
Scott Wilson	MGMS/7th Grade Math	August 12, 2009
Shannon Roberts	Pear Park/3rd Grade	August 12, 2009
Sharalyn Ayers	PHS/SPED Resource	August 12, 2009
Sherrie Casaday	Fruitvale/SPED Moderate Needs	August 12, 2009
Stacey Potterff	CHS/Counselor	July 29, 2009
Stephanie Anthony	FMS/6th Grade Math	August 12, 2009

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Licensed Personnel Action

Board of Education Resolution: 09/10:04

Adopted: August 18, 2009

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New Assignments		
Susan Collins	OMMS/Music	August 12, 2009
Teresa Myers	Rim Rock/2nd Grade	August 12, 2009
Theresa Sottilare	New Emerson/.5 SPED Resource	August 12, 2009
Tiffany Curtin	CHS/English Language Arts	August 12, 2009
Tobi Golden	Clifton/5th Grade	August 12, 2009
Toni Brasseaux	Broadway/Kindergarten	August 12, 2009
Vicki Childs	GJHS/English Language Arts	August 12, 2009
Virginia Keating	GJHS/SPED Moderate Needs	August 12, 2009
William Rodgers	Rocky Mtn/5th Grade	July 27, 2009

I hereby certify that the information contained in the above resolution is accurate and was adopted by the Mesa County Valley School District No. 51 Board of Education on August 18, 2009.

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Jamie Sidanycz
Secretary, Board of Education

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Licensed Personnel Action

Board of Education Resolution: 09/10:05

Adopted: August 18, 2009

Certified Administrator Assignment

Ron A. Roybal
Director of Alternative Education

Education:

B.S. – Colorado Christian University (1994)
Major: Business Administration
Minor: Management of Human Resources

M.A. – Regis University (1996)
Major: Moderate Special Needs
Minor: Education

M.A. - University of Colorado (2001)
Major: Leadership, Administration & Policy
Principal Licensure Program

Experience (Teaching):

1995-1997	School Without Walls
1997-1998	Grand Mesa Youth Services Center
1998-2001	R-5 High School
1999-2009	Colorado Christian University Professor

Experience (Administrative):

1998-2001	R-5 High School – Assistant Principal
2001-2002	West Middle School – Interim Principal
2002-2003	Palisade High School – Assistant Principal
2003-2004	R-5 High School – Principal
2004-2009	Grand Mesa Youth Services Center - Principal

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Secretary, Board of Education

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Support Personnel

Board of Education Resolution 09/10:06

Adopted: August 18, 2009

NAME	ASSIGNMENT		LOCATION	DATE
RETIREMENTS (None at this time)				
RESIGNATIONS AND SEPARATIONS				
Coronado, Carmen T	Migrant Recruiter	Montrose	Emerson	7/15/2009
Dyreng, Connie W	Instructional Asst	Tech	Lincoln Orchard Mesa Elem	5/21/2009
Ehlers, Luann T	Instructional Asst	Reading	Clifton Elementary	5/21/2009
Griffin, Jennifer R	Instructional Asst		Chatfield Elementary	5/21/2009
Kerbein, Cinda Gibbs	Instructional Asst		Career Center	5/21/2009
Stinecipher-Gumfory, Katelin	Instructional Asst	Reading	Tope Elementary	5/21/2009
Taylor, Karen Kitchen	Speech/Language Assistant		Emerson	5/22/2009
Wing, Tegan J	Health Asst		Orchard Mesa Middle School	5/21/2009
Wright, Sharon L	Night Custodian		Mount Garfield Middle School	5/29/2009
ASSIGNMENTS				
Archuleta, Robert A	Custodian Trainee		Custodial Dept	8/3/2009
Ausmus, Steven L	Instructional Assistant		Glade Park K-2	8/19/2009
Carlson, Kristen K	Instructional Asst	Reading	Thunder Mountain Elementary	8/19/2009
Carver, Kerri L	Instructional Asst	Kind	Orchard Avenue Elementary	8/19/2009
Claypoole, Pamela J	Instructional Asst	Reading	Orchard Avenue Elementary	8/19/2009
Creek, Tracy A	Resource Consultant		Vision School	7/1/2009
Enos Martinez, Steven J	Leag Liaison		Redlands Middle School	8/19/2009
Erickson-Piper, Tammy L	Resource Consultant		Vision School	7/1/2009
Gonzalez, Melissa A	Inst Asst Behavior Coach		Opportunity Center	8/19/2009
Hill, Dolores M	Resource Consultant		Vision School	7/1/2009

Hunter, Wayne I	Carpenter		Maintenance	7/6/2009
Jahnke, Candace S	Resource Consultant		Vision School	7/1/2009
Jarman, Manda M	Instructional Asst	ECE	Career Center	8/19/2009
Keck, Patrick D	Instructional Asst	Sped	Fruitvale Elementary	8/19/2009
Lee, Amy E	Preschool Lead Tchr Asst		Gateway K12 School	8/12/2009
Mcmartin, Phil L	Painter		Maintenance	6/22/2009
Miller, Monica A	Paraprofessional		Fruitvale Elementary	8/19/2009
Nikkari, Diana S	Instructional Asst	Reading	Thunder Mountain Elementary	8/19/2009
Olson, Debra S	Instructional Asst	Reading	Tope Elementary	8/19/2009
Recker, Kathaleen B	Job Coach	Swap	Career Center	7/22/2009
Roberts, Penny M	Instructional Asst	Reading	Loma Elementary	8/19/2009
Robley, Robert T	Comp Repair Specialist		Technology Services	7/7/2009
Rosol, Catherine M	Secretary		Palisade High School	7/29/2009
Scherping, Brian S	Electrician, Master		Maintenance	6/15/2009
Schrant, Cheryl E	Instructional Asst	Reading	Tope Elementary	8/19/2009
Snow, Kari L	Speech/Language Assistant	Master	Emerson	8/17/2009
Stepanek, Robin	Deaf Ed Interpreter		Emerson	8/12/2009
Trenda, Graham M	Instructional Asst	Tech	Orchard Avenue Elementary	8/19/2009
Villarreal, Alma L	Migrant Recruiter	Delta	Emerson	7/24/2009
Walson, Rebecca S	Deaf Ed Interpreter		Emerson	8/12/2009

Board of Education Resolution 09/10:06

Adopted: August 18, 2009

NAME	ASSIGNMENT		LOCATION	EFFECTIVE DATE
	LEAVES OF ABSENCE			
Kelleher, Amber	Behavior Instructional Assnt.	Sped	Rocky Mountain	5/21/2009
Ortega, Veronica	Instructional Assistant	Sped	Rim Rock	5/21/2009
Davis, Andrea	Instructional Assistant	Reading	Dos Rios	5/21/2009

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Jamie Sidanycz
Secretary, Board of Education

GIFTS

Board of Education Resolution: 09/10: 07

Adopted: August 18, 2009

Donor	Western Rockies Federal Credit Union
Gift	Cash
Value	$2900.00
School/Department	FBLA Chapter: GJHS, FMHS, CHS, PHS

Donor	LaVonne Gorsuch Insurance Agency
Gift	Cash
Value	$50.00
School/Department	Health Assistant training on asthma and pulmonary disease

Donor	Michael O'Boyle
Gift	Cash
Value	$50.00
School/Department	Health Assistant training on asthma and pulmonary disease

Donor	John T. Combs
Gift	44 ramps for Galileo's Gravity Experiment
Value	66 Shop Hours
School/Department	All Math 2 students

Donor	Best Buy Stores
Gift	Twenty $10.00 gift cards
Value	$200.00
School/Department	Rocky Mt. Elementary for drawings at Back to School Night

Donor	Walmart Community Relations
Gift	Cash
Value	$1000.00
School/Department	Wanda Award Recognition for Classified Staff

Donor	Supper Solutions
Gift	Food
Value	$917.50
School/Department	Secretary Inservice Breakfast

Donor	Starbucks Coffee
Gift	Coffee
Value	$90.00
School/Department	Secretary Inservice Breakfast

NOW THEREFORE BE IT RESOLVED the Mesa County Valley School District 51 Board of Education, in accepting the donations listed above, extends their appreciation and acknowledges these important partnerships within the community which support learning for all students.

Grant Title	Temporary Assistance to Needy Families Grant
Fund Number	22-600-8558
Site	Emerson
Description	The purpose of this federal grant through Hilltop Community Resources is to pay summer school tuition for needy high school students.
Budget Amount	$3,500.00
Fiscal Year	June 30, 2010
Authorized Representative	Cathy Haller

Grant Title	Macerich Stuff the Bus program
Source	Macerich Corporation
Fund Number	22-605-0044
Site	BTK
Description	To be used to purchase instructional supplies the Stuff the Bus program at Mesa Mall
Budget Amount	$500.00
Fiscal Year	06/30/2010
Authorized Representative	Terri Smatla

Grant Title	Morgridge Family Foundation Grant
Source	Denver Foundation
Fund Number	22-644-0032
Site	BTK
Description	To purchase Promethean Technology interactive toolkits thru the 21st Century Classroom Collaboration in 23 classrooms at Orchard Avenue, Shelledy, Pomona, Pear Park, Mesa View, and Fruitvale Elementary.
Budget Amount	$101,643.00
Fiscal Year	06/30/2010
Authorized Representative	Cathie Gonzales

Grant Title	Temporary Assistance for Needy Families – Rocky Mountain Elementary Family Center
Source	Mesa County Department of Human Services
Fund Number	22-121-3958
Site	Rocky Mountain Elementary
Description	To fund educational and family involvement activities in a Family Center setting.
Budget Amount	$10,000.00
Fiscal Year	12/31/09
Authorized Representative	Andy Laase Patti Virden supplies up to $1,000

Board of Education Resolution: 09/10: 02

Adopted: August 18, 2009

Grant Title	Temporary Assistance for Needy Families – Clifton Elementary Family Center
Source	Mesa County Department of Human Services
Fund Number	22-116-8559
Site	Clifton Elementary
Description	To fund educational and family involvement activities in a Family Center setting.
Budget Amount	$14,500.00
Fiscal Year	12/31/09
Authorized Representative	Andy Laase Michelle Mansheim supplies up to $1,000

Grant Title	McKinney-Vento Title X ARRA Grant
Fund Number	22-5387
Site	8 Secondary Schools
Description	The purpose of this competitive federal grant through CDE (Federal Stimulus Funds) is to provide tutoring and intervention with homeless and at risk students in the 8 secondary schools that are the most impacted with Homeless Students.
Budget Amount	$80,000.00
Fiscal Year	June 30, 2010
Authorized Representative	Judy Thornburg

NOW THEREFORE BE IT RESOLVED that the Mesa County Valley School District No. 51 Board of Education approved the above identified grant funds for expenditure purposes.

I hereby certify that the information contained in the above resolution is accurate and was adopted by the Mesa County Valley School District No. 51 Board of Education on August 18, 2009.

Jamie Sidanycz
Secretary, Board of Education

Mesa County Valley School District 51

Glade Park Community School

2009-2010 School Year

Glade Park Hours: 8:15 a.m. – 4:15 p.m.
Students attend classes: Monday – Thursday
Teachers on duty: Monday – Friday

AUGUST 2009

S	M	T	W	T	F	S
2	3	4	5	6	7	1 8
9	10	11	T	T	T	15
16	W	W	19	20	X	22
23	24	25	26	27	X	29
30	31					

SEPTEMBER 2009

S	M	T	W	T	F	S
		1	2	3	X	5
6	H	8	9	10	X	12
13	14	15	16	17	E	19
20	21	22	23	24	X	26
27	28	29	30			

OCTOBER 2009

S	M	T	W	T	F	S
				1	X	3
4	5	6	7	8	X	10
11	12	13	14	•	W	17
18	19	20	21	C	C	24
25	26	27	28	29	X	31

NOVEMBER 2009

S	M	T	W	T	F	S
1	2	E/M	4	5	X	7
8	9	10	11	12	X	14
15	16	17	18	19	X	21
22	23	24	H	H	H	28
29	30					

DECEMBER 2009

S	M	T	W	T	F	S
		1	2	3	X	5
6	7	8	9	10	X	12
13	14	15	16	•	X	19
20	H	H	H	H	H	26
27	H	H	H	H		

JANUARY 2010

S	M	T	W	T	F	S
					H	2
3	W	5	6	7	X	9
10	11	12	13	14	X	16
17	H	19	20	21	X	23
24 31	25	26	27	28	X	30

FEBRUARY 2010

S	M	T	W	T	F	S
	1	2	3	4	E	6
7	8	9	10	11	X	13
14	T	16	17	18	X	20
21	22	23	24	25	X	27
28						

MARCH 2010

S	M	T	W	T	F	S
	1	2	3	•	X	6
7	H	H	H	H	H	13
14	W	16	17	18	X	20
21	22	23	24	25	X	27
28	29	30	31			

APRIL 2010

S	M	T	W	T	F	S
				1	E	3
4	5	6	7	8	X	10
11	12	13	14	15	X	17
18	19	20	21	22	X	24
25	26	27	28	29	X	

MAY 2010

S	M	T	W	T	F	S
2	3	4	5	C	C	1 8
9	10	11	12	13	X	15
16	17	18	19	20	X	22
23	24	25	26	•	W	29
30	H					

JUNE 2010

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY 2010

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SCHOOLS NOT IN SESSION

All Schools
Teacher In-service
(4 days per school year)
August 12, 13, 14, 2009
Monday, February 15, 2010

All Schools
Teacher Workdays
(6 days per school year)
Monday and Tuesday,
August 17, 18, 2009
Friday, October 16, 2009
Monday, January 4, 2010
Monday, March 15, 2010
Friday, May 28, 2010

All Schools
Parent/Teacher Conferences
October 22 & 23, 2009
May 6 & 7, 2010

Elementary Schools ONLY
Teacher Planning Days
(Secondary Schools Are in Session)
Friday, September 18, 2009
Tuesday, November 3, 2009
Friday, February 5, 2010
Friday, April 2, 2010

ALL SCHOOL HOLIDAYS

September 7 … Labor Day
November 25, 26 and 27 … Thanksgiving
December 21 – January 1 … Winter Break
January 18 … Martin Luther King, Jr. Day
March 8 – 12 … Spring Break

KEY

T	Teacher In-service All Schools
C	Parent/Teacher Conferences All Schools
E	Teacher Planning - **Elementary School ONLY** Secondary Schools are in Session
W	Teacher Workdays All Schools
E/M	Elementary Planning Day/Middle School In-service Day/ High Schools in Session
H	All Schools Holidays
•	End of Quarter

Statistical Record Data

Classes Begin ..... August 19, 2009
First Quarter Ends ..... October 15, 2009 (33 NES)
Second Quarter Ends ..... December 17, 2009 (32 NES)
Third Quarter Ends ..... March 4, 2010 (33 NES)
Fourth Quarter Ends ..... May 27, 2010 (42 NES)

General Staff Information

High School Principals' First Day ..... July 15, 2009
Middle School Principals' First Day ..... July 29, 2009
Elementary School Principals' First Day ..... July 29, 2009
Teachers' First Day ..... August 12, 2009
Teachers' Last Day ..... May 28, 2010
Elementary School Principals' Last Day ..... June 11, 2010
Middle School Principals' Last Day ..... June 11, 2010
High School Principals' Last Day ..... June 25, 2010

School District 51
MESA COUNTY VALLEY
Every student, every day, learning for life!

Adopted: August 18, 2009

School District 51
MESA COUNTY VALLEY
Every student, every day, learning for life!

Mesa County Valley School District No. 51

Intergovernmental Agreement
Regular Biennial School Election

Board of Education Resolution: 09-10: 03

Adopted: August 18, 2009

WHEREAS, the Board of Education desires to hold the District's regular biennial school election on November 3, 2009; and

WHEREAS, section 22-31-103(2), C.R.S., states:

> The board of education of any school district may contract with the county clerk and recorder for the administration of any of the duties of the board, its secretary, or the designated election official relating to the conduct of any school election. The election shall be conducted by the county clerk and recorder if the county clerk and recorder is conducting a coordinated election pursuant to section 1-7-116, C.R.S.

and

WHEREAS, section 1-7-116, C.R.S., provides, in pertinent part:

> (1) If more than one political subdivision holds an election on the same day in November and the eligible electors for each such election are the same or the boundaries overlap, *the county clerk and recorder shall be the coordinated election official and shall conduct the elections on behalf of all political subdivisions* that are not utilizing the mail ballot procedure set forth in sections 1-7.5-101 to 1-7.5-112. As used in this subsection (1), "political subdivision" shall include the state, counties, municipalities, *school districts*, and special districts formed pursuant to title 32, C.R.S.
>
> (2) The political subdivisions for which the county clerk and recorder will conduct the coordinated election *shall enter into an agreement with the county clerk and recorder* for the county or counties in which the political subdivision is located concerning the conduct of the coordinated election. The agreement shall be signed no later than seventy days prior to the scheduled election. The agreement shall include but not be limited to the following:
>
> > (a) Allocation of the responsibilities between the county clerk and recorder and the political subdivisions for the preparation and conduct of the coordinated election; and
> >
> > (b) Provision for a reasonable sharing of the actual cost of the coordinated election among the county and the political subdivisions. For such purpose, political subdivisions are not responsible for sharing any portion of the usual costs of maintaining the office of the county clerk and recorder, including but not limited to overhead costs and personal services

> costs of permanent employees, except for such costs that are shown to be directly attributable to conducting coordinated elections on behalf of political subdivisions. *** [Emphasis supplied]

and

WHEREAS, the Mesa County Clerk and Recorder has submitted to the District a proposed agreement ("Intergovernmental Agreement") governing the scheduling and conduct of the coordinated election by mail ballot on November 3, 2009; and

WHEREAS, the attached Intergovernmental Agreement providing for the inclusion of the District's regular biennial school election as a part of the coordinated election by mail ballot would be in the District's best interest, provided certain minor corrections in the language of the Agreement are made as recommended by the District's legal counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent and Secretary be and are hereby authorized and directed to finalize and execute on the Board's behalf the attached Intergovernmental Agreement.

I hereby certify that the information contained in the above resolution is accurate and was adopted by the Mesa County Valley School District No. 51 Board of Education on August 18, 2009.

_____

Jamie Sidanycz
Secretary, Board of Education

Statement of Purpose

~~Mesa County Valley School District 51~~ The District shall collect and maintain education records concerning the growth and development of individual students to provide information to parents, ~~authorized staff~~ school officials and other persons having a legitimate educational interest in the education records of individual students, to provide a basis for the evaluation and improvement of school programs and the individual needs of students and to provide a historical record of individual students who have attended ~~District 51~~ the District. Such education records shall be maintained so as to insure the privacy of individual students and their parents in conformity with state and federal laws.

Definitions

The terms specified below shall, for purpose of this policy only, be defined as follows:

1. "Record" means written or recorded information or data in any medium or format, including but not limited to handwriting, print and paper, tapes, film, microfilm and microfiche and electronic or digital data.

2. "Education records" means those records which contain information directly related to a student and which are maintained by the district or by a person acting for or on behalf of the district.

3. "Personally identifiable" means that data or information including the name of the student, the student's parents or other family members; the address of the student; a personal identifier such as the student's Social Security number, ~~or~~ student's number, biometrics records, identifiers such as a student's date of birth, place of birth and mother's maiden name or a list of personal characteristics which would make it possible to identify the student with reasonable certainty. This definition includes any information which can be traced easily to a student.

4. "Parent" means a natural parent, an adoptive parent, the legal guardian of a student, or an individual acting as a parent of a student in the absence of a parent or guardian.

5. "Student" means any person who is attending or has attended District 51 and about whom the district maintains education records or personally identifiable information.

6. "Eligible student" means a student who has attained 18 years of age or is attending an institution of post-secondary education.

7. "School official" means and includes the following parties:

(a) persons employed by the District or holding volunteer positions as teachers, administrators, coaches, athletic trainers, counselors, school psychologists, para-professionals and instructional or administrative support staff members;

(b) persons serving on the Board of Education;

(c) attorneys and/or law firms appointed by the Board of Education as District legal counsel;

(d) contractors, consultants, professionals and other outside parties or service providers, provided that such persons or firms —

(i) are performing or have contracted with the District to perform institutional services or functions

(ii) are under the direct control of the District with respect to the use and maintenance of educational records, and

(iii) have agreed to be subject to the requirements of this policy and state and federal law regarding the use and redisclosure of personally identifiable information from educational records.

The District shall consider non-employed individuals serving as members of an official District or school crisis or risk assessment team (including law enforcement officers, health care providers, social workers and representatives of other local or state agencies or organizations), to be school officials under this subsection while acting in their capacity as members of such teams.

Before disclosure of any personally identifiable information from an education record to any contractor, consultant, professional or other outside party or service provider meeting the conditions in (i) (ii) and (iii) set forth above, such party or provider shall provide written assurance in a form acceptable to the District that such conditions are satisfied in connection with such disclosure; and

(e) other individuals within the District determined to have a legitimate educational interest in education records, such as a parent or student serving on an official district committee or school-sponsored organization, or assisting another school official in performing his or her tasks, as designated in a writing signed by the Superintendent.

8. "Disclosure" means to permit access to the release, transfer or other communication of personally identifiable information contained in education records by any means, including oral, written or electronic means, to any party except the party identified as the party that provided or created the record.

Rights of Parents and Eligible Students (Access to Education Records)

District 51 shall provide parents of students~~, guardians of students or eligible students~~ who are or who have been in attendance at a school within the district access to the education records of such students. However, an eligible student may inspect or review his or her own records and provide written consent for disclosure of such records and personally identifiable information therein. If an eligible student is a dependent for federal income tax purposes, the parent also is entitled to access his/her child's educational records despite the lack of written consent from the eligible student. The right to access shall include:

1. The right to be provided a list of the types of education records which are maintained by the district and are directly related to students.

2. The right to inspect and review the content of those records.

3. The right to obtain copies of those records at the expense of the parents or the eligible student.

4. The right to a response from the district to reasonable requests for explanations and interpretations of those records.

5. The right to inspect, review or be provided with a response from the district as set forth above as soon as practicable after the request is made.

If the request for access includes a request for access to education records which include information on more than one student, the right to access shall be limited to those portions of such education records as relate to the individual student for whom or concerning whom the request for access is made.

Requesting records from other school districts

When a student transfers to this school district from another district, the receiving school shall request the student's records from the transferring district if the records have not already been forwarded to the receiving school.

Challenges to the Content of Education Records

Parents of students and eligible students shall be provided an opportunity for a hearing to challenge the content of such students' education records in order to correct or clarify inaccurate or misleading material or otherwise purge from the students' education records inaccurate, misleading or otherwise inappropriate data contained therein in violation of the privacy and other rights of students. The parents of students and eligible students also shall be provided an opportunity to insert as a part of any education record a written explanation respecting the contents of any such student's education record.

Procedures and guidelines for a formal hearing regarding challenges to the content of education records or request for inclusion of explanatory material shall at a minimum include the following:

1. The hearing shall be conducted and decided within a reasonable period of time following the request for the hearing.

2. The hearing shall be conducted and the decision rendered by a district official who does not have a direct interest in the outcome of the hearing.

3. The parents or eligible student shall be afforded a full and fair opportunity to present evidence relevant to the issues raised and may be represented by an attorney at all stage of the proceeding.

4. The decision shall be rendered in writing within 30 working days after the conclusion of the hearing. Nothing contained herein, however, shall be construed as a limitation upon or discouragement of informal proceedings to settle any dispute arising with a parent of a student or an eligible student regarding the content of the student's education records through informal meetings and discussions with the parents or the eligible student. While district personnel are encouraged to employ informal procedures to accommodate or resolve disputes of such nature, a recourse to informal proceedings shall in no way be deemed a prerequisite to the right of parents and eligible students to a formal hearing to challenge the content of education records.

Annual Notification of Rights

The District will notify parents and eligible students of their rights pursuant to this policy at the beginning of each academic year. The notice will be in the form provided on Exhibit JRA/JRC-E(1). Such notice shall be given to parents and eligible students by one or more of the following methods:

1. By at least one conspicuous publication in a newspaper of general circulation within the district.

2. By inclusion in school newspapers, handbooks or similar publications produced or maintained for general circulation to parents and students.

3. By a general mailing or "take home" notice.

For notice to parents or eligible students who are disabled or whose primary or home language is other than English, the format, language or method of notice will be modified so it is reasonably likely to inform them of their rights.

A copy of the Family Educational rights and Privacy Act and this policy may be obtained from the office of the Superintendent during normal business hours.

~~Within 30 days of the commencement of each academic year, district 51 shall provide notice in the following form to parents and eligible students:~~

~~Notification of Rights under FERPA~~

~~The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 13 years of age ("eligible student") certain rights with respect to the student's education records. They are:~~

~~(1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.~~

~~Parents or eligible students should submit to the school official having custody of the record(s) a written request that identifies the record(s) they wish to inspect. The official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.~~

~~(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.~~

~~Parents or eligible students may ask Mesa County Valley School District No. 51 to amend a record that they believe is inaccurate or misleading. They should write the custodian of the records, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.~~

~~If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.~~

~~(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.~~

~~One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.~~

~~A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.~~

~~Upon request, the District discloses educational records without consent to officials of another school district in which a student seeks or intends to enroll. The district intends to forward such records on request without notification to parents or eligible students.~~

~~(4) The right to file a complaint with the U. S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:~~

~~Family Policy Compliance Office~~
~~U.S. Department of Education~~
~~600 Independence Avenue, S.W.~~
~~Washington, D.C. 20202-4605~~

~~Directory Information Public Notice~~

Disclosure of Directory Information

The District may disclose directory information from a student's educational records without the consent of the parent or eligible student. A parent or eligible student may refuse to permit the designation of any and all categories of information as directory information with respect to that student by informing the Director of Student Services or the registrar of the school in which the student is enrolled of such refusal in writing at

least 20 days in advance of disclosure. Such refusal shall be documented in the form set forth in Exhibit JRA/JRC-E(2).

"Directory information" means information contained in a student's education record that would not generally be considered harmful or an invasion of privacy if disclosed. Directory information that may be released shall include, but is not limited to, the student's name; address, telephone number, date of birth; photograph; grade level; participation in officially recognized activities and sports; height and weight of athletic team members; dates of attendance; and degrees, awards, honors, and other distinctions received. However, unless otherwise provided by law, addresses and telephone numbers of students shall not be disclosed as directory information except to a state or federal law enforcement agency where such student is under investigation by such agency and the agency shows that such information is necessary for the investigation.

~~The District has no designated directory information which may be disclosed to third persons or made public without prior parental consent except as permitted pursuant to §24-72-204(3)(d), C.R.S., relative to the release of such records to United States armed forces recruiting officers. Parents or eligible students not wishing disclosure of such information must submit a written request to the building principal that such information not be released.~~

~~Such notification shall be given to parents and eligible students by one or more of the following methods:~~

~~1. By at least one conspicuous publication in a newspaper of general circulation within the district.~~

~~2. By inclusion in school newspapers, handbooks or similar publications produced or maintained for general circulation to parents and students.~~

~~3. By a general mailing or "take home" notice.~~
~~In the event that school officials are aware of specific parents or eligible students who are or would be unlikely to comprehend a printed notice in the English language, school officials shall ensure that any such parents or eligible students are provided with written notice in the form set forth above in a language and mode of communication which is comprehensible to them.~~

~~Release of Records~~ Disclosure to Third ~~Persons~~ Parties (Persons Who May Receive Education Records Without ~~Parental~~ Consent)

The District will disclose ~~Except as provided in the "Rights of Parents and Eligible Students" section above, District 51 shall not permit access to or the release of educational records of individual students or~~ personally

identifiable information from student records ~~contained therein~~ without the written consent of the parent ~~of the students~~ or ~~written consent of an~~ eligible student ~~to any party other than the following:~~ only to those persons or entities allowed under federal or state law to receive such information. Pursuant to such laws, disclosures of such information may be made to or for the following:

1. Other school officials ~~including teachers within the district~~ who have a legitimate educational interest in the student. ~~Teachers, teacher aides, administrators, counselors, school psychologists, school social workers, and other professionals or para-professionals, employed or engaged by the district, and school-sponsored student organizations, who seek personally identifiable student information in the course of their duties or activities for the district shall be deemed to have a legitimate educational interest in students, and accordingly be entitled to appropriate information.~~ A school official has a "legitimate educational interest" if disclosure to such official is:

   a. Necessary for that official to perform appropriate tasks that are specified in his or her position description or by a contract agreement;

   b. Used within the context of official district business and not for purposes extraneous to the official's areas of responsibility;

   c. Relevant to the accomplishment of some task or to a determination about the student; and

   d. Consistent with the purposes for which the data are maintained.

   Pursuant to state law and Board Policy JK, the principal or designee shall communicate certain disciplinary information concerning students enrolled in the school to any teacher who has direct contact with the student in the classroom and to any counselor who has direct contact with the student.

2. Officials of other school systems in which the student seeks or intends to enroll or transfer. In this case disciplinary information may be included.

3. Organizations conducting studies for or on behalf of educational agencies or institutions for the purpose of developing, validating or administering tests, administering student aid programs and improving instruction, if upon a written agreement between the organization and the district, the organization agrees that ~~if~~ such studies are conducted in such a manner as will not permit the personal identification of students and their parents by persons other than representative of such organizations and such information will be destroyed when no longer needed for the purposes for which it is conducted.

4. Accrediting organizations in order to carry out their accrediting function.

5. In connection with financial aid which a student has applied for or received.

6. In compliance with judicial orders or pursuant to any lawfully issued subpoena upon condition that parents and eligible ~~the~~ students are notified of all such orders or subpoenas in advance of the compliance therewith by the district.

7. In compliance with an *Ex Parte* court order under the Patriot Act. ~~Governmental officials as required by law.~~

8. Governmental agencies and officials as required by law. For example, on or before December 31 of each school year, District shall disclose to the Colorado Commission of Higher Education (CCHE) the names and mailing addresses of those students enrolled in the eighth grade for use in mailing the notice of postsecondary educational opportunities and higher education admission guidelines as required by state law.

~~8.~~9. The names, addresses and home telephone numbers of students in any secondary school shall be released to a recruiting officer for any branch of the United States armed forces who requests such information unless any such student submits a request, in writing, that such information not be released. The recruiting officer requesting and receiving any such information shall certify, in writing, that the data released will be used for the sole purpose of providing information to students regarding military service, and that the information obtained will not be released to any person or organization other than individuals within the recruiting services of the armed forces. The actual expenses incurred in furnishing the information shall be paid for by the requesting service.

10. To appropriate persons in connection with a bona fide emergency if knowledge of such information is necessary to protect the health and safety of a student or other persons. In determining whether such a bona fide emergency exists, school officials may take into account the seriousness of the threat to the health or safety of the student or other persons, the need for such records to meet the emergency, the person to whom the educational records are to be disclosed, whether the person to whom such records are released is in a position to deal with the emergency, the extent to which time is of the essence in dealing with the emergency.

11. The disclosure is information that the district has designated as "directory information" as provided above. However, unless otherwise provided by law, addresses and telephone numbers of students shall not be disclosed as directory information except to a state or federal law enforcement agency

where such student is under investigation by such agency and the agency shows that such information is necessary for the investigation.

12. In connection with any legal action by the district against a parent or a student, or in connection with any legal action against the district by a parent or a student when the educational records of the student are relevant for the defense or prosecution to proceed with the claim.

13. The disclosure concerns information provided to the District under federal law requiring sex offenders and other individuals required to register under section 170101 of the Violent Crime Control and law Enforcement Act of 1994.

14. Disclosures of disciplinary and attendance information to a criminal justice agency pursuant to Policy JRCA.

Disclosures to Medicaid

In all cases in which a student is enrolled in the Colorado Medicaid program, the District shall release directory information consisting of the student's name, date of birth and gender to Health Care Policy and Financing (Colorado's Medicaid agency) to verify Medicaid eligibility of students. The district shall obtain written consent annually from a parent before the release of any non–directory information required for billing. To accomplish this, the District shall do one or more of the following:

a. include a consent form with the "start of school" information each fall

b. include a consent form with IEP packet materials.

c. include a consent provision on the Medical Emergency form

Verification of Identity

The district will use reasonable methods to identify and authenticate the identity of parents, student, school officials, and any other parties to whom the district discloses personally identifiable information from educational records.

~~Procedures where Parent~~ **Consent to Disclosure of Education Records**

Except as provided in the "~~Release of Records~~ Disclosures to Third Persons" section above, education records relating to a student shall not be disclosed to third persons except upon written parental consent or the written consent of an eligible student according to the following procedures:

1. All consents shall be in writing and shall be received by school officials prior to the disclosure of education records to any third parties. The superintendent or designee shall prescribe a consent form to be used for this purpose which shall be designed to elicit the following information:

   a. A specification of the records to be released.

   b. The reasons or other justification the parent gives for requesting that education records be released to a third person.

   c. The names of all persons to whom the records are to be released.

   Parent or eligible student consent shall only be valid for the specific instance or purpose for which it was given. Consent for a student to participate in any course, school activity special education program or in any other school program shall not constitute the specific written consent required.

   All signed consent forms shall be retained by the school district.

2. Whenever the district is required by law or policy to seek written consent prior to disclosing personally identifiable information regarding a student, the following information shall be provided in writing to the parent or eligible student:

   a. The specific records to be released

   b. The specific reason for such release

   c. The specific identity of any person, agency or organization requesting such information and the intended uses of the information

   d. The method or manner by which the records will be released

   e. The right to review or receive a copy of the records to be released

~~2~~.3. Upon release of education records to a third person, school officials shall on request supply at a reasonable copying charge the requesting parent or eligible student with a copy of all education records released or to be released to a third party.

~~3~~.4. Release of information to a third party, other than those who may receive records without parental consent, shall be on the condition that no education record or information contained therein may be disclosed to another without the written consent of the parent or eligible student.

~~Release of Information for Health or Safety Emergencies~~

~~School officials may release information from education records to appropriate persons in connection with a bona fide emergency if knowledge of such information is necessary to protect the health and safety of a student or other persons. In determining whether such a bona fide emergency exists, school officials may take into account the following:~~

~~1. The seriousness of the threat to the health or safety of the student or other persons.~~

~~2. The need for such records to meet the emergency.~~

~~3. Whether the person to whom such records are released is in a position to deal with the emergency.~~

~~4. The extent to which time is of the essence in dealing with the emergency.~~

Disclosure Log

Each school official or employee charged with maintaining education records shall maintain with respect to each student for whom education records are maintained a written or electronic log or registration of each request and each disclosure of personally identifiable information from the education records of a student. The log or registry shall be kept with the education records of the student and shall indicate:

1. The parties who have requested or obtained personally identifiable information from the education records of the student.

2. The names of the parties to which the receiving party may disclose the information on behalf of the district.

~~2~~.3. The legitimate interests these parties had in requesting, ~~or~~ obtaining, or redisclosing the information.

4. Emergency information

The log need not reflect disclosure of directory information or disclosure to a parent of a student or an eligible student or disclosure pursuant to the written consent of a parent of a student or an eligible student when the consent is specific with respect to the party or parties to whom the disclosure is made, or disclosures to school officials or employees having a legitimate education interest in the education records of the student, or disclosures of information to military recruiters.

The log or registry of disclosure may be inspected by the parent of the student or the eligible student, by the school official and assistants who are responsible for the custody of the records and by the federal agency responsible for monitoring and auditing the record-keeping procedures of the district pursuant to the Family Educational Rights and Privacy Act of 1974.

Waivers

A parent or eligible student may waive any or all of his/her rights protected by this policy. A waiver shall not be valid unless in writing and signed by the parent or eligible student. The district does not require a waiver but may request a waiver. Any waiver under this provision may be revoked at any time by written instrument.

Administrative Procedures

The superintendent or designee shall be authorized and directed to establish appropriate procedures to administer this policy.

Legal ~~References~~ Refs:

~~Family Educational Rights and Privacy Act of 1974,~~
~~20 U.S.C. 1232g.~~
~~34 C.F.R. Part 99.~~
~~C.R.S. §24-72-204(3)(d)~~

20 U.S.C. 1232g (*Family Educational Rights and Privacy Act*)

20 U.S.C. 7908 (*military recruiter information contained in No Child Left Behind Act of 2001*)

34 C.F.R. 99.1 *et seq (FERPA regulations*)

C.R.S. 19-1-303 and 304 *(records and information sharing under Colorado Children's Code)*

C.R.S. 22-1-123 *(district shall comply with FERPA)*

C.R.S. 22-32-109(1)(ff) *(duty to establish policy on disclosing eighth grade students names and mailing addresses to the Colorado Commission on Higher Education)*

C.R.S. 22-32-109.1(6) *(duty to establish policy on sharing information consistent with state and federal law in the interest of making schools safe)*

C.R.S. 22-32-109.3(2) *(duty to share disciplinary and attendance information with criminal justice agencies)*

C.R.S. 22-33-106.5 *(court to notify of conviction of crime of violence and unlawful sexual behavior)*

C.R.S. 22-33-107.5 *(school district to notify of failure to attend school)*

C.R.S. 24-72-204(3)(a)(VI) (*schools cannot disclose address and phone number without consent unless otherwise provided by law)*

C.R.S. 24-72-204(3)(b) (schools may disclose scholastic, medical, psychological or sociological information to law enforcement agency where student is under investigation)

C.R.S. 24-72-204(3)(d) *(information to military recruiters)*

C.R.S. 24-72-204(3)(e)(I) *(certain FERPA provisions enacted into Colorado Law)*

C.R.S. 24-72-204(3)(e)(II) *(disclosure by staff of information gained through personal knowledge or observation)*

C.R.S. 24-72-205(5) *(fee for copying public record)*

C.R.S. 25.5-1-116 *(confidentiality of HCPF records)*

CROSS REFS: GBG, Liability of School Personnel/Staff Protection

JK, Student Discipline
JLC, Student Health Services and Records
JRCA*, Sharing of Student Records/Information between School District and State Agencies

OPT OUT OF DIRECTORY INFORMATION DISCLOSURES

Related: JRA/JRC, JRA/JRC-R, JRA/JRC-E(1)
Effective: September 15, 2009

Student Name: _____

In accordance with applicable law and Board Policy JRA/JRC, the District defines directory information as information that would not generally be considered harmful or an invasion of privacy if disclosed. The parent of a student or an eligible student may refuse to permit the designation of any and all personally identifiable information as directory information. The District may disclose directory information without consent unless the parent or eligible student opts out of directory information disclosures by completing and submitting this form to the Director of Student Services or the registrar of the school at which the student is enrolled at least 20 days in advance of disclosure.

"Directory information" includes the student's name; address, telephone listing, date of birth; photograph; grade level; participation in officially recognized activities and sports; height and weight of athletic team members; dates of attendance; and degrees, awards, honors, and other distinctions received. However, unless otherwise provided by law, the addresses and telephone numbers of students shall not be disclosed as directory information, except to state or federal law enforcement agencies if a student is under investigation by such agency and the agency shows that such information is necessary for the investigation.

The undersigned parent of a student under the age of 18 years who is enrolled or has been enrolled as a student in District 51 schools, or a person 18 years of age or older who is or has been enrolled as a student in District 51 schools, hereby gives notice that the following categories of information regarding the student may **not** be designated or released as directory information:

( ) student's name
( ) address
( ) telephone listing
( ) date of birth
( ) photograph
( ) enrollment status
( ) grade level
( ) participation in officially recognized activities and sports
( ) height and weight of athletic team members
( ) dates of attendance
( ) degrees, awards, honors, and other distinctions received

( ) NO INFORMATION REGARDING THE STUDENT MAY BE DESIGNATED OR RELEASED AS DIRECTORY INFORMATION

The undersigned is:

( ) The natural parent of said student.
( ) Eligible student (18) years of age or older, attending a post secondary education institution.
( ) Other (Explain) _____

Date: _____ Time: _____

SIGNATURE: _____
( ) Parent ( ) Eligible Student ( ) Institutional Guardian

ADDRESS: _____