

Board of Education

Mesa County Valley School District 51

Board Work Session Minutes

June 6, 2017

Board Work Session Minutes

A - Doug Levinson B - Paul Pitton C - John Williams D - Tom Parrish E - Greg Mikolai						Board of Education Mesa County Valley School District 51 Board Work Session: June 6, 2017 Adopted: August 22, 2017	
	A	B	C	D	E		
						AGENDA ITEMS	ACTION
						<u>BUDGET HEARING</u> A. Call to Order B. Mr. Williams asked if anyone present would like to speak about the 2017-2018 Budget. C. No one came forward D. Adjourn – 6:01 p.m.	6:00 p.m.
						<u>BOARD WORK SESSION</u> 1. Career and College Advisor Agreement <ul style="list-style-type: none"> ➤ President Tim Foster, Colorado Mesa University, Mrs. Jody Diers, Colorado Mesa University (CMU), presented the Board with an agreement between Mesa County Valley School District 51 and Colorado Mesa University. They discussed the agreement, which will place a career and college advisor in each of the District's four largest high schools beginning in the fall of 2017. There is also a request to continue a \$5,000 per school per diem to help students visit colleges. This will be added into the program on top of the money commitment in the Memo of Understanding (MOU) of \$10,000. The Board thanked President Foster and Mrs. Diers for their partnership. 2. Gifted and Talented Committee Update <ul style="list-style-type: none"> ➤ Co-Chairs of the Gifted and Talented Advisory Committee, Mrs. Jennifer Schuman and Mrs. Kate Workadahl, presented the Board with updated bylaws for the committee. A lot has changed in the fifteen years since the original bylaws were adopted. These revisions will help the committee share innovative and 21st century appropriate suggestions to the Board for Gifted and Talented Education. There are twelve members on the Gifted and Talented Advisory Committee. They are looking to add students to their committee. Work for the 2017-2018 school year includes updating the Gifted and Talented Board Policies and Handbook. Mr. David Miller came forward and talked about the history and culture of this committee. The Board thanked them for their time. 3. Mesa County Valley School District 51 Behaviors <ul style="list-style-type: none"> ➤ Mrs. Leigh Grasso, Executive Director, discussed the District Behaviors, which are tied to the new District Vision, and the rollout process which took place at the Leadership Academy. All principals were presented with these behaviors. The Board will vote to adopt these behaviors later in the meeting. 	6:02 p.m.
Present	x	x	x	x	x	<u>BUSINESS MEETING</u> a. Call to Order/Roll Call	

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						AGENDA ITEMS	ACTION
Motion Second Aye No		x	x	x	x	b. Agenda Approval	Adopted
Motion Second Aye No		x	x	x	x	➤ Mr. Mikolai moved to amend the Agenda to add the approval of the Gifted and Talented Advisory Committee Bylaws.	Adopted
Motion Second Aye No				x	x	c. Vote on MOU for the Career and College Advisor Agreement	Adopted
		x	x	x	x	➤ The Board approved an agreement with Colorado Mesa University (CMU) to place a career and college advisor in each of the District's four largest high schools beginning this fall. Each advisor will encourage more students to pursue postsecondary education after high school. CMU will train, supervise, hire and pay salaries and benefits for the new advisors and measure the success of the initiative. District 51 will provide laptops and office space for the advisors, offer Naviance and Synergy access and set aside funding for student travel and events. CMU and the District will work to find additional funding sources to ensure the program's sustainability.	
						d. Policy First Reading d-1. KDE, School Emergency and Crisis Management	
Motion Second Aye No		x	x	x	x	e. Resolution for District 51 Behaviors	Adopted
						➤ This spring the Board adopted the District 51 Vision (Engage, Equip and Empower our learning community today for a limitless tomorrow.) Earlier in the meeting the Board heard from Mrs. Grasso regarding the D51 Behaviors which would be put in place to help achieve the District Vision. The Behaviors are:	
						○ We champion a culture of continuous growth.	
						○ We focus on what can be.	
						○ We foster interdependency.	
						○ We lead by example.	
						○ We ensure transparency.	
Motion Second Aye No		x	x	x	x	f. Resolution to Approve Gifted/Talented Bylaws	Adopted
						➤ These revisions will help the committee share innovative and 21 st century appropriate suggestions to the Board for Gifted and Talented Education.	
						g. Board Open Discussion	
						➤ Mr. Parrish thanked Mrs. Grasso for delivering thousands of books to schools.	
						➤ Mr. Williams reported attending a meeting where there were teachers donating their time to learn about Performance Based Learning.	
						➤ Mr. Schultz reported the Elevate Summit enrollment has almost doubled the enrollment of last year. This event will be held on July 31 and August 1. There are teachers from partner districts, as well as, other districts who are sending participants.	

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Board of Education
Mesa County Valley School District 51
Board Work Session: June 6, 2017
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MEMORARANDUM OF UNDERSTANDING
Between
COLORADO MESA UNIVERSITY
And
MESA COUNTY VALLEY SCHOOL DISTRICT #51

This Agreement entered into on the date listed below is between Colorado Mesa University (CMU) and Mesa County Valley School District #51 (MCVSD51).

WHEREAS, CMU is a public, regional comprehensive institution of higher education which values an attainable, accessible post-secondary experience for students in and outside of Western Colorado that emphasizes continuous improvement and strongly supports our community and its economic development;

WHEREAS MCVSD#51 wishes to partner with the CMU in building the educational attainment levels of the residents of Mesa County and growing the economic stability for our community;

WHEREAS the parties wish to collaborate and provide the best service for the students of Mesa County Valley School District #51 and the community we serve;

THEREFORE, the parties agree to the following collaboration:

RESPONSIBILITIES OF COLORADO MESA UNIVERSITY:

CMU will provide salaries and benefits for four personnel to focus on career and college advising at each of the four major high schools.

CMU will be responsible for training and supervision of these four Career and College Advisors.

CMU will provide data collection and resources to measure progress and success of this initiative.

CMU, along with MCVSD#51, the Colorado Mesa University Foundation, the Grand Junction Area Chamber of Commerce and the Mesa County Workforce Center will pursue acquisition of alternative funding sources for this initiative, to ensure future sustainability.

RESPONSIBILITIES OF MESA COUNTY VALLEY SCHOOL DISTRICT #51:

MCVSD#51 will provide laptop computers for each advisor and an office at each of the four high schools.

MCVSD#51 will provide the Naviance technology at each of the middle schools.

MCVSD#51 will provide funds annually: (\$10,000) student travel, (\$4,000) event incentives, (\$2,000) food for events. These funds are additional to what MCVSD#51 has provided in the past.

MCVSD#51 will provide access to counseling software including but not limited to: Synergy and Naviance. Data should be shared as mutually agreed upon by both entities, as provided by law, which allows Advisors to perform their duties effectively.

MCVSD#51 will assist CMU in its pursuit of the acquisition of alternative funding sources for this initiative, to ensure future sustainability.

GENERAL RESPONSIBILITIES:

Both Parties agree that they shall conduct their activities under the auspices of this Memorandum of Understanding in accordance with local, state, and federal laws, and nothing in this agreement shall be construed to undermine the spirit of cooperation intended for this partnership program.

TERM AND TERMINATION:

The term of this Agreement shall commence upon the effective date of this Agreement and shall remain in effect until June 30, 2022.

Notwithstanding anything to the contrary set forth herein, either party may terminate this agreement with sixty (60) days written notice for convenience or in the instance that stated responsibilities are not being adequately satisfied.

GENERAL PROVISIONS:

Amendments: This Agreement contains the entire understanding between the parties with respect to the subject matter hereof. This Agreement may be amended only by a writing signed by both parties.

Notice: Any notice or other written communication required to be given pursuant to this Agreement shall be deemed given when personally delivered; or three (3) days after it has been sent by United States registered or certified mail, postage pre-paid, properly addressed to the party to receive the notice at the following address or any other address given to the other party:

If to MCVSD#51: MCVSD#51 School Board or Superintendent
 2115 Grand Avenue
 Grand Junction, Colorado 81501

If to CMU: Tim Foster, President
 1100 North Avenue
 Grand Junction, CO 81501

Severability: If any provision of this Agreement shall be held invalid or unenforceable, such invalidity or unenforceability shall not in any manner affect or render invalid or unenforceable

any other provision of this Agreement and this Agreement shall be carried out as if any such invalid or unenforceable provision were not contained herein.

Assignment; Successors and Assigns: This Agreement may not be transferred or assigned by MCVSD#51 without the prior written consent of the CMU. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns and is not intended to confer upon any other person or entity any rights or remedies hereunder.

Waiver: Cumulative Rights: No waiver of any term, condition, or obligation of this Agreement shall be valid unless in writing and signed by the waiving party. No failure or delay by either party at any time to require the other party to perform strictly in accordance with the terms of this Agreement shall preclude that party from requiring performance by the other party at any later time. No waiver of any one or several of the terms, conditions or obligations of this Agreement, and no partial waiver thereof, shall be construed as a waiver of any of the other terms, conditions, or obligations of this Agreement. All rights and remedies provided for in this Agreement are cumulative and in addition to any and all other rights or remedies available to a party, whether at law, in equity, by contract or otherwise.

Force Majeure: If either CMU or the MCVSD#51 fails to perform any obligation hereunder because of the unavailability of services or materials, labor disputes, governmental restrictions or any other circumstances beyond such party's control, such failure shall not be deemed a breach of this Agreement and if any time period for performance is specified, such period shall be deemed extended accordingly.

Entered into this 6th day of June, 2017.

Colorado Mesa University

Mesa County Valley School District #51

By: _____
Tim Foster
President

By: _____
John Williams,
School Board President

Mesa County Valley School District 51
KDE
SCHOOL EMERGENCY AND CRISIS MANAGEMENT
(Safety, Readiness, and Incident Management Planning)

Related: KDE-R, KDE-E(1), KDE-E(2), KDE-E(3), KDE-E(4)

Adopted: September 18, 1990

Revised: February 16, 1993

Adopted: March 19, 2013

Revision First Reading: June 6, 2017

The Board of Education acknowledges the necessity of preparing a school response framework to adequately prepare students, school personnel, parents and the community to respond appropriately to a crisis or school emergency that involves the school community. Crisis situations that could impact the school community may or may not occur on school property and include, but are not limited to, suicides, death(s), acts of violence or other criminal episodes, trauma, natural disasters and accidents that substantially impact the safety and/or security of students and/or staff at school or other District facilities or events.

As an important component of school safety planning, the school district shall take the necessary steps to be in compliance with the National Incident Management System (NIMS), as that system applies to school districts.

School Safety, Readiness and Incident Management Plan

The Board directs the superintendent or a designee to develop and implement a School Safety, Readiness and Incident Management Plan (safety plan) that coordinates with any statewide or local homeland security plans already in place. The safety plan shall incorporate the requirements of state law. The safety plan shall be done in conjunction with the school district's local community partners including fire departments, law enforcement agencies, emergency medical service personnel, mental health organizations and local public health agencies.

The safety plan shall provide guidance about how to prevent, prepare for and respond to various crisis situations; a process for coordinating and communicating with law enforcement and other outside service agencies; and protocols for communicating with the media, parents/guardians and the public. In all instances where personally identifiable information relating to student is communicated to other persons, school officials shall inform parents of such fact and otherwise comply with the requirements of Policy JRA/JRC and Regulation JRA/JRC-R, which permit disclosure of such information as may be necessary to protect the health and safety of a student or other person in connection with a bona fide emergency, so long as the records are necessary to meet such emergency and the person to whom the records are given is in a position to deal with the emergency.

As an important part of the District's safety plan, the superintendent or designee shall, by appropriate regulation or other measures, provide for or establish:

1. Mandatory building level crisis intervention teams structured on a district model to be trained and operable in each school facility.
2. Ongoing and periodic meetings with staff members at both district and building levels concerning crisis management.
3. Ongoing in-service training for all crisis intervention team members and in-service programming for all District employees at periodic intervals through regularly scheduled staff meetings.
4. A written plan for communication with parents/guardians, media and community members in the event of a crisis. Appropriate procedures for conveying information to parents, students and staff at each school of the support services available, specifically including the availability of a family advocate supplied by the local Family Advocate Group. Each school crisis intervention team shall see that, wherever practicable, personal contact with a family advocate is offered to the parents at the time the crisis team initially shares information regarding the crisis. Use of the family advocate shall be optional with the parents. If the parents elect to utilize a family advocate, members of the crisis intervention team shall be free to disclose confidential information and include the family advocate at all stages of the crisis intervention process.

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Mesa County Valley School District 51
KDE
SCHOOL EMERGENCY AND CRISIS MANAGEMENT
(Safety, Readiness, and Incident Management Planning)

Related: KDE-R, KDE-E(1), KDE-E(2), KDE-E(3), KDE-E(4)

Adopted: September 18, 1990

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5. Guidance and consultation to building level administrators and crisis team members in the event of a crisis. Such guidance and consultation may address the following:

- a. safety and security of students and staff
- b. medical and psychological first aid
- c. agency and community response efforts

6. Guidance and consultation to building level administrators following a crisis regarding arrangements for mental health monitoring and referrals for students and staff.

57. Coordination with law enforcement and community health professionals as appropriate in reporting instances where a student appears to be at risk of harm to self or others, gravely disabled as a result of mental illness or substance or alcohol abuse. The term "gravely disabled" means that the student:

- (a) Is clearly in danger of serious physical harm due to an inability or failure to provide for himself or herself the essential human needs of food, clothing, shelter, and medical care; or
- (b) Habitually lacks self-control as to alcohol or substance abuse to the extent that his or her health is substantially impaired or endangered or his social or economic function is substantially disrupted; or
- (c) Lacks judgment in the management of his or her resources and in the conduct of his social relations to the extent that his or her health or safety or the health and safety of others is significantly endangered; and
- (d) Lacks the capacity to understand that this is so.

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The superintendent shall appoint a district-wide safety plan coordinator who shall work with the superintendent to develop the safety plan, recruit and supervise building-level teams, coordinate in-service programs for teams and all District staff members, serve as a liaison between central office and staff, and serve as a liaison between the dDistrict and local emergency agencies. The coordinator shall be responsible for providing copies of the dDistrict's current safety plan developed pursuant to this policy to local emergency agencies on a regular basis.

Memorialization / Tributes

No permanent memorialization and/or tribute shall be allowed on any District property within ten years of death. Thereafter any permanent memorialization and/or tribute may be erected if approved by the Board of Education. This policy shall not require removal of any permanent memorials or tributes having been erected or displayed, with the approval of the Superintendent or building administrator, prior to June 1, 2017.

Automated external defibrillator requirements

If the dDistrict acquires one or more automated external defibrillators (AEDs), the dDistrict shall, pursuant to this policy and as part of its safety plan, meet the training, maintenance, inspection and physician involvement requirements of section 13-21-108.1(3), C.R.S.

Legal Reference: C.R.S. 22-32-109.1(4) (school response framework is required part of safe schools plan)

C.2.

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C.R.S. 13-21-108.1(3) (*requirements for persons rendering emergency assistance through the use of automated external defibrillators*)

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C.R.S. 22-1-125 (*automated external defibrillators requirements must be referenced in safety, readiness and incident management plan*)

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Cross References: JRA/JRC, Student Records

JLCE, First Aid

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Mesa County Valley School District 51 District 51 Behaviors

Board of Education Resolution: 16/17: 100

Adopted: June 6, 2017

WHEREAS; Mesa County Valley School District 51 has adopted a new vision, based on input from students, parents, community and staff, which is: Engage, Equip and Empower our Learning Community today for a limitless tomorrow, and

WHEREAS; this vision statement is intended to anchor and guide district decision-making, resource utilization, and direction, and

THEREFORE; we have engaged additional stakeholders to identify our core guiding behaviors, we hereby recommend adoption of the following statements to further guide strategic direction:

Our Behavior We Champion a Culture of Continuous Growth

Our D51 Learning Community acts as multipliers, growing each other along our journey. We embrace the ability to make mistakes as part of our learning process. We invest in our team members to attain the knowledge and skills required to exhibit personal, professional, and organizational vigor.

Our Behavior We Focus on What Can Be

Our D51 Learning Community focuses energy not on what is, but what can be. We strive to improve our Learning System by pushing the boundaries of what is accepted in order to affect change and accomplish our D51 Vision. We champion district initiatives with team members and other stakeholders.

Our Behavior We Foster Interdependency

Our D51 Learning Community works interdependently to collaborate with colleagues forming effective partnerships with internal and external stakeholders. We consider commonalities and differences as we work with individuals and groups across our Learning System to achieve shared goals to help advance our D51 Vision.



**Mesa County Valley School District 51
District 51 Behaviors**

Board of Education Resolution: 16/17: 100

Adopted: June 6, 2017

**Our Behavior
We Lead by Example**

Our D51 Learning Community leads by example, displays personal integrity, makes tough decisions, and gains the respect of others through a united approach across the Learning System.

**Our Behavior
We Ensure Transparency**

Our D51 Learning Community communicates with a culture of transparency. We live our D51 Vision by demonstrating our values through our words and actions.

I hereby certify that the information contained in the above resolution is accurate and was adopted by the Mesa County Valley School District 51 Board of Education on June 6, 2017.

*Terri N. Wells
Secretary, Board of Education*

MCVSD #51 Advisory Committee For Gifted and Talented Student Education

Bylaws

Names

The name of the Committee shall be the District Advisory Committee for Gifted and Talented Student Education, hereinafter called, the Gifted and Talented Advisory Committee (GTAC).

Purpose

The GTAC was created by action of the District #51 Board of Education (BOE) in 2002 to assist in the improvement of gifted education in our district by providing recommendations and counsel to the D51 BOE concerning ongoing and emergent needs and issues relating to the education of gifted and talented (GT) students in D51.

Membership

An effort will be made for membership categories to be representative of all areas, demographics and levels of schools in D51. Such representation includes, but is not necessarily limited to, administration, staff, community members, parents, and students as appropriate. Illustratively a minimum number of committee members could include at least one individual representing district administration, teaching staff, parents, community at-large and students.

Additional information about GTAC, committee membership and the process for selection to serve on the committee can be obtained from the D51 District Gifted and Talented Department.

Members will commit to a minimum of two academic years of service and may serve for additional years, subject to their continued interest and commitment to D51 GT at the discretion of the committee.

Members will be expected to attend all scheduled meetings of the committee or notify a Co-Chair if an absence is unavoidable. If committee members are absent from two meetings within one year without notice to a Co-Chair, they may be considered unable to serve as committee members and may be requested by a committee Co-Chair to submit their resignation. Three excused absences within one year may also be considered as grounds for a member to be unable to serve. The Co-Chairs shall replace resigning members in accordance with the terms of these Bylaws.

If a member must leave the committee, the GTAC Co-Chairs, in consultation with the committee, shall appoint replacement members. Replacement members shall be chosen based on the category needed to balance membership representation and will also be in accordance with the terms of these Bylaws.

The committee, as a whole, may appoint adjunct members for the benefit of their experience, expertise or representative status. Adjunct members may serve as voting or non-voting members at the discretion of the committee.

Leadership

Leadership of the committee shall include:

- Two Co-Chairs (with staggered terms when possible), each one representing a different area/demographic, and whenever possible one of which will be a parent representative. The initial term for a Co-Chair should be for two years to facilitate staggered terms, which can be extended for an additional one or two years at the discretion of the committee
- Secretary
- District GT Coordinator

Responsibilities of the Co-Chairs:

1. Call meetings
2. Set the agenda
3. Preside over meetings
4. Appoint, with approval of the committee, replacements for resigning members
5. Establish appropriate subcommittees
6. Speak for the committee, or designate a committee member to represent the committee
7. Consult and collaborate with the district GT Coordinator regarding issues of pertinence to the committee
8. Annually review the Bylaws
9. Ensure that meeting agenda and relevant documents will be sent to committee members a minimum of 1 to 2 days before next meeting

Responsibilities of the Secretary:

1. Record or arrange for the recording of committee minutes and activities
2. Maintain records of committee activities and minutes

Responsibilities of the District GT Coordinator:

1. In consultation and collaboration with the GTAC Co-Chairs serve as liaison between the GTAC and the BOE
2. Provide assistance to the committee in all aspects of the committee's role and function

Committee Responsibilities

The committee shall advise the BOE through annual written and/or oral reports, recommendations, position papers, etc., prepared by the committee. All such advisement shall relate to the education of gifted and talented students in Colorado.

- Review and make recommendations on the development and implementation of district and state policies, guidelines, rules and regulations relating to services for gifted children
- Make recommendations and update D51 BOE on the GTAC's areas of focus and accomplishments regarding gifted education in D51, as well as the ongoing and emerging needs of D51 gifted and talented students
- Oversee and approve any work of GTAC subcommittees
- Members will avoid advocating for personal situations and instead identify and define problems, focus on solutions, and work on implementation of solutions affecting all GT students, staff, and gifted education programming services in District 51.

Meetings

At least four meetings shall be held each year, the first taking place no later than September. A regular meeting schedule for the year shall be established at the first meeting of the new academic year.

Additional meetings may be called at the discretion of a Co-Chair in collaboration with the committee.

Members shall be expected to attend all scheduled meetings of the committee.

Quorum: A minimum of five voting members at a scheduled meeting shall constitute a quorum.

All decisions, recommendations, deliberations, or other work of the committee shall be arrived at and conducted by consensus or in accordance with Robert's Rules of Order.

Draft Date: April 6, 2017

Date Adopted by BOE: June 6, 2017