

There is a NEW applicant login experience that will improve security, offer seamless job access, and increase privacy. This login is called "Auth0."

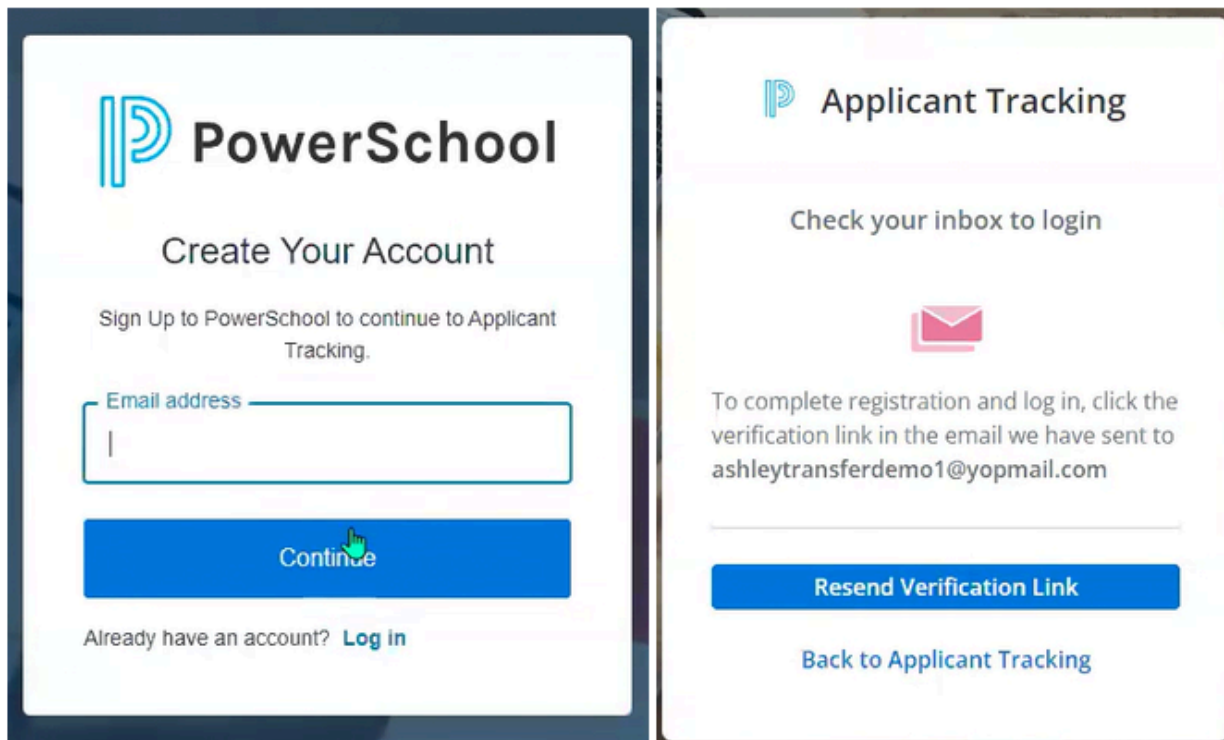
Returning users will:

- create a NEW account
- enter previous account details
- access previous applications

Please carefully READ and FOLLOW the steps below to create your NEW account and link it to your old one (if applicable)!

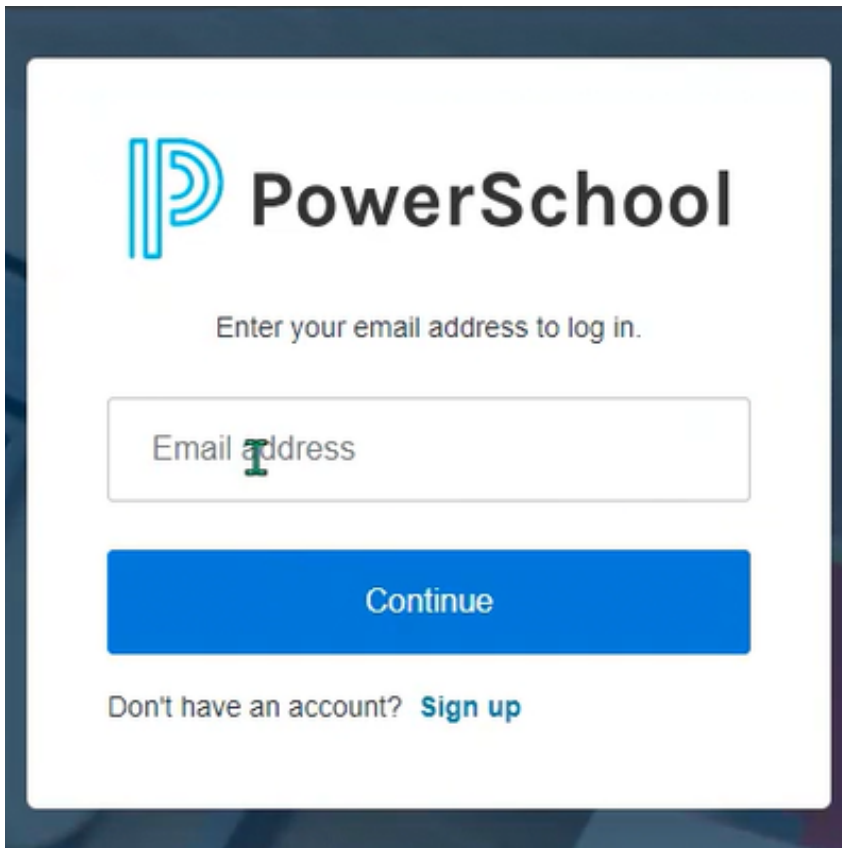
Step 1: You Will Need to Create A NEW Applicant Login

1. Click on "**Sign In/Sign Up**"
2. Select '**Sign Up**' if you are new to Auth0
3. Enter your personal Email Address (that you will always have access to) click '**Continue**'
4. Enter the Password that you would like to use for your NEW account and click '**Continue**'
5. In a new tab or browser window please login to the email you are using and click '**Verify Your Account**'.
6. After you have verified your email address go back to your original window and click '**Back to Applicant Tracking**' to return back to our job postings.



Step 2: Login Using Your NEW Applicant Login (Auth0)

1. Once you are back on the district site you will want to click '**Sign In/Sign Up**'
2. Enter the Email Address that you used to create your NEW account and click '**Continue**'
3. Enter the Password that you used to create your new account and click '**Continue**'



The image shows a login form for PowerSchool. At the top left is the PowerSchool logo, which consists of a stylized 'P' in blue and black followed by the word 'PowerSchool' in a bold, black, sans-serif font. Below the logo, the text 'Enter your email address to log in.' is centered. Underneath this text is a white rectangular input field with a thin grey border. Inside the field, the text 'Email address' is displayed in a light grey font, with a small green cursor icon positioned at the end of the text. Below the input field is a solid blue rectangular button with the word 'Continue' written in white, centered text. At the bottom of the form, the text 'Don't have an account?' is followed by a blue link that says 'Sign up'.

Step 3: Link Old District Account To New Applicant Login

The first time you login with your new Applicant Login you will be directed to one of 'Access Data' options below. (This will only need to be done once per district!)

Option 1

Applicant Tracking

Access Data

To access the data for poojabn28 associated with Jacob Poole, click Continue.

To access the data of a different account, click Use Another Account.

Continue

Use Another Account

Option 2

Applicant Tracking

Access Data

To access the data from an old account associated with Jacob Poole, enter the credentials of your old account.

Old Username

Old Password

Forgot Username or Password?

Continue

Skip

Option 1: You will receive this 'Access Data' screen if your new account was created with the same email that was used for your old account.

- This option will display the '**Username**' that was used on your old account. If you would like to link your new account to this old account click '**Continue**'
- If this screen is displaying an account that you do not want to use, click '**Use Another Account**'. This will take you to the '**Access Data**' page for '**Option 2**'

Option 2: You will receive this 'Access Data' screen if you are using a different email than the one associated with your old account OR if you choose '**Use Another Account**' on Option 1.

- You can choose '**Skip**' if you do not wish to link an old account to your new applicant account.
- Enter your old account '**Username**' and '**Password**' if you do not remember your credentials associated with your old account you can click '**Forgot Username or Password**'

Applicant Tracking

Forgot Username or Password

Continue using

Email Address Username

Email Address

Continue

Cancel

- Once you have reset your credentials for your old account, you can proceed back to the '**Access Data**' page and put those credentials in the fields before clicking '**Continue**'

You should now be logged into your new applicant account which will contain your past application data.