

JACKSON COUNTY PUBLIC SCHOOLS

Regular Business Meeting
March 19, 2024 – 6:00 p.m.
Central Office Board Room

AGENDA

- I. JACKSON COUNTY BOARD OF EDUCATION**
- A. Call to Order (Mrs. Elizabeth Cooper, Chairperson)
 - B. Pledge of Allegiance
 - C. Approve Agenda
- II. SPECIAL RECOGNITION** (Dr. Dana L. Ayers, Superintendent)
Regional STEM Fair winners
- III. CONSENT ACTION AGENDA** (Mrs. Elizabeth Cooper, Chairperson)
- A. [Open Session Minutes of Regular Meeting on February 27, 2024](#)
- IV. INFORMATION**
- A. Superintendent’s Report (Dr. Dana L. Ayers, Superintendent)
 - B. [NC SIS Transition to Infinite Campus](#) (Adam Holt, Director of Testing and Accountability)
 - C. ~~[ESS – Substitute Review](#)~~ (Dr. Dana L. Ayers, Superintendent and Teri Walawender, HR Director) Moved to April Agenda
 - D. [The Catamount School](#) (Dr. Dana L. Ayers, Superintendent)
 - E. [Unaudited Financial Summary](#) (Jake Buchanan, Deputy Superintendent)
- V. OPEN SESSION FOR PUBLIC COMMENTS**
Sign up to speak before meeting. • Designed for school board to listen.
Time to speak limited to 3 minutes • Complaints about individual employees or students prohibited
- VI. ACTION AGENDA**
- A. [Budget Amendments](#) (Jake Buchanan, Deputy Superintendent)
 - B. [High School Math I, II, III Textbook Purchase](#) (Angie Dills, Assistant Superintendent for Curriculum and Instruction)
 - C. [JCPS Suicide Screener Resolution 2024](#) (Dr. Dana L. Ayers, Superintendent)
 - D. Field Trips (Dr. Dana L. Ayers, Superintendent)
 - 1. [Blue Ridge School, Grade 5 – Bad Creek, Salem, SC, 04-18-2024, TT9210.](#)
 - 2. [Scotts Creek Elementary School, Grade 6 – Ripley’s Aquarium, Gatlinburg, TN, 04-19-24, TT9255.](#)
 - 3. [Smoky Mountain High School, Grade 11 – UNC Chapel Hill, Chapel Hill, NC 04-22-24 to 04-23-24, TT9199.](#)
 - 4. [JCS, Grades 9 through 12 – Smokemont Riding Stables, Cherokee, NC, 04-22-2024, TT9284.](#)
 - 5. [SMES, Grade 1 – Knoxville Zoo, Knoxville, TN, 04-22-2024, TT9295.](#)
- VII. CLOSED SESSION – Pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-321 and (a) (3) to discuss matters protected by the attorney-client privilege.**
- VIII. PERSONNEL ACTION AGENDA**

Employee Recommendations:

1. Fox, Paula – Custodian, CVES
2. Gaspard-Powers, Alana – EC Teacher, SMES
3. Long, Aaron – Tutor, SMES
4. Murphy, Lisa – EC Teacher, JCS
5. Porterfield, Curtis – Bus Monitor, SMHS
6. Ryan, Maria – EC Teacher Assistant, CVES

Employee Resignations:

1. Ballew, Amber Elaine – Teacher, SCES
2. Davidson, Hannah – Bus Monitor, CVES
3. Draper, Smanatha – Instructional Support Assistant, FES
4. Herring, Ameer Nicole – EC Teacher Assistant, CVES
5. Hill, Molly – College Success Coach, JCEC
6. Junaluska, Samantha – EC Teacher Assistant, CVES
7. Mahoney, Michael – Teacher, SCES
8. McAllister, Carla – EdTech Coach, BOE
9. Miller, Robert – Custodian and Bus Driver, CVES
10. Porter III, William – Teacher, SCES

Employee Retirements:

1. Carpenter, Kim – Teacher Assistant, CVES
2. Haggard, Linda – Teacher, SMHS
3. Hamilton, JoEllen – Teacher, SCES
4. Proffitt, Christy – K-4 Intervention Specialist, SCES

Employee Separations:

1. Poindexter, Holden – Assistant Coach Women's Track, SMHS

Special Requests: Leave of Absence:

1. Cochran, Trevor – EC Teacher Assistant, SMHS
2. Jamison, Charity – Teacher, SMES

Staff, Non-Staff and Returning Coach Recommendations:

1. Brennan, Hannah – Assistant Coach Varsity Track, SMHS – Returning Non-Staff
2. Cabaniss, Christian – Assistant Coach Baseball, CVES – New Non-Staff
3. Frizzell, Jacob – Assistant Coach JV Baseball, SMHS – New Non-Staff
4. Luckman, Nicholas – Head Coach Baseball, CVES – New Non-Staff
5. Mayse, Tim – Head Coach Varsity Men's Golf, BREC – Returning Staff
6. McCall, Kristina – Assistant Coach Varsity Women's Soccer, BREC – New Staff
7. Mull, Ryan – Head Coach MS Baseball, BREC – New Non-Staff
8. Pendergast, Brandon – Assistant Coach Women's Track, SMHS – New Staff
9. Pressler, Nickalus – Head Coach Varsity Women's Soccer, BREC – Returning Staff
10. Reece, Bailey – Assistant Coach Softball, SCES – New Non-Staff
11. Sharpless, Reuben – Assistant Coach Baseball, SMES – Returning Non-Staff
12. Willoughby, Wes – Head Coach Baseball, SMES – Returning Staff
13. Zerrusen, Samantha – Head Coach Softball, SMES – New Non-Staff

The next regularly scheduled business meeting of the Board of Education is April 23, 2024, at 6:00 p.m., at Sylva, NC.

IX. ADJOURNMENT

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina**

398 Hospital Road, Sylva

February 27, 2024

6:00 p.m.

The Jackson County Board of Education held their regular session on Tuesday, February 27, 2024, at 6:00 p.m., at the Board of Education Administrative Office Boardroom, Sylva, North Carolina. The following members were present:

Elizabeth Cooper, Chairperson
Wes Jamison, Vice Chairperson
Abigail Clayton
Kim Moore
Dr. Lynn Dillard

Also present were Dr. Dana L. Ayers, Superintendent; Jake Buchanan, Deputy Superintendent; Teri Walawender, Director of Human Resources; Ashley Leonard, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairperson Elizabeth Cooper called the business meeting to order.

Mr. Libbey, Fairview Choir teacher, led students from Fairview Elementary School in the National Anthem and the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the Agenda.

SPECIAL RECOGNITION

Dr. Ayers presented Certificates of Recognition to the following:

1. Council for Exceptional Children "YES I CAN" Award - Valentina Walker, 7th Grade, Fairview Elementary School, and Summerr Frady, 10th Grade, Smoky Mountain High School
2. Shaneka Allen, NCSPPRA Awards
3. Brittany Bowers, WRESA DHT Student Teacher Award

CONSENT ACTION AGENDA

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board unanimously approved the consent action agenda:*

- A. Draft Open Session Minutes of Regular Meeting of January 23, 2024.

- B. Draft Open Session Minutes of the Joint Meeting with the Jackson County Commissioners on February 8, 2024.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Dana Ayers, Superintendent

Dr. Ayers reported on the following:

1. February has been a month of catching up on consistent school days. Students have attended school daily for the last three weeks, without delays or interruptions. That's a welcome pattern after the lack of continuity in January!
2. Our winter athletes had many outstanding achievements. Most notably is the district middle school boys' basketball team who walked away as the Blue Ridge Athletic Conference Champions. The boys posted a nearly perfect season and played extremely well as a team. This is a first for any district team.
3. The SMHS wrestling teams went to regionals and state having some strong finishers. In fact, the Smoky Mountain High School Women's Wrestling Team came in 10th place overall at the Women's State Tournament. Emma Burnes placed 4th overall for her weight class and Shaylee Temple placed 6th overall for her respective weight class.
4. Last week, Blue Ridge School hosted the Little Smoky Mountain Conference tournament. It was great to see the gym full of families cheering on all athletes. Now BR has begun middle school baseball, varsity boys golf and varsity girls' soccer seasons.
5. This month, we paid tribute to counselors and bus drivers and will recognize social workers next week. We very much enjoy honoring and showering these groups with treats and words of gratitude. It is because of the dedication of each of these groups that our schools function and thrive.
6. Last Friday, the elementary Battle of the Books teams of Scotts Creek, Fairview and Smokey Mountain competed. The battle was tough, and the SME Tarheels came out victorious. The team's motto is "Quality over quantity!" Congratulations to all teams and the amazing SMES team of four young ladies and their coach Tiffany Taylor.
7. As we approach the end of the third quarter, there is a deliberate focus on strong, rigorous instruction. We know our students are engaged and learning and that our teachers are challenging them each day. Our juniors across the district are preparing for the ACT this week. ACT scores are calculated in each school's performance grade for the year. Good luck to our JCPS juniors. It's time to shine on this important test!
8. A huge thank you and accolades to Laura Dills. Among her many roles of preschool director, elementary director, ML and AIG coordinator, she is also the Federal Programs director. On January 31st, JCPS was monitored for the spending of ESSERS/Covid funds. We had NO findings and the report stated, "JCPS met all programmatic requirements for the use of these federal COVID funds." This has been an enormous task of budgeting and monitoring for the last four years. Thank you, Laura, for your meticulous attention and flawless documentation.
9. A final reminder, too, that the upcoming primary date of March 5th is when Board of Education members are chosen. Early voting is currently underway through Saturday, March 2. There are four candidates for the two available seats. Do your research and go vote for the candidate that you feel is best. Every vote counts!

- B. **Agenda Item:** Lenovo Self-Maintainer Program
Presenter: Jake Buchanan, Deputy Superintendent

Mr. Buchanan announced that the JCPS Technology Department has successfully completed the Lenovo Self-Maintainer Program. Technology technicians are now certified Lenovo repair professionals the can now perform warranty repairs that will result in faster turnarounds and increased device uptime.

- C. **Agenda Item:** Unaudited Financial Summary
Presenter: Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker presented the Unaudited Financial Summary as of January 2024.

OPEN SESSION FOR PUBLIC COMMENTS

Gail Woody spoke to the board about the school tours Superintendent Dana Ayers provided for Board of Education and County Commissioner candidates. She said that they were very informative. She said that she learned a lot of information about Jackson County Public Schools that she did not know, even though she had worked in each of the schools during her tenure as a teacher with JCPS. She thanked the superintendent for setting up these tours.

ACTION AGENDA

- A. **Agenda Item:** Purchase Security Camera with Grant Funds
Presenter: Jake Buchanan, Deputy Superintendent

Mr. Buchanan informed the board that JCPS has received a Safer Schools School Safety Grant for safety equipment, additional services for students in crisis and training. Mr. Buchanan said that the Technology Department plans to purchase 100 additional cameras to replace aging equipment and provide coverage in areas identified during safety walk-throughs.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the use of Safer Schools School Safety grant funds to purchase security cameras.*

- B. **Agenda Item:** Budget Amendments
Presenter: Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker presented the budget amendments to the Federal Grants Fund, Capital Outlay Fund and State Public School Fund and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the budget amendments to the Federal Grants Fund, Capital Outlay Fund and State Public School Fund.*

- C. **Agenda Item:** 2024 – 2025 Audit Engagement Letter and Contract
Presenter: Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker presented the 2024-2025 Audit Engagement Letter and renewal contract for Anderson Smith & Wike PLLC and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton the board voted unanimously to approve the 2024-2025 Audit Engagement Letter and renewal contract for Anderson Smith & Wike PLLC.*

D. Agenda Item: Approval to Apply for E-Rate Funding

Presenter: Mr. Jake Buchanan, Deputy Superintendent

Mr. Buchanan presented a request to apply for E-Rate funding and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the application for E-Rate funding.*

E. Agenda Item: Summer Testing Program Plan

Presenter: Mr. Adam Holt, Director of Testing and Accountability

Mr. Holt presented the 2024 Summer Testing Program Plan and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the n2024 Summer Testing Program Plan.*

F. Agenda Item: Field Trips

Presenter: Dr. Dana L. Ayers, Superintendent

1. BREC, Grades 10, 11 and 12 - Washington, D.C., 01-18-25 to 01-21-25, TT8962.
2. CVES, Grade 3 – Young Harris College, Young Harris, GA, 03-21-24, TT9213.
3. CVES, Grade 7 - Lake Logan, NC, 05-21-24 to 05-23-24, TT9144.
4. CVES, Grade 8 – Magnolia Plantation and Gardens, Charleston, SC, 04-29-24 to 05-01-24, TT9209.
5. FES, Grades 7 and 8 – Carowinds, Charlotte, NC, 05-04-24, TT9216.
6. FES, Grades 7 and 8 - Dollywood, Pigeon Forge, TN, 04-17-24, TT9182.
7. JCEC, Grade 12 - Dollywood, Pigeon Forge, TN, 04-26-24, TT9232.
8. JCS, Grades 10, 11, and 12 – Randolph Community College, Asheboro, NC, 03-12-24 to 03-13-24, TT9201.

Dr. Ayers presented the above-listed field trips and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve field trips #2 through #8 and table field trip #1 for additional information.*

G. Agenda Item: Smokey Mountain Elementary School Culture Day

Presenter: Dr. Dana L. Ayers, Superintendent

Dr. Ayers presented a request for the Smokey Mountain Elementary School Culture Day and asked for board approval.

Action: Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the Smokey Mountain Elementary School Culture Day.

CLOSED SESSION

The board unanimously approved a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to return to open session.

OPEN SESSION

Action: Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board unanimously approved the consent action agenda:

- A. Closed Session Minutes of Regular Meeting of January 23, 2024.

PERSONNEL ACTION AGENDA

Action: Upon a motion made by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the personnel agenda as recommended by Dr. Ayers. The board unanimously approved the following recommendations:

Employee Recommendations:

1. Boone, Jerrod – Interim Assistant Athletic Director, SMHS
2. Buchanan, Max – Afterschool Assistant, CVES
3. Campbell, Carl – Substitute School Nutrition Assistant, FES
4. Capps, Zebulon – Substitute Bus Driver, SMHS
5. Chastain, Crystal – Payroll Coordinator, Central Office
6. Crisp, Julia – Custodian, SMHS
7. Fisher, Rita – High-Impact Tutor, SMES
8. Gilliam, Mallory – Afterschool Assistant, CVES
9. Howell, Joshua – Substitute Bus Driver and Field Trip Bus Driver, FES
10. Knight, Mandie – Substitute Bus Driver, FES
11. Lynch, Madelyn – Afterschool Tutor, SCES
12. Mattingly, Haylee – Afterschool Assistant, CVES
13. Mayes, April – Afterschool Tutor, FES
14. Painter, Chelsea – EC Teacher Assistant, CVES
15. Postell II, JT – PE Teacher and Head Coach Varsity Football, SMHS
16. Verrault, Gina – Afterschool Tutor, SCES
17. Young, Thomas – Interim Athletic Director, SMHS
18. Young, Thomas – Athletic Director, SMHS

Employee Resignations:

1. Cass, Seraphim – School Nutrition Assistant, BRS
2. DuPree, Ethan – Custodian and Bus Driver, CVES
3. Elkins, Brittany – Teacher, BREC
4. Gates, Melody – School Nutrition Assistant, SCES
5. Grasty, Allison – School Nutrition Manager, SCES
6. Madison, Paige – EC Teacher Assistant, SCES
7. Masotti, Kathryn – High Impact Tutor, SMES
8. McFadden, Kathy – School Nutrition Assistant, SCES and Multi
9. Weinzierl, Bobby Jesse – Custodian and Bus Driver, SMHS

Employee Retirements:

1. Fox, Paula – Teacher, CVES
2. Hall, Sarah – Teacher, BREC and BRS
3. Herter, Serena – Teacher, SMHS

Employee Separations:

1. Junaluska, Samantha – EC Teacher Assistant, CVES
2. Prater, Douglas – EC Teacher Assistant, CVES

Staff, Non-Staff, and Returning Coach Recommendations:

1. Bodine, Ryan – Head Coach Softball, SCES – New Non-Staff
2. Boyles, Autumn – Head Coach District MS Women’s Soccer, SMHS – New Staff
3. Bryson, Richard – Head Coach Baseball, FES – Returning Non-Staff
4. Cabe, Dustin – Assistant Coach District MS Softball, SMHS – New Non-Staff
5. Cooper, Jack – Head Coach District MS Men’s Track, SMHS – Returning Non-Staff
6. Early, Jordan – Assistant Coach District MS Golf, SMHS – Returning Non-Staff
7. Howell, Joshua – Head Coach District MS Golf, SMHS – Returning Non-Staff
8. Miller, Scott – Head Coach District MS Women’s Track, SMHS – Returning Staff
9. Scifers, Jonathan – Assistant Coach District MS Track, SMHS – Returning Non-Staff
10. Stephens, Anthony – Head Coach Baseball, SCES – Returning Non-Staff
11. Weaver, Brianna – Assistant Coach District MS Women’s Soccer, SMHS – New Non-Staff

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is March 19, 2024, at 6:00 p.m., at the Board of Education Administrative Office, 398 Hospital Road, Sylva, NC.

ADJOURNMENT

There being no objection, Chairperson Elizabeth Cooper adjourned the meeting at 8:10 p.m.

Elizabeth K. Cooper, Chairperson

Dr. Dana L. Ayers, Secretary

Infinite Campus Transition

— March 2024 —

NCDPI Transition from PowerSchool to Infinite Campus



NCDPI Transition from PowerSchool to Infinite Campus

NCDPI is rolling out the transition in two phases

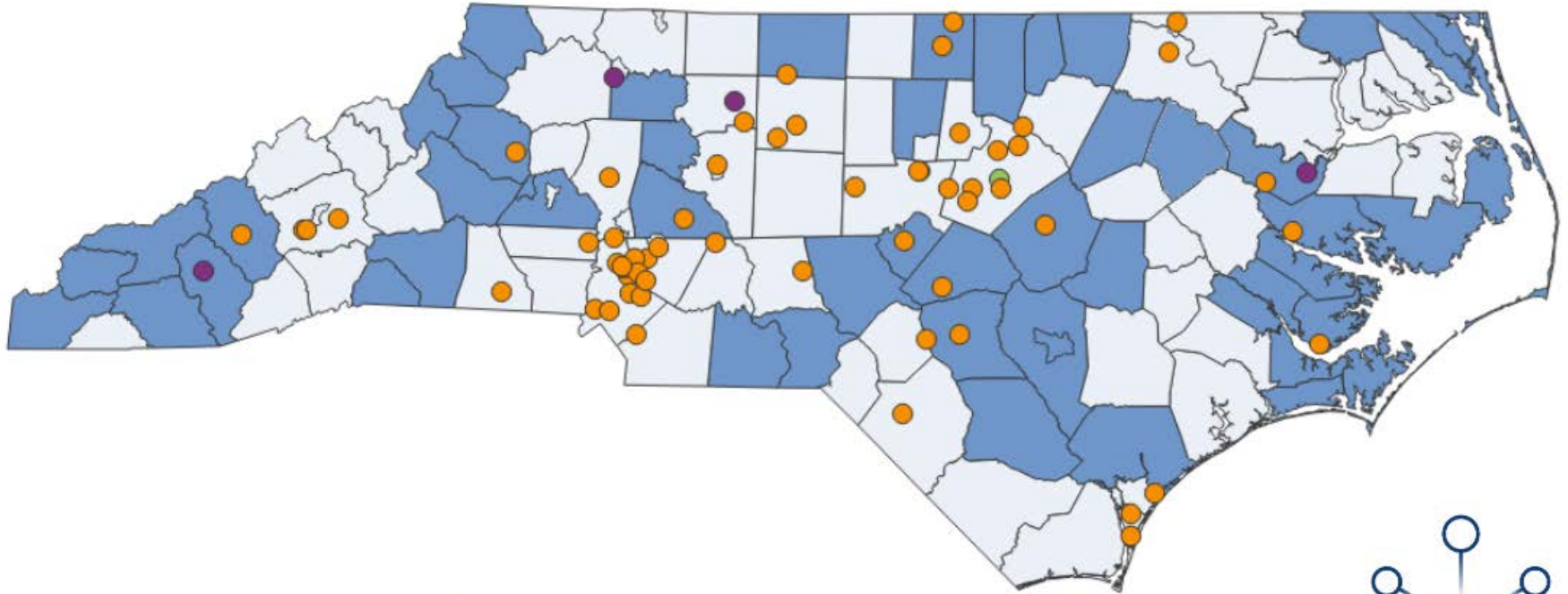
Phase 1 - Will begin with 2024-25 school year

Phase 2 - Will begin with 2025-26 school year

JCPS is in Phase 1

Beginning stages of implementation and data conversion

Phase I PSUs



 ncsis.gov



Next Steps

We will finish this school year with PowerSchool

From now through July, we will work with Infinite Campus and NCDPI to transfer all of our student data from PowerSchool to Infinite Campus.

Starting in August, we will be in the new system - NCSIS powered by Infinite Campus

Teachers will receive training in August during the teacher workdays

Parents will have a new online portal to check student grades, attendance, update contact information, etc.

Additional Information

Visit NCDPI website – [NCSIS \(Powered by Infinite Campus\) | NC DPI](#)

The Catamount School

JCPS Board Presentation
March 19, 2024
Dr. Dana L. Ayers



- In a 2015 Session with the NC Legislators, legislation was passed for the creation of laboratory schools across the state in collaboration with NC Universities.
- § 116-239.5. University of North Carolina laboratory schools; purpose.
 - *The mission of a laboratory school shall be to improve student performance in local school administrative units with low-performing schools by providing an enhanced education program for students residing in those units and to provide exposure and training for teachers and principals to successfully address challenges existing in high-needs school settings.*
- The Catamount School opened on the campus of SMHS in August 2017.
- [The Catamount School](#)

Admission requirements:



Interested in TCS?

  **March 1: Application Window Opens**

  **March 7: Visit the Village Event @ 5:30pm**

  **April 16: Open House 5:30pm**



- § 116-239.9. Student admissions and assignment. (a) A child shall be eligible to attend a laboratory school if the child resides in the local school administrative unit in which a laboratory school is located and meets at least one of the following criteria:
 - (1) *Is assigned to a low-performing school, as defined by G.S. 115C-105.37 at the time of the student's application.*
 - (2) *Did not meet expected growth in the prior school year based on one or more indicators listed in subsection (c1) of this section.*
 - (3) *Is the sibling of a child who is eligible under subdivision (1) or (2) of this subsection.*
 - (4) *Is the child of a laboratory school employee.*
- (c2) Notwithstanding the requirements of subsection (a) of this section, **if a laboratory school has not reached enrollment capacity in a program, class, grade level, or building by March 1, prior to the start of the next school year, the laboratory school may enroll children who reside in the local school administrative unit in which the laboratory school is located but do not meet one of the criteria set forth in subdivisions (1) through (4) of subsection (a) of this section for up to twenty percent (20%) of the total capacity of the program, class, grade level, or building.**

The Catamount
School occupies
these spaces at
SMHS:

- 5 classrooms
- 2 front offices
- 1 office on the hallway
- Old Gym for PE, the Fit Lab, the cafeteria, and the B building workroom

Funding:

- The Catamount School is funded with state ADM (average daily membership) monies and is treated like a charter school.
- That means that money allocated to JCPS for that student must be paid to TCS. The agreement we currently have allows JCPS to retain 30% of that allocation to cover school nutrition and transportation costs.
- Total paid to TCS since 2017 is: \$425,253.52
- Total retained by JCPS since 2017 is: \$109,293.92
- Additional state funding is sent to all lab schools across the state.

TCS enrollment:

EOY Enrollment

- 2018: ~51
- 2019: ~55
- 2020: COVID year-info unavailable.
- 2021: ~48
- 2022: 56
 - 19% EC students, AIG students (info unavailable)
- 2023: 53
 - 28% EC students, 24% AIG students
- 2024: 57 (current year);
 - 23% EC students, 28% AIG students

TCS staffing:

Staffing as of 2.21.24

- 10 full time staff
- 2 consults (Dr. Winter and Dr. Barron)

*Angela Lunsford, PRINCIPAL

Dr. Kim Winter, SUPERINTENDENT/CHANCELLOR'S DESIGNEE

*Aimee Karup, ADMINISTRATION SUPPORT SPECIALIST/DATA MANAGER

Dr. Tammy Barron, EC PROGRAM DIRECTOR

Amie Broyhill, SOCIAL STUDIES

*Lindsay Button, EXCEPTIONAL CHILDREN

*Amanda Clapp, SCIENCE

*Katy Elders Morden, ENRICHMENT COORDINATOR

Meghan Rector, MATH

*Adam Phillips, PE

Kayleigh Kassell, ENGLISH LANGUAGE ARTS

Sarah Tatham, EXCEPTIONAL CHILDREN

***Denotes former JCPS employees, 6 out of 10.**

SMHS Enrollment:

EOY Enrollment

2017: 839

2018: 861

2019: 814

2020: 855

2021: 831

2022: 788

2023: 833

2024: 831 (current year)

JCPS Student Transfers:

Year	Transfers	Returns by year		
2017	43	3		
2018	13	10		
2019	13	20		
2020	12	12		
2021	33	12		
2022	25	12		
2023	31	26		
2024	1	1		
	Total			
	171	96		171

School exited	
CVS	55
FES	56
JCS	5
SCS	38
SMES	17

Advantages on SMHS campus:

- Obligation for transportation and food delivery is easier to accommodate on the campus of SMHS.
- Additional SRO on campus at SMHS. The Catamount School does not pay for this SRO nor does JCPS pay for the SRO.
- Upgrades on the SMHS campus in classrooms and offices that they currently occupy.

Disadvantages on SMHS campus:

- Existing classroom space could otherwise be used for a College & Career Promise classroom for in-person SCC coursework, an ROTC program, and spaces for Specially Designed Instruction for our Exceptional Children's Program.
- Middle school students on a high school campus (supervision) is challenging with different developmental levels of students.
- Compromised capacity - coordination of master schedules and access to building spaces becomes more challenging and limiting. We are currently at max capacity with no extra classroom space.
- We have lost several of our teachers to work at the Catamount School. With the shortage of teachers we face currently, this has become problematic.

Questions:



UNAUDITED FINANCIAL SUMMARY MARCH 2024

Fund	Fund Description	Beginning			Current			Year-to-Date			PO's & Encumbrances Outstanding			Percent Spent
		Budget/Beg Balance	Budget Adjustments	Budget/Balance	Budget/Balance	Exp/Rev	Exp/Rev	Exp/Rev	Encumbrances Outstanding	Encumbrances Outstanding	Encumbrances Outstanding	Remaining Balance		
1	STATE PUBLIC SCHOOL FUND	\$30,076,333.00	\$39,913.00	\$30,116,246.00	\$20,485,383.15	\$209,341.44	\$9,421,521.41	68.72%						
2	LOCAL FUNDS	\$10,005,814.00	\$0.00	\$10,005,814.00	\$6,489,779.63	\$115,988.21	\$3,400,046.16	66.02%						
3	FEDERAL GRANT FUND	\$6,410,315.68	\$347,622.00	\$6,757,937.68	\$3,727,018.64	\$107,418.66	\$2,923,500.38	56.74%						
4	THE CAPITAL OUTLAY FUND	\$1,822,510.00	\$270,742.00	\$2,093,252.00	\$909,443.00	\$453,487.19	\$730,321.81	65.11%						
5	CHILD NUTRITION FUND	\$3,343,992.00	\$0.00	\$3,343,992.00	\$1,719,707.71	\$124,148.79	\$1,500,135.50	55.14%						
6	TRANSPORTATION	\$60,000.00	\$80,500.00	\$140,500.00	\$132,791.00	\$0.00	\$7,709.00	94.51%						
8	OTHER SPECIFIC REVENUE FUND	\$5,861,968.00	\$10,000.00	\$5,871,968.00	\$1,662,230.26	\$50,434.60	\$4,159,303.14	29.17%						
	Grand Total	\$57,580,932.68	\$748,777.00	\$58,329,709.68	\$35,126,353.39	\$1,060,818.81	\$22,142,537.40	62.04%						

We are on target with our budget and project to be within budget by June 30, 2024.

UNAUDITED FINANCIAL SUMMARY MARCH 2023

Fund	Fund Description	Beginning			Current			Year-to-Date			PO's & Encumbrances Outstanding			Percent Spent
		Budget/Beg Balance	Budget Adjustments	Budget/Balance	Budget/Balance	Exp/Rev	Exp/Rev	Exp/Rev	Encumbrances Outstanding	Encumbrances Outstanding	Encumbrances Outstanding	Remaining Balance		
1	STATE PUBLIC SCHOOL FUND	\$30,446,190.00	\$491,329.00	\$30,937,519.00	\$19,228,891.89	\$218,881.37	\$11,489,745.74	62.86%						
2	LOCAL FUNDS	\$10,377,387.00	\$0.00	\$10,377,387.00	\$6,084,204.41	\$61,582.43	\$4,231,600.16	59.22%						
3	FEDERAL GRANT FUND	\$9,388,793.60	\$466,173.26	\$9,854,966.86	\$4,149,170.58	\$82,673.16	\$5,623,123.12	42.94%						
4	THE CAPITAL OUTLAY FUND	\$2,092,700.00	(\$105,000.00)	\$1,987,700.00	\$857,023.96	\$677,976.18	\$452,699.86	77.22%						
5	CHILD NUTRITION FUND	\$3,132,855.00	\$1,500.00	\$3,134,355.00	\$1,963,865.02	\$168,434.47	\$1,002,055.51	68.03%						
8	OTHER SPECIFIC REVENUE FUND	\$6,846,747.00	\$298,943.65	\$7,145,690.65	\$1,916,562.29	\$228,464.74	\$5,000,663.62	30.02%						
	Grand Total	\$62,284,672.60	\$1,152,945.91	\$63,437,618.51	\$34,199,483.59	\$1,438,012.35	\$27,800,122.57	56.18%						

Information for comparison only.

BUDGET AMENDMENT
Jackson County Schools Administrative Unit
Capital Outlay Fund

The Jackson County Board of Education, at a meeting on the 19th day of March 2024, passed the following resolution: Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

The attached list of increases and decreases in expenditures is hereby incorporated by reference as if fully set forth herein.

Revenue Sources:

Description	Budget Code	Amount
Fund Balance Appropriated	4.4910.077	\$ 20,000
Replacement School Buses	4.3400.120	\$ 149,698
Total Appropriation in Current Budget		\$ 1,923,554
Amount of Increase (Decrease) of this Amendment		\$ <u>169,698</u>
		\$ <u>2,093,252</u>

Explanation: This aligns our revenues with NC DPI's allotment revisions through AR#46. This is our School Bus payment for 2024 fiscal year. The fund balance is for maintenance and was a project carried over from last year that has been completed.

Passed by a majority vote of the Jackson County Board of Education on the 19th day of March 2024.

Chairperson, Board of Education

Secretary, Board of Education

JACKSON COUNTY PUBLIC SCHOOLS
Budget Amendment #6 and Transfer #6

Be it resolved that the following budget amendment and transfer be made to the Budget Resolution for the fiscal year ending June 30, 2024

	<u>Current Budget</u>	<u>Amendments & Transfers #6</u>	<u>#6</u>	<u>Ending Budget</u>
<u>Capital Outlay Fund</u>				
5000 Instructional Services	\$ 25,000		\$ -	\$ 25,000
6000 System-Wide Support Services	1,898,554	169,698	-	2,068,252
7000 Ancillary Services	-		-	-
8000 Non-Program Charges	-		-	-
9000 Capital Outlay	-		-	-
Totals	\$ 1,923,554	\$ 169,698	\$ -	\$ 2,093,252

Source of Revenue:

4.4910.0000	20,000	
4.3400.120-Replacement School Buses	\$ 149,698	
	\$ 169,698	
	-	
	\$ -	
	\$ -	

TRANSFERS between subfunctions greater than \$10,000

None

BUDGET AMENDMENT
Jackson County Schools Administrative Unit
Federal Grants Fund

The Jackson County Board of Education, at a meeting on the 19th day of March 2024, passed the following resolution: Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

The attached list of increases and decreases in expenditures is hereby incorporated by reference as if fully set forth herein.

Revenue Sources:

Budget code	Description	Amount
3.3600.049	IDEA Preschool Grant	\$ 819
3.3600.082	State Improvement Grant	\$ 8,224
3.3600.102	Activate & Aware	\$ -
3.3600.118	IDEA VI-B Special Needs Targeted Assistance	\$ 5,500
3.3600.119	IDEA Targeted Assistance Preschool	\$ 559
3.3600.146	Light the Way Rethink Grant	\$ (14,594)
Total Appropriation in Current Budget		\$ 6,757,430
Amount of Increase (Decrease) of this Amendment		<u>507</u>
		<u>\$ 6,757,938</u>

Explanation: This is a net increase of \$507. This aligns our general ledger with federal grant allotments through AR#46. For a detailed explanation, please see the notes on the amendment & transfer sheet.

Passed by a majority vote of the Jackson County Board of Education on the 19th day of March 2024.

Chairperson, Board of Education

Secretary, Board of Education

JACKSON COUNTY PUBLIC SCHOOLS
Budget Amendment #6 and Transfer #6

Be it resolved that the following budget amendment and transfer be made to the Budget Resolution for the fiscal year ending June 30, 2024

	Current <u>Budget</u>	Amendments & Transfers		Ending <u>Budget</u>
		<u>#6</u>	<u>#6</u>	
<u>Federal Grants Fund</u>				
5000 Instructional Services	\$ 4,805,631	(568)	\$ -	\$ 4,805,064
6000 System-Wide Support Services	1,179,383	254	-	1,179,636
7000 Ancillary Services	70,296	-	-	70,296
8000 Non-Program Charges	702,120	821	-	702,941
Totals	<u>\$ 6,757,430</u>	<u>\$ 507</u>	<u>\$ -</u>	<u>\$ 6,757,938</u>

Notes:

Source of Revenue:

49 IDEA Preschool Grant	\$ 819
82 State Improvement Grant	\$ 8,224
102 Activate & Aware	\$ -
118 IDEA VI-B Special Needs Targeted Assistance	\$ 5,500
119 IDEA Targeted Assistance Preschool	\$ 559
146 Light the Way-Rethink Grant	\$ (14,594)

<u>\$ 507</u>	<u>\$ -</u>
---------------	-------------

(0)

TRANSFERS between subfunctions
greater than \$10,000:

None

BUDGET AMENDMENT
Jackson County Schools Administrative Unit
Other Specific Revenue Fund

The Jackson County Board of Education, at a meeting on the 19th day of March 2024, passed the following resolution: Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

The attached list of increases and decreases in expenditures is hereby incorporated by reference as if fully set forth herein.

Revenue Sources:

Description	Budget Code	Amount
Transportation Activity Bus Fund	6.4490.484.xxx	\$ 80,500.00
Maintenance Recycling	8.4490.000.505	\$ 1,000.00
Bouncing Bulldogs Jump Rope FR	8.4430.524	\$ 1,270.00
Blue Ridge Ed Foundation Health Grant	8.4890.573./302	\$ 33,000.00
SCC Class	8.4890.710.	\$ 10,000.00
Total Appropriation in Current Budget	\$	5,886,698
Amount of Increase (Decrease) of this Amendment		<u>125,770</u>
Total		<u><u>\$ 6,012,468</u></u>

Explanation: The increase to revenue is a combination of fundraising, grants, and reimbursements.

Passed by a majority vote of the Jackson County Board of Education on the 19th day of March 2024.

Chairperson, Board of Education

Secretary, Board of Education

JACKSON COUNTY PUBLIC SCHOOLS
Budget Amendment #6 and Transfer #6

Be it resolved that the following budget amendment and transfer be made to the Budget Resolution for the fiscal year ending June 30, 2024

		Current <u>Budget</u>	Amendments & Transfers <u>#6</u> <u>#6</u>		Ending <u>Budget</u>
<u>Other Specific Revenue Fund</u>					
5000	Instructional Services	\$3,094,806	\$ 34,959	\$ -	\$3,129,765
6000	System-Wide Support Services	785,873	81,500	-	867,373
7000	Ancillary Services	113,880	-	-	113,880
8000	Non-Program Charges	1,892,139	9,311	-	1,901,450
Totals		<u>\$5,886,698</u>	<u>\$ 125,770</u>	<u>\$ -</u>	<u>\$6,012,468</u>

Source of Revenue:

- Appropriated fund balance 2020 Transportation
- Interest earned Transportation
- Misc Revenue
- Sale of maintenance vehicle

Transportation Revenue Fund Bal	\$ 80,500	484
Scrap Metal	\$ 1,000	000/505
Bouncing Bulldogs Jump Rope FR	\$ 1,270	524
Blue Ridge Ed Foundation Health Grant	\$ 33,000	573
SCC Class	\$ 10,000	710
	<u>\$ 125,770</u>	

-

From To

TRANSFERS between subfunctions greater than
\$10,000
None

State Public School Fund
Jackson County Schools Administrative Unit
State Public School Fund

The Jackson County Board of Education, at a meeting on the 19th day of March 2024, passed the following resolution: Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

The attached list of increases and decreases in expenditures is hereby incorporated by reference as if Revenue Sources:

Description	Budget Code		Amount
Allocation from State Treasurer	1.3100.xxx	\$	340,462
Total Appropriation in Current Budget		\$	29,775,784
Amount of Increase (Decrease) of this Amendment			<u>340,462</u>
		\$	<u>30,116,246</u>

Explanation: The increase in state revenue aligned our state allotment budgets with actual amounts for fiscal year 2024 provided by NC DPI allotment revision through #46.

Passed by a majority vote of the Jackson County Board of Education on the 19th day of March 2024.

Chairperson, Board of Education

Secretary, Board of Education

JACKSON COUNTY PUBLIC SCHOOLS
Budget Amendment #6 and Transfer #6

Be it resolved that the following budget amendment and transfer be made to the Budget Resolution for the fiscal year ending June 30, 2024

	Current <u>Budget</u>	Amendments & Transfers		Ending <u>Budget</u>
		<u>#6</u>	<u>#6</u>	
<u>State Public School Fund</u>				
5000 Instructional Services	\$ 26,543,781	\$ 343,277	-	\$ 26,887,058
6000 System-Wide Pupil Support Services	3,187,003	(2,815)	-	3,184,188
7000 Ancillary Services	45,000	-	-	45,000
8000 Non-Program Charges	-	-	-	-
Totals	<u>\$ 29,775,784</u>	<u>\$ 340,462</u>	<u>\$ -</u>	<u>\$ 30,116,246</u>

Source of Revenue:

State Public School Fund:

State Textbook Allotment

Notes:

Career and Technical Edu PRC 014

109,058

School Safety Grant PRC 040

237,050

Special Programs EC PRC 063

(5,646)

\$ 340,462

-

TRANSFERS between subfunctions
greater than \$10,000:

None

High School Math Textbook Adoption, March 2024

Tonight I come to you to request approval for the adoption of the Carnegie Learning Textbook Bundles for high school courses Math I, Math II, and Math III. Selection of Instructional Materials is governed by local school board policy code 3200 which provides protocol for determining rationale, standards alignment, and process for selecting instructional materials.

Rationale: Current textbooks are 9 years old, copyrighted 2015. These books are technically by subject area: Algebra I, Geometry, and Algebra II purchased before the state adopted the current model of the three subject areas integrated into the current courses Math I, Math II, and Math III which are required for high school graduation. Currently, teachers pull resources from the Geometry book and the Algebra II book depending on the standard being taught which creates an organizational and planning obstacle for teachers and is problematic for students. The current proposal for adoption would provide integrated textbooks that will align and match with the current math pathway.

Process:

- Curriculum & Instruction Department requested Textbook samples from 3 companies (Carnegie, McGraw Hill, and Open Up Math) represented on the NCDPI state textbook adopted list. These samples came to us in early Fall of 2023.
- Textbooks were delivered for each school to review during late September/early October. Each high school math teacher was asked to complete a rubric of each product for the curriculum review.
- October 26, 2023, the district facilitated a district-wide high school math teacher work session to discuss each product and review its appropriateness and applicability. During this meeting, the frontrunner was Carnegie Learning.
- On January 18, 2024, the district facilitated a demonstration by Carnegie for all high school math teachers to review the product virtually through a company presentation. Teachers were impressed with the quality of the resource, the availability of resources for our English Language Learners and the online practice and tutoring components. Thus, the decision was made to seek quotes for the Carnegie product.
- In late February the Curriculum & Instructional team at the central reviewed the rubrics, quotes, and decided to move forward with adoption based on the teacher's input and stakeholder reviews.
- On March 14, the final quote was presented that you see in your packet.
- This purchase will be paid from a combination of ESSERS III funds that are allocated specifically for learning loss due to Covid and a combination of state textbook funds.

This purchase will be made for a 5 year cycle with print and digital access for 2024-2029. The total quote for Math I, II, and III for all high school students for the 5 year cycle is \$277,068.33. This purchase will be split between federal ESSERS III funds allocated for textbooks for \$211,000 and the remaining \$66,068.33 will be allocated from the NCDPI allotment for textbooks. In your board packet tonight you have the quote, the process document and the stakeholder rubric used for evaluation in this process.

Tonight I asked for your approval for the purchase of the Carnegie Learning HS Math I, II, and III adoption quoted at \$277,068.33.

JCPS Textbook Adoption Rubric

Textbook Name : Mathematics

Publisher : Mathematics

Textbook Grade Level : HS ELA

Score 1 = Low Rating Score 2 = Medium Rating Score 3 = High Rating

	Score
The textbook is aligned to our current State Standards.	
The textbook provides Learning Objectives and/or Essential Questions.	
The textbook has the appropriate sequencing and progression of State Standards.	
The textbook provides the appropriate balance of concrete and conceptual lessons.	
The textbook provides information on what skills are needed to meet each standard.	
The textbook provides a variety of opportunities for students to meet each standard.	
The textbook allows for creative and critical thinking.	
The textbook allows for interactive and experimental methods.	
The textbook addresses vocabulary needed for each standard.	
The textbook provides real-life scenarios to address the State Standards.	
The textbook provides rubrics / success criteria for students to self-assess.	
The textbook provides support and strategies for students with EC / ESL	
The textbook provides a variety of interventions to assist with standard mastery.	
The textbook provides opportunities for student collaboration and cooperative groups.	
The textbook provides hands-on activities and manipulatives.	
The textbook provides a variety of digital resources.	
The textbook provides a variety of assessments (Formative, Common, Summative).	
The textbook assessments are aligned to our State Standards.	
The textbook summative assessments have a similar format to our state assessments.	

Total Score =

Comments :



4 Smithfield St, 8th Floor
 Pittsburgh, PA 15222
 (888) 851-7094
 Send Payment to: PO Box 646003, Pittsburgh, PA 15264

QUOTE NO: Q-48860

DATE: 3/14/2024
 EXPIRES ON: 3/31/2024

CONTACT INFORMATION

Jackson County School District 398 Hospital Rd. Sylva, NC, 28779	Brent Speckhardt District Administrator 8285862311 bspeckhardt@jcpsmail.org	Lisa Thomas Account Executive lthomas@carnegielearning.com
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Integrated I

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
Math Solutions - Bundle Integrated Math I	Carnegie Learning Math Solution - Bundle	5 Yrs	300	USD 81,141.13
• Math 4e - Student Edition Integrated Math I	Print MATHbook - Student Edition	5 Yrs	300	Included
• Math 4e - Skills Practice Integrated Math I	Print - Skills Practice	5 Yrs	300	Included
• MATHia Student License National 4th MS + Integrated	MATHia per Student License	5 Yrs	300	Included
• MATHstream Student License National	MATHstream per Student License	5 Yrs	300	Included
• Math 4e - Teacher's Implementation Guide Integrated Math I	Print MATHbook - Teacher's Implementation Guide		11	Included
NC Math 4e - eText Teacher's Instructional Guide Supplement Integrated Math I	Digital eText MATHbook - Teacher Instructional Guide Supplement (North Carolina)	5 Yrs	11	USD 468.49
Integrated I TOTAL:				USD 81,609.62

Integrated II

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
Math Solutions - Bundle Integrated Math II	Carnegie Learning Math Solution - Bundle	5 Yrs	275	USD 74,342.84
• Math 4e - Student Edition Integrated Math II	Print MATHbook - Student Edition	5 Yrs	275	Included
• Math 4e - Skills Practice Integrated Math II	Print - Skills Practice	5 Yrs	275	Included
• MATHia Student License National 4th MS + Integrated	MATHia per Student License	5 Yrs	275	Included
• MATHstream Student License National	MATHstream per Student License	5 Yrs	275	Included
• Math 4e - Teacher's Implementation Guide Integrated Math II	Print MATHbook - Teacher's Implementation Guide		11	Included

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
NC Math 4e - eText Teacher's Instructional Guide Supplement Integrated Math II	Digital eText MATHbook - Teacher Instructional Guide Supplement (North Carolina)	5 Yrs	11	USD 467.72
Integrated II TOTAL:				USD 74,810.56

Integrated III

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
Math Solutions - Bundle Integrated Math III	Carnegie Learning Math Solution - Bundle	5 Yrs	275	USD 74,342.84
• Math 4e - Student Edition Integrated Math III	Print MATHbook - Student Edition	5 Yrs	275	Included
• Math 4e - Skills Practice Integrated Math III	Print - Skills Practice	5 Yrs	275	Included
• MATHia Student License National 4th MS + Integrated	MATHia per Student License	5 Yrs	275	Included
• MATHstream Student License National	MATHstream per Student License	5 Yrs	275	Included
• Math 4e - Teacher's Implementation Guide Integrated Math III	Print MATHbook - Teacher's Implementation Guide		11	Included
NC Math 4e - eText Teacher's Instructional Guide Supplement Integrated Math III	Digital eText MATHbook - Teacher Instructional Guide Supplement (North Carolina)	5 Yrs	11	USD 467.72
Integrated III TOTAL:				USD 74,810.56

Training and Ongoing Support

ITEM	DESCRIPTION	TERM	UNITS	NET TOTAL
PL MATH Onsite Implementation Workshop National 4th Edition MSMS and/or HSMS - Blended	Onsite Initial Implementation Workshop, per day (includes materials), up to 25 participants per facilitator		2	USD 9,000.00
Initial Implementation Workshop and second year ongoing training.				
PL MATH Virtual Implementation Session National 4th Edition MSMS and/or HSMS - Blended	Live, Virtual Initial Implementation Workshop Session, per session, up to 20 participants per facilitator		6	USD 9,000.00
Training and Ongoing Support TOTAL:				USD 18,000.00

SUBTOTAL:	USD 249,230.74
SHIPPING AND HANDLING:	USD 11,014.52
STATE SALES TAX:	USD 16,823.07
TOTAL:	USD 277,068.33

TERMS AND CONDITIONS

- The attached quotation is confidential and proprietary information not to be distributed or shared by the Customer.
- By accepting this quote, Customer accepts Carnegie Learning, Inc.'s Terms of Use policy available at: <http://www.carnegielearning.com/terms-of-use>
- Prices are subject to change without notice.
- Quote is valid for 30 days.
- Quoted sales tax is an estimate. Sales Tax is subject to change based on shipping locations and rates at the time of order processing.
- Please include your tax exempt certificate with your purchase order. The Carnegie Learning Federal Tax ID# is 25-1805640.
- Payment Terms: Net 30 Days. Payment of entire invoice amount is required within 30 days from invoice date.
- All media sold by Carnegie Learning, Inc. are sold on a non-returnable basis. The only exceptions to this policy are:
 - Media received that was not ordered (wrong title, wrong quantity). Materials must be in original shrink wrap, if applicable, and not used.
 - Media received in a damaged condition that would render it unsuitable for use.
 - Customer is responsible to inspect textbook shipments and report any textbook quantity, title or damage issues within 45 days of receipt. Failure to report issues within the 45 days could result in additional return fees.
- Carnegie Learning, Inc. is under no obligation to accept return requests after 45 days of customer receipt of order.
- Customer is responsible for expedited shipping costs that fall outside of our standard delivery process. All textbooks carry a standard shipping time frame of 4-6 weeks. Shipments will occur earlier if stock is available.
- Multi-year licenses run consecutively from license activation date.
- The school district is responsible for providing all hardware necessary to run the software, as specified in CLI's Systems Requirements (available at <http://carnegielearning.com/support>). Prices do not include hardware.
- All Professional Development services purchased expire at the term of this agreement. Standalone Professional Development purchases will expire one year from the purchase date.
- An additional credit card fee of 2.5% of total before sales tax will be applied if customer decides to pay by credit card.

- All credit memos and credit balances that exceed 120 days old will first be applied to any existing balances. After application, any remaining credit balance will be refunded via a check. Carnegie Learning will mail the check to the address on file.

EMC SCHOOL AND MONDO EDUCATION ARE PART OF CARNEGIE LEARNING
4 SMITHFIELD ST, 8TH FLOOR, PITTSBURGH, PA 15222
Phone 888.851.7094 + Fax 412.690.2444 + www.carnegielearning.com

RESOLUTION SUPPORTING AN EXCEPTION TO
THE PARENTS' BILL OF RIGHTS
FOR SUICIDE RISK SCREENERS

WHEREAS, N.C. Gen. Stat. § 115C-376.5 requires each local board of education to adopt a plan for promoting student mental health and well-being;

WHEREAS, this plan must include a suicide risk referral protocol consistent with the model programs developed by the State Board of Education;

WHEREAS, the State Board of Education outlines the plan components that must be included in each local board of education's mental health plan;

WHEREAS, the State Board of Education included a Suicide Risk Screening Process as part of the plan components;

WHEREAS, the Suicide Risk Screening Process provided by the State Board of Education directs school staff to use a Suicide Risk Screener when the school learns a student may be at risk of suicide or serious self-harm;

WHEREAS, the Suicide Risk Screening Process directs school personnel to determine a student's level of risk then notify the student's parents so parents may be informed of the severity of the issue;

WHEREAS, if a student is determined to be at high risk of suicide, the school also refers the student for an immediate mental health assessment by a medical professional or hospital;

WHEREAS, it is the practice of the Jackson County Public Schools to always inform parents of the results of any suicide risk screener;

WHEREAS, N.C. Gen. Stat. § 115C-76.65, also known as the Parents' Bill of Rights, defines "protected information survey" as a "*survey, analysis, or evaluation* that reveals information concerning . . . mental or psychological problems of the student or the student's family";

WHEREAS, the Parents' Bill of Rights requires local boards of education to provide parents with the full text of any survey at least 10-days prior to the administration of such survey and to also obtain parental consent prior to the student being screened;

WHEREAS, the Suicide Risk Screening Process seeks to determine information about a student's risk of self-harm, which may include information about a student's mental or psychological problems, and for this reason, suicide risk screeners as required by the North Carolina Department of Public Instruction, may be interpreted to be a "survey" under the Parents' Bill of Rights;

WHEREAS, when a school is aware a student may be at risk of suicide, the school must take immediate action to prevent harm and to protect the student;

WHEREAS, school staff regularly contact parents prior to conducting the suicide risk screener, but many times, parents are unreachable during the day;

WHEREAS, the 10-day notice and prior consent requirements prevent schools from taking immediate action without violating the law when a student is at risk of suicide and would further frustrate the purpose of such a screener;

WHEREAS, the General Assembly has already created an exception to the parental consent requirement for necessary first aid and emergency medical treatment; and

WHEREAS, suicide risk screeners are a vital and simple tool that assist schools (and parents) in helping students who may be at-risk of harming themselves.

NOW THEREFORE BE IT RESOLVED, to quickly respond and prevent harm to students who present as a potential risk of suicide, the Jackson County Board of Education requests the General Assembly adopt an amendment to the Parents' Bill of Rights that permits schools to conduct a suicide risk screener without prior parental consent or notice, so long as notice and the results of such screener are provided after the screener is conducted.

BE IT FURTHER RESOLVED that:

1. The Chair and Superintendent are authorized to disseminate this Resolution to members of the North Carolina General Assembly.
2. The Board encourages parents, students, and other community members to contact their North Carolina Legislators to advocate for a clarification of law allowing suicide risk screeners without a 10-day notice and consent period.

Adopted by the Jackson County Board of Education this the _____ day of March 2024.

Elizabeth Cooper, Chair

Travel Request Form

Please Note: Welcome to Jackson County Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email Josh Francis at Jackson County Schools Transportation.

Trip Number **9210**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
Standard Field Trip

Trip Leave

* Date **4/18/24** **Thursday**

* Time 8:30 AM

Trip Return

* Date **4/18/24** **Thursday**

* Time 2:30 PM

Trip Year/Week 2024-16

* Overnight or Out-of-State Yes

Comments

* Your School/Dept  **316 Blue Ridge School**
95 Bobcat Drive, Cashiers, NC 28717-9998

* Main Destination  Other (Type Below)
151 Bad Creek Rd, Salem, SC 29676, USA

Destination Not Listed Bad Creek Hydro, Bad Creek Road, Salem, SC, USA * Destination Name Bad Creek Trail Access

* Approximate Nbr of Miles Round Trip

Special Instructions for Permission Slip

Accepted
W. Francis
Date 3/1/24

Funding Source #1 Select

Budget Code

Funding Source Desc

Budget Code Desc

Funding Approver

Are funds payable to a third party? No

(Does venue require payment prior to trip?)

* Teacher / Advisor / Staff Name Deborah Houtzer
* Teacher / Advisor / Staff Phone # 8649853132
Teacher / Advisor / Staff Email dhoutzer@jcpsmail.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info **Same as Teacher / Advisor / Staff**

* Emergency Contact Name Deborah Houtzer
* Emergency Contact Phone # 8649853132

* Grade Level(s) Making Trip 5
* Description of Group or Person(s) Making Trip 21 5th grade students, teacher, teaching assistant, bus driver
* Educational Objective for Field Trip Muddy Sneakers science trip on aquatic ecosystems

Special Indicators

Number of Individuals Making Trip

* Male Adults	1	* Female Adults	3	Total Adults	4
* Male Students	12	* Female Students	9	Total Students	21

Need 1 adult(s) for 10 or more students.
Need 1 adult(s) for every additional 10 students.

* Will the students be away from school during lunch? Yes
* If so, will these students need packed lunches? Yes

Nbr Students 21 **Teacher** Deborah Houtzer

Bagged lunches have been requested for this field trip. Please contact teacher to verify number of lunches needed.

Additional Information

* Please list all Chaperones: Deborah Houtzer, Laura Plush, Jim Mull, Rita Ferrin
* Please list the driver's name: Jim Mull

* Will you be using external transportation (ex. train, plane, walking)? No

Vehicles Needed

* Do you need vehicles? Yes

Vehicle Pickup

* **Date** 4/18/24
* **Time** 8:30 AM

Vehicle Return

* **Date** 4/18/24
* **Time** 2:30 PM

Total Trip Hours 6.00

* Type of vehicles needed to reserve Activity Bus



* How many vehicles do you need? 1

* Need Lift? No

Nbr Wheelchair Slots 0 Nbr Safety Vests 0 Nbr Fold Down Seats 0

Special Needs

Comments or Details Concerning Needs

Additional Comments:

Owner kcowan@jcpsmail.org

Bid Id/Closing Date

Current Assignments for This Trip

Veh#	Vehicle Location	Driver	Driver Email
8109	302 Blue Ridge Early College		

Person Submitting Request dhoutzer@jcpsmail.org

Date Submitted

Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a JCPS vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Chaperones must be at least 21 years old.
9. There must be one adult for every five students in grades K-6 for overnight trips.
10. There must be one adult for every seven students in grades 7-13 for overnight trips.
11. There must be one adult for every ten students in grades K-13 for non-overnight trips.
12. Chaperones must have an approved VOLUNTEER application on file with JCPS Human Resources

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision Approved

Name kcowan@jcpsmail.org

Decision Date Feb 29, 2024, 9:19:35 AM

Level 07 Approval - Central Office Approval

Comment

Decision

Designated Approver cfields@jcpsmail.org

Name

Decision Date

1
2
3
4

Travel Request Form

Trip Number **9284**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
Standard Field Trip

Accepted
Dana L...
Date 3/11/24

Trip Leave

* Date 4/22/24 Monday

* Time 8:30 AM

Trip Return

* Date 4/22/24 Monday

* Time 2:00 PM

Trip Year/Week 2024-17

* Overnight or Out-of-State No

* Out of County Yes

Comments

* Your School/Dept ⓘ 324 Jackson Community School
3770 Skyland Drive, Sylva, NC 28779

* Main Destination ⓘ Other (Type Below)
135 Smokemont Riding Stables Rd, Cherokee, NC 28719, USA

Destination Not Listed

Smokemont Riding Stables, Smokemont Riding Stables Road, Cherokee, NC, USA

* Destination Name Smokemont Riding Stables

* Approximate Nbr of Miles Round Trip 96.00

Special Instructions for Permission Slip

Funding Source #1

Budget Code

Funding Source Desc

Budget Code Desc

Funding Approver

Are funds payable to a third party?
(Does venue require payment prior to trip?)

* Teacher / Advisor / Staff Name Melissa Hannah
 * Teacher / Advisor / Staff Phone # 828-506-4603
 Teacher / Advisor / Staff Email mhannah@jcpsmail.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info **Same as Teacher / Advisor / Staff**

* Emergency Contact Name Melissa Hannah
 * Emergency Contact Phone # 828-506-4603

9
 * Grade Level(s) Making Trip 10
 11
 12

* Description of Group or Person(s) Making Trip Whole School

* Educational Objective for Field Trip To learn about our heritage as Western North Carolinians

Special Indicators

Number of Individuals Making Trip

* Male Adults 2	* Female Adults 5	Total Adults 7
* Male Students 20	* Female Students 20	Total Students 40

* Will the students be away from school during lunch? Yes

* If so, will these students need packed lunches? Yes

Nbr Students 40 Teacher Melissa Hannah

Bagged lunches have been requested for this field trip. Please contact teacher to verify number of lunches needed.

Additional Information

* Please list all Chaperones: Melissa Hannah, Heather Reidinger, Danielle Silvers, Sarah Mwaniki, James McNider, Stephen Brown, Nancy Harmon

* Please list the driver's name: Stephen Brown


* Will you be using external transportation (ex. train, plane, walking)? No

Vehicles Needed

* Do you need vehicles? Yes

Vehicle Pickup		Vehicle Return	
* Date	4/22/24	* Date	4/22/24
* Time	8:30 AM	* Time	2:00 PM

Total Trip Hours 5.50

- * Type of vehicles needed to reserve Activity Bus
- 
- * How many vehicles do you need? 1
- * Need Lift? No

Nbr Wheelchair Slots 0 Nbr Safety Vests 0 Nbr Fold Down Seats 0

Special Needs

Comments or Details Concerning Needs

Additional Comments: Cora, one of the documents refuses to upload, so I will send it to you in an email.

Owner hreidinger@jcpsmail.org

Bid Id/Closing Date

Person Submitting Request hreidinger@jcpsmail.org

Date Submitted

Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a JCPS vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Chaperones must be at least 21 years old.
9. There must be one adult for every five students in grades K-6 for overnight trips.
10. There must be one adult for every seven students in grades 7-13 for overnight trips.
11. There must be one adult for every ten students in grades K-13 for non-overnight trips.
12. Chaperones must have an approved VOLUNTEER application on file with JCPS Human Resources

- * I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision Approved

Name hreidinger@jcpsmail.org

Decision Date Mar 11, 2024, 11:41:08 AM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stanberry Insurance Agency, Inc. 715 E. Main St. PO Box 577 Sylva NC 28779	CONTACT NAME: Jennifer Medwid PHONE (A/C, No, Ext): (828) 452-1341 E-MAIL ADDRESS: jmedwid@stanberry-ins.com	FAX (A/C, No): (828) 452-2538
	INSURER(S) AFFORDING COVERAGE	
INSURED Smokemont Stables, Inc PO Box 1432 Bryson City NC 28713	INSURER A: National Fire & Marine Co	
	INSURER B: Travelers Ins. Group	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** 23-24 liab **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			72LPS045803	04/23/2023	04/23/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Electronic Data Liab \$ 100,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6JUB-6B11913-0-23	07/20/2023	07/20/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

** For Informational Purposes Only **

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Smokemont Stables, Inc.

135 Smokemont Riding Stable Road, Great Smoky Mountains National Park, Cherokee, NC 28719

Visitors Acknowledgement of Risk

In consideration of the services of Smokemont Stables, Inc. dba Smokemont Riding Stable, their officers, agents, employees, and stockholders, and all other persons or entities associated with the business (hereinafter referred to as SRS), I agree as follows:

Although SRS has taken reasonable steps to ensure you can enjoy an activity for which you may not be skilled, we wish to remind you this activity is not without risk. Certain risks cannot be eliminated without destroying the unique character of this activity. The same elements that contribute to the unique character of this activity can be causes of loss or damage to your equipment, accidental injury, or in extreme cases, permanent trauma or death. We do not want to frighten you or reduce your enthusiasm for this activity, but we think it is important for you to know in advance what to expect and to be informed of the inherent risks. The following describes some, but not all of the risks.

Horseback riding and the use of any horse or horseback riding equipment involves a substantial risk of danger and injury. The behavior of the horse which I will ride and other horses are unpredictable at times based upon instinct or fright, which may cause you to be thrown from your horse or injured by the horse. Horses may do things such as bite, kick, buck, lie down, or stumble. Saddles may slip and other tack problems may develop because of normal use and wear. There are inherent risks from terrain and weather. The terrain over which I will ride is subject to change constantly because of weather and natural causes. Changes in terrain, rocks, forest growth, debris and other obstacles and hazards, including other horses and participants, exist throughout the property upon which I will be riding. Each of these obstacles of variation in terrain could cause me to lose control of my horse and I could fall. Riding a horse requires balance on a saddle. I may lose my balance and that can result in my falling from the horse. The following describes some, but not all inherent risks: possible falls, cuts, scrapes, sprains or broken bones and in extreme cases head injury or trauma or death.

I am aware that this activity entails risks of injury or death to myself. I understand that the description of these risks is not exhaustive and that other unknown or unanticipated risks may result in injury or death. I agree to assume responsibility for the risks identified herein and those risks not specifically identified. My participation in this activity is purely voluntary, no one is forcing me to participate, and I elect to participate in spite of the risks.

I certify that I am fully capable of participating in this activity. Therefore, I assume full responsibility for myself, including my minor children, for bodily injury, death and loss of personal property and expenses thereof as a result of those inherent risks and dangers and of my negligence in participating in this activity.

I have read, understood, and accepted the terms and conditions stated herein and acknowledge that this agreement shall be effective and binding upon myself, my heirs, assigns, personal representative, estate and for all members of my family, including minors accompanying me. I acknowledge I am not relying on any oral, written, or visual representations or statements made by SRS, including those made in its brochures or other promotional material, to induce me to participate in this activity.

Signature of participant and/or of parent/guardian of participant if participant is under 18 years of age. Date: _____

Signature of participant and/or of parent/guardian of participant if participant is under 18 years of age. Date: _____

List all participants below: Include age if under 18

_____	_____
_____	_____
_____	_____

Smokemont Riding Stables Visitor Safety Orientation

1. As you are mounting the horse, the manager or guide will tell you the name of your horse. Before you leave the loading area, you will be told the name of the guide or guides that will be going on your ride. You will also be shown the correct way to start and stop your horse.
2. At any time during the ride, if you need assistance or would like for your horse to be led by the guide, please ask the guide for help.
3. Keep feet in stirrups with about one half of your weight balanced between the two stirrups.
4. Remain at least 10 feet behind the horse and rider in front of you, staying in the same position that you start the ride in. Do not allow your horse to pass other riders in front of you.
5. Hold the reins snugly, pulling back enough to keep the horse's head up but do not jerk back on the reins. Pull the right rein to have the horse go to the right, and the left rein to have the horse go to the left.
6. Keep the horse's head up and do not allow the horse to stop and graze or fall more than 15 feet behind the horse and rider in front of you.
7. Be alert and watch the trail in front of you and to the side for things that could possibly startle your horse such as hikers, wildlife or other sudden movements.
8. Always mount and dismount on the left side of the horse. Do not walk behind the horse, you might be kicked. Watch the horse's head as some horses might bite or nip. Do not rub the horse in the vicinity of the flank area which is on the stomach near the back legs.
9. If you have never ridden a horse before, or if you are experienced or inexperienced, please pay close attention to the manager or guide as they demonstrate the proper method to mount, dismount, and start and stop your horse.
10. I hereby certify that I have been offered the use of a riding helmet by the staff of Smokemont Riding Stable for myself and/or my minor child/children and that I fully understand the inherent risks and dangers associated with participating in this activity without wearing a helmet and am electing for the below riders to ride without a helmet.

Remember: Be alert at all times because of the uncertainty of the behavior of a horse.

I certify that the above safety instructions were explained fully to me and/or my minor children.

Rider and/or Parent/Guardian of minor rider

Date: _____

Rider and/or Parent/Guardian of minor rider

Date: _____

Telephone: _____

Address: _____



Cora Fields <cfields@jcpsmail.org>

Fwd: Requested Documents - Smokemont

6 messages

Heather Reidinger <hreidinger@jcpsmail.org>
To: Cora Fields <cfields@jcpsmail.org>

Thu, Sep 14, 2023 at 7:44 AM

Good morning, Cora!

My team is in the exploration/planning stages of a field trip that we hope to involve horseback riding with Smokemont. Dr. Ayers said I would need to forward the paperwork with you all for review/approval of the activity. Since this is so expensive, we will definitely have to write a grant, so before going through the grant writing process, we wanted to make sure it would be approved. Can you forward this to the correct folks for that to happen?

I appreciate you!
Heather

Heather E. Reidinger, Principal
National Geographic Certified Educator, NBCT
Jackson Community School
3770 Skyland Drive
Sylva, North Carolina 28779
(828) 586-4328

----- Forwarded message -----

From: **Melissa Hannah** <mhannah@jcpsmail.org>
Date: Wed, Sep 13, 2023 at 12:56 PM
Subject: Fwd: Requested Documents - Smokemont
To: Heather Reidinger <hreidinger@jcpsmail.org>

Is this what the county needs to approve the horseback riding?

----- Forwarded message -----

From: **Crisp Accounting & Tax Service** <crisptax@dnet.net>
Date: Wed, Sep 13, 2023 at 11:13 AM
Subject: Requested Documents - Smokemont
To: <mhannah@jcpsmail.org>

Good morning Melissa,

Please find the documents you requested attached to this email and let me know if I can be of further service.

Also, please note that the discounted price on the 2.5 hour waterfall ride is \$100/rider and the discounted price on the 1 hour ride is \$40/rider.

Thanks,
Janine

2 attachments **Certificate of Insurance.pdf**
136K

 **Smokemont Acknowledgment of Risks.docx**
33K

Cora Fields <cfields@jcpsmail.org>
To: Heather Reidinger <hreidinger@jcpsmail.org>

Fri, Sep 15, 2023 at 9:59 AM

Dear Heather,

Please write a memo to Dr. Ayers outlining your request, including all activities that your students will participate in during this field trip that might be deemed dangerous or put them at risk of injury. I will place it on the board agenda for approval by the board. I will attach a copy of the Smokemont Insurance declaration and the visitors acknowledgement of risk form. We do this for SMES when they want to participate in Cherokee Culture Day and the students get to handle artifacts and weapons. I have attached a sample copy of the memo from SMES.

Sincerely,

Cora

[Quoted text hidden]

--

Cora Fields

Executive Assistant to
Dr. Dana L. Ayers, Superintendent,
Jake Buchanan, Deputy Superintendent
And the Board of Education
Jackson County Public Schools
398 Hospital Road
Sylva, NC 28779
828-586-2311 ext. 1924
FAX 828-586-5450

 **Cherokee Culture Day.docx**
14K

Cora Fields <cfields@jcpsmail.org>
To: Heather Reidinger <hreidinger@jcpsmail.org>
Cc: Dana Ayers <dayers@jcpsmail.org>

Wed, Sep 20, 2023 at 8:37 AM

Dear Heather,

Do you have the memo ready for the board meeting to request the trip to Smokemont? I need it this afternoon, or early tomorrow morning to get it on the agenda for approval.

Sincerely,

Cora

[Quoted text hidden]

 **Cherokee Culture Day.docx**
14K

Heather Reidinger <hreidinger@jcpsmail.org>
To: Cora Fields <cfields@jcpsmail.org>
Cc: Dana Ayers <dayers@jcpsmail.org>

Wed, Sep 20, 2023 at 8:51 AM

The trip won't be until the spring so we weren't aiming to have that to you for this meeting. We will be aiming for the next one.

[Quoted text hidden]

Cora Fields <cfields@jcpsmail.org>
To: Heather Reidinger <hreidinger@jcpsmail.org>

Wed, Sep 20, 2023 at 9:19 AM

Ok, thanks.

[Quoted text hidden]

Heather Reidinger <hreidinger@jcpsmail.org>
To: Cora Fields <cfields@jcpsmail.org>

Mon, Mar 11, 2024 at 11:43 AM

Hello! :)

I just entered the field trip we need reviewed at the next board meeting into travel tracker. One of the documents refused to upload into travel tracker, so here are both attached to this email. I know the most important one (certificate of insurance) did upload into TT and I don't know that you need the second one at all, but here it is just in case.

Also, Please note that the trip will be on April 22 and April 23 (not staying over night, just takes two days to do both parts of the field trip). I couldn't enter both days in one entry without it looking like it was overnight, so I will go in and enter the second day separately, but I wanted to get this to you ASAP for getting on the board agenda.

Please let me know if you need anything else! Thank you!!

Heather E. Reidinger, Principal
National Geographic Certified Educator, NBCT
Jackson Community School
3770 Skyland Drive
Sylva, North Carolina 28779
(828) 586-4328

"If you treat an individual as he is, he will remain how he is. But if you treat him as if he were what he ought to be and could be, he will become what he ought to be and could be." – Johann Wolfgang von Goethe

"Taking on a challenge is a lot like riding a horse, isn't it? If you're comfortable while you're doing it, you're probably doing it wrong." -- Ted Lasso

"For me, success is not about the wins and losses. It's about helping these young fellas be the best versions of themselves on and off the field." -- Ted Lasso

[Quoted text hidden]

2 attachments



Certificate of Insurance.pdf
136K



Smokemont Acknowledgment of Risks.docx
33K

Travel Request Form

Please Note: Welcome to Jackson County Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email Josh Francis at Jackson County Schools Transportation.

Trip Number **9255**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
Standard Field Trip

Trip Leave

* Date **4/19/24** **Friday**

* Time 8:30 AM

Trip Return

* Date **4/19/24** **Friday**

* Time 5:30 PM

Trip Year/Week 2024-16

* Overnight or Out-of-State Yes

Comments

We will be leaving school no later than 8:30 and heading to Ripley's Aquarium of the Smokies. Afterwards we will be headed to mini-golf right down the road. We will be going over the mountain getting there and returning back.

* Your School/Dept 

332 **Scotts Creek Elementary**
516 Parris Branch, Sylva, NC 28779-9083

Dana H
3/4/24

* Main Destination 

Ripley's Aquarium of the Smokies

88 River Road, Gatlinburg, TN

Stops on the return: Ripley's Davy Crockett Mini Golf: 188 Parkway, Gatlinburg, TN, USA

* Approximate Nbr of Miles Round Trip

112.77

Special Instructions for Permission Slip

Eligibility for this trip is determined by students meeting the following criteria:

Attendance

Students must have no more than 3 unexcused absences. (3 tardies = 1 absence)

Excessive excused tardies/absences will be reviewed on a case by case basis.

2. Behavior

The following guidelines are in place regarding student behavior. Your child will lose the trip if he/she:

Earns 1 OSS, more than 1 ISS, or more than 2 lunch detentions.

Has any offense involving the use of drugs, alcohol, vapes, tobacco products or weapons.

Has "any documented evidence that indicates a student demonstrates behavior which would interfere with the safety and welfare of self or others." (JC Board of Education Policy.)

Funding Source
#1

Select

Budget Code

Funding Source
Desc

Budget Code
Desc

Funding Approver

Are funds payable to a third party? No

(Does venue require payment prior to trip?)

* Teacher / Advisor / Staff Name Taylor Medford
* Teacher / Advisor / Staff Phone # 828-631-2740 ext.1142
Teacher / Advisor / Staff Email tmedford@jcpsmail.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info Same as Teacher / Advisor / Staff

* Emergency Contact Name Taylor Medford
* Emergency Contact Phone # 828-631-2740 ext.1142

* Grade Level(s) Making Trip 6
* Description of Group or Person(s) Making Trip All 6th grade students that meet the behavior and attendance requirements.
* Educational Objective for Field Trip Trip aligns with Ecosystem unit of our science unit.

Special Indicators

Number of Individuals Making Trip

* Male Adults	1	* Female Adults	4	Total Adults	5
* Male Students	21	* Female Students	21	Total Students	42

Need 1 adult(s) for 10 or more students.
Need 1 adult(s) for every additional 10 students.

* Will the students be away from school during lunch? Yes
* If so, will these students need packed lunches? Yes

Nbr Students 42 **Teacher** Taylor Medford

Bagged lunches have been requested for this field trip. Please contact teacher to verify number of lunches needed.

Additional Information

* Please list all Chaperones: Taylor Medford, Lindsey Powell, Chloe Lane, Meagan Beck, Rachel Thomas
* Please list the driver's name: Ronnie Riddle

* Will you be using external transportation (ex. train, plane, walking)? No

Vehicles Needed

* Do you need vehicles? Yes

Vehicle Pickup

* **Date** 4/19/24
 * **Time** 8:30 AM

Vehicle Return

* **Date** 4/19/24
 * **Time** 5:30 PM

Total Trip Hours 9.00

* **Type of vehicles needed to reserve** Activity Bus
 * **How many vehicles do you need?** 1
 * **Need Lift?** No

Nbr Wheelchair Slots 0 **Nbr Safety Vests** 0 **Nbr Fold Down Seats** 0

Special Needs

Comments or Details Concerning Needs

Additional Comments:

Owner jcauley@jcpsmail.org

Bid Id/Closing Date

Person Submitting Request tmedford@jcpsmail.org

Date Submitted

Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a JCPS vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Chaperones must be at least 21 years old.
9. There must be one adult for every five students in grades K-6 for overnight trips.
10. There must be one adult for every seven students in grades 7-13 for overnight trips.
11. There must be one adult for every ten students in grades K-13 for non-overnight trips.
12. Chaperones must have an approved VOLUNTEER application on file with JCPS Human Resources

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision Approved

Name abryson@jcpsmail.org

Decision Date Mar 4, 2024, 7:34:34 AM

Level 07 Approval - Central Office Approval

Comment

Decision

Designated Approver

cfields@jcpsmail.org

Name

Decision Date

Travel Request Form

Please Note: Welcome to Jackson County Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email Josh Francis at Jackson County Schools Transportation.

Trip Number **9295**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
Standard Field Trip

Trip Leave

* Date **4/22/24** **Monday**

* Time 8:15 AM

Trip Return

* Date **4/22/24** **Monday**

* Time 5:00 PM


Trip Year/Week 2024-17

* Overnight or Out-of-State Yes

Comments Pickup and drop off at SME.

* Your School/Dept  337 **Smokey Mountain Elementary**
884 N U.S 441, Whittier, NC 28789

Approved 3/14/24

* Main Destination  Knoxville Zoo
3500 **Knoxville Zoo** Drive, Knoxville, TN

Stops on the way: Rest Stop/Visitor Center: Sugarlands Visitor Center, Fighting Creek Gap Road, Gatlinburg, TN, USA

Stops on the return: Rest Stop/Visitor Center: Sugarlands Visitor Center, Fighting Creek Gap Road, Gatlinburg, TN, USA

* Approximate Nbr of Miles Round Trip

Special Instructions for Permission Slip Note to Parents: The admission for parents is an additional \$20 per adult. This does not include lunch. There are no disposable bottles or straws allowed in the zoo.

Funding Source #1 Select Budget Code

Funding Source Desc Budget Code Desc

Funding Approver

Are funds payable to a third party? Yes
(Does venue require payment prior to

trip?)

Amount of Payment

Payment Option

Will Pick Up Check

Purchase Order/Requisition Nbr

Payment Due To

Zoo Knoxville
3500 Knoxville Zoo Dr
Knoxville, TN 37914

Comments Concerning Payment

Zoo Knoxville requires payment by check on day of only.

* Teacher / Advisor / Staff Name Wendy Tidwell

* Teacher / Advisor / Staff Phone # 9515956126

Teacher / Advisor / Staff Email wtidwell@jcpsmail.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info

 Same as Teacher / Advisor / Staff

* Emergency Contact Name Wendy Tidwell

* Emergency Contact Phone # 9515956126

* Grade Level(s) Making Trip

1

* Description of Group or Person(s) Making Trip

2 first grade classes with 5 adults and one bus driver.

* Educational Objective for Field Trip

Students will observe animals in different habitats, and see differences in varying animals.

Special Indicators

Number of Individuals Making Trip

* Male Adults 1 * Female Adults 5 Total Adults 6

* Male Students 12 * Female Students 18 Total Students 30

Need 1 adult(s) for 10 or more students.
Need 1 adult(s) for every additional 10 students.

* Will the students be away from school during lunch?

Yes

* If so, will these students need packed lunches?

No

Nbr Students 30 **Teacher** Wendy Tidwell

Students will be away from school during the lunch period.

Additional Information

* Please list all Chaperones:

Wendy Tidwell
Morgan King
Jennifer Monteith
Teresa Haney
Matthew Smith

* Please list the driver's name:

Jamie Frese

* Will you be using external transportation (ex. train, plane, walking)? No

Vehicles Needed

* Do you need vehicles? Yes

Vehicle Pickup

* Date	4/22/24
* Time	8:15 AM

Vehicle Return

* Date	4/22/24
* Time	5:00 PM

Total Trip Hours 8.75

* Type of vehicles needed to reserve Activity Bus
(i)

* How many vehicles do you need? 1

* Need Lift? No

Nbr Wheelchair Slots 0 Nbr Safety Vests 0 Nbr Fold Down Seats 0

Special Needs

Comments or Details Concerning Needs

Additional Comments:

Owner jfrese@jcpsmail.org

Bid Id/Closing Date

Person Submitting Request wtidwell@jcpsmail.org

Date Submitted

Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a JCPS vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Chaperones must be at least 21 years old.
9. There must be one adult for every five students in grades K-6 for overnight trips.
10. There must be one adult for every seven students in grades 7-13 for overnight trips.
11. There must be one adult for every ten students in grades K-13 for non-overnight trips.
12. Chaperones must have an approved VOLUNTEER application on file with JCPS Human Resources

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision Approved

Name jfrese@jcpsmail.org

Decision Date Mar 14, 2024, 6:27:33 AM

Level 07 Approval - Central Office Approval

Comment

Decision

Designated Approver

cfields@jcpsmail.org

Name

Decision Date

Travel Request Form

Please Note: Welcome to Jackson County Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email Josh Francis at Jackson County Schools Transportation.

Trip Number **9199**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
Standard Field Trip

Trip Leave

* Date **4/22/24** **Monday**

* Time 8:15 AM

Trip Return


* Date **4/23/24** **Tuesday**

* Time 9:45 PM

Trip Year/Week 2024-17

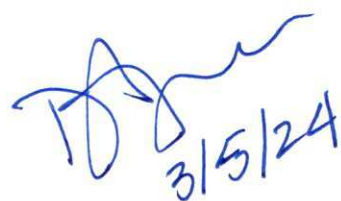
* Overnight or Out-of-State Yes

Comments Pick up and drop off at the front of Smoky Mountain High School.

* Your School/Dept  340 Smoky Mountain High
100 Smoky Mountain Drive, Sylva, NC 28779

* Main Destination  UNC Chapel Hill Smith Center
300 Skipper Bowles Drive, Chapel Hill, NC

* Approximate Nbr of Miles Round Trip



Special Instructions for Permission Slip

Funding Source #1 Select Budget Code

Funding Source Desc Budget Code Desc

Funding Approver

Are funds payable to a third party? Yes

(Does venue require payment prior to trip?)

Amount of Payment

Payment Option

Purchase Order/Requisition Nbr

Payment Due To

Comments Concerning Payment

Angie Dills has paid for the charter bus. She and Smoky Mountain High School are splitting the costs of the hotel. College tours are free.

* Teacher / Advisor / Staff Name Bridget Oberg
* Teacher / Advisor / Staff Phone # 919 971 7753
Teacher / Advisor / Staff Email boberg@jcpsmail.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info Same as Teacher / Advisor / Staff

* Emergency Contact Name Bridget Oberg
* Emergency Contact Phone # 919 971 7753

* Grade Level(s) Making Trip 11

* Description of Group or Person(s) Making Trip Visiting public universities throughout North Carolina. Targeting junior year students with a limit of 40 students and a minimum of 6 chaperones.

* Educational Objective for Field Trip Offer an opportunity for first-generation, underrepresented, and low income students to visit universities that are far away. We want to allow students to get the experience of being outside of a rural community and have a sense of what campus life is like and what possibilities there are to combat worrying, high costs.

Special Indicators

Number of Individuals Making Trip

* Male Adults 3 * Female Adults 3 Total Adults 6
* Male Students 20 * Female Students 20 Total Students 40

Need 1 adult(s) for 10 or more students.
Need 1 adult(s) for every additional 10 students.

* Will the students be away from school during lunch? Yes

* If so, will these students need packed lunches? No

Nbr Students 40 Teacher Bridget Oberg
Students will be away from school during the lunch period.

Additional Information

* Please list all Chaperones: Bridget Oberg, Laura Allen, Randi Pinkerton, Tom Young, Chris Barone, Curtis Porterfield. Alexandra Ramirez Tinoco as an extra.

* Please list the driver's name: Driver is assigned late March. Kristin Sinkiewich at Premier Transportation is point of contact now.

* Will you be using external transportation (ex. train, plane, walking)? Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. Indicate chartered transportation company if applicable.

Premier Transportation of Knoxville- Charter Bus/56 passenger/Wheelchair Accessible. Details in PDF attached.

Vehicles Needed

* Do you need vehicles? No

Person Submitting Request boberg@jcpsmail.org

Date Submitted

Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a JCPS vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Chaperones must be at least 21 years old.
9. There must be one adult for every five students in grades K-6 for overnight trips.
10. There must be one adult for every seven students in grades 7-13 for overnight trips.
11. There must be one adult for every ten students in grades K-13 for non-overnight trips.
12. Chaperones must have an approved VOLUNTEER application on file with JCPS Human Resources

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision Approved

Name egraning@jcpsmail.org

Decision Date Feb 11, 2024, 4:30:57 PM

Level 07 Approval - Central Office Approval

Comment

Decision

Designated Approver cfields@jcpsmail.org

Name

Decision Date