

## MINUTES



**Addison Central School District  
Executive Committee  
Committee Meeting  
Monday, March 4, 2024, 8:15 am - 9:15 am  
49 Charles Avenue  
Middlebury, VT 05753**

### *ACSD District Vision and Mission*

#### **OUR VISION**

*Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.*

#### **OUR MISSION**

*Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.*

### **In Attendance**

Lindsey Hescock; Tim Williams

#### **A. Call to Order Upon Reaching a Quorum**

Meeting called to order at 8:21 a.m.

1. Introductions: Board Members, Administrators and Staff

#### **B. Public Comment - Agenda Items**

No public comment.

#### **C. Approve the minutes from 2/19/2024**

Motion to approve the minutes of February 19, 2024.

Move: Lindsey Hescock Second: Mary Heather Noble Status: Passed

#### **D. Finalize the Agenda for 3/11/2024 Board Meeting**

The Committee worked on finalizing the agenda for the upcoming March 11, 2024 Board Meeting. Among the items discussed:

- The initial public comment period on agenda items should remain at the beginning of the meeting, prior to the election of new Board officers.

- Tim Williams will moderate the meeting until a new Board Chair has been elected. Elections will include Board Chair, Vice Chair, Secretary/Clerk, and appointing two ACSD representatives for the PAHCC Board. Linda Barrett and Mary Gill will be present to assist with this process.

- Mary Heather Noble asked if Board officers will be elected via paper ballot. Barb Wilson responded affirmatively. Tim Williams asked if that was legal -- in his home state of PA, elected

officials are not allowed to vote with a secret ballot. Barb Wilson attempted to find the statute that allows use of paper ballot in the election of school board officers. She expressed certainty that it was allowed; Both Barb and Tim agreed to confirm.

- Mary Heather Noble requested an agenda item under the Superintendent's Report to follow-up on information provided in Tim's last two weekly update emails. She requested addition information on the latest Free and Reduced Lunch numbers at ACSD schools, the AOE's "District Snapshot" information for ACSD, and how it intersects with academic achievement. The Committee agreed that this would be good information for the new board to receive and will provide a foundation for the Administration to develop an implementation plan for the approved Strategic Plan's equity goals.

- Lindsey Hescock requested addition of an agenda item to provide additional information about the early release around the solar eclipse in April 2024.

- The March 11, 2024 meeting will include a brief Committee Update agenda item, to allow current committee chairs to report out on recent work if necessary. The detailed committee assignments and reporting will happen at the March 25th meeting.

- Lindsey Hescock expressed concern about the oversight/involvement of ACSD with the Middlebury Parks & Rec Advisory Board. The Board still has not met, and she is concerned that some of the oversight w/r/t Parks & Rec activities on ACSD property does not have adequate oversight. Barb Wilson advised her to compile her concerns into an outgoing message so the Executive Committee can follow up on this issue during the next year.

#### E. New Board Member Onboarding Materials Update

Barb Wilson invited the Committee to make comments/suggestions on the revisions she made to the New Board Member slide presentation. She also expressed an interest in creating a formal procedure document for onboarding so the process is consistent from year to year.

#### F. Other

None.

#### G. Public Comment - Any Topic

No public comment.

#### H. Adjournment

Meeting adjourned at 9:16 a.m.

Motion to adjourn.

Move: Mary Heather Noble Second: Lindsey Hescock Status: Passed

#### \*Public Comment Guidelines:

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.